



Employment

1819 Aberg Avenue ■ Madison, WI 53704-4201

& Training Association, Inc.

(608) 242-7402

Since 1966 the Employment & Training Association (EATA) has been committed to providing employment and training services in a way that preserves personal dignity, considers individual needs and differences, and supports individuals and their families.

We hope these job leads help you with your employment goals! Good Luck!

EATA staff

JOB LEADS

09/25/2024

www.madison.craigslist.org

Office Cleaner

compensation: \$18.00/hour starting wage\ **employment type:** contract\ **job title:** Office Cleaner

*Part-time office cleaner needed for east side of Madison

\$18.00/hour starting wage

*Mondays, Wednesdays & Fridays - 2 hours each night

Cleaning Schedule 3:30pm - 5:30 pm

*Solo Cleaning in Secured Building with training provided

General Cleaning Duties: Restrooms, Mopping, Vacuuming, etc

*Must pass background check and have own transportation (not on bus line)

Please email resume to 4b2e7f8860f5300c93327a6f31f1abbe@job.craigslist.org

Carpenter/Laborer (Madison Area)

Woodys Wood Frame

compensation: 20-35\$ DOE\ **employment type:** full-time\ **job title:** carpenter

Looking for a full time carpenter or laborer. Small company doing remodels, focusing on decks. Willing to train. 40 hours a week. 1 full time position one part time position. Hand tools and a set of bags is a plus.

Please call or text 608-957-2369 Woody.

Caregivers (Monroe WI)

Caring Hands Caregivers LLC.

compensation: Cleaning\ **employment type:** part-time\ **job title:** Caregiver

I need part time caregiver in Monroe WI. Compensation \$22 an hour.

No experience needed.

Please email resume to f63fcf2c51933ebf9e7f5499487d6161@job.craigslist.org



ALDI - Full-Time Assistant Store Manager (Madison)

ALDI

compensation: \$25.00/hr \ **employment type:** full-time \ **job title:** Full-Time Assistant Store Manager

APPLY NOW

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Position Type: Full-Time Average Hours: 38 hours per week Starting Wage: \$25.00 per hour Wage Increase: Year 2 - \$26.00 per hour

Duties and Responsibilities:

- Assists the direct leader with developing and implementing action plans to improve operating results
- Establishes and communicates job responsibilities and performance expectations to their direct reports to ensure mutual understanding and desired results
- Identifies training and development opportunities that will assist their direct reports in achieving enhanced performance
- Understands the overarching company strategy, as well as communicates and models the core values of the organization, to create a sense of teamwork and membership among employees
- Monitors the competitive environment within the community and informs the direct leader regarding adjustments necessary to maintain the company's competitive position
- Provides product feedback to the direct leader, including making recommendations regarding new items to carry or those that should be discontinued
- Participates in the interviewing process for store personnel
- Communicates information including weekly information, major team milestones, developments, and concerns
- Ensures store personnel adhere to inventory procedures, product handling guidelines, and cash control policies to minimize losses
- Ensures an appropriate resolution of operational customer concerns in their direct leader's absence
- Identifies and rectifies hazards, ensuring proper ergonomics and maintaining store equipment in proper working order
- Maintains store cleanliness standards and proper store signage at all times
- Assists the direct leader with maintaining proper stock levels through appropriate product ordering
- Merchandises product neatly to maximize sales
- Ensures the quality and freshness of products for sale and accuracy of product signage
- Assists their direct leader with achieving the store payroll and total loss budget, inventory counts, and training new employees
- Supervises the day-to-day operations of their team, escalating issues to the appropriate level of support and/or leadership when necessary
- Ensures direct reports complete assigned responsibilities in a timely and effective manner to provide the highest level of customer service for the business
- Complies with all established company policies and procedures while upholding the security and confidentiality of documents and data
- Other duties as assigned

Physical Demands:

- Ability to stock merchandise from store receiving to shelving; ability to place product, weighing up to 45 pounds, on shelving at various heights
- Regularly required to sit, stand, bend, reach, push, pull, lift, carry, and walk about the store
- Must be able to perform duties with or without reasonable accommodations

Job Qualifications: • You must be 18 years of age or older to be employed for this role at ALDI • Ability to work both independently and within a team environment • Ability to provide and lead others to provide prompt and courteous customer service • Ability to develop rapport, trust, and open communication that enhances the growth and job performance of direct reports • Ability to interpret and apply company policies and procedures • Ability to establish goals, guide employee performance to ensure the quality and completion of work assignments • Ability to evaluate and drive performance of self and others • Ability to understand and apply management principles concerning budgeting, personnel costs, and expenses • Ability to operate a cash register efficiently and accurately • Ability to safely and properly operate equipment, including electric/manual hand jack, floor scrubber, and cardboard baler and perform general cleaning duties to company standards • Excellent verbal and written communication skills • Ability to stay organized and multi-task in a professional and efficient manner, following instructions and giving attention to detail • Meets any state and local requirements for handling and selling alcoholic beverages



ALDI - Full-Time Store Associate (Fitchburg)

ALDI

compensation: \$18.00/hr\ **employment type:** full-time\ **job title:** Full-Time Store Associate

APPLY NOW

[https://ad.doubleclick.net/ddm/clk/596374479;404739192;c;gdpr=\\${GDPR};gdpr_consent=\\${GDPR_CONSENT_755}?https://careers.aldi.us/job/fitchburg/full-time-store-associate/61/70080868976?utm_source=craigslist.org&utm_medium=job_posting&utm_campaign=Store&utm_content=niche_site&utm_term=404739192&ss=paid](https://ad.doubleclick.net/ddm/clk/596374479;404739192;c;gdpr=${GDPR};gdpr_consent=${GDPR_CONSENT_755}?https://careers.aldi.us/job/fitchburg/full-time-store-associate/61/70080868976?utm_source=craigslist.org&utm_medium=job_posting&utm_campaign=Store&utm_content=niche_site&utm_term=404739192&ss=paid)

Position Type: Full-Time Average Hours: 32-40 hours per week Starting Wage: \$18.00 per hour

Wage Increases: Year 2 - \$18.50 | Year 3 - \$19.00 | Year 4 - \$19.00 | Year 5 - \$20.00

Duties and Responsibilities:

- Consistently demonstrate the Mindsets, ALDI Acts Competencies and Professional Skills (M.A.P.) as outlined for the role.
- Processes customer purchases, perform general cleaning duties, stocks shelves and merchandise displays neatly
- Provide exceptional customer service, assisting customers with their shopping experience
- Collaborate with team members and communicate clearly to the store management team
- Provide feedback to management on all products, inventory losses, scanning errors, and general issues
- Participate in taking store inventory counts according to guidelines and monitoring inventory for accuracy
- Adheres to cash policies and procedures to minimize losses
- Complies with all established company policies and procedures while upholding the security and confidentiality of documents and data
- Other duties as assigned

Physical Demands:

- Ability to stock merchandise from store receiving to shelving; ability to place product, weighing up to 45 pounds, on shelving at various heights
- Regularly required to sit, stand, bend, reach, push, pull, lift, carry and walk about the store
- Must be able to perform duties with or without reasonable accommodation

Qualifications:

- You must be 18 years of age or older to be employed for this role at ALDI
- Ability to provide prompt and courteous customer service
- Ability to operate a cash register efficiently and accurately
- Ability to safely and properly operate equipment, including electric/manual hand jack, floor scrubber, and cardboard baler
- Ability to perform general cleaning duties to company standards
- Ability to interpret and apply company policies and procedures
- Excellent verbal and written communication skills
- Ability to work both independently and within a team environment
- Ability to stay organized, give attention to detail, follow instructions and multi-task in a professional and efficient manner
- Meet any state and local requirements for handling and selling alcoholic beverages

Education and Experience: • High School Diploma or equivalent preferred • Prior work experience in a retail environment preferred • A combination of education and experience providing equivalent knowledge

ALDI offers competitive wages and benefits, including:

401(k) Plan Company 401(k) Matching Contributions Employee Assistance Program (EAP) PerkSpot National Discount Program In addition, eligible employees are offered:

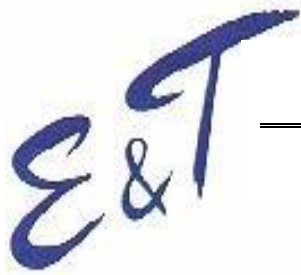
Medical, Prescription, Dental & Vision Insurance Generous Vacation Time & 7 Paid Holidays

Up to 6 Weeks Paid Parental Leave at 100% of pay Up to 2 Weeks Paid Caregiver Leave at 100% of pay

Short and Long-Term Disability Insurance Life, Dependent Life and AD&D Insurance

Voluntary Term Life Insurance

ALDI is committed to equal opportunity for all employees and applicants. As a proud Equal Opportunity Employer (EOE), we do not discriminate based on race, color, national origin, ancestry, citizenship status, religion, sex, sexual stereotyping, sexual orientation, gender, gender identity, gender expression, age, marital status, mental or physical disability, medical condition, genetic information, military or veteran status, pregnancy (which includes pregnancy, childbirth, and medical conditions related to pregnancy, childbirth, or breastfeeding), or any other protected characteristic. Employment may be contingent upon ALDI's receipt of an acceptable and job-related drug test, motor vehicle report, and/or reference check, as applicable and permissible by law.



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Roofing Subcontractor Needed (Madison)

compensation: Contract\ **employment type:** contract\ **job title:** Roofing Subcontractor

We are looking for a roofing subcontractor to start immediately.

Requirements: -LLC or Corporation -Dump trailer & tools needed to get the job done -Insurance

Please email information to 4dff7241660231c2920d26edd2a0181c@job.craigslist.org

Field Maintenance Technician- includes a \$2,500 Sign-On Bonus!

Casey's

compensation: depends on experience\ **employment type:** full-time\ **job title:** Field Maintenance Technician- Madison, WI

Looking to work Monday-Friday and be home every day? Join Casey's as a Field Maintenance Technician and get your nights and weekends back! As a Field Maintenance Technician, you'll work in a designated set of stores completing service and maintenance on HVAC and refrigeration units, kitchen equipment, plumbing, electrical and fuel systems, and general building maintenance. Territory includes 12-15 stores in Madison and surrounding areas. If you don't currently live in the area mentioned, relocation assistance may be provided. This position includes a \$2,500 sign-on bonus!

Why apply?

- No on-call or weekend hours!
- Your day starts when you leave your house - this means you're paid to travel to your first store and ends when you arrive back home at the end of each day.
- Company vehicle, fuel card, and tools provided.
- Competitive benefits including Health, Dental, Vision Insurance and Paid Parental Leave.
- 2 weeks of vacation upon hire.
- 401(k) Program with 6% Company match after 90 days.
- Meal Discount in Stores.
- Paid overtime at 1.5x regular rate.
- Annual uniform allowance.

Requirements

- Knowledge of tools and equipment used in building and mechanical trades.
- Prior experience with installing and repairing electrical systems, plumbing, and refrigeration equipment and parts.
- EPA Type 1 and 2 or Universal Certification required or ability to obtain within 180 days of hire date.
- Valid driver's license and physical ability to drive vehicle for job related travel.
- Focus on providing great service for our Stores, Store Managers, and teams.

At Casey's, we work hard to be the best and have a good time doing it. We stay true to our roots and put service first, building a better future for ourselves and our business. We strive to treat people the way they want to be treated, and we take pride in caring for our guests, our communities and each other. Join the team today!

Apply online at caseys.com/careers/service-and-maintenance-positions. Click Apply Now and search Madison.

Tile Setters (Sun Prairie)

Maly Ceramic Tile Co Inc

compensation: Based on knowledge and ability to complete task in a timely manner\ **employment type:** full-time\ **job title:** Tile setter

Looking for aggressive determined, Knowledgeable people. pay will be based on experience. our territory is approximately 1 1/2 hr radius of Madison. Majority of work is in Madison or within a half hour. Benefits offered

Please call 608-837-6927 Mike.



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Shop Helper (Marshall, WI)

compensation: Wage is based on previous experience and knowledge\ **employment type:** full-time\ **job title:** Shop Helper

Looking for shop helper to our diesel mechanics with at least one year experience, but will train right person.

General truck & equipment maintenance - grease, oil, full services

Self- starter Must be willing to learn Able to multi-task, listen and put into action steps to follow

Spanish speaking employees are welcome to apply - Los empleados quien hablan Espanol pueden aplicar

Call today (608) 655-1792 Job Type: Full-time

REPLACEMENT WINDOW CREWS (Madison and the surrounding area)

1800 HANSONS

compensation: \$3,000 - \$5,000 a week - Direct Deposit\ **employment type:** contract\ **job title:** Install Partner

Connect with us for more info or pay information: <https://hansons.com/installers/>

We are looking for high quality replacement Window Install Crews for our Madison division, and the surrounding areas. Crews need an LLC, General Liability, and Workers Compensation. Metal brake, along with an enclosed-trailer/box-truck is a must. The business is growing rapidly, and we want to be your partner of choice, and help you grow your business too. Our goal is to create a lasting partnership, by developing a great working relationship. No sign-on bonus needed, we have bonuses EVERY month. Come join the team and let's build something great.

- Twice a Week Direct Deposit Pay
- Dedicated Project Coordinators for every install
- Little to no paperwork using our Installer Portal
- Year end MVP appreciation event

Hiring Drivers

employment type: full-time

Semi retired? Retired? Looking for some additional income? Part-Time work? You are a perfect fit for us and our flexible schedules!

STRAIGHT SHOT EXPRESS – Local & Longhaul Driving Positions Available NOW! Our Drivers enjoy some of the best benefits in the industry! We are currently seeking Cargo Van, Sprinter, Straight Truck and Semi drivers in Neenah, WI, Madison, WI and Rockford/Belvidere, IL. **Full-Time & Part-Time openings.**

Our Straight Truck Drivers enjoy some of the best benefits in the industry!

- **\$1,500 HIRING Bonus!** (Class A & B only)
- Home Daily Positions available
- Flexible Schedules -1st and 2nd shift positions available
- Great Benefit package - Including Health, Dental, Vision and 401K match
- PTO
- Performance & Safety bonus
- Technology Systems designed to benefit you and easy to use!
- All License types welcome - Class A, B, C and regular

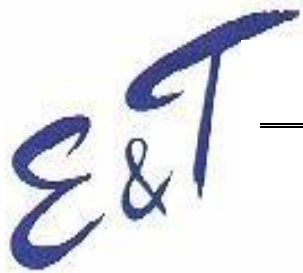
Semi retired? Retired? Looking for some additional income? Part-Time work? You are a perfect fit for us and our flexible schedules!

Call Today - 414-391-5498 or apply at <https://intelliapp.driverapponline.com/c/straightshotexpress>

[intelliapp.driverapponline.com]

Good Driving Record for 2+ years Professional Attitude

Straight Shot Express, LLC



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Seeking Refrigeration Expert to Service Frozen Yogurt Machine (Oregon)

Oregon Frozen Yogurt

compensation: Up to \$100/hr based on experience/time/outcome\ **employment type:** contract\ **job title:** Refrigeration/Coolant Repair

Hi!

We own a small local frozen yogurt shop and are looking for a coolant/refrigeration expert to look at what we believe is an issue with a compressor/coolant system in our machine.

Most refrigeration/appliance companies are unwilling to service these machines as they don't have expertise specifically with frozen yogurt machines, but we believe it could be valuable for someone who is skilled in refrigeration generally to take a shot at it.

Machine is a 2 Hopper, 2500W, Vevor Commercial Ice Cream Machine

Currently, we have 1 machine in need of repair, but would love to establish a working relationship with someone who could help us look at similar issues in the future.

Willing to pay up to \$100/hr based on your expertise, amount of time spent, and the outcome.

If interested, please call us 937-934-2137 to discuss rate and terms.

Delivery Driver (Madison)

Gipson Motor Carriers LLC

compensation: \$500 - \$1200 a week\ **employment type:** contract\ **job title:** Delivery Driver / Courier

Job description

We are seeking a reliable and experienced Courier Driver to join our team. The ideal candidate will have experience with deliveries and must possess their own vehicle, as well as a valid driver's license. This position will require you to load and unload packages, drive set routes, and work in a warehouse environment. As a 1099 contractor, drivers are responsible for their own gas. The driver's day ends depending on their own productivity.

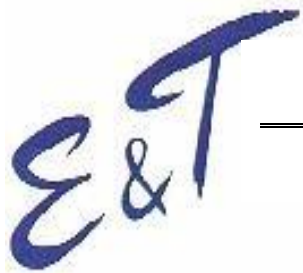
Responsibilities:

- Drive your own vehicle to transport packages to their destination
- Deliver 80 - 120 packages in an 8 hour day. Stops 2-3 mins apart.
- Load and unload packages from the vehicle
- Plan and follow set routes to ensure timely delivery of packages - Maintain accurate records of deliveries and pickups using smart device
- Communicate professionally with dispatchers and customers regarding delivery status
- Adhere to all safety procedures and traffic laws
- Be willing to work in all weather conditions
- Be willing to work 7 days during peak season
- Bring a great attitude and a strong work ethic
- Expectation is routes are 99.5% delivered . (Unfinished route = last day of work)
- 100% of deliveries completed with scanning device. No manual deliveries.
- Correct your own mistakes (Go back to delivery addresses if necessary)

Skills:

- Valid driver's license with a clean driving record
- Own vehicle insurance is a must
- Ability to lift up to 50 pounds
- Excellent time management skills
- Strong communication skills
- Ability to work independently
- Ability to provide your own vehicle and pay for your own gas

Please email resume to 5f4e4e8ebf1a30ca9a1be5fe31e7df6f@job.craigslist.org



Full-Time Domestic Helper (Middleton)

compensation: \$22-24 an hour. Paid vacation, sick and holiday. \ **employment type:** full-time \ **job title:** Domestic Helper

We're a busy and dynamic family living in Middleton looking for a long-term domestic helper to become a valued part of our daily lives. With both parents working and our son starting kindergarten, our days are full of activity and excitement. We're seeking someone who can help us keep things running smoothly, preparing meals, tidying up, and lending a hand with errands and household tasks. If you're reliable, friendly, and have a knack for organization (and maybe even speak a bit of Mandarin), we'd love to meet you!

This is a long-term opportunity. We are looking for candidates who are seeking long-term employment with generous benefits. Dad owns a company that will provide above-board employment. This is an excellent opportunity for part-time students who are pursuing either online or evening classes. Due to the required schedule, this is not a good opportunity for full-time students.

Responsibilities:

- Child Care:

- o Prepare breakfast for a kindergarten-aged son
- o Assist with morning routines as needed
- o Potential to travel with the family on vacations to provide assistance
- o Occasionally pick up son from school and transport him home

- Meal Preparation:

- o Plan and prepare healthy, diverse dinners for the family to cook themselves
- o Grocery shopping and maintaining pantry inventory

- Housekeeping:

- o General cleaning and upkeep of the home
- o Laundry duties: washing, drying, ironing, and folding
- o Clean and change bedding on a weekly basis
- o Organize and declutter living spaces, basements, and storage unit
- o Periodic maintenance for appliances (furnace filters, sanitize washer, etc)
- o Dispose, donate, recycle old toys and other unnecessary items
- o Coordinate larger cleaning projects with additional temporary staff (ex. garage, storage unit)
- o Clean guinea pig cage bi-monthly and assist with pet care as needed

- Errands and Transportation:

- o Excellent driving skills with a clean driving record
- o Run errands such as picking up items, mail, etc.
- o Use of family vehicle provided for work-related tasks

- Light Landscaping:
- o Basic outdoor tasks like gardening, watering plants, and lawn care

- Organizational Projects:
- o Assist with setting up organizational systems for household efficiency

Qualifications:

- Experience:

- o Prior experience in housekeeping, cooking, childcare, or as a domestic helper
- o Proven cooking skills; ability to plan and prepare a variety of meals

- Certifications:

- o CPR and First Aid certification preferred
- o Willingness to obtain certification if not already certified

- Language Skills:
- o Proficient in basic English
- o Mandarin and/or Spanish language skills are a plus but not required

- **Other Requirements:**
- o U.S. Citizen (Green card holders with work authorization will also be considered)
- o Trustworthy, responsible, and able to pass a comprehensive background check (credit, criminal, driving)
- o Valid driver's license with an excellent driving record
- o Ability to work independently and take initiative
- o Must be comfortable working in a household with children and pets (guinea pigs)
- o Flexibility to adjust hours occasionally, including potential weekend or evening hours when traveling
- o High level of discretion and respect for family privacy

Schedule • Monday – Friday • 6am start time on school days (mandatory, non-negotiable) • 7am start time on days with no school •

Minimum of 30 hours a week to be eligible for benefits

Benefits

- Competitive Compensation:

- o Hourly Wage: \$22 to \$24 per hour (negotiable based on experience)
- o Overtime pay for any hours exceeding the regular schedule

- Employment Benefits:

- o Employment through the Father's company with eligibility for above-board benefits
- o Paid holidays (10 days annually)
- o Paid vacation (Escalates with service)
- o Paid sick time (Accrues with service)
- o Retirement plan (Eligibility after one year of service)
- o Potential for health insurance benefits with good performance reviews
- o Educational assistance opportunities (subject to scheduling and approval)

- Additional Perks:
- o Access to a vehicle during working hours for work-related tasks
- o Opportunity to travel with the family on vacations (expenses covered)

Additional Requirements: • Must be comfortable working in a household with children and pets (guinea pigs) • Flexibility to adjust hours occasionally, including potential weekend or evening hours when traveling • High level of discretion and respect for family privacy

Please visit <https://www.middletonfamilyhelper.net/>



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Experience Framers (West side madison)

compensation: Based on experience\ **employment type:** full-time\ **job title:** Rough framer

Looking for rough framers and a Foreman to join our crews. We have full time opportunities available for the right people.

Please email resume to ad96eabfcce03e4287c2360e6581222a@job.craigslist.org

3rd Shift Concierge (Fitchburg)

compensation: Hourly \$16-\$17\ **employment type:** full-time\ **job title:** 3rd Shift Concierge

Resort Lifestyle Communities is accepting applications for a 3rd Shift Concierge to provide excellent customer service and hospitality to Residents and Guests by serving from the heart. As our 3rd Shift Concierge, you will be responsible for monitoring the community overnight, responding to the needs of our residents including light maintenance.

