

(608) 242-7402

Since 1966 the Employment & Training Association (EATA) has been committed to providing employment and training services in a way that preserves personal dignity, considers individual needs and differences, and supports individuals and their families.

We hope these job leads help you with your employment goals! Good Luck!

EATA staff

# JOB LEADS 07/24/2024

## www.madison.craigslist.org

### **Maintenance Technician - Apartments (Dane County)**

Bruner Realty & Management, Inc.

compensation: Pay Commensurate with Experience\ employment type: full-time\ job title: Property Maintenance Technician

Bruner Realty and Management is a leading Property Management company in Madison, WI.

We are currently seeking a skilled and dedicated Maintenance Technician to join our team.

The ideal candidate will have a strong background in maintenance and repair, excellent problem-solving abilities, and a proactive approach to identifying and solving issues.

### **Responsibilities:**

Perform routine maintenance on machinery, equipment, and systems.

Diagnose mechanical, electrical, and plumbing problems and make necessary repairs.

Respond promptly to maintenance requests from various departments.

Collaborate with other team members to ensure efficient operation of equipment and machinery.

Follow safety guidelines and maintain a safe working environment.

Keep accurate records of maintenance and repair activities.

Assist in the development and implementation of maintenance procedures.

Perform general cleaning and upkeep of the facility.

### **Requirements:**

High school diploma or equivalent.

Proven experience as a Maintenance Technician or in a similar role is a plus.

Strong knowledge of mechanical, electrical, and plumbing systems.

Ability to read and interpret technical manuals and drawings.

Excellent troubleshooting skills.

Basic computer and smart phone skills for record-keeping and communication purposes.

Attention to detail and a proactive mindset.

Physical stamina and dexterity for lifting, climbing, and working in various positions.

Ability to work independently and as part of a team.

Benefits: After 60 Days. Inquire for details. Please call 608-273-9390 Max or Tyler

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1819 Aberg Avenue ■ Madison, WI 53704-4201

## **Fence Installer Wanted (Lake Mills WI)**

Federal Rent A Fence

compensation: Starting at 22\$ or 25\$ an Hour\ employment type: full-time\ job title: Fence Installer

- -We are a nationwide company looking for a full time fence installer at our Lake Mills WI Location.
- -Monday- Friday work starting at 6am. You will cover the local area putting up Temporary fence for construction/ other events.
- -Starting rate is negotiable if you have experience.
- -Non drivers start at \$22, drivers start at \$25 once approved.
- -Must have a valid Drivers Licence and be able to lift 75 pounds.
- -We offer Health, vision, dental, and life(optional) at 90 Days
- -We offer a 401k with employer match at 1 year

Please email resume to ca67bf53df353e4595988bb28142daab@job.craigslist.org

## Traffic Control Worker (Mazomanie / Madison)

Barricade Flasher Service Inc.

compensation: \$45 to \$80 per year\ employment type: full-time\ job title: Traffic Control

Barricade Flasher Service Inc. is looking for self starters that are able to work un supervised.

Candidates must have a 18 years old with a clean driving record.

Wages start a \$20.00 per hour. Health insurance, 401K

Please call Pete 608-795-2241

## **Line Cook Wanted (Madison)**

Dexter's Pub

compensation: Starting at \$18/hour. Shift meal and beverage provided. Nightly tips paid-out.\ employment type: part-time\ job title: Line Cook

Dexter's Pub is looking to hire amazing individuals to add to our kitchen staff. We have a core group of staff that work hard together to achieve the ultimate goal: provide a great meal to our devoted guests.

Friday, Saturday, Sunday availability is REQUIRED. This is a part-time position.

Professional experience is a must. Pay starts at \$18 an hour. Tips are paid to kitchen staff based on nightly food sales. Beverage and meal provided each shift. Paid vacation days after a year.

Come join us on the East Side of Madison and see what has kept us in business for over 16 years.

Please call 608-244-3535 Colin.

## AUTOMOTIVE TECHNICAN/MECHANIC (MADISON)

compensation: Depends on experience employment type: full-time job title: AUTOMOTIVE

Are you tired of working Saturday and Sunday? We are in need of a light duty technican that takes pride in their work. We are open Monday thru Friday and located on the east side of Madison.

Our shop has all the latest diagnostic equipment to assist you in repairing todays vehicles. If you find yourself in the wrong enviroment give us a try we will help you and train you to get to the next level in your carreer. You have nothing to loose and everything to gain by sending us a resume or stopping in and filling out an application and having an interview.

Clausen Automotive Inc. 2118 S Stoughton Rd. Please email resume to 051103cf4bcb3110bdb5bcdc1e965553@job.craigslist.org

## & Training Association, Inc.

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## **Kitchen Manager (Capitol Square)**D'Vino

compensation: Salary\ employment type: full-time\ job title: Kitchen/BOH Manager

Exciting opportunity for motivated individual! Growing casual/fine dining, deli needs reliable, experienced candidate responsible for daily, weekly prep, manage support team, inventory control/management, safe serve certified, excellent work environment, pay commensurate with experience.

Please email resume to ac077c0bfa83353da165b44db6aeae6d@job.craigslist.org

### **Delivery Truck Driver - Non CDL (7235) (Sun Prairie)**

L&W Supply

**compensation:** Competitive wages and benefits available for all eligible associates\ **employment type:** full-time\ **job title:** Delivery Truck Driver - Non CDL

L&W Supply is a leading specialty distributor of drywall, ceiling tiles, steel framing and other building materials used by commercial and residential contractors. L&W Supply delivers the products and capabilities offered by a national distributor paired with the service and personal touch usually found only in a locally owned business.

If you have a valid Driver's License and are looking for a rewarding, local opportunity with an established company, we want to hear from you! In this role, you will ensure the safety of each delivery from the moment you leave the facility until you have completed each delivery.

### Specific duties may include:

- •Operating a delivery vehicle to/from the delivery site
- •Unloading and stocking building materials on jobsites as directed
- Physically handling material with a co-worker
- •Overseeing the safe loading of the delivery vehicle to ensure the order is accurate and that the products are of the highest quality possible
- Obeying all regulatory agency and company safety directives
- Obeying all traffic laws and weight limits
- •Supervising and expediting the unloading operation at delivery sites to ensure the safe and accurate delivery of all building materials
- •Responsible for site safety as it pertains to the delivery
- ·Accurately distribute and place all specified building materials as indicated on the order ticket
- •Safely and effectively operate a boom, crane or Gradall as needed, based on the specific requirements of the customer
- •Responsible for having the delivered product neatly placed and appearing as orderly and presentable as possible
- •Responsibilities may include warehouse work, including loading and unloading of materials on to or off of trucks or into warehouse as assigned
- •This position does not require over the road travel
- This position does not require a CDL

### Specific qualifications include: •Valid Driver's License

- •Ability to unload, transport, and position all building materials as required
- •Ability to stand, climb, reach, bend, and twist throughout complete shifts
- •Ability to consistently lift and carry 250 lbs with assistance
- Positive attitude and team oriented
- Straight truck experience is preferred

### Benefits may include:

•Health, dental, and vision coverage - eligible after 60 days, low out of pocket•401(k) with generous company match - eligible after 60 days, immediately vested•Employer paid employee assistance program•Employer paid short term and long term disability•Employer paid life insurance•Flex spending•Paid vacation•Paid sick days•Paid holidays

Apply here: abcsupply.wd1.myworkdayjobs.com

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## Deck Builder // Carpenter // Foreman- SUB CONTRACTOR (Madison) (Madison)

**Excel Custom Contractors** 

compensation: Will discuss more at interview- Pay per job usually\ employment type: contract\ job title: SUB Carpenters

- ✓ Are you an experienced deck builder?
- Do you have a passion for building amazing deck projects?
- ✓ Do you have an eve for details?
- ✓ Do you enjoy working with high-end quality products?
- ✓ Do you take pride in your work at the end of the day?

!!Then we have an opportunity for you! !!

We have consistent year-round work. Excellent pay! Variety of projects!

YOU MUST HAVE A CERTIFICATE OF INSURANCE AND W9 TO MOVE FORWARD WITH US.

Our Company is Excel Custom Contractors, LLC

Locations in Madison & Milwaukee

Please email resume to dd48e35574233a1595e37147f0643979@job.craigslist.org

## Afternoon Assistant for Person with a Disability (Madison)

compensation: \$17/hour\ employment type: part-time\ job title: Afternoon Assistant for Person with a Disability

12 PM to 5:15 PM Monday-Friday. I'm a 41-year-old person with quadriplegia who needs an assistant. I need someone to help me with activities of daily living, such as meal preparation/feeding and light housekeeping. I am part of a small business and will need assistance completing some tasks.

Applicants must have a valid Driver's license. No former experience is necessary. You can apply to any or all shifts.

If you're interested give me a call at 608-239-0264. Thank you.

## Walk-In Interviews - Food Service St. Mary's Madison (Madison)

Sodexo at SSM Health

compensation: Start at \$18 based on experience\ employment type: employee's choice\ job title: Food Service

Sodexo at SSM Health is hosting Walk-In interviews for Food Service at St. Mary's Madison on Wednesday, 11am-1pm 7/31/24! Join us for Walk-In Wednesday and you could receive a job offer on the spot!

St. Mary's Madison

700 S. Park St.

Madison, WI 53715

If you are interested in attending or would like more information, **text us at 608-740-0844 so we can expect you**, or you can just text the number in the photo when you arrive.

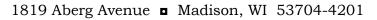
You can apply for any Sodexo position by searching your zip code at us.sodexo.com/careers.

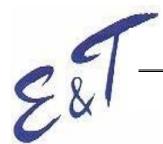
We hope to see you soon!

## **Experience Framers (West side madison)**

compensation: Based on experience\ employment type: full-time\ job title: Rough framer

Looking for rough framers to join our crew. We have full time opportunities available for the right person. Job has some perks after 90 days. Please email resume to 510a7fc508fd33358f7848e52909edd8@job.craigslist.org





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## **Hiring Drivers**

employment type: full-time

Semi retired? Retired? Looking for some additional income? Part-Time work? You are a perfect fit for us and our flexible schedules!

STRAIGHT SHOT EXPRESS – Local & Longhaul Driving Positions Available NOW!

Our Drivers enjoy some of the best benefits in the industry! We are currently seeking Cargo Van, Sprinter, Straight Truck and Semi drivers in Neenah, WI, Madison, WI and Rockford/Belvidere, IL. Full-Time & Part-Time openings.

Our Straight Truck Drivers enjoy some of the best benefits in the industry!

- \$1,500 HIRING Bonus! (Class A & B only)
- Home Daily Positions available
- Flexible Schedules -1st and 2nd shift positions available
- Great Benefit package Including Health, Dental, Vision and 401K match
- PTC
- Performance & Safety bonus
- Technology Systems designed to benefit you and easy to use!
- All License types welcome Class A, B, C and regular

Semi retired? Retired? Looking for some additional income? Part-Time work? You are a perfect fit for us and our flexible schedules!

## Call Today - 414-391-5498 or apply at https://intelliapp.driverapponline.com/c/straightshotexpress

[intelliapp.driverapponline.com] Good Driving Record for 2+ years

Professional Attitude

Straight Shot Express, LLC

### Tree work (Verona)

Two Guys & A Chainsaw

compensation: Competitive pay\ employment type: employee's choice\ job title: Tree work

Two Guys & A Chainsaw is hiring. We are a tree removal + tree trimming business.

Full or part-time.

Hours are 8am to 4pm. Must work full days.

If you have experience is tree work that's great but not necessary.

If you're a high level climber we are hiring. If you're an entry level person who's willing to learn we are hiring.

### Qualities that are a must:

Dependable Hard working Physically fit Multi task Safety awareness Attention to detail

Please call 608-282-5051 Matt.

## PT Barista / Counter Help at beautiful historic Opera House coffeeshop (Blue Mounds)

Obert Alvin Coffeehouse

**compensation:** Determined by experience\ **employment type:** part-time\ **job title:** Barista Wanted - Coffeeshop in the driftless

Obert Alvin is a coffee shop opening in the beautifully renovated historic Opera House on Main St. in Blue Mounds. We need one or two employees to start who can commit to at least 2 shifts/wk between Wed-Sun.

Food service experience a must, barista experience preferred, enthusiasm for cycling a bonus

ObertAlvin@icloud.com 608-670-0016





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### Production Lead, Recycling Facility, Madison, WI (Madison)

Leadpoint Business Services

compensation: \$18.40 hourly plus overtime and benefits\ employment type: full-time\ job title: General Labor, Sorting Job

Leadpoint Business Services (https://www.LeadpointUSA.com) seeks a Production Lead at our Madison, WI recycling plant. This is full-time job with benefits and weekly pay.

You will work as part of a team with lots of opportunity to advance quickly based on your teamwork and individual performance. Pay rate is \$18.40/hour. 2nd SHIFT (3pm - 2am)

https://leadpointusa.com/jobs/production-lead-2nd-shift-madison-wi/

You'll earn a competitive hourly wage + incentive \$\$\$ + enjoy perks that include:

- · Health, dental and vision insurance options after 90 days of employment.
- · Company-provided PPE including safety vests, masks, hard hats, and protective eyeglasses, gloves, and arm shields.
- · An employee lunchroom with a refrigerator and microwave for your use.
- · Paid time off that starts to accumulate after 90 days of employment.
- · Weekly pay.
- · Bonus Program Available.

### Text "JOB" to 602-560-9211

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Call 855-802-1741. Please leave a detailed message with your name, phone number and the location you would like to apply for.