Schedule, Benefits and Pay:

You will work the following schedule: 11:00pm to 7:30am Thursday through Monday.

You can enjoy a delicious free meal during your shift!

As a valued Employee, you can get access to your earned income when you need it with OnDemand Pay.

Receive \$592 stipend per month from our company to apply towards any benefit(s) you select, including:

Health, Dental, and Vision Insurance

Life Insurance

Short Term and/or Long Term Disability

Health Savings Account (HSA), Medical Flexible Spending Account (FSA), Dependent Care (FSA) and Lifestyle Spending Account (LSA).

Accident Insurance and Hospital Indemnity

Legal and Identity Theft Insurance

You will receive paid holidays and vacation time, as well as a 401(k) with a generous employer match.

You will receive great pay while working in a breathtaking community while making a difference in the lives of others.

Responsibilities and Duties:

You will perform housekeeping and custodial duties in common areas to prepare and organize the community for the upcoming day.

You will monitor and respond to emergencies such as the resident emergency call system, building life safety systems, and the fire alarm panel. This is not a position in the medical field, but you need to be comfortable calling emergency personnel, including 911, when appropriate.

You will assist in a number of different areas including interacting with Residents and Guests, answering the phone, marketing, administrative work, and performing assorted cleaning.

You will be the sole "go-to-person" of the community during the 3rd shift, and provide support to residents while preparing the community for the upcoming day.

You will live by our Core Values of Respect, Kindness & Compassion, Honesty, and Service Excellence.

Qualifications:

You are able to remain awake and alert throughout the night in order to quickly respond to emergencies.

Must be 21 years of age or older, maintain a current driver license and clean driving record and be comfortable valet parking Resident vehicles.

A high school diploma or equivalent (GED) is required.

Intermediate proficiency in Microsoft Office programs (Outlook, Word, and Excel).

Strong knowledge of the local community, area, and region preferred.

You are able to move tables and furniture periodically, lift and carry approximately 25 pounds, and operate janitorial equipment.

Previous work experience in customer service or hospitality, and working overnight hours preferred.

If you have a servant heart, a passion for hospitality and are eager to make a difference, complete our on-line application today and you'll hear from us soon! We are Resort Lifestyle Communities, a family-owned company established over twenty years ago. We specialize in providing all-inclusive, independent, resort-style 55-and-over senior living retirement communities all across the nation. Our Home Office is based out of Lincoln, Nebraska and we are rapidly growing and expanding!

APPLY HERE: <https://jobapply.page.link/DsAkt>



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MASON (Madison)

compensation: Hourly pay based on experience\ **employment type:** full-time\ **job title:** Mason

T.S. Masonry, Inc. is looking to add experienced top tier STONE, BRICK and BLOCK MASONS to our Commercial team. We have been in business for 25 years doing residential and light commercial work. Valid DL a must - starting pay \$35-\$40/HR depending on experience.

Benefits include: EMPLOYER PAYS 50% OF medical insurance, earn up to 6 1/2 days of vacation per year, 401 K program, dental and vision benefits (employee paid). Paid holidays. Work hours are Monday - Friday 7am -3:30pm.

Please email tanya@tsmasonry.net for an application or call us at 608-845-5809.

We look forward to hearing from you and thank you for considering T.S. Masonry, Inc. for employment.

Full Time Server (Fitchburg)

compensation: Full Time, Hourly with Benefits\ **employment type:** full-time\ **job title:** Full Time Sever

Resort Lifestyle Communities is accepting applications for a full-time Server to provide a first-class dining experience to residents and their guests. Responsibilities include pre-setting tables, taking entrée orders, serving meals, pouring coffee, and bussing tables.

Schedule, Benefits and Pay:

You will work the following schedule: 7:30am to 2:00pm Monday through Friday with flexibility to work evenings and weekends as needed.

You can enjoy a delicious free meal during your shift!

As a valued Employee, you can get access to your earned income when you need it with OnDemand Pay.

Receive \$592 stipend per month from our company to apply towards any benefit(s) you select, including:

Health, Dental, and Vision Insurance

Life Insurance

Short Term and/or Long Term Disability

Health Savings Account (HSA), Medical Flexible Spending Account (FSA), Dependent Care (FSA) and Lifestyle Spending Account (LSA).

Accident Insurance and Hospital Indemnity

Legal and Identity Theft Insurance

You will receive paid holidays and vacation time, as well as a 401(k) with a generous employer match.

You will receive great pay and work/life balance (no late nights!).

Responsibilities and Duties:

You will serve meals to residents and be one of the first smiling faces they see every single day.

You will provide unparalleled customer service to our residents and the guests they bring with them.

You will work in our large open dining room, within our breathtaking community.

You will build positive, impactful relationships with your residents and peers every single day by working hard and giving it your best.

You will clean and reset tables and chairs, vacuum dining room carpet, and clean the salad bar area.

You must live by our Core Values of Respect, Kindness & Compassion, Honesty, and Service Excellence.

Qualifications:

You have the ability to respond to guests in a positive and considerate manner

Naturally build positive relationships with all those around you.

You have an eagerness to learn and grow as a professional in the food service industry.

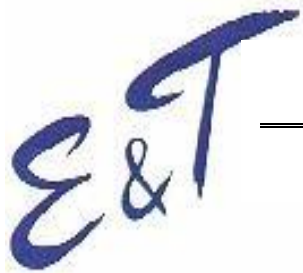
You have experience working in a team environment ideally in a culinary or serving setting.

You will help ensure the highest standards of cleanliness.

If you have a servant heart, a passion for hospitality and are eager to make a difference, complete our on-line application today and you'll hear from us soon!

We are Resort Lifestyle Communities, a family-owned company established over twenty years ago. We specialize in providing all-inclusive, independent, resort-style 55-and-over senior living retirement communities all across the nation. Our Home Office is based out of Lincoln, Nebraska and we are rapidly growing and expanding!

APPLY HERE: <https://jobapply.page.link/DL9rz>



\$20.00/hr - Event Staff (Guest Services) - Comedy Show

compensation: \$20.00/hr + \$25.00/per referral \ **employment type:** contract \ **job title:** Event Staff (Guest Services)

Role: Event Staff Event: Comedy Show

Overview: ATN Event Staffing is seeking enthusiastic and dependable Event Staff to assist with guest cell phone check-in/out at an exclusive comedy show featuring a renowned stand-up comedian, actor and writer in Madison, WI. No direct experience required— must have a proactive attitude, enjoy engaging with people and can sustain a high level of energy while on feet during a shift. We accept entry level applicants. Rate: \$20.00/hr Location: Madison, WI Date: Friday, November 1st Shift: 5:00pm - 11:10pm

Job Duties: • Warmly greet and assist guests at the venue entrance • Professionally collect and secure each guest's cell phone in a specialized pouch - guests retain the pouch during the show • Maintain a poised presence in the assigned lobby area throughout the show • At the exit area, greet each guest, collect, and responsibly unlock pouches • Ensure the thorough collection and proper storage of all pouches

Requirements: • Exhibit an outgoing and friendly demeanor, consistently upholding a professional image • Previous experience in hospitality, brand ambassadorship, customer service, or guest services is a plus

Advancement Opportunities: Successful candidates may be considered for future roles within this program and other similar high-profile events. Referral Program: We offer \$25.00/per staff referral and have multiple openings available for this event.

How to Apply:

To be considered for this position kindly email to fe6a37e578eb3dd3a8411f3e3fa9d2dd@job.craigslist.org with a brief introduction stating your interest and experience as well as your preferred email address. If invited to apply you will be sent a brief online application to complete where you may upload a resume and details.

Note: If you are unavailable for this specific event but are enthusiastic about contributing to similar future events, we encourage you to get in touch.

Pressure Washing Technician (Madison)

Kept Companies

compensation: \$19-\$21 per hour \ **employment type:** full-time \ **job title:** Pressure washing Technician

Kept Companies is the largest self-performing commercial cleaning and maintenance company in the nation. With nine leading brands and over 100 locations nationwide servicing industries including restaurant, solar, retail, transportation and supermarket, Kept Companies is the leading provider of commercial fleet washing, retail equipment refurbishing and sales, refrigeration, hood, coil and solar panel cleaning and parking lot services in the nation.

Click to apply: <https://keptcompaniesusa.bamboohr.com/careers/382>

We have immediate openings for Pressure Washing Technician in your area.

The Service Technician will be responsible for using pressure washing and other equipment to clean multiple types of surfaces such as:

• Tractors and trailers and other types of vehicles. • Sidewalks and buildings. • Windows

This is a field position (not inside) and requires working in most weather conditions. A background check will be completed.

Qualifications:

Must be at least 21 years of age.

High School Diploma or equivalent

Valid Driver's License with clean driving record

DOT medical card (preferred)

Previous Experience in detailing or related field (preferred)

Knowledge of detailing techniques, buffing, and/or custodial work.

Attention to detail and ability to work efficiently.

Strong Customer service skills to interact with clients in a professional manner.

Ability to work independently as well as part of a team.

Ability to operate smart phone or tablet.

Note: This job description is not intended to be all-inclusive. Employees may perform other related duties as assigned to meet the ongoing needs of the organization.



Pharmacy Technician (Stoughton)

Stoughton Health

compensation: Hourly\ **employment type:** part-time\ **job title:** Pharmacy Technician

Stoughton Health has an excellent opportunity for a Pharmacy Technician to join our Pharmacy team on a Part-Time basis. The Pharmacy Technician is responsible for various functions in the drug distribution system, sterile and non-sterile product formulation, and ambulatory patient services. All technician functions are performed under the direct supervision of a pharmacist.

Essential Functions:

- Prepares, organizes, and sends out medication for Emergency Services, OR, Day Surgery, ICU, Med/Surg, and Geri/Psych departments
- Fills medication carts for Pharmacist to check
- Checks for expired medications throughout the hospital and pharmacy
- Maintains Inventory and orders supplies
- Fills medication orders for departments in a timely manner

Position Requirements:

- Required: High School Graduate or Equivalent
- Preferred Education: Technical college training with certification as Pharmacy Technician
- Preferred Professional Experience: Ability to learn and perform all duties required of a hospital Pharmacy Technician
- Licensure: Registered as a Pharmacy Technician with the State of Wisconsin Department of Safety and Professional Services
- Special Requirements:
 - Eighteen (18) years of age or older
 - Proficient written, communication, mathematical and listening skills
 - Proficient time management, priority setting, and organizational skills
 - Able to perform work accurately with attention to detail
 - Able to handle frequent interruptions and adapt to changes in workload and work schedule
- Computer Competency: Basic Computer Skills are expected for this position. Access email, reference internal websites, access electronic health records, and use online learning tools to remain current with continuing education requirements.
- Microsoft Office Suite Skills: Beginning Skills – Able to perform basic things such as opening a document, change font, save a document, write a letter.

Work Shift:

- Part-Time, .5 FTE 20 hours per week
- Scheduled Days: Variable days
- Hours: 4 to 8 hours shifts Scheduled Shift: Monday – Friday, First shift rotating between 7:00 am to 5:00 pm
- Every 3rd Weekend, 7:00 am – 2:30 pm 2 Holidays per year (rotating), 7:00 am – 2:30 pm

Benefits:

- Working with Stoughton Health offers a comprehensive benefits package, including:
 - 403(b) retirement plan (employer match at hire)
 - Medical Insurance (Multiple Health Plan Options)
 - Dental, and Vision insurance
 - Disability and life insurance
 - Flexible spending account
 - Health Savings Account (HSA)
 - Paid Time Off (PTO at hire)
 - Employee assistance programs
 - Tuition Assistance
 - Free On Campus Parking

Work Environment:

This position is an in-person role at our Stoughton Hospital location. The role supports a collaborative and supportive work culture while providing exceptional, personalized service. Stoughton Health offers a competitive pay rate, shift differential pay, and excellent benefits. Equal Opportunity Employer. Apply online to join our team

Job Openings & Online Application - Stoughton Health

Please email resume to d2d0f3da83883d6cae51f30c3cf9bc9c@job.craigslist.org



Employment

1819 Aberg Avenue ■ Madison, WI 53704-4201

& Training Association, Inc.

(608) 242-7402

Indeed.com

Title Typist - job post Preferred Title, LLC

2728 Coho Street, Madison, WI 53713 \$20 - \$24 an hour - Full-time

(Must be able to work in Madison office; no telecommuting option)

Preferred Title, LLC. is looking for a detail orientated individual to join our Title team as a Typist.

Preferred Title is one of the oldest providers of title insurance in Dane County and we take pride in our long history of providing quality service. We are a full-service title company for both residential and commercial real estate transactions providing: title insurance, real estate closings, construction disbursements and other related services.

Job Functions:

Typist will:

- Accurately and efficiently produce title insurance documents (commitments and policies).
- Distribute documents to the appropriate parties in a timely manner.
- Perform miscellaneous administrative duties as requested, including: filing, labeling, faxing, copying, indexing, etc.
- Follow up with other staff members to ensure accuracy of each of the products produced.

Job Requirements:

- High School Diploma and/or GED, required
- Post High School Education, preferred (business administration, legal or related field).
- Experience in title/real estate, a plus.
- Ability to work independently.
- Ability to analyze information to completion.
- Accuracy and attention to detail.
- Typist-Ability to type with accuracy.

Job Type: Full-time Pay: \$20.00 - \$24.00 per hour Expected hours: 40 per week

Benefits:

- 401(k) Dental insurance Flexible spending account Health insurance Life insurance Paid time off Vision insurance

Schedule: 8 hour shift Monday to Friday

Ability to Relocate: Madison, WI 53713: Relocate before starting work (Required)

Manufacturing Associate / Experience Preferred - job post Tier 1 Nutritionals, Inc.

Madison, WI 53716 \$22 - \$24 an hour - Full-time

Strong, privately-owned company supplying contract manufacturing services of functional animal and poultry feed additives to several of the largest North American and European companies in this market sector.

Average employee tenure is 10+ years, so we are looking for individuals with a strong work ethic, who take pride in their work, and are looking for a long-term career with a solid organization.

Job responsibilities include a variety of light manufacturing duties to support production of high value animal food additives. Job assignments vary from day--to-day, but will include palletizing, packaging, equipment maintenance, and housekeeping. Strong job performance and a demonstrated ability to learn and contribute provide opportunity to move-up to higher-level positions with more responsibility and corresponding higher compensation.

Must be dependable, punctual, able to work well independently and/or with others, and willing to cooperate with and support the company's personnel and food safety practices.

Prior manufacturing and/or warehouse experience a plus. Work experience in food or animal feed business is a plus.

Must be able to lift up to 60lbs.

Must have reliable transportation to get to/from work, have the ability to speak and read English, and have good math skills.

Job Type: Full-time Pay: \$22.00 - \$24.00 per hour Expected hours: 40 – 50 per week

Benefits:

- 401(k) 401(k) matching Dental insurance Health insurance Life insurance Paid time off Referral program Vision insurance

Schedule:

- 8 hour shift Day shift Monday to Friday Overtime

Supplemental Pay: Bonus opportunities Signing bonus



Junior Technician - job post CLASEN QUALITY CHOCOLATE

2910 Laura Lane, Middleton, WI 53562 \$27 - \$37 an hour - Full-time

We are currently accepting applications for a **Junior Technician / Machine Operator** in our Manufacturing facility in **Middleton, WI**, recently recognized as a "Top 10 Best Place to Live" by Money Magazine. The position will work Monday through Thursday from 2:55pm – 1:25am and report to the Production Supervisor. Pay range is \$27-\$37/hr (includes shift differential) on **NIGHTS**.

BENEFITS:

- Health, Dental, Vision Insurance (Low deductible and copays, LASIK reimbursement, Adults orthodontics)
- Company-paid Life and Disability Insurance
- 401(k) Match – up to 5%
- Paid Vacation, Personal and Volunteer days plus 11 holidays
- Paid maternity/paternity leave
- Wellness: Free fruit, insurance discounts, gym and run/walk/bike event reimbursement, free wellness checks
- Scholarships – Employee, spouse, and children
- Summer Camp Reimbursement – children of employees
- Tuition reimbursement
- Employee appreciation events
- Free chocolate and coating!
- Potential – Perfect Attendance (\$300+ quarterly) & Year-End (5%+)
- Double Time Pay

JOB SUMMARY: The primary purpose of a Junior Technician is to read and understand coating recipes, produce bulk and finished coating in accordance with Good Manufacturing Practices (GMP's), Hazard Analysis and Critical Control Points (HACCP) procedures, and safety procedures and also display competency in material handling. The Junior Technician must also possess a great deal of flexibility in their ability to multi-task and maintain a team attitude in all actions taken.

DUTIES AND RESPONSIBILITIES include the following. Other duties may be assigned.

- **Mixing/Peanut Mill:** Read recipe and add ingredients to mixer or bulk tank by hand and by using the plant control system (PCS).
- **Refining / Testing:** Prepare and operate the pre-refiner, refiners, and conches to achieve desired fineness and viscosity. Collect and test samples of product in various stages of the production process. Add necessary ingredients to the conches or bulk tanks. Melt stearine.
- **Chipline:** Operate chipline depositor and troubleshoot color, shape, and size issues on finished products. Read, interpret, and mix bases, flavors, and dyes to meet product specifications. Palletize boxes of product at the end of the chipline.
- **Shipping & Receiving:**
- Load and unload inbound/outbound trailers and complete necessary inspection forms. Requires working at heights and using fall protection to accomplish task.
- Receive, inspect, sample, tag, and route all incoming materials. Pick, pack, load, and prepare orders for shipping.
- **Sanitation:** Utilize correct cleaning procedures to complete production and non-production cleaning responsibilities.
- Train and certify in all eight areas noted above within the designated timeframes.
- Set up, tear down, and clean tanks, pipes, pumps, and plates.
- Move ingredients in and out of racking, utilizing RSS inventory management system, to achieve proper first in-first out (FIFO) / product rotation procedures.
- Inspect product for color, shape, and size issues on finished products.
- Read and interpret production and distribution schedules.
- Understand and display competency in using the plant control system (PCS) and human machine interfaces (HMI).
- Complete paperwork and log production information accurately (labor reports, recipe weight, waste sheets, Master Sanitation Schedule (MSS) sheets, etc.).
- Operate forklift and other material handling equipment, and drive personal vehicle or company vehicle (with permission) for work as needed.
- Attend team, safety, and quality meetings, complete the necessary training / certification required by supervision, and train others as needed.
- Perform all tasks assigned by the supervisor, while following all company, safety, and quality policies and procedures.
- Cover for other employees while on break/lunch.

For more information, please visit our website at www.cqc.com



Office Assistant - job post ADIO Chiropractic
1001 N Gammon Rd, Middleton, WI 53562

\$18 - \$19 an hour - Part-time

Are you ready for a career opportunity that will ignite your passion for healthcare? Do you want to be part of a dynamic team that is committed to improving lives? ADIO Chiropractic in Madison, WI is looking for a talented and determined individual to join our amazing team as a part-time Chiropractic Assistant! **Be sure to read this ad in its entirety to learn how to stand out from other applicants and what is required to be considered for the position.**

HOPEFULLY YOU ARE THE OUTGOING, FRIENDLY AND PASSIONATE TEAM MEMBER THAT LOVES WORKING WITH KIDS AND PREGNANT MOMS THAT WE'VE BEEN LOOKING FOR.

Are you a person that loves interacting with kids?

Are you able to spark a conversation with people?

Do you have a creative mind and able to think outside of the box?

Are you a task-oriented person?

ABOUT US:

ADIO Chiropractic is a unique chiropractic office based in Madison, WI. We are a neurologically-based chiropractic office that focuses on pediatrics, prenatal and family wellness. ADIO helps people take back control of their overall health and help them live their best life possible. We strive to change the current trajectory of our community's health.

Want to join our quest to change our community's health?

ABOUT THE ROLE:

This is a **part-time**, position (about 18-22/hrs. a week)

ADIO's Care Advocate will help onboard new patients, perform financial consults, perform scans with our state-of-the-art neurological technology. You'll help make sure patients are supported along their care every step of the way.

As one of the Care Advocates at ADIO, you'll take control of the patient experience and help to strategize ways to continue to improve that experience. You should like to work with others as a team. You should like meeting new people. You should like to engage with kids and meet them where they are at developmentally. (Don't worry we help train you on this)

Hours:

M, W 230-7pm

T, Th 130pm-7pm

F: 7am-12pm

On Mondays we do our team meetings from 145-230pm and on Thursdays we do our team training from 1230-130pm

WHAT YOU WILL NEED TO BE SUCCESSFUL IN THIS ROLE:

- Great interpersonal and networking skills
- Naturally high energy and outgoing
- Genuine desire to help others
- Loves to help motivate people
- Highly organized and detail-oriented and self-starter
- Great communication skills
- Good with children of all ages
- Passion for natural healthcare
- Want to be part of an all-star team who prioritizes having fun and over delivers (because it's the right thing to do)

WHAT MAKES ADIO A GREAT PLACE TO WORK?

- Truly awesome team of people – we don't tolerate egos and genuinely like each other
- We believe in doing good and being able to best support each other as a team just as much as our patients
- Amazing patients that we get to work with everyday especially the kids
- Complimentary chiropractic care for you and your immediate family
- This position pays \$18-19/hour and potential bonuses

Excited about this opportunity? We're excited to meet you? Apply with your resume, cover letter and **2 reasons** why you feel you would be the perfect addition to the ADIO team.

Job Type: Part-time

Pay: \$18.00 - \$19.00 per hour

Schedule:

- 4 hour shift
- Day shift



Food Production Assistant - job post Quince and Apple

3233 Garver Grn, Madison, WI 53704 \$18 - \$21 an hour - Part-time, Full-time

About Us: Quince & Apple is a small-batch maker of artisan food, including fruit preserves, pickles, candied nuts, and cordials. We offer our employees dependable weekday hours, Monday – Thursday 6 am – 4 pm and Friday 8 am -12, schedule, PTO, insurance reimbursement, as well as a collaborative, friendly work environment. Our core values are honesty/integrity, excellence and presence.

Position Summary: The Production Assistant plays a key role in our production area. This position will work with the Production Supervisor to complete all tasks necessary to support Quince and Apples production needs.

Essential Functions: Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions:

- Maintain maximum work throughput
- Use commercial kitchen equipment, including but not limited to: steam kettles, knives, industrial filling line, scales, thermometers, etc, in a safe manner
- Following recipes in an accurate and efficient manner
- Identify areas of improvement with people, equipment and processes
- Ensure SOPs are followed and that all documentation is completed during the process
- Maintain a clean and safe work area

Qualifications:

- 2+ years in a food preparation experience or relevant college degree
- Prior food industry knowledge and experience desired
- Able to adjust and pivot to changes in jobs without being overwhelmed
- Problem solving skills and understanding the need for a clean, safe environment
- Ability to stand for long periods of time
- Ability to lift 50 lbs, at times

Job Types: Full-time, Part-time Pay: \$18.00 - \$21.00 per hour Expected hours: 28 – 40 per week

Benefits:

- Dental insurance Health insurance Health savings account Opportunities for advancement Paid time off Vision insurance
- Schedule: 10 hour shift 8 hour shift

Caterer - job post AtlantisValley Foods Cottage Grove, WI 53527

\$45,000 - \$50,000 a year - Full-time

AtlantisValley Foods is looking to add to our Catering Department. We need another Lead Caterer to help support our Catering division. The ideal candidate will need to have a clean driving record and be able to pass a drug screen and background check. Job responsibilities will include being responsible for preparing meals on-site and off-site, transporting meals to the event venue, serving meals and cleaning up the venue after the event ends. Work schedule consists of primary Monday – Friday!! however occasional nights and weekends are a part of the job, depending on catered events scheduled. Health Insurance, 401k, Paid Vacation, Paid Holidays!!

Responsibilities:

Set up all catered events i.e.: equipment and disposables prior to each event
Inspect final arrangements with Catering Chef in ensure every detail is gone over to provide customer satisfaction
Load/unload catering vehicles with food and dry goods
Transport meals and associated items to the event venue
Clean up the venue after event to ensure no food, plates, beverages, or other items remain behind
Follow health codes and sanitation guidelines.
Maintain clean and orderly work environment

Qualifications:

Prior food service experience required. Prior catering experience required
Demonstrate a can-do attitude and a willingness to help wherever needed
Must be self-motivated and able to work independently and stay on task
Must be able to follow verbal, written, or diagrammed instructions
Must be able to stand or walk for duration of shift
Must be able to lift/move 50 lbs and up to 90 lbs with assistance.
Clean Driving Record All job offers are subject to drug screen and background results



Appointment Setter (On-site) - job post Mad City Windows and Baths

4916 E Broadway, Madison, WI 53716 From \$40 an hour - Full-time

Mad City Windows and Baths (division of **Renuity**) is hiring immediately for **Appointment Setters** to join our inside sales team in **Madison, WI** with **uncapped bonuses to earn upwards of \$40/hr+**. If you are dedicated and hardworking and you are looking for a career sales opportunity where you can grow and be developed, don't wait! You don't want to miss out on this opportunity to join one of the fastest growing remodeling companies in the United States!

This position is located in Madison, WI and candidates must be able to work onsite.

Looking for individuals with afternoon and evening availability.

What Can We Offer You:

- Base hourly wage plus performance bonuses
- Hiring immediately for our next training class
- Uncapped commissions and earning potential
- Full Time benefits, PTO, 401K
- Receive world-class customer focus, experience, and sales trainings!
- Work with a team of talented, professional, and fun individuals who enjoy what they do
- Learn how to set goals, manage time, and communicate with skill
- Career development opportunities with clear career pathing

What You'll Do:

- Place calls and provide excellent customer service to warm generated leads
- Manage leads by tracking, following up, and closing sales to achieve sales and productivity objectives
- Be the liaison between potential customers as an inside sales representative in our team
- Perform direct sales and selling techniques for home remodeling and all of our products
- Help customers set free in-home consultations over multiple contact channels
- Promotion of company products and services to prospective and existing clients

What You'll Bring: Experience in a call center, customer service or sales role Excellent computer and phone skills with attention to detail Positivity, Flexibility, Determination and a persuasive personality High energy and willingness to learn

Mad City Windows and Baths provides the following inclusive hiring information: We are an equal opportunity employer and considers all qualified applicants equally without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, veteran status, or disability status.

Packer - job post Amlat Amlat in Belleville, WI 53508 \$17 - \$19 an hour - Full-time, Contract

A Cheese Food Packaging Worker is typically responsible for packaging finished cheese products to ensure their freshness and compliance with hygiene standards during transportation and sale. Here are some responsibilities associated with this role:

Packaging Operations: Carry out the packaging of cheese products, ensuring that each package adheres to company packaging standards and specifications.

Quality Inspection: Conduct quality inspections on packaged cheese products to ensure they are free from defects, foreign objects, or other quality issues.

Labeling and Recordkeeping: Be responsible for accurately labeling products and maintaining records of packaging quantities and dates.

Hygiene Standards: Adhere to hygiene and safety regulations, maintaining a high level of cleanliness during the packaging process.

Packaging Material Management: Ensure an adequate supply of packaging materials and notify relevant personnel for replenishment when needed.

Production Plan Adherence: Follow production schedules to ensure timely completion of packaging tasks to meet order and delivery requirements.

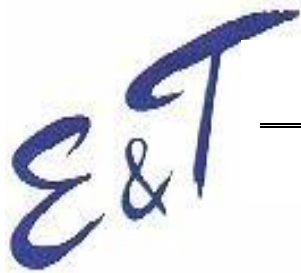
Team Collaboration: Collaborate with the production team and other relevant departments to ensure the overall coordination and smooth operation of the entire production and packaging process.

Equipment Maintenance: Perform basic maintenance on packaging equipment to ensure its proper functioning.

These responsibilities are designed to ensure that cheese products maintain high quality and compliance with hygiene standards during the packaging process, while also meeting delivery schedules in a coordinated manner.

Experience, Skills and Abilities: Willingness to learn and work as a team, ability to walk, stand, bend and lift up to 50 lbs, and a desire to grow with a stable company.

Hours/Employment Type: Full Time



Courier/Swing Drvr/DOT-2 - job post FedEx

3700 Kinsman Boulevard, Madison, WI 53704 From \$22.30 an hour - Full-time

Operates company vehicles and provide courteous and efficient delivery and pick up of packages; to check shipments for conformance to FedEx features of service; Provides coverage for all assigned routes within the station's service area; Provides related customer service functions. Performs other duties as assigned.

Minimum Education High school diploma/GED.

Minimum Experience Six (6) months courier experience preferred. Must be able to demonstrate area knowledge.

Knowledge, Skills, and Abilities Ability to lift 50 lbs. Ability to maneuver packages of any weight above 50 lbs with appropriate equipment and/or assistance from another person. Good human relations and verbal communication skills. Thorough knowledge of the station's service area preferred. Demonstrated skills in adaptability, dependability, and excellent courier methods.

Job Conditions Neat appearance since customer contact is required. Must meet and maintain the qualifications as outlined in the federal motor carrier safety regulations. Requires medical exam in accordance with FMCSA or FAA regulations. Note: there are specific requirements for any employee that operates a company vehicle. Please refer to policy 4-48 for exact job requirements. Must obtain and maintain a valid drivers license in accordance with your state requirements for type of vehicle assigned and have good driving record as outlined in policy. Non-covered safety sensitive position. Ability to work in a constant state of alertness and in a safe manner.

Pay Transparency:\$22.30 per hour plus \$2.00 per hour premium for all hours worked

Additional Details:Monday-Friday Variable Shifts

All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, disability, or status as a protected veteran. Reasonable accommodations are available for qualified individuals with disabilities throughout the application process. Applicants who require reasonable accommodations in the application or hiring process should contact recruitmentsupport@fedex.com.

Applicants have rights under Federal Employment Laws:

- Equal Employment Opportunity is the Law EEO is the Law Supplement Pay Transparency Policy Family and Medical Leave Act (FMLA) Employee Polygraph Protection Act

Warehouse Associate - job post Alliant Power Alliant Power in Windsor, WI 53598 Full-time

Alliant Power is the nation's leading provider of premium critical engine and exhaust gas aftertreatment repair components, specializing in Original Equipment fuel systems, turbochargers, and aftertreatment parts and installation kits for on road, off road, and marine engines.

Our expansive product range and service network of certified repair experts will ensure the repair is done right and with quality parts. Alliant Power provides new and certified remanufactured parts and offers complete kit solutions to facilitate an efficient quality repair. Our 50+ year relationships with industry leading manufacturers has made us the largest integrated provider of premium engine repair components. With the dedication of our technical, inside sales and operational staff in four U.S. time zones, we ensure our partners get the support and timely, accurate service they need, visit <https://www.alliantpower.com> to learn more about our product offering and service network.

Job Summary Under the direction of the Warehouse lead, perform warehouse functions to assure the correct and efficient flow of inventory for both incoming and outgoing shipments.

Key Departmental Responsibilities

- Receive shipments from vendors and customer parts returns. Verify correct part numbers and quantities shipped. Unpack and stock parts in correct bin locations.
- Pick parts for customer orders assuring correct item number and quantity; package orders for customers in a manner that will minimize damage during shipment; process orders using the delivery method required. Ensure this process takes place in a timely manner.
- Pick parts for technicians in the DSC and FIE departments assuring correct item number and quantity. Maintain clear and accurate records of service departments' part usage.
- Organize part returns for shipment back to vendors.
- Aid Warehouse Manager with daily inventories when required; maintain stock bins by assuring proper sizing, labeling and condition.
- Aid Warehouse Manager in securing warehouse contents against loss.
- Ensure personal safety and the safety of others by following OSHA mandated requirements; inform Warehouse Manager any dangerous behaviors in the workplace.
- Operate in conformance with the requirements of the Diesel Forward quality management system.
- Assist other employees both in and out of the department.



Quality Lead - job post Tekni-Plex

6002 Femrite Dr, Madison, WI 53718 \$25 - \$35 an hour - Full-time

Summary/Purpose: A team leader, planner, trainer, and administrator. Must continually support and demonstrate a bias for action on individual and/or employee team based initiatives. Encourages employee participation in our improvement processes by demonstrating proactive support for team based initiatives.

Job Description

Essential Job Responsibilities and Duties:

- Promotes personal and product safety by constantly accessing job requirements and addresses possible job hazards by either eliminating the hazard or through implementing a requirement for PPE or possible engineering solution.
 - Audits employee behaviors to ensure compliance with safety rules and guidelines.
 - Drive floor level safety compliance and implement safety initiatives.
 - Participates actively on the plant-wide safety teams.
 - Ensures Quality of products and processes are maintained by:
 - Understands and supports the quality policies, quality systems. Reports any non-conformances or high risk quality problems to immediate supervisor.
 - Reject any non-conforming material
 - Block material use in PRMS
 - Rework or scrap material · Communicate with Vendors if needed in SCAR process.
 - Leads daily activities of quality area to ensure that volume, safety, and quality standards are achieved.
 - Identifies problems related to quality process and provides quality reports to assist process improvement.
 - Create and/or adjust WI and SOPs as needed based on process improvements and adjustments.
 - Responsible for the training and development of personnel.
 - Monitor and update training records and needs of all plant personnel in Intalex.
 - Reviews employee performance periodically and provides feedback to supervisor for continuous improvement.
 - Ensures that data collection/reporting activities within the Quality department are completed accurately and on a timely basis.
 - Record keeping
 - Must file all certificates in a timely manner · Ensure verifications are completed in a timely manner
 - Maintain and schedule calibrations on equipment with outside calibration companies.
 - Preparing COA (certificate of analysis) and documenting
 - Lead and direct customer investigations if complaints arise
 - Preparing Samples for customers if needed
 - Handle Urgent Requests for customers via proper communication channels
 - Works closely with Manufacturing Process Engineer and QA in the development and implementation of Statistical Process Control.
 - Facilitates team improvement projects such as, but not limited to:
 - Quality improvement- implementation of Statistical Process Control.
 - Compliance with Good Documentation Practice
 - Procedural compliance
 - Work with QC Manager and Technical Manager on new products, samples and issue resolution.
 - Actively participates and encourages direct reports to participate in root cause investigations and process improvement teams.
 - Capable of working nights, either 2nd shift or 3rd shift as well as weekends as necessary.
 - Additional tasks assigned by department management.
- Job Qualifications, Equipment and/or Experience:**
- 2-4 years' experience in Quality Technician role
 - In good standing with attendance
 - Demonstrated team facilitation skills and success in implementing process improvements in conjunction with employee work teams.
 - Demonstrated success in continuous improvement within manufacturing as per standards.
 - Must be computer literate and demonstrate capability in working with Microsoft Suites.
 - Ability to operate and communicate effectively in person, over the telephone, and in groups, under stressful conditions.



Warehouse Associate - Washroom Operator - 2nd Shift - job post Cintas

2222 Vondron Rd, Madison, WI 53718 Full-time

Cintas is seeking a Warehouse Associate – Washroom Operator - 2nd Shift to support the Rental Division. The Washroom Operator is responsible for safely and accurately loading and unloading customer garments and bulk products into industrial washers and dryers using washroom equipment to set appropriate wash and dry parameters based on product type. The Washroom Operator coordinates transfers between washers and dryers and monitors the proper functioning of washroom equipment. Warehouse Associates are expected to maintain the cleanliness of their work area and to meet or exceed a standard for quantity and quality of work.

Skills/Qualifications

Job Expectations and Eligibility Factors: Work Eligibility (prior to first day of employment)

- Must be authorized to work in the US.
- Must be 18 years of age or older.

Work Expectations

- Must adhere to attendance policy.
- Must be willing to work in a safe proximity to other people for extended periods of time.
- Must be willing to work in a fast-paced, schedule driven environment where there are time pressures to complete work quickly.
- Must be willing to learn to use a computer/console to complete work activities.
- Must be willing to frequently communicate with others to complete work activities.
- Must be willing to handle materials that are soiled or have pungent odors, with appropriate protective equipment.

Physical Qualifications, with or without reasonable accommodation:

- Requires standing for most of shift.
- Requires stretching, bending, squatting, stooping, turning, or reaching to accomplish work activities.
- Requires physical activity, including lifting or moving materials, for most of shift.

Attributes of a Great Employee-Partner:

- Attention To Detail: Is thorough and careful about detail when completing work tasks or correcting flaws or mistakes.
- Work Ethic / Effort: Displays a high level of effort and commitment towards performing work; is hard working and dependable; prioritizes tasks properly to meet deadlines.
- Integrity / Honesty: Behaves in an honest, fair, and ethical manner; is trustworthy.
- Interpersonal Skills: Is pleasant with others on the job and displays a good-natured, cooperative attitude; is respectful, courteous, and polite towards others.
- Teamwork and Collaboration: Works with others to achieve goals; supports team decisions.
- Safety Orientation: Is committed to complying with safety rules and guidelines.
- Stress Tolerance/Resilience: Deal calmly and effectively with high stress or high pressure situations; recovers quickly from setbacks.
- Technical Competence: Uses knowledge that is acquired through formal training or extensive on-the-job experience to perform one's job.

How You Will Be Evaluated:

The full selection process may include the following components:

- Application and resume review Interviews Job Tryout

This is not an offer of employment. The tryout provides a realistic job preview to better understand the work environment, the work activities, and the performance expectations. Candidates will be compensated for their time during the job tryout.

Not all applicants will progress through the entire selection process; only those applicants identified as most qualified for the job will be invited to the next step in the process. Individuals who receive a conditional job offer will also be required to complete a background check and a drug screen.

Having a criminal history does not automatically disqualify candidates from employment.

Cintas offers comprehensive and competitive medical, dental and vision benefits, featuring employee health care premiums that are 30% lower than the national average for our industry. One of our medical plan options is even offered at zero cost to our partners.

Additionally, our employee-partners enjoy:

- Competitive Pay 401(k)/Profit Sharing/Employee Stock Ownership Program Disability and Life Insurance Packages Paid Time Off and Holidays Career Advancement Opportunities

Headquartered in Cincinnati, Cintas is a publicly held company traded over the Nasdaq Global Select Market under the symbol CTAS and is a component of both the Standard & Poor's 500 Index and Nasdaq-100 Index.



Assembly Technician - Residential Products - job post Renewaire

201 Raemisch Road, Waunakee, WI 53597 \$19.25 an hour - Full-time

RenewAire is seeking an **Assembly Technician** to join our team and assemble energy recovery ventilation units for our Residential customers. This is an excellent opportunity for those who have light assembly experience or enjoy working with their hands. As an Assembly Technician, you will be responsible for using hand tools to assemble Residential ERV units. You will work in a climate-controlled environment and receive one-on-one training to ensure you are equipped with the necessary skills to excel in your role.

WHAT RENEWAIRE OFFERS

- \$19.25/hour Choose your schedule:
 - Monday - Thursday: Four 10-hour days OR
 - Monday – Friday: Five 8-hour days with no mandatory weekends
 - Overtime is voluntary and dependant on business needs
- Climate-controlled work environment
- 401k with a 6% match
- Medical, Dental and Vision Insurance
- Paid Time Off
- Paid Holidays

Join us in our mission of decarbonization and receive great pay, a flexible schedule, and excellent benefits! Requirements:

Qualified applicants will have:

- Some experience using hand tools such as a rivet gun, air drill, screwdriver etc
- A love for building with your hands
- Be a positive and professional teammate
- Be open to personal and team improvement opportunities

Required Work Environment/Physical Demands: While performing the duties of this job, you will be regularly required to:

- See, talk and hear.
- Stand for long periods of time, walk, reach with hands and arms, climb or balance, and stoop, kneel, crouch or crawl.
- Must be able to lift and or move up to 40 lbs. frequently and 60 lbs. occasionally.
- Specific vision required by this job includes close vision, distance vision, color vision, peripheral vision, depth perception, and ability to adjust focus.

Part Time Auto Maintenance Technician - job post East Madison Toyota (part of Penske Corporation)

3501 Lancaster Drive, Madison, WI 53718 \$18 an hour - Part-time

We are hiring Part Time Automotive Maintenance Technicians immediately!

- Extremely competitive pay of \$18 an hour!
- No experience needed. Hands-on training is offered!
- Flexible schedule!
- Company supplied tools and Snap-On toolboxes.
- ASE Certification Reimbursement
- Paid uniform and footwear allowance
- Paid time off within the first year
- On-site training, opportunities for career growth and advancement, tailored to individual performance, and interests.
- Comprehensive benefits program, including health care options (medical, dental and vision) and 401k savings and retirement plan with company match
- Values-driven culture built on integrity, professionalism, excellence, and teamwork.

As an Automotive Maintenance Technician, also called, express technician, lube technician, or oil change technician, you will perform repairs and maintenance work in accordance with factory and dealership specifications and time standards for excellent customer experience.

WHAT WE ARE LOOKING FOR

- Genuine interest in providing an exceptional customer experience.
- Friendliness, enthusiasm, reliability, with a positive "team-player" attitude.
- Strong work-ethic with the ability to work in a fast-paced, results-driven environment.



**Quality Control Laboratory Technologist - 3rd Shift - job post American Red Cross
4860 Sheboygan Avenue, Madison, WI 53705**

From \$25.71 an hour - Full-time

As one of the nation's premier humanitarian organizations, the American Red Cross is dedicated to helping people in need throughout the United States and, in association with other Red Cross networks, throughout the world. When you join our team, you have a direct impact on a meaningful mission, and you can help save lives every day. If you share our passion for helping people, join us in this excellent career opportunity.

We are committed to the diversity of our workforce and to delivering our programs and services in a culturally competent manner reflecting the communities we serve. Our work environment is collaborative, respectful, and inclusive with a focus on building allyship and a culture of belonging that empowers all team members. Come to learn, grow, and succeed while sharing your passion for making a difference.

The Red Cross supports a variety of cultural and community resource groups for employees and volunteers. From the Ability Network, our Asian American & Pacific Islander Resource Group, the Latino Resource Group, and Red Cross PRIDE, to the Umoja African American Resource Group, our Veterans+ Resource Group, and the Women's Resource Group, these networks provide connections, mentoring and help give voice to important concerns and opinions.

WHAT YOU NEED TO KNOW:

As a QC Lab Technologist, you will perform basic through advanced manufacturing, processing, and test procedures on blood products, and will interpret test results before releasing blood to area hospitals. You will manufacture and prepare pathogen-reduced platelet products for hospital patient use, in a highly regulated environment. Successful QC Lab Technologists will have a strong attention to detail, a customer-service focus and the ability to treat both internal and external customers with compassion at all times.

WHERE YOUR CAREER IS A FORCE GOOD

Key Responsibilities:

Perform moderate to high complexity laboratory testing procedures and interpret various testing procedures on donor specimens, and blood products; Identify and quarantine products/samples that don't meet quality requirements.

- Meet the quality and quantity production and testing goals established by the department.
- Ensure products are suitable for release for distribution.
- Meet the quality and quantity production and testing goals established by the department, and appropriately manage any exceptions.
- Prioritize workload to meet production and customer requirements.
- Perform quality control on products, reagents, equipment, and various test kits; maintain accurate electronic and physical inventory locations for products/samples.
- Participate in troubleshooting and problem-solving activities with cross-functional teams.

The aforementioned responsibilities of the position describe the general nature and level of work and are not an exhaustive list.

Standard Schedule: Thursday- Monday 7:00 pm- 3:30 am

Training: The first 6 weeks are training and will be full-time hours, Monday- Friday (8:00 am - 4:30 pm)

Pay Information: \$25.71 per hour plus additional shift differential pay of \$1.75-\$3.25 more per hour for all hours worked on the weekend or after 3:00 pm during the week.