WE LOOK FORWARD TO MEETING WITH YOU!

**Equal Opportunity Employer** 

We are an equal opportunity employer and value diversity at our company.

We do not discriminate based on race, religion, color, national origin, gender, sexual orientation, age, marital status, veteran status, or disability status.

This is a safety sensitive position for which impairment while working presents substantial risk of injury so the company will be testing for THC.

Click for a glimpse into our culture and career opportunities

English: https://youtu.be/QsOzu1GC5pQ

Spanish subtitles: https://youtu.be/MG5WA25MD6A

## **Lumberyard Work (Dane)**

Dane Lumber

compensation: Hourly \$18.00 +\ employment type: full-time\ job title: warehouse/delivery non-cdl

- · Build loads for delivery.
- Load and unload lumber and building supplies.
- Operates forklift.
- Keeps management apprised of any delays or discrepancies.
- Keeps lumber yard clean, well-organized and safe.
- Loading Customers Materials, Cutting Materials
- Other duties assigned as necessary. ability to handle physical work load, 60+ pounds
- Job includes working alternate Saturdays and overtime when needed.
- Valid Driver's License needed, Driving when needed.
- Paid Holidays, paid vacation, insurance available, 401-K

### Please email resume to f6abfeb48f6f3030a429862d33c61702@job.craigslist.org



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## Experienced Gazebo, Pergola, and Playset Installers Needed. (Madison And Surrounding Areas)

Out of the Box Installations

compensation: Direct Deposit\ employment type: contract\ job title: Installer

Out of The Box, Installations is looking for independent contractors!!!!

If you are capable of assembling outdoor products such as Wooden playsets, Pergolas, and Gazebos we can keep you busy every day as we are booked. Steady work to the best and most reliable installers!

Please do not reply if you are not ready to work and willing to work.

Let's not waste each other's time.

This is an Independent Contractor position 1099.

You will be installing these items in a residential setting.

All the pictures attached to this ad are actual items our teams have assembled!!!!!!!!

Set your days, Part-time work is available.

Choose your days for availability.

### Requirements

- \*MUST BE HONEST AND RELIABLE
- \*ACCESS TO A HELPER
- \*MUST HAVE TRANSPORTATION
- \*MUST HAVE BASIC TOOLS
- \*MUST BE MECHANICALLY INCLINED
- \*MUST HAVE GOOD CUSTOMER SERVICE SKILLS
- \*MUST HAVE COMPUTER AND PHONE FOR ORDER UPDATING

### Offering

- \*Weekly pay for orders completed the week prior
- \*Direct Deposit
- \*Flexible schedule
- \*Professional tech relationships

Please email to 73d5f5f9cac63ad09f7237e181ef36f8@job.craigslist.org your Name and zip code and PHONE NUMBER if you have PICS any real experience with the reply.

THANK YOU

## Great Pay!! Install windows with us! Entry level welcome! (Madison and surrounding areas)

compensation: 17 dollars to 27 dollars per hours depending on experience\ employment type: full-time\ job title: crew members

Window Installer

loading projects into trailers each morning.

prepping job site

Installing windows and doors (mostly residential remodel)

finishing out trim work on the inside and custom cladding the exterior.

cleaning project area up

Window installation is a great career. We are searching of people who enjoy being outside, works well with others and want to succeed.

Rides to and from shop ( so you aren't wasting gas) paid lunches, short term disability, and overtime pay!

Job Type: Full-time

Pay: \$17.00 - \$27.00 per hour

Please email resume to 452f4e71c5ec31b794307f711fe4ace9@job.craigslist.org

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## **Painter Needed**

compensation: DOE\ employment type: part-time\ job title: Painter

Looking for a helper. It's part time right now until I grow to be super busy. Pay is based on experience \$20-\$30 per hour paid cash daily but you have to fill out a w9 and take care of your taxes. The main requirement is reliable transportation. Sometimes we're in Janesville or Madison or Lodi. Will add \$20 on your pay for gas a day. If you don't have painting tools I have some but preferably you have the tools you like to use. **Text me 608-692-4400** 

### **Hosts Needed (Madison)**

Off Broadway Drafthouse

compensation: Hourly plus times\ employment type: part-time\ job title: Host

### Apply Now: http://besthirenow.com/host-position-1

Off Broadway Drafthouse is looking to fill a few host positions open for week & weekend days/nights.. Part-time hours available to the right person. We are a locally owned restaurant with a great menu and 24 craft beers on tap as well as many signature cocktails. We offer health and dental to full-time employees after 90 days. Our hours are Tues-Thur 11am-10pm; Friday 11am-11pm; Sunday 11am-10pm. Shifts are usually 3-5 hours. We stop serving food at 9pm Sun, Tues-Thurs, Fri & Sat 9:30 pm. Looking for 15-20 hours per week flexible schedule for our part-time positions. We are closed on Mondays and most major holidays! Immediate start available. Hourly wage plus tips!! Apply Now: http://besthirenow.com/host-position-1

## Exterior Cleaning Specialist \*\$20.00 - \$25.00 per hour (Madison)

Clear Vision Cleaning LLC

compensation: 20.00-25.00\ employment type: full-time\ job title: Exterior Cleaning Specialist

Clear Vision Cleaning LLC is expanding and now is the opportunity to join our growing and fun atmosphere! Our window cleaning company is a well-respected industry leader serving the Dane County area and surrounding areas. We're looking for friendly, hardworking, trustworthy and reliable individuals to add to our current team.

#### WHAT WE OFFER

- · Training, uniforms, tools and truck
- · Quarterly bonus program
- · Above industry standard pay
- · Company Paid Disability Insurance
- · 401K Match
- · Health Care Coverage
- · PAID HOLIDAYS
- · PTO Program
- · Insurance Vision, Dental, Life
- · Full-time and part-time positions are available

Interested candidates should be:

- able to lift 50 lbs periodically
- be able to work outdoors/indoors for long periods of time. Clear Vision Cleaning LLC is looking for a full-time employee, Monday Friday and some Saturdays when the schedule requires Applicant must have a CLEAN and valid driver's license.

Clear Vision offers a clear path to succeed with the opportunity to grow within our company. We clean windows YEAR-ROUND and pressure wash during the warmer months! Similar experience: Construction, roofer, janitor, custodian, painter, housekeeper, building maintenance, facilities maintenance, landscaping, roofing or power washing. We are an Equal Opportunity Employer and Women are encouraged to apply. **Please email resume to 2242c3c5cb3f33d2b9633dd7485c0f63@job.craigslist.org** 

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## **Landscape Crew Member (Madison)**

Blue Iris Landscaping LLC

compensation: Compensation depends on experience \$15 to \$25/hr\ employment type: full-time\ job title: Landscape Crew Member

Blue Iris Landscaping LLC is a custom, high quality landscape construction business with an emphasis on quality craftsmanship and artistic designs. We are looking for crew members who want to work in a good environment where people respect each other. We want people who take pride in their work. It is helpful if applicants have experience in one or more of the following areas:

- · Brick laying,
- Retaining wall building,
- Plant names and plant care.

Crew Member Responsibilities:

A crew member needs to be self-directed and responsible

Needs to follow instructions carefully

Needs to be thinking ahead so they can stay busy and fore see problems ahead

Needs to show up to work on time

Be polite and helpful to customers

**We offer•** Competitive wages based on experience • A program to earn vacation pay. • Flexible schedule• Comfortable work atmosphere• Women and Minorities encouraged to apply

Please email resume to blueirisemployment2nd@gmail.com

### Half Price Books: Bookseller Needed (Madison West)

Half Price Books

compensation: competitive pay - great benefits\ employment type: employee's choice\ job title: Bookseller

O U R M I S S I O N S T A T E M E N T "Be fair to customers and our employees, promote literacy, be kind to the environment and remain financially viable so we may continue." NOW HIRING BOOKSELLERS

FULL TIME AND PART TIME POSITIONS AVAILABLE

Do you like books? Would you like to help fellow booklovers find their next favorite read? Do you want to find one-of-a-kind treasures that you never knew existed?

America's largest family-owned new and used book retailer, Half Price Books, is looking for enthusiastic and motivated people to work in our fun, fast-paced retail environment to fill the position of Bookseller.

Every day, Booksellers get to work on a variety of tasks, including delivering quality customer service, sharing their knowledge about books, movies, and music with customers and co-workers, operating the cash register, shelving new merchandise, and buying books from the public. Each day can be unique and filled with surprises! We're looking for people who have strong communication skills and a positive attitude. Ideal candidates are dependable, hard-working and independently-motivated.

In addition to the pleasure of working at a great place with great people and getting paid for it you'll receive a compensation package that is enhanced by benefits including: reliable hours/shifts, paid vacation and holidays, paid sick time, health insurance, 401(k), and more. Perks also include an employee discount on almost all of the already low-priced merchandise available in Half Price Books stores.

Half Price Books is a place for people who are interested in preserving, recycling and passing along information and entertainment in every form. We buy and sell books, records, CDs, collectibles, magazines, videos, DVDs and games. We believe books should fill our lives, not our landfills, so we also strive to donate and recycle what we cannot sell.

We promote from within so most everyone starts right here, as a Bookseller. Are you ready to join the Half Price Books family? Fill out an employment application online or bring your application by the store today. We'd love to meet you and say hello.

Half Price Books is an equal opportunity employer. Half Price Books respects your privacy. To learn more about the information we may collect about job applicants and how we may use it, please visit our Privacy Policy.

For more information, or to apply now, you must go to the website below. Please DO NOT email your resume to us as we only accept applications through our website. Click Here to Apply or use the link below

https://hpb.applicantpool.com/jobs/1122767-61658.html

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### **Maintenance Technician (Greater Madison area)**

**Avante Properties** 

compensation: \$25-29 an hour - PTO, 401(k), Health, Dental, Vision, FSA, Life & Disability\ employment type: full-time\ job

title: Maintenance Technician

Avante Properties is a real estate, brokerage, development, and management company located in the Greater Madison Area. We are passionate about what we do and are known for building buildings that stand the test of time. We prioritize long-term relationships with our tenants and strive to build communities where people can prosper both professionally and personally. Our focus is on providing the highest levels of comfort, whether you're at work or at rest.

### POSITION DESCRIPTION

Perform, coordinate, and supervise tasks related to the preservation, maintenance, repair, and general upkeep of several residential and mixed-use properties in the Fitchburg and Madison area.

### **QUALIFICATIONS**

Ability to maintain pool equipment, appliances, plumbing, electrical, and mechanical equipment

Ability to perform general repairs such as patching/painting walls, security hardware, and landscaping

Hardworking, Independent, Reliable, Good at multi-tasking while staying organized

Strong sense of customer service and good communication skills

Ability to communicate and present yourself in a professional manner to tenants

Experience with Microsoft Outlook – email, contacts, calendar, meeting invites

Experience working and communicating on a smart phone while maintaining professionalism and efficiency

Possession of a current and valid motor vehicle license and own reliable transportation

Ability to assist with after-hours calls as needed including some evening and weekend hours

### Please email resume to 82f80451881139b8a4a5ffd663b57a00@job.craigslist.org

### **Interviews Today \$ 17-20 (Fitchburg Area)**

compensation: \$ 17-20\ employment type: full-time\ job title: Assembly/Production

We're adding to our team on 2nd and 3rd shift. Positions include; assembly, general warehouse and shipping. \$17.00-20.00/hr to start.

Excellent benefits and incentives offered after probationary period. Wage increases offered based on skill/shift \$ 20-23 after completion of probationary timeframe.

\*\*\*Weekly attendance incentives\*\*\*

Apply at: 672 West Washington Ave Madison, WI 53703

## **BOH/Kitchen supportTeam (Capitol Square)**

D'VINO

compensation: Hourly, incentives\ employment type: part-time\ job title: BOH/Kitchen TEAM

Join team D'Vino! We're looking to add to our BOH team...brunch/lunch/dinner hours available! Seeking personable, reliable, motivated individuals to fill multiple positions: deli, dishwashing, prep, line assist!

Great work environment, excellent compensation, flexible hours, fun team, stellar meatballs!

Please email resume to ce57ad04dc2538ac8eb09d449c3d5ad4@job.craigslist.org

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## **Indeed.com**

Warehouse Associate - job post Fortune International, LLC

4350 Duraform Lane, Windsor, WI 53598

\$19 - \$22 an hour - Full-time

**Fortune Wisconsin LLC** has an exciting opportunity to join our team! As an industry leader, we're growing relationships through our quality products and services. We are continually looking for outstanding talent to join our extraordinary and fun group of employees. **Hours**: Nights- Sunday through Thursday

**Deep discounts on products!** The position is responsible for loading/unloading trucks, receiving product into inventory, stocking shelves with correct rotation, inventory control, pull, assemble, and palletize orders according to scheduled route specifications.

### \*Cool environment! \*

- 1. Warehouse experience is preferred, not required.
- 2. Ability to work flexible and/or extended hours if needed.
- 3. Equipment Operator (Order Picker)
- 4. Follow food safety policies and procedures

### PHYSICAL DEMANDS:

Must be able to lift 5-70lbs.

Ability to stand for long periods of time

Ability to work in a refrigerated environment. (10 to 50 degrees Fahrenheit)

Education – High School Diploma or equivalent.

Experience – One to two years of related experience in food production preferred.

Work ethic – A sense of urgency in meeting critical and time sensitive deadlines.

Accuracy – Demonstrated ability to accurately pack product in a timely fashion.

Language - Basic English speaking and written proficiency.

A combination of the above will also be considered.