WHAT YOU NEED TO SUCCEED:

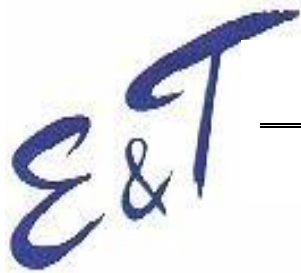
- Associate degree in science, or Bachelor's degree in an applied science . **This is required and may be verified during the pre-hire process.**
- Minimum 4 years of related experience in a regulatory, laboratory, or manufacturing environment or equivalent combination of education and related experience. Must meet state and CLIA requirements where applicable.
- Ability to use a wide variety of lab or medical equipment, personal computer and applicable software for sustained periods.
- Ability to work with a team.

WHAT WILL GIVE YOU THE COMPETITIVE EDGE:

- MLT (ASCP) or MT(ASCP) certification is a plus
- No additional experience is required for MLT or MT degreed staff.

Physical Requirements:

Requires standing, stretching, stooping and bending for extended time periods. Lift, pull, push and move objects of up to 50 pounds. May work in walk-in refrigerator/freezers for periods of time. Required to wear protective clothing such as lab coats, gloves, face shields, etc. when there is exposure to blood and blood products and/or where work location requires



Receiving Associate - job post Floor & Decor

Monona, WI 53713

From \$17 an hour - Part-time, Full-time

This role has a minimum base pay from \$17.00 per hour with higher starting pay available based on experience.

Purpose

The Receiving Associate is responsible for assisting in the warehouse operations of the retail store. In addition, the Receiving Associate is responsible for unloading, auditing, and staging product to recover store inventory. **Full-Time and Part-Time Positions Available.**

Minimum Eligibility Requirements

- 1-2 years of previous warehouse experience preferred
- Experience driving a forklift is preferred
- Effective communication skills (oral and written)
- Attentive to detail
- Ability to work in different weather conditions
- Ability to work in a fast paced environment and meet established deadlines
- Available to work extended hours, especially during peak seasons

Essential Functions

- Act in a manner that is consistent with the company's core values
- Ensure products are staged for counting and inspection
- Ensure all receiving paperwork is properly completed
- Ensure products are stored properly to conserve space and comply with safety procedures
- Oversee the rotation of inventories within the warehouse
- Perform other related duties as directed by management
- Demonstrate a thorough understanding and compliance with the company's safe lifting practices and standard operating procedures
- Complete required department and equipment training (must be forklift certified)

Working Conditions (travel, hours, environment)

- While performing the duties of this job, the employee is frequently exposed to a warehouse environment and moving vehicles. The noise level in the work environment is typically moderate to noisy.

Physical/Sensory Requirements

Physical Work – Ability exert 30 – 60 pounds of force occasionally, and or 20-30 pounds of force frequently, and/or greater than negligible up to 20 pounds of force constantly to lift, carry push, pull, or otherwise move objects. The employee is often required to use their hands and fingers, to handle or feel. The employee is frequently required to stand, walk, reach with arms and hands, climb or balance, and to stoop, kneel, crouch or crawl.

Store Hours Monday - Friday 7:00 AM - 7:00 PM Saturday 8:00 AM - 7:00 PM Sunday 10:00 AM - 6:00 PM

Benefits & Rewards

- Bonus opportunities at every level
- Career advancement opportunities
- Relocation opportunities across the country
- 401k with discretionary company match
- Employee Stock Purchase Plan
- Referral Bonus Program
- A personal holiday and Volunteer Time Off program
- Medical, Dental, Vision, Life and other Insurance Plans (subject to eligibility criteria)

Equal Employment Opportunity

Floor & Decor provides equal employment opportunities to all associates and applicants without regard to age, race, color, religion or creed, national origin or ancestry, sex (including pregnancy), sexual orientation, gender, gender identity, disability, veteran status, genetic information, ethnicity, citizenship, or any other category protected by law.

This policy applies to all areas of employment, including recruitment, testing, screening, hiring, selection for training, upgrading, transfer, demotion, layoff, discipline, termination, compensation, benefits and all other privileges, terms and conditions of employment. This policy and the law prohibit employment discrimination against any associate or applicant on the basis of any legally protected status outlined above.



Employment

1819 Aberg Avenue ■ Madison, WI 53704-4201

& Training Association, Inc.

(608) 242-7402

Production Lead - job post Actuate Improvement LLC Middleton, WI

\$28 - \$36 an hour - Full-time

Join our team if you're serious about making a difference!

Here is what we are looking for in a Production (Lead/Master Carpenter):

- **Ability to Education**
- **Problem-Solving Challenges**
- **Quality Control Responsibilities**
- **Pushing Production Schedules**

Additionally:

- Competitive pay
- Job stability
- Career advancement opportunities
- Safe working environment
- Variety of projects
- Respect and recognition
- Comprehensive benefits
- Work-life balance
- Positive company culture

Visit our website for more information and to see our project portfolio:

www.actuatellc.com

Click on the "We're Hiring" box to apply!

Job Type: Full-time

Pay: \$28.00 - \$36.00 per hour

Expected hours: 40 – 45 per week

Benefits:

- 401(k)
- 401(k) matching
- Dental insurance
- Employee discount
- Flexible schedule
- Flexible spending account
- Health insurance
- Health savings account
- Paid time off
- Professional development assistance
- Referral program
- Retirement plan
- Vision insurance

Schedule:

- 10 hour shift 8 hour shift
- Day shift Monday to Friday
- No nights No weekends Overtime

Ability to commute/relocate: Middleton, WI: Reliably commute or planning to relocate before starting work (Required)

Experience:

- Carpentry: 5 years (Required) Teaching: 3 years (Required) Quality control: 3 years (Required) Problem solving: 3 years (Required) Schedule management: 3 years (Required)

License/Certification: Driver's License (Required)

Ability to Commute:

- Middleton, WI (Required)

Ability to Relocate: Middleton, WI: Relocate before starting work (Required)

Work Location: In person



Employment

1819 Aberg Avenue ■ Madison, WI 53704-4201

& Training Association, Inc.

(608) 242-7402

Jobs.com

Server Ancho And Agave Middleton, WI 53562

Ancho & Agave is hiring Servers to help us create the ultimate dining experience for our guests. If you love serving people and know how to "wow" with your customer service...we want you to be on our team!

Applicants must be friendly, hardworking, team-oriented, honest, and comfortable with food and liquor service. Must be available to work consistently, always have a positive attitude and be an excellent communicator.

Server responsibilities include but are not limited to greeting guests, offering menu assistance, presenting menu specials, answering guests' questions about ingredients and menu items, order taking, delivering food and beverages, making sure guests' meals and their experience is as perfect as possible, serving guests with a warm, friendly smile, guest retention, cleaning, sanitizing, side work, teamwork of all varieties, reporting thoroughly to management, being responsible for cash and credit payments, etc.

Server Skills & Qualifications:

- Minimum of 1 year experience as a Server in a table-service restaurant, preferred.
- Flexibility to work weekends, evenings and holidays.
- Valid alcohol certification.
- Ability to effectively communicate in English (verbal and written).
- Elevated knowledge of wine & spirits.
- Highly developed interpersonal skills.
- Basic bookkeeping knowledge.
- Working knowledge of point-of-sale systems.
- High level of stamina to work on feet for extended periods.
- Must be able to lift up to 25 lbs.

Server Employment Benefits:

-Flexible Scheduling-Career Advancement Opportunities-Meal Discounts-Eligibility for Paid Vacation-Eligibility for Health Insurance-Eligibility for 401K

Ancho & Agave was born out of a flavor-obsessed craving for fresh, delicious Mexican food with a side of fun. We're more than just tacos, amigos and tequila ... we're the champions of bringing together quality ingredients, refreshing beverages and good times for a crave-worthy experience in a casual setting. Ancho & Agave is committed to providing equal employment opportunity for all persons regardless of age, race, creed, color, national origin, citizenship status, religion, sex, sexual orientation, gender identity, disability, genetic information, military or veteran's status, or any other characteristic protected by Federal, State, or local law.

Remote Claims Representative Metro Public Adjustment Oregon, WI 53575

Benefit from our 30 years of experience in business. Work from home or in person. No experience is necessary as the company provides in-house training. Earn money while in training.

Part time \$35,000 - \$50,000 or full time \$75,000 - \$100,000+ Commission Based

This becomes a career with no downsizing or layoffs.

Management positions are available based on performance not on who likes you.

No physical labor just educating client's and inspecting homes and businesses.

We are seeking motivated, self-starters who want to succeed.

You must be:

Dependable, coachable, have a positive attitude, work independently and have fun while working.

Duties and Responsibilities

Conduct a virtual walk-through inspection of the property, take some pictures and complete about 5 mins of paperwork.

We are holding the following group overview presentations for the property inspector position each week.

Monday's @ 11am or 7pm Wednesday's @ 10am or 6pm Saturday's @ 10am or 1pm

If you are interested and would like to hear more information about the position, please email me @

carlatpetty@metropa.com with the day and time you would like to attend along with the following information:

Name Phone number Email Address State Residence



Lead Driver 1st shift Full Time Staples, Inc. Madison, WI 53706

9:00am - 5:30pm/ Monday – Friday Current Associates are not eligible for Retention or Sign On Bonuses.

Staples is business to business. You're what binds us together.

Join our Staples World Class Supply Chain Team and deliver essential products to our customers.

What you'll be doing:

As a Lead Driver, you will train and mentor new delivery drivers and fill in for supervisors and cover drivers as needed. You will lead daily completion of work to include scheduling and assisting with deliveries, performing routing functions and partnering with the Supervisor to address and resolve any issues.

In this role, you will transport products safely and deliver office supplies on your assigned route to customers. You will manage the routes for Drivers in the building.

At times, depending on volume, you will load vehicles. You will organize and load product for delivery utilizing the manifest assuring the most efficient delivery route and schedule.

Safety is our utmost priority so, in this role, we will look to you to ensure safe work practices and embrace and foster our safety culture. You will be a problem solver for our customers; providing customer support, accepting product returns and will be empowered to make your customers' day. You're our brand on wheels!

In your role as a leader, you will be essential to the success of Staples Supply Chain as we deliver to our customers.

What you bring to the table:

- An ability to be a safe and courteous driver who can navigate your way around a map and all kinds of weather and road conditions.
- An ability to make sound decisions, be it driving, parking, safety related and/or customer interaction related.
- An ability to learn and utilize software applications including a working knowledge of Microsoft Office-specifically Word and Excel
- An ability to use technology including GPS and mobile Proof of Delivery (POD) devices.
- A personal commitment to your growth and development
- An ability to bring new ideas that add efficiency and opportunities to grow the business.
- An inclusive approach with your colleagues and customers to forge strong relationships and foster collaboration to resolve issues.
- An ability and willingness to maintain cleanliness of vehicle including performing pre-trip vehicle inspections and reporting any maintenance concerns.

Basic Qualifications:

- Must have a valid drivers' license with a driving record indicating a safe driving history acceptable to the company and at all times remain eligible to drive a commercial motor vehicle under applicable laws and regulations.
- Ability to pass a DOT physical and drug screen to the extent legally permissible.
- Must obtain a 6-month DOT medical card specific to the role.
- Basic English language skills (both verbal and written communications)
- Full-Time associates must have the ability to work additional hours beyond scheduled shift; additional overtime hours will be required based on business needs
- Ability to lift up to 70lbs, push and pull items weighing up to 400 lbs with the assistance of hand carts/material handling equipment, and occasionally maneuver up to 130 lbs.
- Must be at least 21 years of age.

Preferred Qualifications: High school diploma/GED or equivalent work experience Minimum 1-year of truck driving experience (operating a 16ft or longer straight truck) or comparable driving experience. High volume / small package delivery experience

We Offer:

- **Competitive Pay: \$22.75/ hour - \$25.00/ hour, Based on Experience**
- ***Earn an extra dollar an hour with our performance pay***
- ***Receive a pair of work boots thru Zappos after 30 days. (A \$140 value)***



Sales Representative SYSCO Madison, WI 53774

The pay range provided is not indicative of Sysco's actual pay range but is merely algorithmic and provided for generalized comparison. Factors that may be used to determine rate of pay include specific skills, work location, work experience and other individualized factors

Are you an experienced Sales Professional, Restaurant Manager, Culinary Manager or Chef looking for career development opportunities? Join Sysco's World Class Sales Team and explore all the benefits and perks.

Why you should join our Sales Team:

- Competitive base salary, bonus, plus promotional incentive opportunities
- Car allowance (mileage reimbursement for candidates in CA) and cell phone provided
- Career pathing opportunities for both entry level, and experienced individuals
- Opportunity to be part of a purpose driven organization that supports communities and associates
- Specialized sales training
- Individual as well as team-based selling
- Opportunity to learn different ethnic segments
- Monthly and annual sales rewards and recognition
- Robust benefits package including an Employee Stock Purchase Plan, & 401(k) with automatic matching

Territory for this opportunity: Madison

JOB SUMMARY

This is an outside sales position responsible for promoting the company's products and services and for building relationships with new and existing accounts. The main focus is to help Sysco customers succeed while achieving sales and profit goals established by the company. This position may require working some non-traditional hours (evening, weekends, and holidays) to successfully meet customers' needs.

Preferred Qualifications

Bi-Lingual

Restaurant Management, Foodservice Outside Sales, Chef Experience preferred

Certificates, Licenses, and Registrations

Valid driver's license with a "clean" driving record (including no multiple DUIs within the last 2 years)

Current automobile insurance with the following limits of liability: Bodily injury - \$100,000 each person and \$300,000 each accident; property damage - \$100,000 is required

Requirement

- Submit to pre-employment testing (Drug Screen, Background Check).
- Must sign Sysco Protective Covenants Agreement.
- Reside or willing to relocate to the geographical vicinity of territory.

Professional Skills Basic PC skills and proficiency with MS Office. Ability to read, write, speak English.

Competencies

- Building Trust Building Customer Loyalty Follow-up Sales Ability / Persuasiveness Managing Work Adaptability Communication

BENEFITS INFORMATION: For information on Sysco's Benefits, please visit <https://SyscoBenefits.com>

AFFIRMATIVE ACTION STATEMENT:

Applicants must be currently authorized to work in the United States.

We are proud to be an Equal Opportunity and Affirmative Action employer, and consider qualified applicants without regard to race, color, creed, religion, ancestry, national origin, sex, sexual orientation, gender identity, age, disability, veteran status or any other protected factor under federal, state or local law.

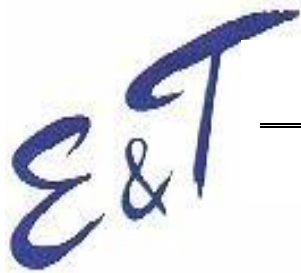
This opportunity is available through Sysco Corporation, its subsidiaries and affiliates.

By applying, you consent to your information being transmitted by Monster to the Employer, as data controller, through the Employer's data processor SonicJobs.

See SYSCO Privacy Policy at <https://sysco.com/Privacy-Notice.html>?

and SonicJobs Privacy Policy at <https://www.sonicjobs.com/us/privacy-policy> and Terms of Use at

<https://www.sonicjobs.com/us/terms-conditions>



Apply at UW Health

UW Health Interview Event - October 2 Madison, WI, United States

Discover new opportunities to grow and thrive while making a difference in the lives of others when you join the UW Health team. Whether you are seeking a clinical or non-clinical position, we're hiring people who are ready to put our patients and their families at the center of providing remarkable care.

Join us in-person on October 2, 2024 from 10:00 am – 5:00 pm at Doubletree by Hilton East Madison, 4402 E. Washington Ave., Madison, WI 53704. You will have the opportunity to talk with recruiters about jobs at UW Health. You may receive an interview on-the-spot. Click the “APPLY NOW” button below and fill out an application prior to attending the event.

Start your career in one of the following roles represented at this event:

Patient Care:

- Medical Assistant – Primary and Specialty Clinics
- Medical Technologist – University Hospital
- Clinical Pharmacist – Clinics and University Hospital
- Phlebotomist – Eastpark Medical Center
- Medical Lab Technician
- Radiation Therapists – Eastpark Medical Center and University Hospital
- Cardiovascular, Cardiac, and Vascular Sonographer – rotate locations
- Radiologic Technologist – rotate locations
- Registered Nurse – University Hospital

At UW Health, you will have:

- An excellent benefits package, including health and dental insurance, paid time off, retirement plans, two-week parental leave and adoption assistance.
- Options for a variety of schedules and shifts that offer flexibility and allow for work-life balance.
- Access to great resources through the UW Health Employee Wellbeing Department that supports your emotional, financial, and physical well-being.
- Tuition benefits eligibility - UW Health invests in your professional growth by helping pay for coursework associated with career advancement.

Valet Driver Madison, WI, United States

This is a full-time, 1.0 FTE position. Scheduled hours are 9:30am – 6:00pm, Monday through Friday. Hours may vary based on the operational needs of the department.

We are seeking a **Valet Driver** to:

- Provide remarkable customer service as a first and last impression of UW Health.
- Initiate the parking transaction by approaching the vehicle, greeting patients/visitors, and explaining services.
- Pick up patients/visitors at their vehicle and transport them in one of our UW Health golf carts.
- Manage and record valet parking transactions.
- Assist patients in and out of vehicles and with wayfinding.

At UW Health, you will have:

- An excellent benefits package, including health and dental insurance, paid time off and retirement plans.
- Access to UW Health's Wellness Options at Work that support employee/family well-being.
- Tuition reimbursement - UW Health invests in your professional growth by helping pay for coursework associated with career advancement.

Qualifications

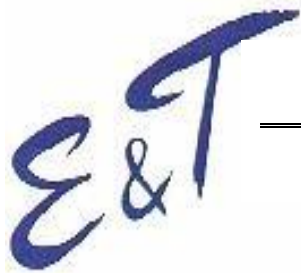
- High School Diploma or equivalent (Required)

Work Experience

- 1 year of customer service experience (Preferred)
- 1 year of driving and parking vehicles experience (Preferred)

Licenses & Certifications

- Valid Wisconsin driver's license (Required)



Medical Coding Lead-Medicine Services-Professional Billing Middleton, WI, United States (Remote)

This is a full-time, 1.0 FTE position that is 100% remote. Applicants hired into this position can work from most states. This will be discussed during the interview process. To be eligible to work remotely, you must be in an approved remote work state for UW Health. We've included a link below to view the full list of approved remote work states.

We are seeking a **Medical Coding Lead** to:

- Monitor coding work queues, including deployment of coders to areas of greatest need.
- Monitor coding operations with respect to workflows and regular reporting: evaluate workflows for maximum efficiencies and problem solve work queue issues when accounts/charges are not flowing properly, making recommendations as necessary.
- Answer charging, coding, Epic or other software related questions from Coders, CDI, clinical and Revenue Cycle staff.
- Review and reconcile missed charge reports and maintain all Encounter forms.

At UW Health, you will have:

- An excellent benefits package, including health and dental insurance, paid time off, retirement plans, two-week paid parental leave and adoption assistance.
- Access to great resources through the UW Health Employee Wellbeing Department that supports your emotional, financial, and physical well-being.
- Options for a variety of schedules and shifts that offer flexibility and allow for work-life balance.
- Tuition benefits eligibility - UW Health invests in your professional growth by helping pay for coursework associated with career advancement.

Qualifications High School Diploma Required or equivalent and Medical Coding Education Required

Work Experience

- 3 years progressive coding experience Required
- More than five (5) years of coding experience in an academic medical center Preferred

Licenses & Certifications

- Certified Professional Coder (CPC) Upon Hire Required or
- Certified Outpatient Coder (COC) Upon Hire Required or
- Certified Inpatient Coder (CIC) Upon Hire Required or
- Certified Coding Specialist (CCS) Upon Hire Required or
- Certified Coding Specialist Physician-Based (CCS-P) Upon Hire Required or
- Certified Coding Associate (CCA) Upon Hire Required
- Registered Health Information Technician (RHIT) Preferred
- Registered Health Information Administrator (RHIA) Preferred

Patient Access Representative – Hospital Madison, WI, United States

Work Schedule:

This is a full time, 1.0 FTE position. Shifts will be scheduled Monday through Friday between the hours of 6:00 AM -2:30 PM. Hours may vary based on the operational needs of the department.

Be part of something remarkable

We are seeking a **Patient Access Representative - Hospital** to:

- Enter and verify demographic and insurance information, identify and collect patient financial obligations, and registers or admits the patient.
- Promote a positive patient and family experience, exhibit empathy, engage in compassionate collections, and demonstrate strong communication skills.

Education:

Minimum - High School Diploma or Equivalent.

Preferred - Associate Degree in Business, Finance. Health Information Management or related field

Work Experience:

Minimum - One year of experience in a customer service related field.

Preferred - One year of experience in a healthcare, call center, business, financial or insurance related field.



Patient Scheduling Representative - Ambulatory Lab Madison, WI, United States

50% FTE, 20 hours per week. Shifts scheduled Monday through Friday between the hours of 7:00 am - 11:00 am, Work one in four Saturdays, 7:30 am - 1:30 pm. If it's a working Saturday, the schedule is three days, Monday - Friday, from 7:00 am - 11:45 am. Hours may vary based on the needs of the clinic.

Pay:

Pay starts at \$18.40 per hour, work experience that is relevant to the position will be taken into consideration when determining the starting base pay.

Be part of something remarkable

Join the #1 hospital in Wisconsin!

We are seeking a **Patient Scheduling Representative** to:

- Schedule appointments via phone, in-person or electronic correspondence.
- Take incoming phone calls from patients and their families to assist them with their appointment scheduling needs.
- Make outgoing phone calls to patients to schedule their appointments.
- Coordinate with clinic staff to ensure that patients receive appropriate care in a timely manner.

Education:

Minimum – High school diploma or equivalent.

Preferred – Associate or Bachelor's degree in Business Administration, Healthcare, or other related field.

Work Experience:

Minimum – Six (6) months of previous experience in an office or customer service environment.

Preferred – Previous experience working in healthcare, previous experience scheduling of patients or previous experience answering phones and greeting clients in person.

Medical Coding Specialist II - HCC Coder Madison, WI, United States (Remote)

This is a full time, 1.0 FTE position. Shifts will be scheduled 8:00 AM – 4:30 PM. Hours may vary based on the operational needs of the department. Applicants hired into this position can work from most states. This will be discussed during the interview process.

To be eligible to work remotely, you must be in an approved remote work state for UW Health. We've included a link below to view the full list of approved remote work states.

Approved Remote Work States Listing

We are seeking a **Medical Coding Specialist II – HCC Coder** to:

- Review medical record documentation and code encounters.
- Work closely with the Outpatient Clinical Documentation team to improve capture of Hierarchical Condition Categories.
- Experience with Epic software.

At UW Health, you will have:

- An excellent benefits package, including health and dental insurance, paid time off and retirement plans.
- Options for a variety of schedules and shifts that offer flexibility and allow for work-life balance.
- Access to UW Health's Wellness Options at Work that support employee/family well-being.
- Tuition benefits eligibility - UW Health invests in your professional growth by helping pay for coursework associated with career advancement.

Qualifications

- High School Diploma or equivalent Required and
- Medical Coding Education Required
- Associate's Degree in a healthcare related field Preferred

Work Experience 2 years progressive coding experience in multiple specialties, HCC Risk adjustment Coding Required

Licenses & Certifications

- Certified Risk Adjustment Coder (CRC) or Certified Professional Coder (CPC) and/or Certified Clinical Documentation Specialist- Outpatient or Certified Documentation Expert Outpatient (CDEO) Certified Coding Specialist (CCS), or Certified Coding Specialist Physician-Based (CCS-P), or a Certified Coding Associate (CCA) required Required
- Registered Health Information Technician (RHIT), Registered Health Information Administrator (RHIA) Preferred



Supply Clerk Madison, WI, United States

This is a part-time, 75% FTE position. 10-hour shifts scheduled Tuesday, Wednesday, Friday from 1:30pm – 11:30pm, with weekend and holiday rotation. Hours may vary based on the operational needs of the department.

Be part of something remarkable

Join the #1 hospital in Wisconsin! Be a member of a cohesive team assisting and supporting each other.

We are seeking a **Supply Clerk** to:

- Ensure our physicians, nurses, and others have everything needed to care for our patients - medical/surgical supplies, linen, and equipment.
- Use their attention to detail and organizational skills in an exciting and fast-paced environment.
- Interact with a variety of computer applications to ensure timely and accurate inventory transitions.
- Interact with customers, both in person and over the phone, in a professional and supportive manner.

At UW Health, you will have:

- An excellent benefits package, including health and dental insurance, paid time off and retirement plans. Full time benefits for part time work
- Options for a variety of schedules and shifts that offer flexibility and allow for work-life balance.
- Access to UW Health's Wellness Options at Work that to support employee/family well-being.
- Tuition reimbursement eligibility after 1 year of employment - UW Health invests in your professional growth by helping pay for coursework associated with career advancement.

Education: Minimum – High school graduate or equivalent

Work Experience: Preferred – Relevant work experience in a healthcare environment

Call Center Paging Representative Madison, WI, United States (Hybrid)

Work Schedule:

100% FTE, 2nd shift. Weekends required. Position rotates every third weekend, with a total of 5 shifts per week. Scheduled hours are from 2:45 pm – 11:15 pm.

Be part of something remarkable

Join the #1 hospital in Wisconsin and utilize your love for helping people by being the first point of contact for new patients and referring physicians, vendors and the public.

We are seeking a **Call Center Paging Representative (Communication Center Representative)** to:

- Support paging, messaging and scheduling, and appointment services for UW Health.
- Provide remarkable customer service to UW Health staff, physicians, and patients.
- Confirm and cancel appointments on nights, weekends and holidays for specifically designated clinics.
- Take various calls ranging from connecting callers to inpatient rooms, notifying an on-call physician about an organ offer, and executing emergency plans.

You will use:

- High quality personal computer workstations.
- State-of-the-art telephone technology in a call center environment.
- Proprietary software programs specifically designed for call handling, message taking, appointment scheduling and radio paging services.

At UW Health, you will have:

- An excellent benefits package, including health and dental insurance, paid time off and retirement plans.
- Options for a variety of schedules and shifts that offer flexibility and allow for work-life balance.
- Access to UW Health's Wellness Options at Work that support employee/family well-being.
- Tuition benefits eligibility after one year of employment - UW Health invests in your professional growth by helping pay for coursework associated with career advancement.

Education:

Minimum – High school diploma or equivalent

Preferred – Associate degree in Healthcare, Information Technology, Business, or related field strongly preferred

Work Experience:

Preferred – One year of experience in a medical, call center, or customer service environment



Supply Clerk (Receiving and Mailroom) Madison, WI, United States

Work Schedule:

This is a full time, 1.0 FTE position. Scheduled hours are 7:40am – 4:10pm, Monday through Friday. Hours may vary based on the operational needs of the department.

Be part of something remarkable

Join the #1 hospital in Wisconsin!

We are seeking a **Supply Clerk (Shipping and Mailing Clerk)** to:

- Be responsible for the accurate receiving and distribution of all materials coming through the University Hospital receiving dock.
- Use the Oracle computer system to accurately locate and sort all inpatient mail.
- Exhibit good organizational, analytical, and communication skills.

At UW Health, you will have:

- An excellent benefits package, including health and dental insurance, paid time off and retirement plans.
- Access to UW Health's Wellness Options at Work that to support employee/family well-being.
- Tuition reimbursement eligibility after 1 year of employment - UW Health invests in your professional growth by helping pay for coursework associated with career advancement.

Qualifications

High School Diploma or equivalent Required

Work Experience

Relevant experience in a healthcare environment Preferred

Room Service Line Cook Madison, WI, United States

Work Schedule:

This is a full time 1.0 FTE position. Scheduled hours between 10:00am – 8:30pm Monday through Friday. Every other weekend required. Hours may vary based on the operational needs of the department.

Be part of something remarkable

Join the #1 hospital in Wisconsin!

Work as a talented culinary expert to compose and prepare meals from scratch. The Food Production Cook is responsible for hot and cold food production in a high-volume kitchen. Enjoy this fast-paced, team environment while being able to quickly problem-solve and make decisions. External hires may be eligible for up to a \$1,000 sign-on bonus.

We are seeking a **Room Service Line Cook** to:

- Prepare large volumes of food with a high level of complexity, variety, and quality. Prepare entrees, sandwiches, soups, starches, vegetables, sauces, and desserts for general diets and modified diets.
- Assess quality and condition of ingredients used in food production.
- Prepare food production reports and documentation.

At UW Health, you will have:

- An excellent benefits package, including health and dental insurance, paid time off, retirement plans, two-week paid parental leave and adoption assistance.
- Options for a variety of schedules and shifts that offer flexibility and allow for work-life balance.
- Access to UW Health's Wellness Options at Work that support employee/family well-being.
- Tuition benefits eligibility - UW Health invests in your professional growth by helping pay for coursework associated with career advancement.

Education:

Minimum – High School Diploma or equivalent

Preferred – Associates degree in Culinary, Hospitality, or Nutrition

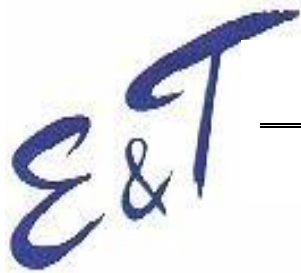
Work Experience:

Minimum – One (1) year experience in high volume food production setting

Preferred – Two (2) years' experience in high volume food production setting

Licenses and Certifications:

Minimum – ServSafe certification required within six (6) months of hire



Patient Scheduling Lead – Phlebotomy Madison, WI, United States

Work Schedule:

100% FTE, 40 hours per week. Shifts scheduled Monday - Thursday 9:00 am - 5:30 pm, and Friday 8:30 am - 5:00 pm. Hours may vary based on the needs of the clinic.

Pay:

UW Health offers a competitive compensation and benefits package. Work experience that is relevant to the position will be taken into consideration when determining the starting base pay.

Be part of something remarkable

Join the #1 hospital in Wisconsin!

We are seeking a **Patient Scheduling Lead** to:

- Act as a liaison with leadership in patient scheduling issues, training, education communication and problem solving.
- Coordinate, assign and guide the work activities of other patient scheduling staff.
- Monitor work schedules, maintain department scheduling guidelines and templates and train and mentor new staff.
- Perform patient scheduling duties including working with patients in person and over the phone.

Education:

Minimum - High school diploma or equivalent.

Preferred - Associate or Bachelor's degree in Business Administration, Healthcare, or other related field.

Work Experience:

Minimum – Twelve months of experience in patient scheduling or equivalent experience working in a medical office environment

Culinary Retail Food Assistant Madison, WI, United States

Work Schedule:

This is a full time 1.0 FTE position. Scheduled hours between 7:00am – 3:30pm Monday through Friday. Some holidays required. Hours may vary based on the operational needs of the department.

Be part of something remarkable

Join the #1 hospital in Wisconsin! Put your passion for food and culinary experience to use and join our remarkable culinary team. You will be responsible for ensuring the right food is safely provided to the right customer at the right time.

We are seeking a **Culinary Retail Assistant** who:

- Provides excellent customer service for all patients, families, staff, and visitors.
- Accurately sets up meal service lines, portioning food items, serving meals, and working as a short order line cook.
- Cashiers and provides efficient and accurate payment transactions in a professional manner.
- Sanitizes dishes, cookware, equipment, and environment.

Culinary Retail Assistants are eligible for:

- External hires may be eligible for up to a \$1,000 sign-on bonus.
- Paid time off, including 15 days of vacation time for full-time employees.
- A free bus pass to assist with transportation to and from work.
- Continuing education for both professional and personal growth.

At UW Health, you will have:

- An excellent benefits package, including health and dental insurance, paid time off, retirement plans, two-week paid parental leave and adoption assistance.
- Options for a variety of schedules and shifts that offer flexibility and allow for work-life balance.
- Access to UW Health's Wellness Options at Work that support employee/family well-being.
- Tuition benefits eligibility - UW Health invests in your professional growth by helping pay for coursework associated with career advancement.

Qualifications

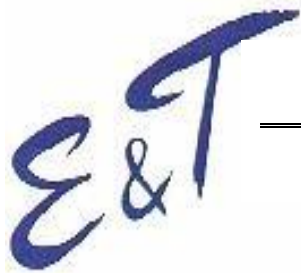
High School Diploma or GED Preferred

Work Experience

Food service and/or customer service experience Preferred

Licenses & Certifications

ServSafe Certification Preferred



Supply Clerk – Clinical Labs Madison, WI, United States

Work Schedule:

100% FTE, day shift. Monday – Friday 7:30AM – 4:00PM. Hours may vary based on the operational needs of the department.

We are seeking a **Supply Clerk – Clinical Labs** to:

- Physically and electronically receive purchase orders for all incoming shipments from suppliers/distributors. Facilitate delivery to corresponding deliver-to locations.
- Work collaboratively with customers and internal stakeholders to establish supply chain processes that maximize efficiency, minimize expense.
- Perform a wide array of supply chain activities.
- May electronically and physically receive, deliver, inventory, and distribute supplies and other non-medical items within and outside the lab.
- Actively participate with cross-functional teams in continuous quality improvement efforts.

At UW Health, you will have:

- An excellent benefits package, including health and dental insurance, paid time off, retirement plans, two-week paid parental leave and adoption assistance. Full time benefits for part time work (for positions 60% FTE and higher).
- Access to great resources through the UW Health Employee Wellbeing Department that supports your emotional, financial, and physical well-being.
- Tuition benefits eligibility - UW Health invests in your professional growth by helping pay for coursework associated with career advancement.

Qualifications High School Diploma or equivalent Required

Work Experience

Relevant experience in a healthcare environment. Preferred

Sterile Processing Technician II – University Hospital Madison, WI, United States

Work Schedule:

This is a full-time, 1.0 FTE position. Scheduled hours are 3:00pm – 11:30pm, Monday through Friday. Rotating weekends, holidays, and on-call required.

Required Training Schedule: 7:00am-3:30pm, Monday through Friday for the first three-five months. If selected for an interview, shift preferences and availability will be discussed at that time. Hours may vary based on the operational needs of the department.

Be part of something remarkable

Join the #1 hospital in Wisconsin!

We are seeking a **Sterile Processing Technician II** to:

- Work in a fast-paced environment that requires detailed, technical skills.
- Have a role in keeping our patients safe and know that you are contributing to our remarkable patient care.
- Interact with cutting edge surgical instrumentation and reprocessing equipment.
- Be a member of a cohesive team assisting and supporting each other.

All required Personal Protective Equipment (PPE) is provided to our Sterile Processing Techs which meets OSHA and AMMI standards.

At UW Health, you will have:

- An excellent benefits package, including health and dental insurance, paid time off and retirement plans.
- Access to UW Health's Wellness Options at Work that to support employee/family well-being.
- Tuition reimbursement eligibility after 1 year of employment - UW Health invests in your professional growth by helping pay for coursework associated with career advancement.

Education:

Minimum – High School Diploma or equivalent

Work Experience:

Minimum – One year experience in reprocessing

Licenses and Certifications:

Minimum – Certification by BCSPD as a Certified Sterile Processing and Distribution Technician or IAHCSMM as a Certified Registered Central Service Technician.



Patient Transporter Madison, WI, United States

Work Schedule:

This is a full time, 1.0 FTE position. Scheduled hours are 8:00am – 4:30pm, Monday through Friday. Rotating weekends and holidays required. Hours may vary based on the operational needs of the department.

We are seeking a **Patient Services Aide** to:

- Provide excellent customer service while safely transporting our patients to and from nursing units and various therapy/laboratory areas throughout the University Hospital and the American Family Children's Hospital.
- Ensure timely transportation and patient safety, comfort, and privacy throughout the transport.
- Utilize the Patient Transport information system to acquire and record transactional records regarding all transport requests.
- Document transport information on daily log sheets and obtain signatures from clinical staff for all cancelations, reschedules, and confirmations of patient drop-offs.

At UW Health, you will have:

- An excellent benefits package, including health and dental insurance, paid time off and retirement plans.
- Access to UW Health's Wellness Options at Work that support employee/family well-being.
- Tuition reimbursement - UW Health invests in your professional growth by helping pay for coursework associated with career advancement.

Qualifications High School Diploma or equivalent Required

Work Experience Relevant patient care experience in a healthcare environment Preferred

Licenses & Certifications CPR certification or the ability to receive certification within 60 days of hire Required

Clinic Assistant, Speech Madison, WI, United States

Work Schedule:

100% FTE, 40 hours/week. 8-hour day shifts scheduled Monday through Friday between the hours of 8:00 AM – 4:30 PM. No weekends required. Hours may vary based on the operational needs of department

We are seeking a **Clinic Assistant** to:

- Clean exam chairs, equipment, and other work areas according to infection control and/or isolation procedures.
- Stock exam/procedure rooms, inventory specialty items, and initiate reorder of supplies as needed.
- Assist with clerical work such as paperwork and phone calls.

At UW Health, you will have:

- An excellent benefits package, including health and dental insurance, paid time off, retirement plans, two-week paid parental leave and adoption assistance.
- Options for a variety of schedules and shifts that offer flexibility and allow for work-life balance.
- Access to UW Health's Wellness Options at Work that support employee/family well-being.
- Tuition benefits eligibility - UW Health invests in your professional growth by helping pay for coursework associated with career advancement.

Education: Preferred – High School Diploma or equivalent

Work Experience: Preferred – Previous work experience in a healthcare setting

Office Assistant, Clinical Labs Madison, WI, United States

Work Schedule:

This is a part-time, 30% FTE, daytime position. Monday - Friday, hours negotiable, must work a minimum of 10 hours per week. Hours may vary based on department needs.

We are seeking an **Office Assistant** to:

- Provide clerical support to Surgical Pathology.
- Assist with scanning, filing, mailing, and printing documents.
- Prepare form letters and correspondence.
- Performs basic data entry into applicable systems.
- Order supplies, materials, services, and/or equipment.

Education: Minimum – High School Diploma or equivalent

Work Experience: Preferred – One year of experience in an administrative support role



Employment

1819 Aberg Avenue ■ Madison, WI 53704-4201

& Training Association, Inc.

(608) 242-7402

Apply at www.cityofmadison.com

Construction Inspector 1 or 2

SALARY \$30.23 - \$32.14 Hourly
\$2,418.74 - \$2,571.49 Biweekly
\$5,240.60 - \$5,571.56 Monthly
\$62,887.24 - \$66,858.74 Annually

LOCATION Madison, WI

JOB TYPE PERMANENT FULL TIME

JOB NUMBER 2024-00326

DEPARTMENT Engineering Division

OPENING DATE 09/19/2024

CLOSING DATE 10/3/2024 11:59 PM Central

COMP. GROUP/RANGE 15/09

The Construction Inspector class series describes field work performed in a public works construction environment. Employees assist or perform construction inspections, serve as a member of a survey crew, and prepare appropriate documentation. Employees may be hired at the Construction Inspector 1 level based on education and experience in performing public works engineering activities (including inspection, CADD, surveying, and/or design) as described herein. Progression to a Construction Inspector 2 is normally contingent upon budgeted vacancies, experience gained as a Field Aide and/or Construction Inspector I (typically at least three (3) years), and is accomplished by competition.

Hours/Week: 40

Monday - Friday 7:30 A.M. - 3:30 P.M.

Cross Connection Control Inspector (Trainee Eligible*)

SALARY \$30.57 - \$32.88 Hourly \$2,445.52 - \$2,630.61 Biweekly \$5,298.63 - \$5,699.66 Monthly \$63,583.52 - \$68,395.86 Annually

LOCATION Madison, WI

JOB TYPE PERMANENT FULL TIME

JOB NUMBER 2024-00321

DEPARTMENT Water Utility

OPENING DATE 09/10/2024

CLOSING DATE 9/24/2024 11:59 PM Central

COMP. GROUP/RANGE 16/13 or 16/14 or 16/16

This is responsible, specialized work in support of Water Utility's comprehensive cross connection control and backflow prevention program. This includes conducting thorough cross connection control inspections; assessing and determining a facilities degree of hazard; communicating requirements for compliance with federal, state and local cross connection control regulations; inspecting testable backflow prevention devices; enforcing appropriate backflow protection; and maintaining various records, files, and related documents.

Crossing Guard (Hourly)

SALARY \$20.26 Hourly

LOCATION Madison, WI

JOB TYPE HOURLY

JOB NUMBER 2024-00201

DEPARTMENT Traffic Engineering Division

OPENING DATE 06/03/2024

CLOSING DATE 9/30/2024 11:59 PM Central

As a Crossing Guard, you will help safeguard students on their way to and from school. Are you responsible, dependable, enjoy kids and the outdoors? Then it may be a perfect match! Experience the satisfaction of working in an outdoor setting while promoting safety and well-being. This is routine outdoor work performed on pre-scheduled and/or "as assigned" basis with varied shifts in various locations within the City of Madison.



Employment

1819 Aberg Avenue ■ Madison, WI 53704-4201

& Training Association, Inc.

(608) 242-7402

Engineer 4 - Construction Inspection*

SALARY \$43.97 - \$53.08 Hourly \$3,407.72 - \$4,114.01 Biweekly \$7,383.39 - \$8,913.69 Monthly \$88,600.72 - \$106,964.26 Annually

LOCATION Madison, WI

JOB TYPE PERMANENT FULL TIME

JOB NUMBER 2024-00330

DEPARTMENT Engineering Division

OPENING DATE 09/17/2024

CLOSING DATE 10/1/2024 11:59 PM Central

COMP. GROUP/RANGE 18/12

This is advanced-level professional engineering and project supervision work performed in the office and field in connection with public infrastructure improvements constructed under public works and private development contracts. Assignments are received from a higher-level engineer or supervisor and the work involves the application of independent professional judgment to define the project and determine the best methods of addressing the situation(s), including the assignment of project components to lower-level staff. The work is performed under the general direction and coordination of a higher-level professional engineer or supervisor and regularly involves the supervision of lower-level staff including professional engineers.

Police Report Typist

SALARY \$23.48 Hourly

LOCATION Madison, WI

JOB TYPE PERMANENT FULL TIME

JOB NUMBER 2024-00307

DEPARTMENT Police Department

OPENING DATE 09/11/2024

CLOSING DATE 9/25/2024 11:59 PM Central

COMP. GROUP/RANGE 20/04

This is responsible typing and administrative work involving the processing of police reports and transcription of memos, general correspondence and interviews from direct and digital dictation, rough drafts, or various source documents. The work is performed in a law enforcement environment and involves both transcribing and proofreading, approving and merging field reports to ensure proper coding of incidents as determined by the FBI. The work also includes responding to in-person and telephone inquiries from both internal and external customers, providing or obtaining information, making appropriate referrals, and receiving and relaying messages for commissioned personnel. Supervision received is direct during training period, but becomes general when procedures have been learned. Assignments are performed within established department procedures.

Real Estate Specialist 1 or 2

SALARY \$34.16 - \$43.97 Hourly \$2,647.48 - \$3,407.72 Biweekly \$5,736.21 - \$7,383.39 Monthly \$68,834.48 - \$88,600.72 Annually

LOCATION Madison, WI

JOB TYPE PERMANENT FULL TIME

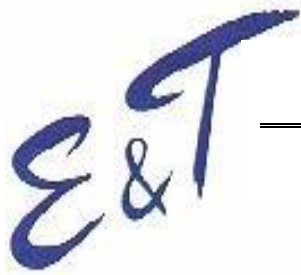
JOB NUMBER 2024-00268

DEPARTMENT Economic Development Division

OPENING DATE 08/26/2024

CLOSING DATE 9/26/2024 11:59 PM Central

This is entry-to-mid level professional real estate work encompassing the acquisition, sale, lease and management of real property and property interests for the City, together with work to support public and private development planning and implementation. The work at this level is characterized by knowledge of more standardized elements of governmental real estate acquisition and administration, progressing to the use of more independent judgment and discretion in the full range of real estate program activities. Work is performed under the direction of the Office of Real Estate Services Manager and/or other higher level Real Estate Specialist.



Employment

1819 Aberg Avenue ■ Madison, WI 53704-4201

& Training Association, Inc.