Benefits: 401(k) matching Dental insurance Health insurance Life insurance Paid time off Referral program Vision insurance

### Landscaping & Snow Manager - job post A+ Lawn Care, LLC

### W5082 County Road K, DeForest, WI 53532 \$32 - \$40 an hour - Full-time

A+ Lawn Care is a family-owned business located in Deforest and have built a reputation based on quality and top notch service.

If you enjoy working outdoors, love people and take extreme pride in your work, you may be a great fit for our team!

Experience with leading and managing a crew required, along with hardscapes, landscaping, lawn care and snow removal. Experience with estimating and sales required. Pay based on experience. \$30-40 per hour based on level of experience. Bonuses, winter seasonal bonus, benefits and paid holidays.

In addition to leading the crew, you will be working along side them day to day and running sales appointments. This position involves: mowing maintenance, seasonal cleanups, pruning and plant installs, installing concrete curb edging (we train on the curb edging), installing rock/stone/mulch, installing paver patios, retaining walls, firepits, drain tile, commercial snow removal in winter. This position involves meeting with customers in person for sales appointments.

In addition:

Must demonstrate ability to lead team members, coach team members up and communicate effectively, while working along side them. Coordinate logistics of jobs, crew and equipment for the day and week.

Communicate effectively with customers and team members.

Must be dependable, consistently showing up on time, typical hours 7am to 5pm, hours can vary based on weather and workload.

Must have reliable transportation to our shop in Deforest.

Must have valid WI drivers license and clean driving record.

Demonstrate ability to drive a truck and trailer, along with backing up a truck with trailer and operate standard industry equipment. Flexibility with work hours due to inclement weather (rain outs and snow during winter).

Able to work in a fast-paced environment, we work at an efficient pace so we have more time to enjoy outside of work.

Balance providing quality while working efficiently.

Able to lift 50+ pounds.

Email a current resume with your phone number to apply and tell us about your relevant experience for the position you are applying for, along with which position you are applying for or call directly at 608-206-2755.

## & Training Association, Inc.

(608) 242-7402

### Production Line - job post Quince and Apple

### 3233 Garver Grn, Madison, WI 53704 \$17 - \$19 an hour - Part-time, Full-time

About Us: Quince & Apple is a small-batch maker of artisan food, including fruit preserves, pickles, candied nuts, and cordials. We offer our employees dependable weekday hours, Monday – Thursday 6 am – 4 pm and Friday 8 am -12, schedule, PTO, insurance reimbursement, as well as a collaborative, friendly work environment. Our core values are honesty/integrity, excellence and presence. Position Summary: The Production Line Worker plays a key role in our production area. This position will work with the Production Team to complete all tasks necessary to support Quince and Apples production needs. Essential Functions: Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions:

- · Ensure adherence to all quality systems including, but not limited to, ISO, Food Safety GMP's, HACCP, NSF with an understanding of Quality Policy and procedures; including ensure adherence of all employees working in the department.
- · Comply with all Company policies including, but not limited to, Quality, Safety, Food Safety, Environmental, GMP's, HAACP, and Attendance.
- · Follow Standard Operating Procedures (SOPs) and Work Instructions to make the necessary adjustments in the production process.
- · Pack, load and unload process material.
- · Recognize atypical/incorrect conditions in the production area and contact the appropriate authority.
- · Maintain accurate written records and/or logs of all production processes/equipment/routine cleaning.
- · Clean, sanitize, and sterilize all production/packaging equipment and other process areas.

### Qualifications: Prior food industry knowledge and experience desired

- · A successful work history, and the ability to work as a team player.
- · Must have the ability to add, subtract, multiply, and divide when needed.
- · Must be able to read, communicate, comprehend, and follow oral and written procedures and instructions.
- · Must be able to perform the essential functions of the job in a safe and efficient manner.
- · Able to adjust and pivot to changes in jobs without being overwhelmed
- · Ability to stand for long periods of time
- · Should be able to push, pull, lift, and/or carry up to 50 pounds when needed
- · Must be able to wear proper PPE when required.
- · Performing quality checks on products and materials when necessary.

Job Types: Full-time, Part-time Pay: \$17.00 - \$19.00 per hour Expected hours: 28 – 40 per week

### Commercial Roofer - Low Slope - job post Great Lakes Roofing Corporation Madison, WI

\$20 - \$28 an hour - Full-time

Great Lakes Roofing Corporation is hiring experienced **Commercial Roofer - Low Slope** crew members at our **Madison** branch. We install commercial and industrial roofing systems across the Midwest. We're proud of our unwavering commitment to safety, quality and customer service for over 40 years!

Must be hard-working, honest, and focused on Quality and Customer Service. We offer YEAR-ROUND WORK with defined career paths, quarterly bonuses, and paid training.

See what it's like on our Crew!

### Responsibilities of Commercial Roofer - Low Slope:

- Timeliness Work well as part of a team Maintain safe & clean working environments Install roof systems efficiently and safely Requirements of Commercial Roofer Low Slope:
- Enjoy working outdoors in a team environment
- Have the mobility to stand, bend & kneel repeatedly or for extended periods of time
- No fear of heights or confined spaces & be confident climbing ladders
- Ability to lift 55 pounds, handle materials, ladders, and tools
- Knowledgeable about safety requirements and capable of complying with guidelines

Your next career opportunity offers Monday – Friday work hours and a loaded benefits package. Full-time employees are offered health and life insurance, 401K with company match, plus PTO and paid holidays.

What are you waiting for? Apply today! About Great Lakes Roofing Corporation:

We have been a leader in the commercial/industrial roofing industry across Wisconsin for over 40 years. We are dedicated to safety and superior customer service. Our employees enjoy a work culture that promotes quality of work and quality of life through Employee Benefits. Learn more at: greatlakesroofing.net \*\*As a condition of employment, any applicant offered a position is required to complete and pass a pre-employment background check and drug test.

Commercial Roofer - Low Slope Job Type: Full Time Pay: starting at \$20.00per hour - depending on experience;



(608) 242-7402

Maintenance Technician - \$1500 Sign-On - job post <u>Steve Brown Apartments</u>
120 West Gorham Street, Madison, WI 53703

\$22 - \$25 an hour - Full-time

In addition to focusing on fixing items in occupied apartments, you'll also spend a good portion of your day on property upkeep and preventative maintenance: You'll handle a wide variety of household repairs, prepare apartments for new residents, run through daily checklists, handle surprises, and more. No two days will be the same! You'll also be on our emergency on-call rotation fixing after-hours and weekend emergencies.

What It Takes. People who do best in this role are quick learners who take pride in their work, can work solo or in teams, and like variety and moving around. You'll need patience, respect for our residents' belongings and privacy, and a desire to provide excellent customer service. Previous experience working in the trades, or a facilities role is beneficial, as is any specialized expertise. A high school or equivalent diploma, valid driver's license and reliable transportation (mileage reimbursed) are required.

What You Get in Exchange. Starting pay is appx. \$22-\$25/hr. with earnings up to \$52,000/year, including potential annual profit sharing. You'll also benefit from our training and social events, recognition programs, complete medical and dental plans, supplemental insurance, paid time off, a company-matched 401k plan, employee rent discount, and continuing education reimbursement. You'll have a stable schedule, year-round employment, use of our shared-company vehicles, and work with a great team where collaboration and safety are emphasized.

When and Where We'll See You. We have four department locations – one in Madison West/Middleton and three in the campus area: Lucky, Regent/Suburbs, and Downtown. Our maintenance technicians have a "home location" but often move around throughout the year. As a full-time employee, you'll work Monday-Friday, 8:30 a.m. to 5 p.m., with an on-call rotation.

Professional House Cleaners Wanted (Monday-Friday) No nights, No weekends - job post <u>4 Senses Luxury Home Services</u> Madison, WI Up to \$24.25 an hour - Full-time

The average pay is \$24.25+ per hour, with performance pay and tips. Depending on experience, the Guaranteed pay is \$18-24.25/hr. Voted the Best Cleaning Service in Madison in 2021, 2022, and 2023. 4 Senses Luxury Home Services is a fun and supportive culture that believes in work-life balance. We are a fast-growing company (30% per year annual growth) and have many opportunities to grow your career. At 4 Senses Luxury Home Services if you are a top performer you can earn what you deserve. And we offer benefits including: dental, vision, 401(K) with a 3% match, paid time off, paid holidays, bonuses

Flexible schedules are available. Get your kids on the bus and meet them by the end of the day. Work as little as 6 hours a day or a full shift to make even more. Our techs average out around \$700-\$800 weekly, working around 30 hours a week, but many techs earn as much as \$1000 a week with a full schedule. Once you give us your availability, we will work with you to build a schedule that meets your needs. Benefits are available at 33 job hours.

**REQUIRED!** 4 Senses Luxury Home Services is a local cleaning company looking to grow our team by recruiting positive people who want to make a difference! We know this job can provide lasting satisfaction, great exercise, new skills and personal responsibility. One important requirement is that you must be AWESOME!!!

How do we define AWESOME? Outstanding: Your do whats right, not what's easy.

- Entrusted: You are trustworthy in all things large and small. We work in people's most private spaces, and you always worthy of the trust they place in you.
- Attention to Detail: You cross the t's and dot the i's. We are judged by our attention to detail in this industry, and you have a keen eye for it.
- Happiness: This business is as much about how we make people feel as it is about the work we do. You are a fun and positive person that others love to be around.

### What We Provide:

- Comprehensive Paid Training
- Positive & Work Environment
- Weekly Compensation Our cleaners average \$700 \$900 per week plus tips. But many techs earn much more with additional pay for training and field management increasing earnings well over \$1000 weekly!
- No evening or weekend shifts!
- Paid Holidays & Generous Time OFF
- Advancement Opportunities with an emphasis on personal growth
- Dental/Vision/401K with generous match + more

1819 Aberg Avenue ■ Madison, WI 53704-4201

## & Training Association, Inc.

(608) 242-7402

Gig Merchandising Worker - Store Resets, Stocking, & Auto Detailing - job post <u>Jyve</u>

Madison, WI 53714

\$17 - \$26 an hour - Contract

Download the Jyve app now:

Android - bit.ly/JyveAndroid

iOS - apple.co/3Exm6Us

Become a Jyver and shape the future of work with our on-demand merchandising / light labor gig opportunities. As a Jyver, you'll tackle a variety of tasks all through our innovative app. Work where you want, when you want, and how much you want.

Claim tasks that fit your schedule, ranging from stocking shelves to merchandising top brands to auto-detailing. Join our thriving community today and start earning on your terms!

Perfect for college students, stay-at-home parents, experienced merchandisers, or anyone seeking extra income, Jyve offers flexible hours and the potential to turn gig work into a full-time opportunity.

Note - We have a strict no-show policy that will result in removal from the platform if work accepted is not completed. Please see our breach policy here: https://support.jyve.com/hc/en-us/articles/18415865137172-Jyve-Breach-Policy

Job Type: Contract

Pay: \$17.00 - \$26.00 per hour

Benefits:

Flexible schedule

• Shift:

Day shift

Weekly day range:

- Monday to Friday
- Weekends as needed
- Weekends only

Application Question(s):

• Would you be willing to complete the work you claim on Jyve, considering clients have a strict no-show policy that restricts access based on attendance to claimed jobs?

### Food Service Delivery Driver - job post AtlantisValley Foods Cottage Grove, WI

\$21 - \$22 an hour - Full-time

Atlantis Valley Foods is looking for qualified candidates to assist in a meal delivery program throughout the Dane County area. Monday - Friday with no nights, weekends, or holidays. Great benefits with competitive pay. Must have a valid driver's license with a clean driving record. All potential candidates will require a drug screen and background report prior to employment.

### **Responsibilities:**

- -Work with Food Service Managers to make sure all food is prepped and ready for daily deliveries
- Safely and efficiently operate a delivery vehicle to transport goods to customer locations throughout Dane County on a daily bases
- Follow assigned routes and schedules to ensure timely deliveries Load and unload products from company vehicle at each site
- Verify the accuracy of delivery orders before leaving the warehouse
- Provide exceptional customer service by delivering products in a professional and courteous manner
- Maintain accurate records of food temperatures with deliveries, including descriptions and total counts delivered
- Adhere to all traffic laws and safety regulations while operating the delivery vehicle

### **Experience:**

- Must be able to lift 50lbs and 100lbs with assistance
- Previous experience as a delivery driver or in a similar role is preferred
- Familiarity with route driving and navigating different locations
- Simple food service experience is preferred but not required
- Experience with loading and unloading products from vehicles is desirable
- Knowledge of food service and delivery

Please note that this job description is not exhaustive and additional responsibilities may be assigned as needed.

Job Type: Full-time Pay: \$21.00 - \$22.00 per hour

Benefits: 401(k) matching Company car Fuel card Referral program

Day range: Monday to Friday



(608) 242-7402

### Delivery Driver-Appliances - job post Grand Appliance and TV Cottage Grove, WI 53527

Up to \$25 an hour - Full-time

Grand Appliance & TV is looking for **Non-CDL Box Truck Delivery Drivers** to join the Grand Team! Will be driving a 26' box truck. Must have the ability to lift and move product up to 100 pounds regularly. Start between 6 am to 7 am work 8 to 10 hours a day.

- \$20-\$25.00 starting rate for experienced and qualified drivers.
- 40 hours of Vacation time (after 90 days)
- 90-day performance review with a performance-based pay increase
- Paid Holidays

### Minimum Qualifications & Requirements:

- 1+ years of experience driving a box truck
- Valid Driver's license
- Acceptable driving record (2 or fewer moving violation in the past 3 years and no DWI or DUI in the past 5 years)
- Ability to lift and move products that may weigh 75 to 100 pounds.