(608) 242-7402

Apply at www.governmentjobs.com/careers/countyofdane

LTE Breastfeeding Peer Counselor (Bilingual - Spanish)

SALARY \$30.40 Hourly

LOCATION Madison, WI

JOB TYPE Limited Term Employee

JOB NUMBER 2024-00354

DEPARTMENT Board of Health for Madison and Dane County

OPENING DATE 08/23/2024

CLOSING DATE Continuous

FLSA Non-Exempt

BARGAINING UNIT 720

The Board of Health for Madison and Dane County is recruiting for an LTE Breastfeeding Peer Counselor who is bilingual in both English and Spanish.

LTE CARE COORDINATOR

SALARY \$31.86 Hourly

LOCATION Madison, WI

JOB TYPE Limited Term Employee

JOB NUMBER 2024-00345

DEPARTMENT Human Services Department

OPENING DATE 07/24/2024

CLOSING DATE Continuous

FLSA Non-Exempt

BARGAINING UNIT 1871

The Human Services Department has one (1) full-time and one (1) part-time Limited Term vacancy for a LTE Care Coordinator position in Madison, WI.

LTE Case Manager (PEI - OHC)

SALARY \$33.86 Hourly

LOCATION Madison, WI

JOB TYPE Limited Term Employee

JOB NUMBER 2024-00405

DEPARTMENT Human Services Department

OPENING DATE 08/28/2024

CLOSING DATE Continuous

FLSA Non-Exempt

Dane County Human Services is hiring for an LTE Case Manager (PEI - Out of Home Care).

Limited Term Employees (LTEs) are limited to 1,200 hours in a payroll year and are not guaranteed any hours per week.

LTE Disease Intervention Specialist

SALARY \$31.48 Hourly

LOCATION Madison, WI

JOB TYPE Limited Term Employee

JOB NUMBER 2024-00365

DEPARTMENT Board of Health for Madison and Dane County

OPENING DATE 08/05/2024

CLOSING DATE Continuous

FLSA Non-Exempt

BARGAINING UNIT 720

PHMDC is currently hiring for LTE Disease Intervention Specialists. Limited Term Employees (LTEs) are limited to 1,200 hours in a payroll year and are not guaranteed any hours per week.



Employment

1819 Aberg Avenue ■ Madison, WI 53704-4201

& Training Association, Inc.

(608) 242-7402

LTE Food Service Helper/Driver

SALARY \$29.06 Hourly

LOCATION Verona WI, WI

JOB TYPE Limited Term Employee

JOB NUMBER 2024-00383

DEPARTMENT Administration

OPENING DATE 08/13/2024

CLOSING DATE Continuous

FLSA Non-Exempt

BARGAINING UNIT 705

The Department of Administration - Division of Consolidate Food Services has two (2) Limited Term Employee vacancies for **Food Service Helper/Driver**.

LTE GENERAL LABORER (65)

SALARY \$21.99 Hourly

LOCATION Madison, WI

JOB TYPE Limited Term Employee

JOB NUMBER 2023-00556

DEPARTMENT Alliant Energy Center

OPENING DATE 09/12/2023

CLOSING DATE Continuous

FLSA Non-Exempt

BARGAINING UNIT 65

LIMITED TERM EMPLOYMENT (LTE) OPPORTUNITY WITH NO GUARANTEED HOURS PER WEEK. Immediate limited term opportunity with the Alliant Energy Center complex for Housekeeping and/or Conversion/Setup Crew.

LTE General Laborer (720)

SALARY \$22.98 Hourly

LOCATION Madison, WI

JOB TYPE Limited Term Employee

JOB NUMBER 2024-00224

DEPARTMENT Administration

OPENING DATE 05/02/2024

CLOSING DATE Continuous

BARGAINING UNIT 720

Dane County Department of Administration has a vacancy for a LTE General Laborer position. This position will work 40 hours per week, Limited Term Employees (LTEs) are limited to working 1,200 hours in a payroll year.

LTE Juvenile Court Worker

SALARY \$23.36 Hourly

LOCATION Madison, WI

JOB TYPE Limited Term Employee

JOB NUMBER 2023-00841

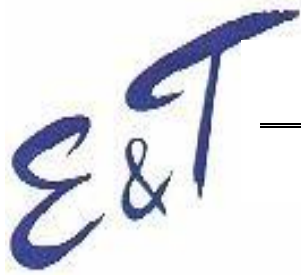
DEPARTMENT Juvenile Court Program

OPENING DATE 01/17/2024

CLOSING DATE 12/31/2024 11:59 PM Central

BARGAINING UNIT 720

LIMITED TERM EMPLOYMENT OPPORTUNITY WITH NO GUARANTEED HOURS PER WEEK (limit of 1,200 hours per payroll year).



Employment

1819 Aberg Avenue ■ Madison, WI 53704-4201

& Training Association, Inc.

(608) 242-7402

LTE Medicolegal Investigator

SALARY \$41.61 Hourly

LOCATION McFarland, WI

JOB TYPE Limited Term Employee

JOB NUMBER 2023-00351

DEPARTMENT Medical Examiner

OPENING DATE 05/23/2023

CLOSING DATE Continuous

BARGAINING UNIT 1871

The Dane County Medical Examiner Office in McFarland WI, has three (3) vacancies for a Limited Term Employee (LTE)

LTE Parking Ticket Seller

SALARY \$19.86 Hourly

LOCATION Madison, WI

JOB TYPE Limited Term Employee

JOB NUMBER 2024-00114

DEPARTMENT Alliant Energy Center

OPENING DATE 05/02/2024

CLOSING DATE Continuous

FLSA Non-Exempt

BARGAINING UNIT 720

Dane County Alliant Energy Center has two (2) vacancies for the LTE Parking Ticket Seller position.

Limited Term Employees (LTEs) are limited to 1,200 hours in a payroll year and are not guaranteed any hours per week.

Must be available and willing to work days, nights, weekends and holidays as needed based on event requirements.

DEFINITION

Under general direction, incumbents collect parking fees.

EXAMPLES OF DUTIES

Collect proper fees from parking lot users.

LTE Vaccine Response Specialist

SALARY \$33.75 Hourly

LOCATION Madison, WI

JOB TYPE Limited Term Employee

JOB NUMBER 2024-00359

DEPARTMENT Board of Health for Madison and Dane County

OPENING DATE 08/08/2024

CLOSING DATE Continuous

FLSA Exempt

BARGAINING UNIT 705

Public Health of Madison and Dane County (PHMDC) is recruiting for two Limited Term Employment (LTE) Vaccine Response Specialists.

LTE's are limited to working 1,200 hours per payroll year and are not guaranteed any specific work hours.



Employment

1819 Aberg Avenue ■ Madison, WI 53704-4201

& Training Association, Inc.

(608) 242-7402

Criminal (Community) Justice Council Data and Evaluation Analyst

SALARY \$41.61 - \$55.41 Hourly

LOCATION Madison, WI

JOB TYPE Full time (1.0FTE)

JOB NUMBER 2024-00422

DEPARTMENT Office of Criminal Justice Reform

OPENING DATE 09/13/2024

CLOSING DATE 9/27/2024 11:59 PM Central

FLSA Non-Exempt

BARGAINING UNIT 1871

The Dane County Office of Criminal Justice Reform has a current full time (1.0 FTE) vacancy for a Criminal (Community) Justice Council Data and Evaluation Analyst. This position is eligible for a hybrid work schedule, combining remote work and in-office attendance (minimum of one day per week in-office).

Part-Time Registered Nurse BPHCC

SALARY \$42.80 - \$51.33 Hourly

LOCATION Verona, WI

JOB TYPE Part Time position (.2FTE)

JOB NUMBER 2023-00601

DEPARTMENT Human Services Department-BPHCC

OPENING DATE 09/29/2023

CLOSING DATE Continuous

FLSA Non-Exempt

The Dane County Department of Human Services (DCDHS) - Badger Prairie Health Care Center (BPHCC) is recruiting for Part-Time Registered Nurses (RNs). Currently DCDHS is hiring 0.2 FTE positions that work every other weekend float shift positions with opportunities to work additional shifts based on individual availability and scheduling needs.

Public Health Nurse (Bilingual - Spanish)

SALARY \$40.79 - \$49.03 Hourly

LOCATION Madison, WI

JOB TYPE Full time (1.0FTE)

JOB NUMBER 2023-00757

DEPARTMENT Board of Health for Madison and Dane County

OPENING DATE 08/30/2024

CLOSING DATE 9/27/2024 11:59 PM Central

Public Health Madison & Dane County (PHMDC) is recruiting for a full-time (1.0 FTE) Public Health Nurse, who is bilingual in English and Spanish, for their **Sexual and Reproductive Health** unit. Employees working in bilingual designated positions receive an additional \$2.00 per hour (not reflected in the above hourly rate).

Social Worker - Children, Youth and Families

SALARY \$33.86 - \$43.12 Hourly

LOCATION Madison, WI

JOB TYPE Full time (1.0FTE)

JOB NUMBER 2024-00040

DEPARTMENT Human Services Department

OPENING DATE 02/23/2024

CLOSING DATE Continuous

FLSA Non-Exempt

Dane County Human Services, Children, Youth and Families (CYF) Division has full-time (1.0 FTE) vacancies for Social Worker I and Social Worker II in Child Protective Services (CPS) and Youth Justice (YJ) in Madison, WI.



Apply at wisc.jobs

Server & Storage Supervisor Job ID 15461

Position Summary

Under the general direction of the Converged and Cloud Provisioning Services Section Chief, this position is responsible for the leadership of the server, backup and storage team in a hybrid private on-premises cloud and public cloud environment. The primary duties of this position include mentoring and supporting staff, leading projects, and managing daily operations to ensure the ongoing, successful delivery and security of enterprise on-premises and cloud-based server and storage services, including Linux operating systems, Kubernetes container orchestration, storage environments, and hypervisor environments as well as backup and recovery services. Daily operations include coordinating installation, maintenance, and support for the State of Wisconsin's extensive hybrid cloud infrastructure.

For more information, please view the [complete position description](#).

Salary Information

Starting hourly rate for this IS Supervisor 2 position will be between \$39.04- \$60.00 per hour, depending on qualifications and experience. This classification is assigned to pay schedule/range 70-02. Current State employees will be compensated in accordance with the current State Compensation Plan.

Job Details

Due to the nature of the position, DOA will conduct fingerprinting and background checks on applicants prior to selection. **DOA does not sponsor work visas.** In compliance with federal law, all persons hired will be required to verify identity and eligibility to work in the United States, and to complete the required employment eligibility form upon hire.

Certain positions within this Department may allow remote/work from home flexibility for a portion of their work schedule, depending on the needs of the position and the work unit. This topic and any remote work flexibility that may be available will be discussed in more detail in the interview process.

Qualifications

Minimally qualified candidates will have experience with all of the following:

- Experience securing and supporting server, container, storage, backup, and virtualization technologies in enterprise on-premises and cloud environments.
- Experience supervising or leading other employees such as training and orienting new employees, acting as a team lead or lead worker, assisting with or making hiring decisions, contributing to or conducting performance evaluations, settling employee grievances, establishing operating procedures, or similar.
- Experience overseeing IT projects from start to finish (project management) such as conducting business analysis activities, understanding a project charter, developing project plans, identifying resources, project scheduling, implementation plans, managing stakeholder expectations, or similar.

How To Apply

Apply online! To apply, click "Apply for Job" to start the application process. Then, you will access your existing account or to create a new account if you don't have an account. Once you are logged in, click "Apply for Job." Follow the steps outlined in the application process and submit your application. Please visit the Frequently Asked Questions section for general wisc.jobs user information and technical assistance.

Your letter of qualifications and resume are very important parts of your application and are used during our evaluation process to determine your qualifications as they relate to the job. Please review instructions on developing your resume and letter of qualifications. Your cover letter is limited to a maximum of two (2) typed pages, single-spaced, no smaller than 10-point font, with 1-inch margins. Resumes should be limited to no more than two (2) pages (no format requirements). Pages more than the specified limits may not be evaluated. References are not necessary at this stage of the process.

Submitted materials will be evaluated and the most qualified applicants will be invited to participate in the next step of the hiring process for available vacancies.

Permanent classified state employees who are eligible for consideration (transfer or voluntary demotion) should complete the application process as described above by the stated deadline.

The State of Wisconsin is an Equal Opportunity and Affirmative Action employer seeking a diverse and talented workforce. Veterans, women, people of color, LGBTQIA+, and people with disabilities are encouraged to apply. We provide reasonable accommodations to qualified applicants and employees with disabilities.

If you are a veteran with a 30% or greater service-related disability and are not currently employed in a permanent position with Wisconsin State Government, please send a cover letter, resume, DD-214 and documentation of your service-connected disability rating (dated within 12 months) to the contact listed below.

Questions can be directed to Taylore Ransom by email at taylor.e.ransom@wisconsin.gov.

Deadline to Apply

Applicant materials are due by 11:59pm on Monday September 30, 2024.

**Registered Nurse - Central Wisconsin Center Job ID 12771****Salary Information**

Starting salary is between \$41.61 and \$48.16 /hour (approximately \$86,500 and \$100,100 annually), based on years of licensure. Additional increases are based on years of licensure in the chart below.

<u>Years of Licensure</u>	<u>Pay Rate</u>
0	\$41.61
3	\$43.74
5	\$44.84
7	\$45.95
9	\$47.06
11	\$48.16

- \$1.40/hour differential for 1st shift RNs that work hours between 6pm and 6am.
- \$3.90/hour differential for permanent 2nd or 3rd shift RNs for work hours between 6pm to 6am.
- \$0.80/hour weekend differential applies to worked shifts.
- **\$2,000** sign-on bonus applies to those with no prior state service in the last five years; who stay with the facility in the position until completing probation. Bonus will be split, \$1,000 upon hire and \$1,000 after completing probation.
- A 12-month probationary period is required. The pay schedule and range is 11/02.
- Pay for current or former state employees will be set based on the rules that apply to compensation for the applicable transaction.

Job Details

All applicants will be required to allow DHS to conduct a background check to determine whether the circumstances of any convictions may be related to the job being filled. All appointees will be required to receive a TB test, which will be administered by CWC or medical personnel approved by the facility prior to their start date. All appointees will be required to be CPR certified.

DHS does not sponsor work visas for this position, thus, in compliance with federal law, selected candidates will be required to verify eligibility to work in the United States by completing the required I-9 form upon hire.

Qualifications

At a minimum, you'll need the following:

- Licensure or eligibility** for licensure as a Registered Nurse in the State of Wisconsin. Selected candidate must be licensed in Wisconsin within 3 months of appointment.
- Education or experience providing nursing care to patients according to Nursing Practice Standards.
- Excellent communication skills.
- An ability to participate as a member of an interdisciplinary team.

Eligibility is defined as your license application/exam is in process with the **Wisconsin Department of Safety and Professional Services or you currently hold a license in another state and are eligible to obtain a license in the State of Wisconsin.

It'd be great if you also have at least one of the following:

- Two (2) or more years as a Registered Nurse
- Long Term Care and/or Medical/Surgical direct care or relevant experience
- Excellent problem and conflict resolution skills.
- Ability to effectively delegate and oversee the work of LPN's and CNA's.
- Experience applying Nursing Standards of Practice to meet the specific needs of the IDD population at CWC.

For a guide on developing your resume and what should be included, click [here](#).

How To Apply

Applying is easy! Click "Apply for Job" to start your application process. Sign in to your account or click "Register Now" to create an account before applying for the job. Follow the steps outlined in the application process and submit your application.

Helpful Tips:

- Once your application is submitted, no changes are allowed. Click "Save" to allow changes to your application as needed before submitting by the deadline.

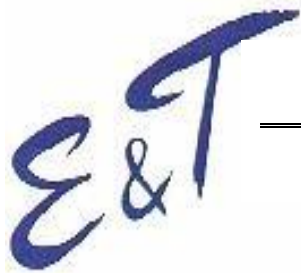
Submitted materials may be evaluated by a panel of job experts according to the qualifications above. Please monitor your email for communications related this position. Current or former permanent, classified, state employees must complete the online application process to be considered. If viewing through an external site, please apply directly at Wisc.Jobs.

DHS is an Equal Opportunity and Affirmative Action employer seeking a diverse and talented workforce.

Veterans are encouraged to apply. For complete information on veterans' hiring programs with the WI Department of Veteran's affairs, click [here](#). For technical assistance and general information, please see Frequently Asked Questions. For questions about the position, to request a copy of the full position description, or for other employment inquiries, please contact Jacque Strook in Human Resources at Jacqueline.Strook@dhs.wisconsin.gov.

Deadline to Apply

Applications will be accepted until positions have been filled.

**Cook – Mendota Mental Health Institute Job ID 15234**

The Department of Health Services (DHS), **Mendota Mental Health Institute (MMHI)** is currently recruiting for a Cook. MMHI is located on the north side of Madison and offers a beautiful campus environment, convenient free parking and an onsite workout facility. MMHI is an inpatient psychiatric facility, with one outpatient program. MMHI is a psychiatric hospital specializing in serving patients with complex psychiatric conditions, often combined with certain problem behaviors. A secure setting to meet the legal and behavioral needs of our patients is provided. MMHI is an integral part of the entire Wisconsin mental health service delivery system. As an employee of the State of Wisconsin, you'll also have access to an amazing benefits package, including:

- 3.5 weeks of vacation, 9 paid holidays and ample sick time.
- Top rated health plan options starting at \$39/month for single plans and \$97/month for family plans, after 2 months of state service.
- Premium pension plan with at least a 6.9% employer match in 2024. Plus, a tax advantaged supplemental retirement savings plan which allows you to save money directly from your paycheck for retirement. Use this Total Rewards Calculator to see the total value of our competitive benefits package!
- Several flex spending accounts: medical, dependent care, commuter, parking and High Deductible Health Savings.
- Well Wisconsin Wellness Program
- A free and confidential employee assistance program that offers employees and their immediate family dependents a variety of tools, resources, and professional consultation services to support their health, goals, and overall well-being.
- Public Service Loan Forgiveness Program employer.

This position will work four - 10 hour rotating shifts each week; 5:00am - 3:30pm, 6:00am - 4:30pm, 6:30am - 5:00pm and 7:00am - 5:30pm. The position will be required to work every other weekend.

Position Summary

As a Cook at MMHI, you will be responsible for:

- Preparing large quantities of food for individuals with regular and modified diets. Food portions may be prepared hot or cold for distribution to various units at MMHI.
- Preparing food item requests for patients, including snacks, foods for medication, nourishments, and activity therapy.
- Ensuring proper sanitation and safety practices are followed at all times.

Salary Information

The starting salary is \$19.55 per hour, plus excellent benefits. A 12-month probationary period is required.

Pay for current or former employees is based on the rules that apply to compensation for the applicable transaction. This position is classified as a Cook 2 and is in pay schedule and range 03/11.

Qualifications

Minimally qualified applicants will have the following:

- Ability to work scheduled hours as needed, which may include weekends, holidays, early mornings or early evenings, and overtime as needed.
- Ability to follow written and oral instructions, and accept work assignment changes as needed.
- Knowledge of basic sanitation, hand washing and safety standards in a food service environment.
- An ability to communicate effectively in the English language both verbally and in writing.

For a guide on developing your resume and what should be included, click here.

How To Apply

Applying is easy! Click "Apply for Job" to start the application process. Sign in to your account or click "Register Now" to create an account before applying for the job. Follow the steps outlined in the application process and submit your application.

Helpful Information:

- You will be required to attach your current resume in a Word or PDF compatible format and answer one or more questions.
- Once your application is submitted, no changes are allowed. Click "Save" to allow changes to your application as needed before submitting by the deadline.
- You may want to save a copy of the job posting for referencing after the deadline.
- Please monitor your email for communications related to this position.
- Current or former permanent, classified, state employees must complete the online application process to be considered.
- If viewing through an external site, please apply directly at Wisc.Jobs.
- For technical assistance and general information, please see Frequently Asked Questions. For questions about the position, to request a copy of the full position description, or for other employment inquiries, please contact Rachel Libera in Human Resources at rachel.libera@dhs.wisconsin.gov. DHS is an Equal Opportunity and Affirmative Action employer seeking a diverse and talented workforce. Veterans are encouraged to apply. For complete information on veterans' hiring programs with the WI Department of Veteran's affairs, click here.

Deadline to Apply Applications will be accepted until the position is filled.



Custodian LTE Job ID 10686

Please review information regarding Limited Term Employment (LTE) employment with the State of Wisconsin linked [here](#). Of special note:

- LTE positions are not civil service classified positions, do not give any rights to a permanent civil service classified position, and do not lead to permanent status.
- Wisconsin residency is required for LTE positions.
- No more than 1039 hours may be worked in one year.

MMHI is part of the Division of Care and Treatment Services (DCTS). DCTS is committed to helping all state residents live their best lives through an interconnected web of behavioral health services. [Watch this video to learn more about the work of DCTS.](#)

Position Summary

As a Custodian, you will be responsible for performing a variety of cleaning and maintenance tasks at MMHI. Duties include, but are not limited to, operating automatic cleaning equipment, such as automatic scrubbers, sweepers, and wall washers, wet/dry vacuums, and carpet cleaning equipment; stripping and sealing of floors; cleaning of toilets, showers, and furniture; shoveling snow; and replacing light bulbs.

Salary Information

The starting pay is \$16.18 per hour. These are LTE appointments and are limited to 1039 hours in a year.

Pay for current or former state employees will be set based on the rules that apply to compensation for the applicable transaction. These positions are in pay schedule and range 03/08.

Job Details

All applicants who may be appointed to these positions will be required to allow DHS to conduct a background check to determine whether the circumstances of any conviction may be related to the job being filled.

All appointees will be required to receive a TB test, which will be administered by MMHI or medical personnel approved by the facility prior to their start date. These positions have physical requirements which may include but are not limited to lifting up to 50 pounds, standing, climbing, bending, reaching, and twisting. Applicants may be required to pass a physical evaluation to assess these requirements. DHS does not sponsor work visas for this position, thus, in compliance with federal law, selected candidates will be required to verify eligibility to work in the United States by completing the required [I-9](#) form upon hire.

Qualifications

Minimally qualified applicants will have all of the following:

- Ability to work scheduled hours as needed, which may include weekends, holidays, early morning or early evenings, and overtime as needed.
- Ability to follow written and oral instructions, and able to accept work assignment changes as needed.
- Ability to follow proper safety standards when using chemical cleaning agents.
- Ability to use cleaning tools and appropriate sanitizing procedures.

For a guide on developing your resume and what should be included, click [here](#).

How To Apply

Applying is easy! Click "Apply for Job" to start your application process. Sign in to your account or click "Register Now" to create an account before applying for the job. Follow the steps outlined in the application process and submit your application. Helpful Tips:

- Once your application is submitted, no changes are allowed. Click "Save" to allow changes to your application as needed before submitting by the deadline.
- You may want to save a copy of the job posting for referencing after the deadline.

Please monitor your email for communications related these positions. Current or former permanent, classified, state employees must complete the online application process to be considered.

If viewing through an external site, please apply directly at [Wisc.Jobs](#). DHS is an Equal Opportunity and Affirmative Action employer seeking a diverse and talented workforce. Veterans are encouraged to apply. For complete information on veterans' hiring programs with the WI Department of Veteran's affairs, click [here](#). For technical assistance and general information, please see [Frequently Asked Questions](#). For questions about the position, to request a copy of the full position description, or for other employment inquiries, please contact TuVayra Terwilliger in Human Resources at tuvayra.terwilliger@dhs.wisconsin.gov.

Deadline to Apply Applications will be accepted until the position is filled.



Food Service Assistant 2 Job ID 14725

Position Summary

As a Food Service Assistant, you will:

- serve meals to patients in one of three serving areas, clean and sanitize food trays and utensils, prepare desserts,
- transport food from kitchen to patient buildings, clean and sanitize pans,
- perform cleaning and sanitation tasks, and
- store food and supplies in storage areas.

Salary Information

Pay for these positions is \$17.12 per hour, plus excellent benefits. A 12-month probationary period is required.

A \$2,000 sign-on bonus applies to those with no prior state service in the last five years; who stay with MMHI until completing probation. Bonus will be split, \$1,000 upon hire and \$1,000 after completing probation. Must sign an agreement to remain in the position until completing probation. Employees who do not remain in the position for any reason through the probationary period, must reimburse DHS the sign-on bonus, unless DHS agrees otherwise.

Pay for current or former state employees is set based upon the rules that apply to compensation for the applicable transaction. These positions are classified as a Food Service Assistant 2 and are in pay schedule and range 03/09.

Job Details

All applicants will be required to allow the DHS to conduct a background check to determine whether the circumstances of any convictions may be related to the job being filled.

All appointees will be required to receive a TB test, which will be administered by MMHI or medical personnel approved by the facility prior to their start date.

These positions have physical requirements which may include but are not limited to lifting up to 50 lbs., pushing 100lb food carts, climbing ladders, bending, twisting, reaching, kneeling, stooping, standing, sitting and working on feet for extended periods of time. Applicants may be required to pass a physical evaluation to assess these requirements.

These positions require the ability to work in an environment that may be hot and humid with temperatures reaching 90 degrees for short periods of time.

DHS does not sponsor work visas for this position, thus, in compliance with federal law, selected candidates will be required to verify eligibility to work in the United States by completing the required I-9 form upon hire.

Qualifications

Minimally qualified applicants will have all of the following:

- Working scheduled hours as needed, which may include weekends, holidays, early mornings or early evenings, and overtime as needed.
- Experience with basic sanitation, hand washing and safety standards in a food service environment.
- The ability to follow written and oral instructions and accept work assignment changes as needed.
- An ability to work effectively as a member of a team.

Well-qualified applicants will also have one or more of the following:

- Experience with food service in an institutional setting.
- Experience with safety and sanitation procedures including recording food temperatures, reducing food waste, and preventing food-borne illness/spoilage.

For a guide on developing your resume and what should be included, click [here](#).

How To Apply

Applying is easy! Click "Apply for Job" to start the application process. Sign in to your account or click "Register Now" to create an account before applying for the job. Follow the steps outlined in the application process and submit your application.

Helpful Information:

- Once your application is submitted, no changes are allowed. Click "Save" to allow changes to your application as needed before submitting by the deadline.
- You may want to save a copy of the job posting for referencing after the deadline.
- Please monitor your email for communications related to this position.
- Current or former permanent, classified, state employees must complete the online application process to be considered.
- If viewing through an external site, please apply directly at [Wisc.Jobs](#).
- For technical assistance and general information, please see [Frequently Asked Questions](#). For questions about the position, to request a copy of the full position description, or for other employment inquiries, please contact Rachel Libera in Human Resources at rachel.libera@dhs.wisconsin.gov.

Deadline to Apply Applications will be accepted until all positions are filled.



Certified Nursing Assistant, Entry Level (16+ years of age), Veterans Home at King Job ID 14852

Position Summary

Want to experience the rewards of providing care to Wisconsin veterans?

This is entry-level Certified Nursing Assistant (CNA) work providing direct and indirect basic nursing care following individual care plans for geriatric, disabled and/or cognitively impaired residents at WVHK. Nursing care is provided in accordance with American Nurses Association and gerontological nursing standards; federal, state, and Veterans Administration regulations; the mission, philosophy, policies and procedures of WVHK and the Department.

Responsibilities include providing basic nursing care following a written care plan to help meet the therapeutic, preventative, restorative, spiritual, psychosocial, cognitive and rehabilitative needs of WVHK members. This includes cognitive techniques to help maintain the demented member at the highest functional level. Our CNAs are an integral part of the health care team and work under the limited supervision of a Nursing Supervisor, with day-to-day direction by licensed nursing staff.

Job duties require the ability to assist in patient mobility efforts, stand and/or walk up to 75% of eight-hour day to provide assessments, kneel, stoop, make visual observations, lift, push, pull, carry, reach, maintain hygiene, use special safety equipment, and wear protective clothing.

To view a copy of the job description, [click here](#).

Salary Information

The pay for this position is \$18.42 per hour with additional compensation for nights, weekends, holidays and overtime.

Pay and hours expectations will follow all state and federal laws and regulations for minor employees.

This job does not offer employee benefits.

The position is in pay schedule-pay range 06-10.

This position is not represented by a bargaining unit.

Job Details

These are flexible part-time positions with the option to pick up additional hours as desired with no required overtime. Shifts are available AM, PM, NOC, holidays and weekends. Candidate preferences gathered at time of interview.

LTE jobs are limited to 1,039 hours in a 12-month period and do not include employee benefits.

Due to the nature of the positions, WDVA will conduct a criminal background check prior to an offer of employment.

Employment in this position is contingent upon passing a pre-employment tuberculosis (TB) skin test.

Employees at this healthcare facility are required to report their COVID-19 vaccination status, whether vaccinated or not, and provide supporting documentation if vaccinated. Newly hired employees will be required to submit this information by their third day of employment.

Qualifications

These jobs require **certification or eligibility for certification as a Wisconsin Nurse Aide** and **eligibility to work in a federally certified nursing home as a CNA**. Candidates must be 16 years old and certified at the time of hire.

In addition to the CNA requirement, **minimally qualified applicants** will have experience:

- Providing basic patient care; and
- With professional communication; and
- With medical recordkeeping

Well-qualified applicants will also have experience:

- Maintaining equipment and inventory; and/or
- Using computer programs; and/or
- Performing safety and security duties; and/or
- Providing advanced nursing care; and/or
- Working as a CNA in a relevant setting (i.e., health care, geriatrics, 24/7 facility)

Per Wisconsin Statute 230.26, Wisconsin residency is required for LTE appointments. The definition of Wisconsin residency for LTE employment can be found [here](#).

How To Apply

To be eligible for consideration for a position, complete the online application process. For instructions, refer to the following link: [Applying to State Service](#). You will be required to attach a resume. To ease the application process, upload your resume to WiscJobs prior to attaching it.

Periodically, applicant credentials will be verified and qualified applicants will be asked to participate in the next step of the hiring process. **If you are selected for an interview, you will be contacted via email or phone. Make certain your contact information is correct and check your messages regularly.**

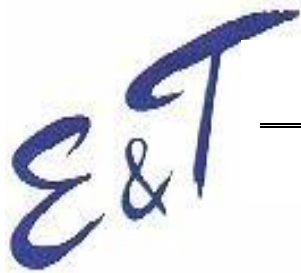
Veterans are encouraged to apply. For information on veterans' hiring programs that may benefit you, go to the [Employment Assistance](#) page on WDVA's website.

Applicants must be legally authorized to work in the United States (i.e., a citizen or national of the U.S., a lawful permanent resident, or an alien authorized to work in the U.S. without WDVA sponsorship) at the time of application.

If you have questions, contact Jeni Anderson, Human Resources Assistant-Advanced, jenniferm.anderson@wisconsin.gov, 715-256-3241.

Deadline to Apply

Applications will be accepted until the staffing needs of the Home are met.

**Social Worker - Substance Abuse Counselor Job ID 14705**

The Department of Corrections is focused on public safety through the custody and supervision of those in our care. Corrections employees have the opportunity to positively impact the lives of others through careers in a variety of fields. Using cutting-edge research and evidence-based approaches, employees implement lasting change with a positive impact for the people of Wisconsin.

The Department of Corrections, is currently accepting applications for **Social Worker (Substance Abuse Counselor)** vacancies throughout the state.

Position Summary

This position identifies the nature and cause of client's problem(s) and incapacities as they relate to chemical abuse, social functioning, vocational functioning, legal functioning, and leisure time functioning.

This position formulates service delivery plans, implements case plans upon approval of the supervisor, provides treatment and guidance in line with accepted modules, and develops and refers clients to appropriate community resources.

A Social Worker credential and a substance abuse credential from the Wisconsin DSPS is required to be considered.

Salary Information

Social Worker is in pay schedule and range 12-64 with pay starting from **\$30.90/hour - \$32.68/hour**.

Social Worker - Senior is in pay schedule and range 12-63 with pay starting from **\$33.66/hour - \$41.54/hour**.

This position may receive a **\$1.00 to \$2.00 per hour** add-on pay based on the type of SAC credential possessed at the time of hire.

Pay will be set in accordance with the Compensation Plan and Wisconsin Administrative Code in effect at the time of hire. A probationary period is required.

Candidates with no prior permanent employment with the State of Wisconsin in the past 5 years may be eligible to accept a **sign-on bonus of \$2,000**. The sign-on bonus will be paid in two installments: \$1000 on the first paycheck and \$1000 with the paycheck for the pay period in which the employee attains permanent status (usually 1 year). (UW System employment isn't disqualifying.)

To receive the bonus, a candidate must sign an agreement indicating they will remain in that position for a year. If the candidate leaves their position prior to completing the one year, they may be required to reimburse the initial payment.

In addition to meaningful and rewarding work, we offer a competitive benefits package featuring:

- Substantial leave time including at least 3.5 weeks of vacation to start, 9 paid holidays, and ample accrued sick time that rolls over each year.
- Insurance: Excellent and affordable health, dental, vision, and life insurance.
- An exceptional pension plan including a lifetime retirement payment.
- An optional tax-advantaged 457 retirement savings plan.
- The Well Wisconsin Program helps participants set health and well-being goals, track progress, stay motivated, and earn incentives.
- Our Employee Assistance Program offers employees and their immediate family a variety of tools, resources, and professional consultation services to support their health, goals, and overall well-being.
- DOC is a qualifying employer for the Public Service Loan Forgiveness program.
- Please click [here](#) for a summary of State of Wisconsin employment benefits or click [here](#) to explore employment benefits on the website.

To help you understand what your benefit package would be worth, please see the Total Rewards Calculator [here](#). Part-time employees will receive some of the benefits listed above on a prorated basis. Candidates hired into positions that are less than 60% of a full-time position may not be eligible for all benefits.

Job Details

These positions will normally be on site, but certain sites may have occasional remote work available. You can ask about a specific location if you are offered an interview.

Anticipated schedule will be day-time hours Monday – Friday. Specifics can be discussed at time of interview. This position is FLSA Exempt. This position is not anticipated to travel regularly.

Applicants must be legally authorized to work in the United States (i.e. a citizen or national of the U.S., a lawful permanent resident, or an alien authorized to work in the U.S. without DOC sponsorship) at the time of application.

The Department of Corrections may conduct pre-employment drug screens. Any applicant who is offered employment in a position which requires a pre-employment drug screen must pass the screen as a contingency of employment.

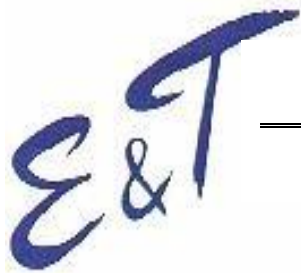
The Department of Corrections will conduct criminal background checks on applicants prior to selection. Upon hire, all new DOC employees are subject to fingerprinting.

For more in-depth information on employment with the State of Wisconsin, please see the State Employee Handbook.

Qualifications**SPECIAL REQUIREMENTS:**

Applicants MUST possess an active Social Worker credential issued by the Wisconsin Department of Safety and Professional Services in the form of a:

- Social Worker Training certificate (127) Social Worker certificate (120)
- Advanced Practice Social Worker certificate (121) Independent Clinical Social Worker certificate (122) or
- Licensed Clinical Social Worker license (123)



(Applicants with a temporary credential may be considered, but the regular Social Worker credential must be obtained during the first 12 months of employment.)

Applicants **MUST also possess an active Substance Abuse Counselor credential** issued by the Wisconsin Department of Safety and Professional Services in the form of a:

- Substance Abuse Counselor In-Training certificate (SAC-IT) (130)
- Substance Abuse Counselor certificate (SAC) (131) or a
- Clinical Substance Abuse Counselor certificate (CSAC) (132)

An applicant may also apply to be considered if:

- You have applied for a SAC-IT credential with DSPS
- Your application status on the DSPS site shows all criteria met or your **only** unmet criteria is the Employment Verification Form.
- You submit your PAR # to confirm your application status.

Anyone hired with a *pending* SAC-IT application must obtain the SAC-IT credential during the first 12 months of employment.

IF YOU DO NOT HAVE *BOTH* A CURRENT SOCIAL WORKER CREDENTIAL AND A CURRENT SAC CREDENTIAL, YOU WILL NOT BE ELIGIBLE FOR FURTHER CONSIDERATION.

In addition to the credential above, in order to be considered for direct hire at the Social Worker - Senior level:

Applicants must also have a non-Training Certificate Social Work Credential AND 12 or more months of social work experience with correctional clients or 2 or more years of total social work experience.

How To Apply

To apply, click on "Apply for Job" to start the application process. Follow the steps outlined in the application process and submit your application.

The initial screening prior to interview is based on a review of your license(s)/credential(s). You will affirm your possession of the required credential and enter your credential number into a text box. Submitted information will be evaluated and qualified applicants will be invited to participate in the next step of the selection process.

You will be asked about your **Social Worker credential/license** in the application process, and there will be a field for you to enter your credential number. Please enter it as it appears on the DSPS website as this is how we will verify your credential. This is the credential # that ends in **"-120, -121, -122, -123, or -127"**. If your credential is listed under a former name, please include your former name in the same text box after you enter your credential number.

You will be asked about your **Substance Abuse Counselor credential** in the application process, and there will be a field for you to enter your credential number. Please enter it as it appears on the DSPS website as this is how we will verify your credential. This is the credential # that ends in **"-130, -131, or -132"**. If your credential is listed under a former name, please include the former name. If you are in the process of applying, please enter your **PAR #** instead. If your application does not have all criteria listed as met except Employment Verification, please wait until it does to apply.

Permanent classified employees who are eligible for consideration as a transfer or voluntary demotion must complete the application process in order to be considered.

The State of Wisconsin is an Equal Opportunity and Affirmative Action employer seeking a diverse and talented workforce. We provide reasonable accommodations to applicants and employees with disabilities.

The State of Wisconsin offers a special program for qualified veterans with a 30% or greater service-connected disability. Qualified veterans with a 30% or greater service-connected disability should send their cover letter, resume, DD-214, and documentation of their service-connected disability rating (dated within 12-months) to the HR Specialist below. Current State employees are not eligible for non-competitive appointment.

Questions can be directed to Athena Foster, HR Specialist - Senior, at Athena.Foster@wisconsin.gov.

Deadline to Apply

Applications will be accepted on an ongoing basis until the needs of the department are met. This posting will be up until: **Wednesday December 18th, 2024**. At that time, we anticipate creating a new job opening to continue recruiting for this classification, and individuals will need to reapply to be considered. Applications are processed every week, usually on **Thursdays**. After your application is processed, you will receive an eligibility designation. The register created from this announcement will be used to fill vacancies, statewide, as they occur for up to 6 months.

For general wisc.jobs user information and technical assistance, please see the wisc.jobs Commonly Asked Questions page. Some users report better performance when using the **Chrome** browser.



Employment

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& Training Association, Inc.

(608) 242-7402

Lots of openings at Porchlight: <https://porchlightinc.org/careers/>

- [Office Coordinator \(Full-time\)](#)
- [Case Manager – VTHP \(Full-time & Part-time\)](#)
- [Case Manager – Safe Haven Shelter \(Full-time\)](#)
- [Case Coordinator \(Full-time\)](#)
- [Maintenance Tech – Porchlight Properties \(Full-time\)](#)
- [Human Resources Intern \(FTE\)](#)

Other Job Opportunities

- [City of Madison Fire Department](#)
- [City of Madison Police Department](#)
- [Public Health Madison & Dane County](#)
- [UW-Madison Jobs](#)
- [Dane County Jobs](#)
- [State of Wisconsin Jobs](#)

Other Employment Sites:

www.jobs2careers.com

www.ziprecruiter.com

www.glassdoor.com

www.careerjob360.com

www.jobcase.com

www.monster.com

www.jobsinmadison.com

www.careerbuilder.com

www.simplyhired.com

www.linkedin.com

www.dice.com

www.findprimejobs.com

www.mdsearch.com

www.joblift.com

www.care.com

www.healthcarejobsite.com

<https://madison365.com/jobs/>

www.cityofsunprairie.com

www.catholiccharitiesofmadison.mitcawm.com

Felon friendly job link:

<https://www.jobsforfelonshub.com/locations/jobs-for-felons-in-madison-wisconsin/>

www.honestjobs.com



Employment

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(608) 242-7402

Madison Public Library - www.madisonpubliclibrary.org

Madison Public Library - Pinney

Address: 516 Cottage Grove Rd, Madison, WI 53716

Phone: (608) 224-7100

Madison Public Library - Hawthorne

Address: 2707 E Washington Ave, Madison, WI 53704

Phone: 608-246-4548

Madison Public Library - Lakeview

Address: 2845 N Sherman Ave, Madison, WI 53704

Phone: 608-246-4547

Madison Public Library - Central

Address: 201 W Mifflin St, Madison, WI 53703

Phone: 608-266-6357

Madison Public Library - Monroe Street

Address: 1705 Monroe St, Madison, WI 53711

Phone: 608-266-6390



Employment

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LEGAL EXPUNGEMENT CLINICS

Register for September 25, 2024

Register for October 24, 2024

Register for November 19, 2024

FREE LEGAL EXPUNGEMENT CLINICS

Is your Wisconsin criminal record hurting your job search?

Did you know that you may be eligible to have certain convictions expunged or certain arrests removed from your record?

Do you live in Dane County?

We may be able to help. Our FREE expungement clinics are partnership between the Urban League of Greater Madison, Legal Action of Wisconsin, Foley & Lardner, and the Wisconsin Association of African American Lawyers. Attendees will receive:

- FREE criminal record reviews with an attorney.
- Advice regarding your eligibility for arrest removal and correction; expungement; and pardon.
- Assistance with paperwork and filing court documents IF eligible.
- Information about your rights related to employment and criminal records.
- Advice for answering job application and job interview questions about your background.
- Job leads & information about FREE career training opportunities.

Clinics are held approximately once each month. Pre-registration is required (registration links above).

COVID-19 NOTE: The Urban League takes your health and the health of others in our building seriously. To help ensure public health and comply with local mandates, a mask must be worn when entering the Urban League facility and your temperature will be taken. The Urban League is also cleaning our facility frequently, and taking other precautions to help slow the spread of the virus.

PRE-REGISTRATION IS REQUIRED

Space is limited, so we encourage you to sign up right away.

Southwest Madison Employment Center

1233 McKenna Blvd., Madison, WI
53719

Urban League Center for Workforce & Economic Development

2222 S. Park Street, Madison, WI
53713

Southwest Madison Employment Center

1233 McKenna Blvd., Madison, WI
53719

September 25

October 24

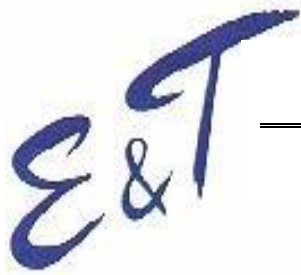
November 19

Or call (608) 729-1200 to register

Business Services Team Employer Visit - Company Name: Bell Labs

Address: 6501 N Towne Rd, Windsor, WI

Website: <https://www.belllabs.com/>



Can Job Center Partners make referrals? If so, contact name and information: Gina Kratcha, GKratcha@belllabs.com

Current pain points/areas of greatest need: 1st and 3rd shifts, Weekends

The current hiring process is that new hires will start on weekend shifts and then based on the level of seniority, staff will have the ability to apply for weekday shifts as opportunities present themselves. The entry-level shifts are all Packer positions.

Salary range: \$18-\$22

Shift days/hours: 1st shift 7am-3pm, 2nd shift 3pm-11pm- 3rd shift 11pm-7am

The positions of Packer 2 & 3, Operator, and Inspector are all opportunities that are promoted from within, but everyone starts out as a Packer I.

Company product or services (tell the story/paint the picture for potential candidates):

Bell Laboratories is an exclusive manufacturer of rodent control products, Bell Laboratories produces the highest quality rodenticides and other rodent control products available to the pest control and agricultural industries on six continents.