### **Benefits:**

- **Employee Discount**
- Company-paid life insurance
- Medical, Dental, and Vision insurance
- Voluntary Employee, Spouse, and Child Life Insurance
- Disability, Accident and Critical Illness Insurance
- Medical and Dependent Care Flexible spending options
- 401(K) with company match
- Paid New Hire Training

### **Schedule:**

- Start at 6 am, or 7 am
- 8-to-10-hour days
- Monday Saturday (with one scheduled day off)
- Closed Sundays

### **About Grand Appliance & TV:**

Grand Appliance & TV We are a family-owned appliance, mattress, and electronics retailer established in 1930. Grand's mission to create "Customers for a Lifetime" extends to our employees as well. That is why we make it our goal to have "Employees for a Lifetime" by offering competitive compensation and benefits packages, challenging opportunities, and a fun, family-style work environment.

### Grand Appliance and TV provided the following inclusive hiring information:

Job Type: Full-time Pay: Up to \$25.00 per hour

### Benefits:

- 401(k)
- 401(k) matching
- Dental insurance
- Health insurance
- Life insurance
- Paid time off
- Vision insurance

Shift: Day shift Morning shift

### Education:

High school or equivalent (Preferred)

- Driving a Box Truck: 1 year (Preferred)
- Lifting & Moving Furniture or Appliances: 1 year (Preferred)

### License/Certification:

- C Class Drivers License (Illinois Residents Only)? (Preferred)
- Driver's License (Preferred)



(608) 242-7402

Lawn Care and Landscape Maintenance - job post CJ's Lawn and Snow Services, Inc

Waunakee, WI

\$18 - \$23 an hour - Full-time

Do you like working outside? Do you have a good attitude and great self-motivation? Do you want a company that appreciates hard work and loyalty? Apply today!

### **About the Company:**

CJ's Lawn and Snow Services, Inc. is a family-owned company located in Waunakee. Giving premier property maintenance to our commercial customers throughout Waunakee, Dane, Lodi, Sun Prairie and Madison areas. Our customers trust us for year-round property management in lawn care, landscape maintenance and snow removal. We also have fertilizer and weed control crews for our residential customers. We continue to grow and we need hard working people to help us to continue giving efficient and quality work to our customers. We are always looking for individuals with a positive attitude, motivated, dependable, able to take direction and learn. Looking for more about us and what we are like? Exmark Manufacturing, featured our business and we encourage you to watch! https://www.youtube.com/watch?v=cDYoToxIvho&t=4s Also, please check out our facebook page, https://www.facebook.com/cjslawnandsnowservices.

### **Responsibilities:**

Lawn Mowing, string trimming, property cleanups, bed maintenance, pruning, tree trimming, light landscaping and snow plowing/shoveling. Additional job duties will be assigned as needed.

### **Qualities and Qualifications:**

- Positive Attitude
- Motivated
- Dependable
- Be able to learn and take direction
- Must work in a team environment
- Meet job deadlines without compromising the quality of work or equipment
- Ability to lift at least 50 pounds and be on your feet for long periods of time
- Ability to run a Zero Turn Lawn Mowers
- Ability to run other equipment such as a skid steer, preferred but not required
- Reliable transportation to and from Waunakee, WI
- Valid and clear Driver's License required
- 3.0 Turf Certification is helpful but not required

### **Benefits:**

- Hourly wages \$18-\$23/hour based on level of experience,
- Paid Overtime
- 100% Employer funded Dental & Vision Insurance after 30 days of employment
- Excellent Health Insurance offering after 30 days of employment
- 401K with company match of 4%; available after 1 year of employment
- Paid Vacation and Holidays
- Performance Bonuses and Raises
- Opportunities of advancement

### Hours:

Monday – Friday, days start at 7:00 and end from 5:00-6:00 weather dependent. We try to be done slightly earlier on Fridays when work and weather are permitting. Saturdays are needed only in the event of a poor weather week. Snow Season is weather dependent.

Job Type: Full-time Pay: \$18.00 - \$23.00 per hour Expected hours: 40 - 50 per week Benefits:

- 401(k)
- 401(k) matching
- Dental insurance
- Health insurance
- Paid time off
- Vision insurance

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## & Training Association, Inc.

(608) 242-7402

Carpet Cleaning Technician - job post <u>Steam Plus</u>

602 Sawyer Terrace, Madison, WI 53705

\$21 - \$22 an hour - Full-time

Role: Carpet Cleaning Technician Pay Range: \$22/hour plus tips and bonuses

Are you looking for a career where you can grow and develop while making a difference in the community? Steam Plus LLC is a family-oriented company with a fun and professional work environment, where you will be appreciated and rewarded for your hard work.

### Apply Here: https://steam-plus.hirebus-careers.com/Carpet-Cleaning-Technician

#### 1. Who You Are

- You are hardworking and determined.
- You pay attention to detail and are punctual.
- You are coachable and eager to learn.
- You have a driven and personable attitude.

### 2. Who We Are

- We are who you have been looking for: a company that values hard work and determination.
- We provide top-notch carpet, upholstery, and tile/hard surface cleaning services.
- We are highly rated in the area for our great customer service.
- We offer opportunities for growth and the chance to help shape the company.
- At Steam Plus, you won't be just a number; you'll be part of our family.

### 3. Job Requirements

- Experience in carpet cleaning or a related field is preferred.
- Strong attention to detail and punctuality.
- Ability to work independently and as part of a team.
- Physical ability to perform cleaning tasks.
- Excellent customer service skills.

## **4. Next Steps** Ready to join our team? Fill out our application form here and start your journey with Steam Plus today: https://steam-plus.hirebus-careers.com/Carpet-Cleaning-Technician

Job Type: Full-time Pay: \$21.00 - \$22.00 per hour Expected hours: 40 per week

### FedEx Delivery Driver - Full time - job post Lambert Logistics

### 7322 Manufacturers Dr, Madison, WI 53704

\$200 - \$230 a day - Full-time

Lambert Logistics, Inc. is seeking reliable, energetic, and safety-conscious delivery drivers to join our team! \*Experience preferred but NOT REQUIRED\* Responsibilities:

- Inspect truck before and after your route Provide exceptional customer service Deliver and pickup packages safely, timely, and efficiently Follow instructions Mostly work alone throughout the day Report any issues or incidents to management Oualifications:
- Age 21 or older
- Good driving record
- No more than 1 minor traffic violation within the last 3 years
- Ability to safely drive a FedEx delivery truck
- Experience preferred but NOT REQUIRED. On-site training will be provided by management
- Willingness to learn and follow instructions
- Time management skills
- Excellent customer service skills
- Ability to maneuver or pick up packages up to 150 lbs.
- Strong work ethic
- Pass background screening

Job Type: Full-time Pay: \$200.00 - \$230.00 per day

Benefits: Flexible schedule Health insurance Paid time off Paid training

## & Training Association, Inc.

(608) 242-7402

### General Construction Laborer - job post Vita Builders

Vita Builders in Fall River, WI 53932 \$25 - \$35 an hour - Full-time

Vita Builders LLC, part of the Vita Plus family of companies, is hiring a Millwright based in Fall River, Wisconsin. This position works closely with customers, sales, and office staff to clearly communicate project details, install equipment, and repair work.

### What you'll do:

- Read blueprints and schematic drawings to determine work procedures. Dismantle machinery or equipment, using hammers, wrenches, crowbars, and other hand tools
- Move machinery and equipment, using hoists, dollies, rollers, and trucks
- Assemble and install equipment, such as shafting, conveyors, and legs, using hand tools and power tools
- Align machines and equipment, using hoists, jacks, hand tools, squares, rules, micrometers, lasers, and plumb bobs
- Assembles machinery and bolts, welds, rivets, or otherwise fastens them to foundation or other structures using hand tools and power tools
- Repair and lubricate machinery and equipment as required
- Select cables, ropes, chains, pulleys, winches, blocks, and sheaves according to weight and size of load to be moved
- Attach load with grappling devices such as loops, wires, ropes, and chains to a lift point
- Set up, brace, and rig hoisting equipment using hand tools and power wrenches
- May direct workers engaged in hoisting of machinery and equipment
- In addition, one may perform all duties of general laborer, skilled laborer, pipe fitter and welder

### What you need:

- Skill to work within precise limits or standards of accuracy
- Ability to follow instructions and read blueprints, use logical step-by-step procedures, plan work, solve problems, look at two-dimensional drawings or pictures and visualize how they would look as three-dimensional objects, and make decisions based on quantifiable information
- Ability to work at heights without fear
- Willingness to perform a variety of duties, which may change often, and operate a wide range of machinery
- Welding experience is a plus
- Always work in a safe manner

### Other requirements: Coordinate eye-hand movements

- Work in fluctuating weather conditions
- Able to lift 50 pounds frequently and 100 pounds occasionally
- Travel in the USA
- Work long hours and weekends
- Leave on Mondays and return to shop on Fridays
- Pass a Drug Screening
- Full use of hands and fingers
- See and hear well (either naturally or with correction)
- Communicate using a hand-held radio
- Stoop, lay, bend, squat, knell and crouch
- Climb and maintain balance on ladders, scaffolding or other high structures

### Benefits include: Health and dental insurance starting on first day of full-time employment

- Company contribution to health savings account (HSA)
- Flex spending for medical expenses and dependent care
- Long-term disability
- Paid time off
- Profit-sharing/ESOP
- 401(k)
- Employee assistance program
- Hotels paid for Travel
- Per Diem for meals, \$100/night

Learn more and apply: Visit https://vitabuilders.com/careers/



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## & Training Association, Inc.

(608) 242-7402

Tire and Lube Technician - job post West Town Monona Tire

453 South Gammon Road, Madison, WI 53719

\$16 - \$22 an hour - Full-time

### Join Our Team at West Town Monona Tire: Tire & Lube Technician

Are you passionate about automotive maintenance and looking for a rewarding career? West Town Monona Tire, a well-established and family-owned business in Madison, WI, is seeking a dedicated Tire & Lube Technician to join our growing team.

### Why Join Us?

Competitive Salaries: We offer one of the most competitive compensation packages in the industry.

Work-Life Balance: Enjoy a Monday-Friday schedule with no weekends, allowing you to have a healthy work-life balance.

**Comprehensive Benefits:** Our comprehensive benefits package includes paid time off, holidays, sick days, and a 401(k) match, ensuring your well-being and financial security. **Career Growth:** At West Town Monona Tire, we believe in investing in our employees. Explore growing possibilities within our organization.

### **Key Responsibilities:**

As a Tire & Lube Technician, you will be responsible for:

- Performing tire installations, rotations, and repairs.
- Conducting oil changes and basic automotive maintenance.
- Ensuring exceptional customer service through efficient and high-quality work.

### **Qualifications:**

- Previous experience as a Tire & Lube Technician preferred but not required (we can train you!)
- Attention to detail and commitment to quality service.
- Ability to work independently and as part of a team.

**How to Apply:** If you are a skilled Tire & Lube Technician seeking a dynamic and supportive work environment, we want to hear from you! Submit your resume!

Join West Town Monona Tire and be a part of a team that values its employees and is dedicated to providing top-notch automotive services. \*West Town Monona Tire is an equal opportunity employer.\* Job Type: Full-time Pay: \$16.00 - \$22.00 per hour Expected hours: 40 per week

### Benefits:

• 401(k) 401(k) matching Dental insurance Employee discount Health insurance Life insurance Opportunities for advancement Paid sick time Paid time off Paid training Vision insurance Experience level: No experience needed Under 1 year

### Showroom Associate - job post Farrell Equipment & Supply Co., Inc.

**6809 Mangrove Lane, Monona, WI 53713** \$16 - \$23 an hour - Full-time

Farrell Equipment is seeking a Showroom Counter Associate to join our team at our Madison, WI location.

Farrell Equipment is a family owned & operated construction supply company offering the best and latest in equipment, tools, and supplies. We offer a fun, friendly work environment as well as opportunities to learn and grow within Farrell Equipment. The Showroom Associate is responsible for providing top-notch customer service to all customers they come in contact with. The Showroom Associate will work with customers to complete the sale and rental of various construction equipment and supplies. You will also assist with office duties such as helping Outside Sales Representatives writing up tickets or quotes, organizing invoices, and also taking incoming phone calls for customer service.

### **Essential Job Duties:**

- Provide quotes as requested from customers
- Provide customers with pricing and product information
- Handle customer orders in a prompt manner
- Assist the outside sales team as needed
- Organize merchandise and clean showroom on a regular basis
- Assist with delivering products as needed to customers' job sites and/or shops
- Other duties as assigned

### **Minimum Qualifications:**

• High School Diploma or GED Strong listening and presentation skills Excellent verbal and written communications skills Ability to multi-task, prioritize, and manage time effectively Ability to work independently and as a team Self-motivated Excellent customer service skills

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## & Training Association, Inc.