What are the things that stand out in regards to the company culture (why would you want to work there)? Culture:

- Family Owned
- Nominated for being an inclusive employer
- Cleanliness
- Opportunity for promotions (everyone starts as Packer 1 and then higher positions have all come from promotions within)
- Opening up old location in Madison on Kinsman soon (close to bus route)
- Candidates get a tour after their interview to ensure their interest in working at Bell
- Good benefits - No deductible for health insurance
- All voluntary overtime for hourly staff (nothing is mandated)
- They do fun things like celebrate National Doughnut Day, Oktoberfest, Cookouts, and National bingo day (workers got bingo cards and they draw numbers throughout the day. Gave out Amazon gift cards to winners)

Overall Company:

- The company was part of saving the Galapagos Turtles through use of their products to control non-native pests that had been previously introduced to the island and were endangering the survival of the species. The company has been a part of several such environmental initiatives on other islands.
- Bell Labs is currently working with the 18 & Beyond Program through Sun Prairie H.S.



Employment

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Business Services Team Employer Visit

Company Name: City of Fitchburg

Address: 5520 Lacy Road, Fitchburg, WI 53711

Website: <https://www.fitchburgwi.gov/1871/Job-Seekers>

Can Job Center Partners make referrals? If so, contact name and information: Amy Tracy, Sarah Olson, Sarah Masa-Myers

Amy Tracy: amy.tracy@fitchburgwi.gov

Current pain points/areas of greatest need: Entry-Level and Lateral Police Officers

Down to three vacancies, applicant flow is low, no college degree needed, pay for and send to Academy

Engineers – Civil, currently staffed, but struggle when they open

Salary range: \$64,428.00 Annually

Shift days/hours:

Other employment opportunities: Public Works Maintenance Worker – Parks and a Second Year Fire Science Resident Intern

Salary range: \$12.00/hour

Shift days/hours:

Positions:

-

Company product or services (tell the story/paint the picture for potential candidates):

What are the things that stand out in regards to the company culture (why would you want to work there)? Culture:

Sarah offered to volunteer her team to help our Business Services Team arrange for Mock interviews for program participants if needed. So that we do not overwhelm them with requests, please work through Jeff Westra if you want to make arrangements in this regard. It was a very gracious offer, but we want to be sure not to over run their team.



Printing Supervisor

DEFOREST, WI

Learning is for EVERYONE! Like you, we believe that every person should have access to education and lifelong learning opportunities. Inspired by the quiet-but-mighty, life-changing work that you do every day, we're passionate about helping librarians and educators engage and empower the communities they serve. Demco is a growing company, established in 1905, with tremendous plans to continue serving the education and library communities in big ways!

Our Printing team is responsible for producing millions of creative means to inspire learning and literacy. Our team is currently seeking a Printing Supervisor, who will lead the team of talented, creative printing professionals.

As our Printing Supervisor, you will:

- Be the key figure in overseeing the printing operations within the manufacturing department, encompassing all stages of the printing process from pre-press to press and some aspects of post-press production
- Actively managing and optimizing the printing process to ensure that all team members are able to deliver high-quality and efficient production
- In collaboration with the Production Supervisor, you will contribute to developing comprehensive training plans and provides crucial development support for the entire manufacturing process
- Ensure resources are effectively utilized to meet the department's production goals

To be qualified for this role, you will have:

- An in-depth understanding of printing technology and various printing processes
- An Associate's degree or equivalent experience
- At least five years of experience in a print production environment
- At least three years in previous leadership role
- Strong knowledge of printing processes, equipment, and software
- Advanced skills with Microsoft Excel, Word, and Outlook
- Proficiency with print management and software
- The ability to deliver clear and concise communication, verbally and written

This position will report to our Value Center in DeForest, Wisconsin. The role will be onsite and will work Monday through Friday, first shift hours. This role does require frequent standing, walking, and lifting up to 50 pounds on occasion.

In exchange for your professional experience, Demco offers a rich benefit package designed to support your personal and professional life. We offer a wide variety of insurance options, paid time off, paid holidays, 401(k) match, profit sharing, wellness incentives plus many other options from which to choose. Our work environment is collaborative, innovative, and fun.



Employment

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**Kwik Trip Onsite Recruitment
Dane County Job Center
Main Lobby**

**Wednesday, November 13, 2024
10am to 2pm**

**Meet in person with recruiters from
Kwik Trip to learn about their current hiring needs.**



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An equal opportunity Employer/Service Provider. Auxiliary Aids and services are available upon request to individuals with disabilities. If you need this printed material interpreted to a language you understand or in a different format, or need assistance in using this service, please contact us: 608.405.4404.

Deaf, hearing or speech impaired callers may reach us by the Wisconsin Relay number 711.



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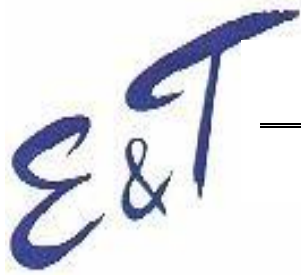
UPS
Dane County Job Center
Main Lobby
Wednesday, October 02, 2024
11am to 3pm

**Meet in person with recruiters from
UPS to learn about their current hiring needs.**



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SKILLED TRADES

WED. SEPT. 25 | 10 AM - 4 PM

Showcase



Portage Enterprise Center Tours

- Learn more about careers and training in the trades during the open house
- Ask employers and instructors about in demand jobs and apprenticeship opportunities
- Talk to recruiters and advisors about the application process

FAMILIES WELCOME!

LEARN MORE! madisoncollege.edu/Portage | 608.745.3100



MADISON
AREA | TECHNICAL
COLLEGE
PORTAGE

 Employment

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(608) 242-7402



LEGAL CLINIC

**GODFREY
KAHN**_{SC}

**Thursday, September 26
4 - 6:30pm**

**Free legal advice and consultation with
attorneys practicing family law, landlord
tenant issues, estates, and more.**

**Request an appointment with an attorney by
registering online:**

neighborhoodhousemadison.org/legal/

**or contact Neighborhood House
Community Center
(608) 255-5337**

info@neighborhoodhousemadison.org

Kindly make requests for special accommodations at least 2 weeks in advance.

**Appointments are strongly recommended, with limited walk-in slots available
to consult with an attorney. Representatives from the Behavioral Resource
Center and Tenant Resources will also be present to provide assistance.**

Hosted by [Neighborhood House Community Center](#)

[29 S. Mills St Madison WI](#)

and

[Godfrey & Kahn](#)



Employment

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(608) 242-7402

Join our remarkable team

Administrative & Customer Service In-Person Hiring Event

Consider working for UW Health.

Our dynamic health care system has so much to offer, personally and professionally. Grow with UW Health.

We are seeking qualified individuals who connect well with others in the following areas:

- Call Center Paging Representative
- Emergency Department Coordinator
- Health Unit Coordinator
- Pathology Reporting Specialist
- Patient Access Representative (Admissions)
- Patient Scheduling Representative (Clinics)
- Patient Scheduling Specialist (Appt Center, University Hospital)
- Patient Scheduling Coordinator (University Hospital)

Questions? Call (608) 263-6500



UWHealth



**Thursday
Sept. 26, 2024
9:00 am - 1:00 pm**

**UW Health
Career Event Center
301 S. Westfield Rd Ste 250
Madison, WI 53717**

Apply online - Keyword search "Event" to view postings with a list of titles.

EOE, disability/veterans

Apply in advance at
uwhealth.org/careers

Visit uwhealth.org/careers
for more details.



Follow us on social media
[@uwhealthcareers](https://uwhealthcareers)

U002153
HR 451979-20



Employment

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Manufacturing Job Fair

When : Wednesday, October 17, 2024

1pm to 3pm

Where: Dane County Job Center

1819 Aberg Ave., Madison, WI 53704

Meet with up to 15 employers from the Manufacturing industry:

|Bring your resume

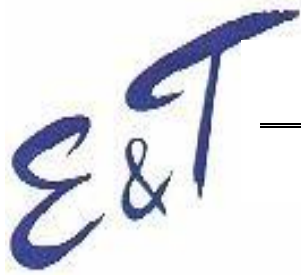
|Dress for success

|Be interview ready

There are computers and a printer in Job Service's resource room, located in the lobby of the Dane County Job Center. Go to window 8 for assistance.



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Employment

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**Colony Brands
Dane County Job Center
Main Lobby**

**Monday, September 9, 2024
9am to 12pm**

**Friday, September 25, 2024
10am to 2pm**

**Meet in person with recruiters from
Colony Brands to learn about their current
hiring needs.**



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Employment

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**Winter Services Onsite Recruitment
Dane County Job Center
Main Lobby**

**Friday, September 13, 2024
9am to 1pm**

**Monday, September 23, 2024
9am to 12pm**

**Friday, September 27, 2024
9am to 1pm**

**Meet in person with recruiters from
Winter Services to learn about their hiring needs.**



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INSPIRE Job-Shadowing Opportunities

Inspiring Student Professionals in Residence (INSPIRE) is hosted by the City of Madison, Disability Rights and Services Program and Department Human Resources in honor of National Disability Employment Awareness Month. We hope to inspire young people to work in public service and to foster diversity in the City's workforce. High school, college, and technical school students with disabilities who are seeking job-shadowing experience with the City of Madison are encouraged to apply.

You will have the opportunity to explore future employment opportunities by shadowing City staff on the job for the day. Learn about different jobs by observing one or more positions at the worksite.

- Gain On-the-Job experience
- Explore career goals and areas of interest
- Attend a Job Application and Interviewing Workshop
- Learn self-advocacy tips for applicants and employees with disabilities
- Network with City staff
- Obtain a City of Madison **INSPIRE** Certificate

INSPIRE positions will be selected by students September 30 - October 4, 2024

[Apply](#) to reserve your spot today.

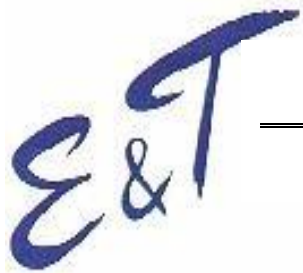
For More Information Contact:

Rebecca Hoyt, Disability Rights and Services
Program Specialist
Department of Civil Rights
RHoyt@cityofmadison.com



Victoria Larson, Occupational Accommodations Specialist
Department of Human Resources
VLarson@cityofmadison.com


INSPIRE
greatness!



Employment

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& Training Association, Inc.

(608) 242-7402



Urban League of
Greater Madison

NOW HIRING!

We are seeking youth empowerment coordinators to join our growing team.

Qualifications and Responsibilities:

- ✓ Youth Programming
- ✓ Academic Tutoring
- ✓ Youth Events
- ✓ And Related Duties



APPLY NOW



608-729-1225



aschilcher@ulgm.org



2222 S Park St STE 200,
Madison, WI 53713



Employment

1819 Aberg Avenue ■ Madison, WI 53704-4201

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(608) 242-7402

WE ARE HIRING!

COME JOIN OUR TEAM

OPEN POSITION : LUMBER YARD ASSOCIATE

*Great Benefits - Including: Health, Dental, Vision, 401K Match, Life Insurance, Short Term and Long Term Disability Insurance

*Paid Time Off

*Full Time Hours

*Fun Work Environment

Hours: 7:30AM-4PM Monday-Friday, and some Saturdays 8AM-Noon. (1-2 Saturdays/Month)

This position is responsible for maintaining the day-to-day operations of the warehouse and lumber yard. Responsibilities include physical and manual labor as well as forklift operation. Additional responsibilities include but not limited to building loads for customer pick up, lifting and moving misc. lumber, as well as assistance in maintaining a safe, clean, and well-organized lumber yard and facility.

Duties:

- Forklift Operation
- Load and unload inbound/outbound semi loads
- Pulling and loading customer orders
- Inventory counting and organization
- Replenish inventory in warehouse
- Operating and handling power tools and other equipment
- Sales Support and other duties and responsibilities upon request

Skills:

- Interpersonal and organizational skills
- Positive, friendly attitude
- Provide professional customer service and work in a team-oriented environment
- Attention to detail
- Ability to lift 50-100 pounds
- Work indoor/outdoor under adverse weather conditions

Education: High school or equivalent (Required)

Compensation: Negotiable

+ Experience a plus

+ Bilingual a plus

Send resumes to
jacob@cedardirect.com

Office: 608-924-0064
3350 County Road BB
Dodgeville, WI. 53533
www.cedardirect.com



APPLY NOW



Employment

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REENTRY SERVICE FAIRS



Journey Home is a signature initiative of the United Way of Dane County that provides on-going support for individuals returning to the community from prison. Service Fairs are held on the third Tuesday of each month to share information about available community services.

During 2024, Reentry Service Fairs will mainly be held from 5:00 p.m. to 6:30 p.m. at:

Madison College South Goodman Campus
Community Rooms, 2nd Floor
2429 Perry Street, Madison, WI 53713

To better serve the community, location may occasionally change throughout the year, which will be communicated with vendors and participants in advance.

Community members can join the service fair. Service Fairs are open to all community members 18 years and older who are involved with the criminal justice system. Individuals are invited to come out and learn about: housing, employment, education, support, treatment/health, transportation, and other resources available in the community.

The program for each service fair includes

- o Short presentations from a vendor
- o Welcome & JustDane Introduction
- o Vendor introductions
- o Time for participants and vendors to connect
- o Survey & Raffle

2024 Reentry Service Fairs Tentative Monthly Scheduled Dates

- ❖ ~~Tuesday, January 16~~
- ❖ ~~Tuesday, February 20~~
- ❖ ~~Tuesday, March 19~~
- ❖ ~~Tuesday, April 16~~
- ❖ ~~Tuesday, May 21~~
- ❖ ~~Tuesday, June 18~~
- ❖ ~~Tuesday, July 16~~
- ❖ ~~Tuesday, August 20~~
- ❖ Tuesday, September 17
- ❖ Tuesday, October 15
- ❖ Tuesday, November 19

For more information or to register as a vendor, contact
Kim Wolf at kimw@justdane.org or Sheridan Heckel at sheridan@justdane.org

JustDane | 128 E. Olin Ave., Ste. 202 | Madison, WI 53713 | (608) 256-0906 | justdane.org



JUST BAKERY

A JustDane Initiative

Upcoming Classes 2024

Information Session January 16

Class starts February 5

Information Session March 12

Class starts April 8

Information Session May 14

Class starts June 10

Information Session July 16

Class starts August 12

* **Information Session September 10** *

Class starts October 14

Love cooking and baking? Having difficulty finding or keeping employment??

Free class with a potential 12 credits towards a culinary degree, plus hands on experience with commercial baking. Information sessions take place in person at 1708 Thierer Rd starting at 12:00. Class is Monday-Friday from 9:00-4:00 for the first two months; third month is Tues, Thur, Fri 9:00-4:00. If you are interested, please attend the information session to learn more!

We are currently in person for Just Bakery

Contact Jaclyn with any questions or for more information:

Call/Text 608-220-1690 | Email jaclyn@justdane.org



Employment

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RESOURCE FAIRS

Wednesdays 12-4pm

2024

February 14

May 15

August 14

November 13

At these events, you can apply for a bus pass/gas card, connect with other local organizations, eat a free meal on us, receive access to our personal hygiene/toiletries and food pantry, and even shop through our donated clothes!

There will also be a designated kids zone to provide intergenerational support to families.

Upcoming Tabling Organizations:

Forward Service Corporation, LSS/Connections, Familia Dental, Molina Healthcare, The Road Home, Tenant Resource Center

If you have questions or your organization is interested in volunteering or tabling at this event, contact Alisha at alisha@neighborhoodhousemadison.org.

Hours & Info

29 S. Mills St, Madison, WI 53715

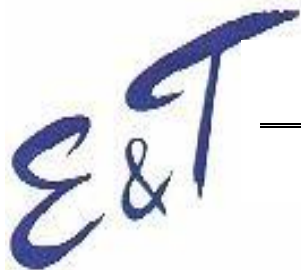
608-255-5337

Monday-Thursday 9:30AM-9PM

Friday 9:30AM-6PM

Saturday 10-11:30AM

Sunday 10AM-4PM



Employment

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(608) 242-7402

Owe Child Support? Assistance Available

On-site help



OUR SERVICES

- Assist with completing required forms to move cases forward
- Lift Sanctions
- Genetic Testing
- Applications to open case
- Update current case
- Provide financial management update on a case
- Answer child support questions
- Liaison between assigned case worker or the CSA attorney

Dane County Child Support
on-site at the
Job Center the
first Monday of the Month
12:00-4:30

Available during Job Fairs
at the Job Center
February 15 1:00-3:00
March 21 1:00-3:00
June 20 1:00-3:00



Employment

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(608) 242-7402

Fatherhood Support Group

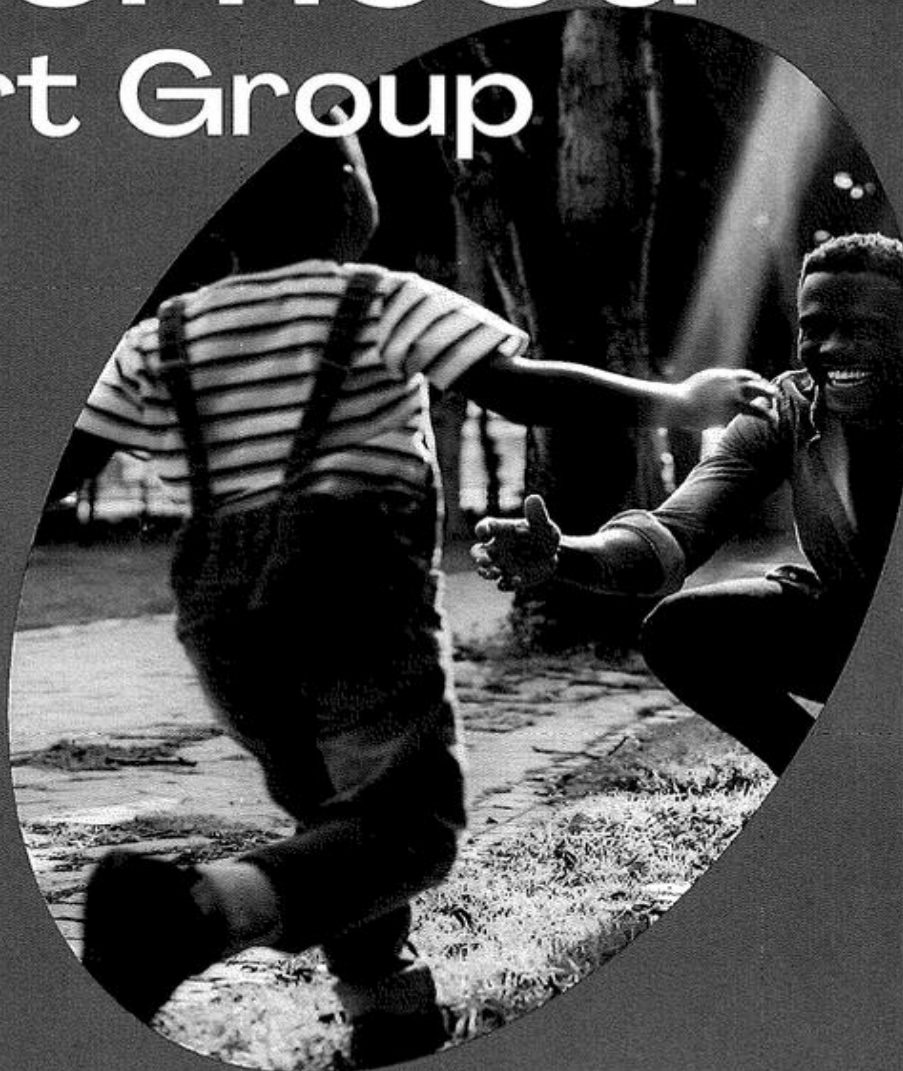
Connect with others.
Share your story. Get
support. Be a mentor.

No matter where you are
on your fatherhood
journey, this is for you.

Receive:

- Healthy relationship counseling
- Re-entry counseling
- Parenting classes
- Family counseling and advocacy
- Emotional intelligence classes
- Referrals for things like child support services

Drop in:
Tuesdays &
Thursdays 1-3 p.m.



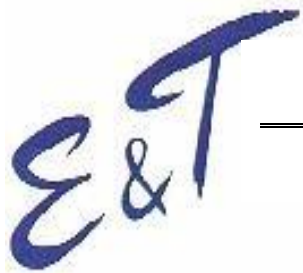
Southwest Madison
Employment Center
1233 McKenna Blvd
Madison, WI 53719



Urban League of
Greater Madison

Contact:

Dwayne McMillen 608-729-1235



Employment

1819 Aberg Avenue ■ Madison, WI 53704-4201

& Training Association, Inc.

(608) 242-7402



Urban League of
Greater Madison

CHILD SUPPORT LEGAL RESOURCE CLINIC

The Child Support Legal Resource Clinic is your connection for tackling child support concerns, creating flexible payment plans, resolving custody and placement questions, drivers license recovery assistance, fatherhood support groups and employment services.



LIFT WISCONSIN
Legal Interventions for Transforming Wisconsin

Our Services Include:

Urban League of Greater Madison

Our mission is to Educate, Employ and Empower underserved members of the community. We host weekly fatherhood support groups and provide employment services to job seekers.

Dane County Child Support

Our mission is to empower parents to provide for their children, strengthen families, and build community.

Family Court Clinic

Family Court Clinic students provide legal information, forms, and guidance to unrepresented litigants under the supervision of experienced clinical faculty.

Lift Wisconsin

Get free legal advice and an understanding of the steps it might take to reinstate a license or to resolve other suspension issues.

EVERY 3RD FRIDAY IN 2024

1:00 pm - 3:00 pm

Urban League of Greater Madison
2222 S. Park St.

Jan. 19 - Feb. 16 - Apr. 19 - May 17
Jul. 19 - Aug. 16 - Oct. 18 - Nov. 15

Questions?

Contact: 608-729-1200

Southwest Madison Employment Center
1233 McKenna Blvd.

Mar. 15 - Jun. 21 - Sep. 20 - Dec. 20



Register Today!



SCAN
ME!



<http://tinyurl.com/ChildSupportClinic>

2024