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### Insulation Installer-Apply Today - job post Accurate-Airtight Exteriors

### 3336 Commercial Avenue, Madison, WI 53714

\$20 - \$26 an hour - Temporary, Part-time, Full-time

Do you have construction experience and are looking for a company to call home for the long term? Accurate-Airtight Exteriors is looking for Insulation Installers to join our crew. We are small, but very mighty! We work year-round in both existing and new construction buildings. We are very busy and looking for you to be part of our growing team! Employees are paid weekly at a competitive rate based on prior experience, plus paid lunch breaks! Job duties will include:

- Air sealing and caulking
- Loading insulation machine
- Stock service truck for daily duties
- Install insulation (mostly non-itchy cellulose and spray foam insulation)
- Installation of weather-stripping
- Temporarily removal and replacement of siding (wall insulation)
- Crawl space insulation, ground cover floor installation
- Venting and installing ventilation equipment
- Regular use of saws and other construction tools.
- Box truck operation (Non-CDL)

The ideal candidate will have the following skills:

- Team player
- Strong work ethic and willing to work hard
- Valid driver's license and good driving record is required
- Willing and able to work in small spaces a plus
- Ability and willingness to learn new skills

We work year round and schedule a 35 - 45-hour work week, depending on season. We also offer 6 Paid Holidays every year! We work hard and we play hard, with company parties and lunches. We LOVE to promote from within, so if you are interested in job growth we are for you. \$600 Sign-on Bonus paid over 6 month period.

We are looking for hard working individuals to work in the Madison area to join our team. Ability to work independently and as a team is a must! Please visit our web page to learn more about who we are and what we do as an organization in the energy field. www.TheAirBarrier.com

We are: Open to applicants who do not have a high school diploma/GED Open to applicants who do not have a college diploma

### Dock Worker/Warehouse - job post Waltco, Inc.

### 809 Burton Blvd, DeForest, WI 53532

From \$16 an hour - Part-time, Full-time

Waltco, Inc. is looking for reliable, honest people to come be a part of our expanding team! If you are someone who enjoys working on your own this is the perfect fit. We are looking to fill our night/early morning shift Dock Worker/Warehouse position with positive, hardworking, and reliable person. Estimated start and end times vary depending on the amount of freight. Monday through Friday with an occasional Saturday possible.

\*Any driving routes do not require a CDL License to drive.

Successful Candidates will have the following:

- \* Must be 21 or older
- \*A Regular Driver's License with a clean record. A Probationary Driver's License will not be acceptable for hire.
- \*Can lift up to 75 lbs. We do have dolly's and hand carts to help but we do have to load and unload the vehicles by hand.
- \* A sense of urgency. We have a schedule to keep and our customers expect us to keep our times for delivery in a safe fashion. Ability to read and identify bar code tags for sorting purposes.
- \*Yearly Raises
- \*Probationary Period Raise
- \*A fast-paced work environment with the ability to work on your own each and every day!

If you are interested in coming aboard our expanding team of professionals, please send us a copy of your resume' and we will be in touch within 3 Business Day! Job Types: Full-time, Part-time Pay: From \$16.00 per hour

Benefits: Flexible schedule Health insurance Paid time off Education: High school or equivalent (Preferred)

Experience: Dock/Warehouse: 1 year (Preferred) License/Certification: Regular Drivers License (Preferred)

(608) 242-7402

## Jobs.com

## Sales Representative/Business Development Representative - B2B (Entry Level) Crown Equipment Corporation Madison, WI 53711

Crown Equipment Corporation, one of the world's largest lift truck manufacturers, offers local support on a global scale with more than 15 manufacturing facilities worldwide and more than 500 retail locations in over 80 countries. Our global sales and service network provides our customers with a local resource for a wide variety of quality material handling equipment, fleet management solutions, warehouse products and support services to meet their needs anytime, anywhere.

### Internal Job Title: Sales Representative

This is an entry level position, and the primary objective is to develop into an Account Representative, Aftermarket Sales Representative, Account Manager, or other commissioned sales positions.

### Job Responsibilities:

- Sell select products in a geographical territory and/or assigned accounts.
- May work in a team approach and assist other sales positions with territory management and communication.
- Participate in corporate and local campaigns.
- Make sales calls to qualify prospects in person and over the telephone. Generate leads. Involvement in information gathering efforts and/or tracking and follow-up of leads and inquiries.
- Participate in training activities locally, in the field, and occasionally at the New Bremen, Ohio corporate headquarters.
- Collaborate with various departments within the branch.

#### Qualifications:

- High School diploma or equivalent. Bachelor's degree in business management, marketing, entrepreneurship, professional selling, or related business program is a plus.
- Strong communication, organizational, and time management skills.
- Strong problem-solving capabilities, strong sense of responsibility and self-motivation, and ability to work in a team environment.
- Intermediate computer skills including a working knowledge of Microsoft Office Suite.
- Valid driver's license, good driving record, and the ability to safely operate lift trucks for product demos.

**Work Authorization:** Crown will only employ those who are legally authorized to work in the United States. This is not a position for which sponsorship will be provided. Individuals with temporary visas or who need sponsorship for work authorization now or in the future, are not eligible for hire.

**Compensation and Benefits:** Crown offers an excellent wage and benefits package for full-time employees including Health/Dental/Vision/Prescription Drug Plan, Flexible Benefits Plan, 401K Retirement Savings Plan, Life and Disability Benefits, Paid Holidays, Paid Vacation, Tuition Reimbursement, and much more.

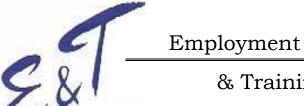
### Registered Nurse - MS/TELE (\$2330/wk) Jackson Nurse Professionals Madison, WI 53774

Enjoy a new, rewarding position if you're a Registered Nurse with experience caring for patients in need of treatment for general medical conditions or surgical procedures in a 13 week contract at a state-of-the-art area hospital. Experience an incredibly supportive and ambitious team at Jackson Nurse Professionals where Traveling Nurses have been building rewarding careers since 2006.

JNP nurses benefit from our exclusive **Referral and Loyalty programs a well as same day pay access through ImmediatePay!** Through our Referral Program our nurses have the opportunity to earn a substantial extra income, typically ranging from \$300 to \$750 each month. Upon working contracts with JNP, travel nurses are automatically enrolled into the Insider Rewards Club to earn payout rewards upon reaching worked hours benchmarks throughout the year! Additionally, JNP travel nurses have access to same day pay from the first day of their assignment!

### Minimum Requirements:

- Current state license in good standing with State License Board.
- 12 months MS/TELE experience in an acute-care setting within the last 3 years.
- At minimum, current BLS required (certifications vary by location job may require ACLS).
- Medical Records.



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## Protective Security Officer Constellis Madison, WI 53703 QUALIFICATIONS

- Must be a U.S. Citizen or Lawful Permanent Resident who is currently a member of, or who possesses a verifiable honorable discharge from, any component the United States Armed Forces.
- Be a minimum of 21 years of age.
- Must have a Social Security Card issued by the Social Security Administration, which bears the individuals name and social security number.
- A minimum of two (2) years of security (armed), or one (1) year of law enforcement experience in a full-duty status with a full-service police department in a municipality, state, or federal enforcement department within the US, and have resigned or retired in good standing; or a minimum of two (2) years of honorable service as a member of any US Armed Forces (Army, Air Force, Navy, Marines, Coast Guard) Component.
- Firearms training and firearms qualifications, and company certifications meet state/federal certifications.
- Shall fluently speak, read, comprehend, and compose coherent written reports in English.
- Familiarity with securing facilities and/or vehicles at a fixed location.
- Physically capable of standing a 12-hour post.
- High School education or GED equivalent.
- Ability to pass a background investigation.
- Ability to pass a pre-employment drug screen.
- Ability to pass a pre-employment physical exam.
- Ability to pass MRPT suitability requirements.
- Demonstrable Proficiency with a Handgun.

**BENEFITS** Medical, Vision & Dental Insurance Paid Time-Off & Company Paid Holidays 401(k) Retirement Plan Insurance: Basic Life & Supplemental Life Health & Dental Care Flexible Spending Accounts Short-Term & long-Term Disability Personal Development & Learning Opportunities

### Retail Sales Associate Harbor Freight Tools MADISON, WI

A Retail Sales Associate (part-time) is a valued member of a high performing team who is empowered & equipped to do their job. You will know why your work matters and take pride in what you do!

The anticipated rate for this position is \$17.00 per hour depending on location, knowledge, skills, education and experience. Associates (and their families) are eligible to participate in a limited medical, dental, vision, basic life insurance, and short-term disability. Eligible Associates are able to enroll in our company's 401k plan. Associates can accrue paid time off up to 152 hours per year (inclusive of PTO, floating holidays, and paid holidays). Paid sick time up to 64 hours per year unless otherwise required by law.

### Why You'll Love it:

• People First Culture Paid time off Associate discounts Medical/Dental/Vision Insurance for all associates Company Matched 401(K) Respectful scheduling Closed on Thanksgiving, Christmas & Easter Stable employment with growing company Clear path to promotion with full-time opportunities

### What You'll Do:

- Provide a great experience for our customers.
- Handle various sales transactions.
- Encourage customers to participate in company programs.
- Maintain a safe, clean, and organized store.
- Other duties as assigned.

### Who You Are:

- Must be at least 18 years old.
- Ability to communicate clearly with customers, and associates.
- Ability to work evenings, weekends, and holidays as needed. Adherence to attendance policy is necessary.
- Ability to lift, bend, kneel, climb, crawl and/or twist, and safely climb up/down a ladder.
- Ability to intermittently lift, push and/or pull up to 50 pounds, and stand/move for entire shift.

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## Border Patrol Agent - Entry Level US Customs And Border Protection Madison, WI Salary and Benefits

Salary for newly appointed Border Patrol Agents varies from \$48,809–\$87,838 (GL 5 - 7) and from \$61,965–\$117,896 (GL 9 – GS 11) depending upon grade-level, duty location, and work schedule, including overtime. A fully trained Border Patrol Agent may be eligible for up to an additional 25% of base pay per the BPA Pay Reform Act of 2014. This is a career ladder position with a grade level progression of GL-5, GL-7, GL-9, GS-11, and GS-12. You will be eligible for a promotion to the next higher grade level (without re-applying) once you successfully complete 52 weeks in each grade level.

All agents receive the full package of federal employment benefits that include health and insurance plans, a generous annual and sick leave program, and participation in the Thrift Savings Plan, a retirement plan akin to a traditional 401(k) offering. **Duties and Responsibilities** 

As a Border Patrol Agent (BPA) you will be part of our 60,000+ workforce that strives to protect the American people by safeguarding our borders, deterring illicit activity, and enhancing the nation's economic prosperity. **Being a Border Patrol Agent makes you a valuable member of the Federal Law Enforcement Officer (LEO) profession.**Typical activities include:

- Detecting, preventing, and apprehending undocumented noncitizens and smugglers of noncitizens at or near the land borders by maintaining surveillance from covert positions.
- Responding to electronic sensor alarms; interpreting and following tracks, marks, and other physical evidence; using infrared scopes during night operations.
- Responding to aircraft sighting and other anti-smuggling activities and performing farm and ranch checks, traffic checks, city patrols, and transportation checks.
- Patrolling the international boundary and coastal waterways and using a variety of Government assets for the accomplishment of the USBP Mission. These assets may include, but are not limited to motor vehicles, horses, watercraft, offroad vehicles, ATVs, snowmobiles, and motorcycles.
- Occasional travel may be required based on operational needs.

### **Duty Locations-NATIONWIDE OPENINGS-Apply Today**

\$10K Recruitment Incentive for these hard to fill locations: Sierra Blanca, Presidio, Sanderson, Comstock, Freer, and Hebbronville, TX; Lordsburg, NM; and Ajo, AZ. All incentive recipients will be required to sign a three-year service agreement. Duty assignments at time of offer are made based on operational needs and requirements and are determined by the U.S. Border Patrol. The duty location offered in your final offer letter may include any location within the region.

### Qualifications

### You qualify for the GL-5 grade level if you possess one of the following:

**Experience:** One year of general work experience that demonstrates the ability to take charge, make sound decisions, and maintain composure in stressful situations; to learn regulations, methods, and techniques through classroom training and/or on-the-job instruction; and the ability to gather concise information through questioning, observation, and examination of documents and records; **OR** 

**Education Substitution:** A bachelor's degree or successful completion of a full four-year course of study in *any field* leading to a bachelor's degree from an accredited or college or university; **OR** will receive a bachelor's degree from an accredited college or university within nine (9) months from the closing date of this announcement and will upload all official or unofficial transcripts before the closing date of this announcement; **OR** 

**Combination of Experience and Education:** A combination of general work experience **AND** successfully completed college education. This will be calculated using your resume and official or unofficial transcripts submitted with your application.

### You qualify for the GL-7 grade level if you possess one of the following:

Experience: One year of specialized work experience that shows you have the skills necessary to make sound judgments and decisions; to deal effectively with people in a courteous and tactful manner; to analyze information rapidly and make prompt decisions and apply these skills in a law enforcement capacity such as training others, managing finances, code enforcement, doing compliance work, corrections, security, military, emergency responders, etc.; OR

Education Substitution for the GL-7 grade level: A bachelor's degree with superior academic achievement, which is based on (1) class standing, (2) grade-point average (i.e., GPA of 3.0 or higher out of a possible 4.0), or (3) honor society membership. Or will receive a bachelor's degree with Superior Academic Achievement. Or one full year of graduate level education in a field of study related to law enforcement (e.g., criminal justice, homeland security, justice studies, law enforcement, courts and judicial systems, forensic technology, forensic psychology, or corrections and rehabilitation) from an accredited college or university within nine (9) months from the closing date of this announcement; OR

A Combination of Experience and Education: This will be calculated using your resume and official or unofficial transcripts submitted with your application.

1819 Aberg Avenue ■ Madison, WI 53704-4201

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If you have previous or current law enforcement or military law enforcement experience, you may qualify at the GL-9 or GS-11 grade level.

You qualify for the GL-9 grade level if you possess one year of specialized experience equivalent to at least the next lower grade level, performing duties such as:

- Performing physical searches of detained individuals, their vehicles, and their immediate surroundings for weapons, contraband, currency, and other evidence.
- Apprehending or physically restraining violators of state, federal, or immigration laws.
- Preparing investigative reports, serving court orders (e.g., warrants, subpoenas, etc.) and gathering evidence for criminal cases prosecuted through the court system.

You qualify for the GS-11 grade level if you possess one year of specialized experience equivalent to at least the next lower grade level, performing duties such as:

- Developing and utilizing intelligence information to track illegal operations and/or contraband.
  - Leading investigations of fraud, contraband, and/or illegal operations to determine sources and patterns.
- Utilizing various forms of complex technology that includes surveillance, detection, situation awareness systems, and communications equipment to aid in the apprehension of violators of state, federal or immigration laws.
- Communicating assignments and training peers on the application of the appropriate law enforcement problem solving methods, investigative techniques, and other law enforcement procedures.
- Working with law enforcement officials or government agencies to identify and/or apprehend violators of state, federal, or immigration laws.

There are no education substitutions for the GL 9 and GS 11 positions.

Other Requirements

**Citizenship**: You must be a U.S. Citizen to apply for this position.

Residency: You must have had primary U.S. residency (includes protectorates as declared under international law) for at least three of the last five years.

Age Restriction: In accordance with Public Law 100-238, this position is covered under law enforcement retirement provisions. Candidates must be referred for selection to the Border Patrol Agent position before reaching their 40th birthday in accordance with Department of Homeland Security Directive 251-03. The age restriction may not apply if you are currently serving or have previously served in a federal civilian law enforcement (non-military) position covered by Title 5 U.S.C. 8336(c) or Title 5 U.S.C. 8412(d).

Veterans' Preference: You may also be eligible for an excepted service Veterans Recruitment Appointment (VRA). The age restriction does not apply if you are Veterans' Preference eligible.

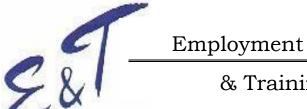
Formal Training: After you are hired, you will be detailed to the U.S. Border Patrol Academy in Artesia, New Mexico, for approximately six (6) months of intensive instruction in immigration and nationality laws, law enforcement and USBP-specific operations, drivers training, physical techniques, firearms, and other courses. Border Patrol work requires the ability to speak and read Spanish, as well as English. Agents will be provided training to become proficient with the Spanish language at the academy.

How to Apply

Click the Apply button on this site. You will be linked to the CBP Talent Network page. For *Position of Interest* select Border Patrol Agent, then complete the pre-screening questions.

You will then beprovided with links to the Job Opening Announcements (JOAs) on USAJOBS, the federal government's official employment site, to complete your application. Be certain to review ALL details of the job opening announcement and follow all instructions in the application process.

If you have questions about the application process, contact a recruiter through the U.S. Border Patrol page: careers.cbp.gov/s/usbp, and check the CBP calendar at cbp.gov/cbp-events-calendar frequently for upcoming informational webinars, in-person recruiter events, and virtual career events.



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### Industrial Maintenance Technician | 3rd Shift Octopi Brewing Madison, Wisconsin, 53703

Total pay includes base + a 3rd shift premium of \$4/hr. The base pay for this role may vary based on experience. Industrial Maintenance Technician, 3rd Shift, has a sign-on bonus of \$3,000.

Function: Responsible for maintenance on existing machinery and the building.

### Job Responsibilities:

- Inspect equipment and operating systems and take corrective actions when necessary.
- Plan and execute PM on all machines.
- Inspect production processes and come up with ways to make them more efficient.
- Select, order, and purchase materials for projects.
- Organize repair and routine maintenance of production equipment.
- Locate sources of problems by observing mechanical devices in operation; listening for problems; using precision measuring and testing instruments.
- Remove defective parts by dismantling devices; use hoists, cranes, hand tools, and power tools; examine form and texture of parts.
- Fabricate repair parts by using machine shop instrumentation and equipment.
- Organize relevant training sessions: Safety, Forklift training, etc.
- Ensure health and safety regulations are met.
- Maintain clear and concise communication with management, production, and brewery team members. Organize and communicate current and future projects, and work with each team to solve/fix issues.
- Contribute to maintained records of completed work.
- Participate in after-hours emergency response.
- Work in compliance with the provisions of the Occupational Health & Safety Act.
- Adhere to all PPE and GMP requirements.
- Maintain a clean, safe, and organized work environment.
- Performs other related duties as assigned.

### Part Time Driver - No Experience Needed! Veyo Madison, WI 53702

Have a car? Earn a \$500 BONUS + \$10,000 GUARANTEE\* when you sign up to help transport others to healthcare appointments in your own vehicle around North Central and Northwest Wisconsin!

At Veyo, we help people get to and from their non-emergency medical appointments. We're looking for drivers to partner with us in your area. When you sign up to drive with Veyo, you will drive your own vehicle and set your own schedule.

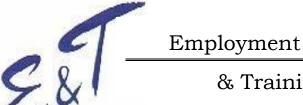
### Why Drive With Veyo?

- No Hidden Fees: You keep 100% of what you earn.
- Get Paid Weekly: Money is deposited directly into your account.
- Use Your Own Vehicle: No need to pay for an expensive lease.
- Flexible Schedule: Choose your own hours and control how much you drive.
- Avoid the Bar Crowd: Most Veyo trips occur between the hours of 6:00 AM and 6:00 PM.
- Make a difference in your community

### To Apply, You Must

- Be at least 21 years old
- Own an iPhone or Android smartphone
- Have a clean driving record (no more than two moving violations or accidents in the past three years)
- Have a valid drivers license
- Able to pass a background check (no prior felonies)
- Able to pass a drug screening
- Have valid vehicle insurance and registration
- Have a 4-door, 2006 or newer vehicle\*
- Have 3 years of driving history in the US

**How Does it Work?** Open the Veyo Driver App and log on Accept a trip request Pick up the passenger at the specified location Drop off the passenger at the specified location Repeat!



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### Warehouse Associate | 3rd Shift Octopi Brewing Madison, Wisconsin, 53703

**Job Summary:** The Warehouse Associate will be responsible for physically moving product within the warehouse and from trailers, as well as picking orders using forklift. They will report to the warehouse manager and assist with other departments as needed.

### Job Responsibilities:

- Manage product throughout warehouse storage facility, picking orders when necessary and rotating inventory.
- Load and unload product from trailer.
- Communicate with warehouse department and other related departments to carry out tasks.
- Assist in accurate shipping and receiving of product.
- Adhere to all PPE and GMP requirements.
- Maintain a clean, safe, and organized work environment.
- Complete duties as assigned by supervisor.

**Required Skills/ Abilities:** Must be able to lift, move, carry, push and pull up to 40 pounds on a regular basis and up to 160 pounds on an occasional basis.

- Ability to twist, turn, crouch, stoop, and squat repeatedly throughout the workday.
- Ability to stand and work on feet for extended periods of time.
- Strong communication skills.
- Excellent organizational skills and attention to detail.
- Ability to function well in a fast-paced environment.
- Maintain confidentiality with business related information.
- Proficient in MS Office products.
- Flexibility with working hours.

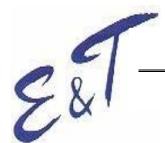
**Education and Experience:** HS education/ diploma. Prior distributor experience recommended. Beverage experience, a plus. Forklift certification/ experience, a plus.

### Chili's Grill & Bar, Restaurant Manager – Madison Chili's Madison, WI 53717

Chili's Managers are wired for hospitality! We're in the people business. So, we know how to make someone feel special, and our most successful Managers are passionate about connecting with Team Members and Guests. Our win-together atmosphere rewards teamwork, and a willingness to go above and beyond is always recognized and celebrated. For decades, Chili's has been known for our culture of fun. Simply put - we take our jobs seriously but not ourselves. Our Managers are hungry for top business results but also know how to have fun along the way. From leading the team through a high-energy shift to exceeding Guest expectations on every occasion to ensuring we meet our financial responsibilities, Managers are the critical link to making it all happen.

### Responsibilities

- Ensure a great Guest experience
- Role model and hold Team Members accountable to operational and quality standards
- Identify root cause of issues while being self-reflective and holding yourself accountable first, showing vulnerability and transparency
- Foster open communication between Team Members and Management
- Influence Team Member behaviors by championing change and restaurant initiatives
- Lead with heart and mind
- Drive business results by utilizing Chili's systems to effectively control costs
- Follow operational systems, such as our Manager Timeline and performing quality Line Checks
- Hire, train, retain, and develop Team Members to take on larger roles
- Drive Guest engagement within the four walls of the restaurant while developing relationships within the community
- Understand and practice safe food handling procedures
- Communicate and embody Chili's culture and Cultural Beliefs: Every Guest Counts, Food Perfection, Be Accountable, Play Restaurant
- Builds diversity, equity, and inclusion as part of our culture; celebrates Team Members' differences as they make us stronger



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## **Apply at UW Health**

### Call Center Paging Representative Madison, WI, United States (Hybrid)

100% FTE, 2<sup>nd</sup> shift. Weekends required. Position rotates every third weekend, with a total of 5 shifts per week. Scheduled hours are from 2:45 pm – 11:15 pm. Hours may vary based on the operational needs of the department.

### Be part of something remarkable

Join the #1 hospital in Wisconsin and utilize your love for helping people by being the first point of contact for new patients and referring physicians, vendors and the public.

### We are seeking a Call Center Paging Representative (Communication Center Representative) to:

- Support paging, messaging and scheduling, and appointment services for UW Health.
- Provide remarkable customer service to UW Health staff, physicians, and patients.
- Confirm and cancel appointments on nights, weekends and holidays for specifically designated clinics.
- Take various calls ranging from connecting callers to inpatient rooms, notifying an on-call physician about an organ offer, and executing emergency plans.

### You will use:

- High quality personal computer workstations.
- State-of-the-art telephone technology in a call center environment.
- Proprietary software programs specifically designed for call handling, message taking, appointment scheduling and radio paging services.

### At UW Health, you will have:

- An excellent benefits package, including health and dental insurance, paid time off and retirement plans.
- Options for a variety of schedules and shifts that offer flexibility and allow for work-life balance.
- Access to UW Health's Wellness Options at Work that support employee/family well-being.
- Tuition benefits eligibility after one year of employment UW Health invests in your professional growth by helping pay for coursework associated with career advancement.

### **Education:**

Minimum – High school diploma or equivalent

Preferred – Associate degree in Healthcare, Information Technology, Business, or related field strongly preferred

### **Work Experience:**

Preferred – One year of experience in a medical, call center, or customer service environment

### Office Assistant, Clinical Labs Madison, WI, United States

### Work Schedule:

This is a part-time, 30% FTE, daytime position. Monday - Friday, hours negotiable, must work a minimum of 10 hours per week. Hours may vary based on department needs.

### Be part of something remarkable

Join the #1 hospital in Wisconsin! This position is ideal for a student to work a flexible schedule in a fast paced and engaging department! We are seeking an **Office Assistant** to:

- Provide clerical support to Surgical Pathology.
- Assist with scanning, filing, mailing, and printing documents.
- Prepare form letters and correspondence.
- Performs basic data entry into applicable systems.
- Order supplies, materials, services, and/or equipment.

### **Education:**

Minimum - High School Diploma or equivalent

### **Work Experience:**

Preferred – One year of experience in an administrative support role

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### Room Service Line Cook Madison, WI, United States

### Work Schedule:

This is a full time 1.0 FTE position. Scheduled hours are 10 hour shifts, 4 days per week between 10:00am - 8:30pm. Every other weekend required. Hours may vary based on the operational needs of the department.

### Be part of something remarkable

Join the #1 hospital in Wisconsin!

Work as a talented culinary expert to compose and prepare meals from scratch. The Food Production Cook is responsible for hot and cold food production in a high-volume kitchen. Enjoy this fast-paced, team environment while being able to quickly problem-solve and make decisions. External hires may be eligible for up to a \$1,000 sign-on bonus.

### We are seeking a Room Service Line Cook to:

- Prepare large volumes of food with a high level of complexity, variety, and quality. Prepare entrees, sandwiches, soups, starches, vegetables, sauces, and desserts for general diets and modified diets.
- Assess quality and condition of ingredients used in food production.
- Prepare food production reports and documentation.

### At UW Health, you will have:

- An excellent benefits package, including health and dental insurance, paid time off, retirement plans, two-week paid parental leave and adoption assistance.
- Options for a variety of schedules and shifts that offer flexibility and allow for work-life balance.
- Access to UW Health's Wellness Options at Work that support employee/family well-being.
- Tuition benefits eligibility UW Health invests in your professional growth by helping pay for coursework associated with career advancement.

### **Education:**

Minimum - High School Diploma or equivalent

Preferred - Associates degree in Culinary, Hospitality, or Nutrition

### Work Experience:

Minimum – One (1) year experience in high volume food production setting

Preferred – Two (2) years' experience in high volume food production setting

### **Licenses and Certifications:**

Minimum – ServSafe certification required within six (6) months of hire

### Culinary Assistant Madison, WI, United States

### Work Schedule:

This is a full-time, FTE 1.0 position. Workdays are Monday through Friday - hours vary based on operational need. Some holidays maybe required.

### We are seeking a Culinary Assistant who:

- Prioritizes patient care above all other duties
- Accurately assembles and delivers patient meal trays to adult and pediatric patients who have medically prescribed diets
- Provides outstanding customer service by politely greeting and promptly serving customers
- Sanitizes dishes, cookware, equipment, and environment

### Culinary Assistants are eligible for:

- External hires may be eligible for up to a \$1,000 sign-on bonus
- Paid time off, including 15 days of vacation time for full-time employees
- Continuing education for both professional and personal growth

### **Education:**

Preferred - High school diploma or GED

### Work Experience:

Preferred - Food service and/or customer service experience

### **Licenses and Certifications:**

Preferred - ServSafe Certification

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### Food Production Cook Madison, WI, United States

Work Schedule: 100% FTE, day/evening shift. Some weekends and holidays may be required. Hours may vary based on the operational needs of the department.

Work as a talented culinary expert to compose and prepare meals from scratch. The Food Production Cook is responsible for hot and cold food production in a high-volume kitchen. Enjoy this fast-paced, team environment while being able to quickly problem-solve and make decisions. External hires may be eligible for up to a \$1,000 sign-on bonus.

### We are seeking a Food Production Cook to:

- Prepare large volumes of food with a high level of complexity, variety, and quality. Prepare entrees, sandwiches, soups, starches, vegetables, sauces, and desserts for general diets and modified diets.
- Assess quality and condition of ingredients used in food production.
- Prepare food production reports and documentation.

### At UW Health, you will have:

- An excellent benefits package, including health and dental insurance, paid time off, retirement plans, two-week paid parental leave and adoption assistance. Full time benefits for part time work (for positions 60% FTE and higher).
- Options for a variety of schedules and shifts that offer flexibility and allow for work-life balance.
- Access to UW Health's Wellness Options at Work that support employee/family well-being.
- Tuition benefits eligibility UW Health invests in your professional growth by helping pay for coursework associated with career advancement.

### **Oualifications**

- High School Diploma or equivalent Required
- Associate's Degree in Culinary, Hospitality, or Nutrition Preferred

### **Work Experience**

- 1 year experience in high volume food production setting Required
- 2 years experience in high volume food production setting Preferred

### Transplant Administrative Support Specialist Madison, WI, United States (Hybrid)

### **Work Schedule:**

This is a 1.0 FTE position. Scheduled hours between 8:00am - 4:30pm Monday through Friday. Hours may vary based on the operational needs of the department. This position is remote for individuals living in Wisconsin or Illinois.

### Be part of something remarkable

Join our Transplant Team at UW Health and be part of one of the world's foremost organ transplant programs!

### We are seeking a **Transplant Administrative Support Specialist** to:

- Assist the Transplant RN Coordinator in carrying out supportive services for the management of the transplant candidate, transplant recipient and living donor.
- Data entry into the electronic health records, scheduling of tests and appointments, communicating with transplant patients and living donors and generate patient and provider correspondence.
- Triage incoming patient calls and assist the Transplant RN Coordinator in supporting patient care from referral, evaluation, organ transplant and through long-term management of patients after their transplant.

### At UW Health, you will have:

- An excellent benefits package, including health and dental insurance, paid time off, retirement plans, two-week paid parental leave and adoption assistance.
- Access to great resources through the UW Health Employee Wellbeing Department that supports your emotional, financial, and physical well-being.
- Options for a variety of schedules and shifts that offer flexibility and allow for work-life balance.
- Tuition benefits eligibility UW Health invests in your professional growth by helping pay for coursework associated with career advancement.

**Education:** Minimum – High School Diploma or Equivalent.

Preferred – Associates Degree in healthcare or related field, or post high school education.

Work Experience: Minimum – 1-year experience working in a patient related healthcare setting.

Preferred – 3-years experience in a healthcare support role or transplant setting.

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### Environmental Services Technician - Full-time — Eastpark Medical Center

Madison, WI, United States

**Work Schedule:** These positions work 8-hour evening shifts between the hours of 3:00pm to 1:30am. If selected for an interview, we will discuss the schedule options at that time. Hours may vary based on the operational needs of the department.

**Pay:** This position includes a shift/weekend differential, and you may be eligible for up to a \$1,000.00 sign-on bonus (pro-rated on FTE/Hours).

### We are seeking an Environmental Services Technician (EVS Tech/Housekeeping/Janitor) to:

- Perform general housekeeping and custodian responsibilities within the University Hospital.
- Clean and disinfect facilities, using proper procedures and equipment.
- Aid in the prevention of diseases by sanitizing patient and public areas.
- Follow hospital procedures to dispose of contaminated items.
- Work independently as a Housekeeper under general supervisor.

Education: Preferred – High School Diploma or equivalent education

### Work Experience:

Preferred – At least six months of continuous employment with a single employer. Previous cleaning and/or customer service experience.

### Retail Services Ambassador Madison, WI, United States

<u>Work Schedule</u>: This is a full time, 1.0 FTE position. Scheduled hours are 8:00am - 4:30pm, Monday though Friday. Hours may vary based on the operational needs of the department.

We are seeking a Retail Services Ambassador to:

- Create a positive retail experience in our gift shop for patients, families, staff, visitors, and all others through in-person, online, and phone interactions while maintaining a clean, well-stocked, and organized store.
- Operate a computerized POS system, managing inventory control, returns, profitability, and cost of goods.
- Conduct transactions and additional operational duties effectively.

### At UW Health, you will have:

- An excellent benefits package, including health and dental insurance, paid time off, retirement plans, two-week parental leave, and adoption assistance.
- Access to UW Health's Wellness Options at Work that support employee/family well-being.
- Tuition benefits eligibility UW Health invests in your professional growth by helping pay for coursework associated with career advancement.

<u>Education</u>: Minimum – High diploma or equivalent Preferred – Technical degree or post high school education **Work Experience**: Minimum –One (1) year of retail experience Preferred –Three (3) years of retail experience

### Driver Madison, WI, United States

<u>Work Schedule</u>: This is a full-time, 1.0 FTE position. Scheduled hours are 11:00am – 7:30pm, Monday through Friday. Hours may vary based on the operational needs of the department.

We're seeking a **Driver** to:

- Operate a UW Health fleet vehicle to pick up and deliver a variety of materials, including supplies, medical equipment, labs, and medical records.
- Load and unload items for delivery.
- Work with both internal and external customers and demonstrate great customer service skills.
- Perform vehicle safety inspections and monitor the vehicle's oil and fuel levels.
- Follow proper procedures and safety precautions while operating a motor vehicle.

### At UW Health, you will have:

- An excellent benefits package, including health and dental insurance, paid time off and retirement plans.
- Access to UW Health's Wellness Options at Work that support employee/family well-being.
- Tuition reimbursement UW Health invests in your professional growth by helping pay for coursework associated with career advancement

<u>Education</u>: Preferred – High School diploma or equivalent <u>Work Experience</u>: Preferred – Experience in delivery setting involving multiple locations <u>Licenses and Certifications</u>: Minimum – Valid Wisconsin Driver's License

## & Training Association, Inc.

(608) 242-7402

## Apply at www.cityofmadison.com

### **Absentee Voting Clerk**

SALARY \$17.16 Hourly LOCATION Madison, WI

JOB TYPE HOURLY

**JOB NUMBER** 2024-00230

**DEPARTMENT** City Clerk's Office

**OPENING DATE 06/27/2024** 

**CLOSING DATE** 7/31/2024 11:59 PM Central

The Clerk's Office is looking to hire over 30 individuals to administer absentee voting at various Madison Public Library locations and other locations citywide. This position will be responsible for providing clerical support and public contact work. Specifically, you will provide general information regarding election procedures and the data entry of voter information.

### Accounting Technician 2

**SALARY** \$30.60 Hourly \$2,371.65 Biweekly \$5,138.58 Monthly \$61,662.90 Annually

LOCATION Madison, WI

JOB TYPE PERMANENT FULL TIME

**JOB NUMBER** 2024-00233

**DEPARTMENT CDA Housing Operations** 

**OPENING DATE 07/11/2024** 

**CLOSING DATE** 7/24/2024 11:59 PM Central

The Community Development Authority's (CDA's) mission is to develop and provide inclusive and safe places through quality affordable housing, services, and community resources in the City of Madison. The CDA accomplishes this mission through the effective administration of U.S. Department of Housing and Urban Development (HUD) contracts for a wide variety of programs and recourses, including low-income Public Housing, Multifamily Housing, Section 8 Housing assistance, and low-income housing tax credit programs.

### Assistant Golf Professional (Hourly)\*

SALARY \$23.81 Hourly

LOCATION Madison, WI

**JOB TYPE** HOURLY

**JOB NUMBER** 2024-00261

**DEPARTMENT** Parks Division

**OPENING DATE 07/16/2024** 

**CLOSING DATE** 7/31/2024 11:59 PM Central

The City of Madison Parks Division is hiring Assistant Golf Professionals for the 2024 golf season. The successful candidates will work to coordinate overall management of the four City of Madison Golf Courses. These positions work directly with the Golf Director and Golf Programming Assistants and must exhibit a diverse skill set to oversee a fast moving, large scale hospitality driven operation with over 100 team members.

## Assistant Site Manager - Triangle\*

**SALARY** \$30.51 - \$34.79 Hourly \$2,364.19 - \$2,695.84 Biweekly \$5,122.41 - \$5,840.99 Monthly \$61,468.94 - \$70,091.84 Annually

LOCATION Madison, WI

JOB TYPE PERMANENT FULL TIME

**JOB NUMBER** 2024-00229

**DEPARTMENT CDA Housing Operations** 

**OPENING DATE 07/08/2024** 

**CLOSING DATE** 7/21/2024 11:59 PM Central

The City of Madison Community Development Authority (CDA) is seeking a high qualified, mission-driven individual to join our team. The **Assistant Housing Site Manager** will assist the Triangle Housing Site Manager at the Triangle Site Office, which manages 366 subsidized housing units in downtown Madison.

## & Training Association, Inc.

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### **Construction Inspector (Hourly)**

SALARY \$19.17 - \$22.33 Hourly LOCATION Madison, WI JOB TYPE HOURLY JOB NUMBER 2023-00610

**DEPARTMENT** Engineering Division

**OPENING DATE** 01/08/2024

CLOSING DATE 9/21/2024 11:59 PM Central

COMP. GROUP/RANGE 15/00

As a Construction Inspector you will perform technical/paraprofessional and related manual work in support of engineering programs. Work is performed under the supervision of a professional Engineer, Surveyor, Construction Inspector, Sidewalk Program Supervisor or Public Works Supervisor. Although duties vary based on assignment, current vacancies exist in construction activities, surveying and utility locating/marking.

### Crossing Guard (Hourly)

SALARY \$20.26 Hourly LOCATION Madison, WI JOB TYPE HOURLY

**JOB NUMBER** 2024-00201

**DEPARTMENT** Traffic Engineering Division

**OPENING DATE 06/03/2024** 

**CLOSING DATE** 9/30/2024 11:59 PM Central

As a Crossing Guard, you will help safeguard students on their way to and from school. Are you responsible, dependable, enjoy kids and the outdoors? Then it may be a perfect match! Experience the satisfaction of working in an outdoor setting while promoting safety and well-being. This is routine outdoor work performed on pre-scheduled and/or "as assigned" basis with varied shifts in various locations within the City of Madison.

### Engineer - Public Works and Private Development\*

SALARY \$34.16 - \$48.34 Hourly \$2,647.48 - \$3,746.33 Biweekly \$5,736.21 - \$8,117.05 Monthly \$68,834.48 - \$97,404.58 Annually

LOCATION Madison, WI

JOB TYPE PERMANENT FULL TIME

**JOB NUMBER** 2024-00255

**DEPARTMENT** Engineering Division

**OPENING DATE 07/11/2024** 

**CLOSING DATE** 7/29/2024 11:59 PM Central

COMP. GROUP/RANGE 18/06, 18/08, or 18/10

The City of Madison Engineering Division seeks qualified applicants to perform professional engineer work in the design and construction management of a wide range of public infrastructure projects, with a focus on public works and private development.

### LTE Municipal Clerk I

**SALARY** \$26.47 Hourly \$2,051.75 Biweekly \$4,445.46 Monthly \$53,345.50 Annually

LOCATION Madison, WI

JOB TYPE LIMITED TERM FULL TIME

**JOB NUMBER** 2024-00243

**DEPARTMENT** City Clerk's Office

**OPENING DATE 07/12/2024** 

**CLOSING DATE** 7/29/2024 11:59 PM Central

COMP. GROUP/RANGE 20/09

### THIS IS A LIMITED TERM EMPLOYMENT (LTE) POSITION WITH AN EXPECTED END DATE OF DECEMBER 2024

The positions of Municipal Clerk 1, Municipal Clerk 2, and Certified Municipal Clerk work together as a team to administer elections, offer impartial license administration, provide access to open meetings and open records, support the legislative process, and exemplify equity principles and practices to promote the inclusion and full participation of all residents in the democratic process.

## 1819 Aberg Avenue ■ Madison, WI 53704-4201

(608) 242-7402

## & Training Association, Inc.

### Public Works Maintenance Worker 1

**SALARY** \$26.47 Hourly \$2,117.43 Biweekly \$4,587.77 Monthly \$55,053.18 Annually

LOCATION 110 S. Patterson St. Madison, WI

**JOB TYPE PERMANENT FULL TIME** 

**JOB NUMBER** 2024-00221

**DEPARTMENT** Water Utility

**OPENING DATE 07/11/2024** 

**CLOSING DATE** 7/25/2024 11:59 PM Central

The successful candidate will use basic manual skills, including use of basic hand and power tools; more advanced skills, including use of air hammer, concrete saw, star drill, tamper, and other tools; and heavy manual labor in adverse weather over long periods of time. Work is performed under the supervision of a field supervisor and general direction of a Leadworker or Public Works Maintenance Worker 3, who issue orders for routine jobs and give specific instructions when departures are made from established procedures.

### Prepare work sites for Distribution Section repair or maintenance projects:

- Set up digging area, using field maps (laptop mapping software or field book) and marked utility locations.
- Position trucks, set up traffic control, set out tools and equipment, and prepare surface for digging.
- Prepare trucks. Load necessary materials. Perform routine safety checks of vehicles and equipment.
- Assist with distribution system thawing operations using related tools and equipment.
- Assist in digging excavation, clearing away/lifting out rock and dirt to expose underground utilities.
- Set out tools and materials for projects. Put away tools and materials that are no longer required for the project.
- Assist in filling ditch and cleanup operations, including returning tools and materials to truck and storage areas.

### Work as assigned on Distribution Section projects:

- Perform water main flushing operations and valve turning operations.
- Locate, marking repairs, and marking of water service lines, valve boxes, curb boxes, and hydrant leads.
- Check and repair blacktop and ditches.
- Wash and maintain trucks, tools and equipment.
- Plow and remove snow or other material.
- Mow and trim at Water Utility facilities.
- Respond to customer questions or problems, investigate, and report results.
- Return to Water Utility to respond to emergency situations as required.
- Maintain required records.
- Direct work of assigned hourly employees.

## Street and Sewer Machine Operator 1 or Trainee\*

**SALARY** \$25.71 - \$26.83 Hourly \$2,056.59 - \$2,146.52 Biweekly \$4,455.95 - \$4,650.79 Monthly \$53,471.34 - \$55,809.52 Annually

LOCATION Madison, WI

**JOB TYPE PERMANENT FULL TIME** 

**JOB NUMBER** 2024-00212

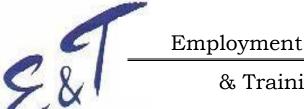
**DEPARTMENT** Engineering Division

**OPENING DATE 07/08/2024** 

**CLOSING DATE 8/19/2024 11:59 PM Central** 

COMP. GROUP/RANGE 15/03 or 15/04

Like working outdoors? Want a career with opportunity for advancement? No experience and need paid, on-the-job training? Apply now to join the City of Madison's Engineering Operations team and receive paid, on-the-job training and begin your career in Public Works! This is manual work in the operation of trucks and other specialized mechanical equipment, and the performance of heavy manual labor related to the cleaning, maintenance, CCTV inspection, repair, and construction of the City's storm and sanitary sewer systems with the City Engineering Division. Under direction, an employee performs a variety of laboring tasks, and operates related equipment as assigned. Work is typically subject to review, although employees are expected to exercise some judgment within established guidelines. Specific work assignments may vary based on the needs of the Department.



(608) 242-7402

## Apply at www.governmentjobs.com/careers/countyofdane

### LTE Assistant Volunteer Coordinator

SALARY \$22.39 Hourly

LOCATION Madison, WI

JOB TYPE Limited Term Employee

REMOTE EMPLOYMENT Flexible/Hybrid

**JOB NUMBER** 2024-00248

**DEPARTMENT** Land and Water Resources

**OPENING DATE** 06/17/2024

**CLOSING DATE** 7/31/2024 11:59 PM Central

**BARGAINING UNIT** 720

The Dane County Land and Water Resources Department (LWRD) is currently recruiting for a Limited Term Employment (LTE) Assistant Volunteer Coordinator.

### LTE County Park Attendant

SALARY \$22.99 Hourly

LOCATION Madison, WI

JOB TYPE Limited Term Employee

JOB NUMBER 2024-00043

**DEPARTMENT** Land and Water Resources

**OPENING DATE 02/16/2024** 

FLSA Non-Exempt

**BARGAINING UNIT** 720

Limited Term Employees (LTEs) are limited to 1,200 hours in a payroll year and are not guaranteed any hours per week.

### LTE EVENT OPERATIONS SPECIALIST

SALARY \$28.31 Hourly

LOCATION Madison, WI

JOB TYPE Limited Term Employee

JOB NUMBER 2024-00259

**DEPARTMENT** Alliant Energy Center

**OPENING DATE** 06/06/2024

CLOSING DATE 6/27/2024 12:00 AM Central

**BARGAINING UNIT** 720

The Dane County Alliant Energy Center in Madison, WI is recruiting for one (1) LTE Event Operations Specialist.

Limited Term Employees (LTEs) are limited to 1,200 hours in a payroll year and are not guaranteed any hours per week.

### LTE GENERAL LABORER (65)

SALARY \$21.99 Hourly

LOCATION Madison, WI

JOB TYPE Limited Term Employee

**JOB NUMBER** 2023-00556

**DEPARTMENT** Alliant Energy Center

**OPENING DATE** 09/12/2023

**CLOSING DATE** Continuous

FLSA Non-Exempt

**BARGAINING UNIT** 65

LIMITED TERM EMPLOYMENT (LTE) OPPORTUNITY WITH NO GUARANTEED HOURS PER WEEK. Immediate limited term opportunity with the Alliant Energy Center complex for Housekeeping and/or Conversion/Setup Crew.

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### LTE General Laborer (720)

SALARY \$22.98 Hourly

LOCATION Madison, WI

JOB TYPE Limited Term Employee

**JOB NUMBER** 2024-00224

**DEPARTMENT** Administration

**OPENING DATE 05/02/2024** 

**CLOSING DATE** Continuous

**BARGAINING UNIT** 720

Dane County Department of Administration has a vacancy for a LTE General Laborer position. This position will work 40 hours per week, Limited Term Employees (LTEs) are limited to working 1,200 hours in a payroll year.

### LTE Juvenile Court Worker

SALARY \$23.36 Hourly

LOCATION Madison, WI

JOB TYPE Limited Term Employee

JOB NUMBER 2023-00841

**DEPARTMENT** Juvenile Court Program

**OPENING DATE** 01/17/2024

CLOSING DATE 12/31/2024 11:59 PM Central

**BARGAINING UNIT** 720

LIMITED TERM EMPLOYMENT OPPORTUNITY WITH NO GUARANTEED HOURS PER WEEK (limit of 1,200 hours per payroll year).

### LTE Lussier Family Heritage Center Attendant

SALARY \$22.99 Hourly

LOCATION Madison, WI

JOB TYPE Limited Term Employee

JOB NUMBER 2024-00041

**DEPARTMENT** Land and Water Resources

**OPENING DATE 02/16/2024** 

FLSA Non-Exempt

**BARGAINING UNIT** 720

Limited Term Employees (LTE) are limited to 1,200 hours in a payroll year and are not guaranteed any hours per week.

## LTE Medicolegal Investigator

SALARY \$41.61 Hourly

LOCATION McFarland, WI

JOB TYPE Limited Term Employee

JOB NUMBER 2023-00351

**DEPARTMENT** Medical Examiner

**OPENING DATE** 05/23/2023

**CLOSING DATE** Continuous

**BARGAINING UNIT** 1871

The Dane County Medical Examiner Office in McFarland WI, has three (3) vacancies for a Limited Term Employee (LTE)

### LTE Youth Worker

SALARY \$24.28 Hourly

LOCATION 1227 N Sherman Ave. Madison WI, WI

JOB TYPE Limited Term Employee

JOB NUMBER 2024-00017

**DEPARTMENT** Human Services Department

**OPENING DATE** 02/29/2024

**CLOSING DATE** Continuous

FLSA Non-Exempt

The Human Services department is currently recruiting for LTE Youth Workers. The work location will be 1227 North Sherman Avenue, Madison WI 53704.

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### AIRPORT OPERATIONS SUPERVISOR

**SALARY** \$36.22 - \$47.18 Hourly

LOCATION Madison, WI

JOB TYPE Full time (1.0FTE)

**JOB NUMBER** 2024-00305

**DEPARTMENT** Airport

**OPENING DATE 07/12/2024** 

**CLOSING DATE** 7/26/2024 11:59 PM Central

**FLSA** Exempt

**BARGAINING UNIT MGR** 

The Dane County Regional Airport in Madison, Wisconsin is recruiting for a full-time (1.0 FTE) Airport Operations Supervisor position. The Eligibility List created will be used to fill future vacancies over the next six (6) months.

### Clerk I-II

**SALARY** \$28.31 - \$31.48 Hourly

LOCATION Madison, WI

JOB TYPE Full time (1.0FTE)

**JOB NUMBER** 2024-00341

**DEPARTMENT** All Departments

**OPENING DATE 07/12/2024** 

**CLOSING DATE** 7/26/2024 11:59 PM Central

**FLSA** Non-Exempt

**BARGAINING UNIT** 720

This recruitment will establish an eligibility list that will be used to fill all full-time (1.0 FTE) and part-time Clerk I-II vacancies over the next six (6) months, not including LTE and bilingual vacancies.

### **Part-Time Registered Nurse BPHCC**

**SALARY** \$42.80 - \$51.33 Hourly

LOCATION Verona, WI

**JOB TYPE** Part Time position (.2FTE)

**JOB NUMBER** 2023-00601

**DEPARTMENT** Human Services Department-BPHCC

**OPENING DATE** 09/29/2023

**CLOSING DATE** Continuous

FLSA Non-Exempt

The Dane County Department of Human Services (DCDHS) - Badger Prairie Health Care Center (BPHCC) is recruiting for Part-Time Registered Nurses (RNs). Currently DCDHS is hiring 0.2 FTE positions that work every other weekend float shift positions with opportunities to work additional shifts based on individual availability and scheduling needs.

### Public Health Aide

**SALARY** \$30.40 - \$32.55 Hourly

LOCATION Madison, WI

JOB TYPE Full time (1.0FTE)

**JOB NUMBER** 2024-00307

**DEPARTMENT** Board of Health for Madison and Dane County

**OPENING DATE 07/12/2024** 

**CLOSING DATE** 7/26/2024 11:59 PM Central

**FLSA** Non-Exempt

The Board of Health for Madison and Dane County Department has a full-time (1.0 FTE) vacancy for a Public Health Aide position in Madison, WI.

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#### SOCIAL WORKER (DAS - APS)

**SALARY** \$33.86 - \$39.52 Hourly

LOCATION Madison, WI

JOB TYPE Full time (1.0FTE)

**JOB NUMBER** 2024-00013

**DEPARTMENT** Human Services Department

**OPENING DATE 07/22/2024** 

CLOSING DATE 8/5/2024 11:59 PM Central

**FLSA** Non-Exempt

The Dane County Human Services Department, Disability and Aging Services and Adult Protective Services Division has a Full-Time (1.0 FTE) vacancy for a Social Worker position in Madison, WI.

#### Social Worker - Children, Youth and Families

**SALARY** \$33.86 - \$43.12 Hourly

LOCATION Madison, WI

JOB TYPE Full time (1.0FTE)

JOB NUMBER 2024-00040

**DEPARTMENT** Human Services Department

**OPENING DATE 02/23/2024** 

**CLOSING DATE** Continuous

FLSA Non-Exempt

**BARGAINING UNIT 2634** 

Dane County Human Services, Children, Youth and Families (CYF) Division has full-time (1.0 FTE) vacancies for Social Worker I and Social Worker II in Child Protective Services (CPS) and Youth Justice (YJ) in Madison, WI.

#### **Terminal Facility Worker**

**SALARY** \$30.34 - \$32.44 Hourly

LOCATION Madison, WI

JOB TYPE Full time (1.0FTE)

**JOB NUMBER** 2024-00317

**DEPARTMENT** Airport

**OPENING DATE 07/12/2024** 

**CLOSING DATE** 7/26/2024 11:59 PM Central

**FLSA** Non-Exempt

The Dane County Regional Airport has two (2) full-time (1.0 FTE) vacancies for a Terminal Facility Worker in Madison, WI. Normal Schedule: (one position) - 3:30 pm to 12:00 am, rotating, including weekends and holidays; (one position) - Alternates between 12:30 pm to 9:00 pm and 3:30 pm to 12:00 am, rotating, including weekends and holidays.

#### Terminal Maintenance Manager

**SALARY** \$48.31 - \$64.29 Hourly

LOCATION Madison, WI

JOB TYPE Full time (1.0FTE)

**JOB NUMBER** 2024-00334

**DEPARTMENT** Airport

**OPENING DATE 07/19/2024** 

**CLOSING DATE 8/2/2024 11:59 PM Central** 

**FLSA** Exempt

Dane County Regional Airport in Madison WI has a full-time (1.0 FTE) vacancy for a Terminal Maintenance Manager position.

The eligible list created from this posting may be used for future Terminal Maintenance Manager vacancies for the next six (6) months.



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& Training Association, Inc.

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WIC Program Manager (Project)

**SALARY** \$45.01 - \$59.86 Hourly

LOCATION Madison, WI

JOB TYPE Full Time Project Position (1.0FTE)

**JOB NUMBER** 2024-00321

**DEPARTMENT** Board of Health for Madison and Dane County

**OPENING DATE 07/19/2024** 

**CLOSING DATE** 8/2/2024 11:59 PM Central

#### **FLSA** Exempt

As an employer, we strive to provide a work environment where diversity and differing opinions are valued, creativity is encouraged, continuous learning and improvement are fostered, teamwork and open/honest communication are encouraged, and meeting customer needs through quality service is a shared goal. All employees must be able to demonstrate multicultural competence – the awareness, knowledge, and skills needed to work with others who are culturally different from self in meaningful, relevant, and productive ways. Applicants from traditionally underrepresented populations including women and racial and ethnic minorities are especially encouraged to apply.

#### **DEFINITION**

This classification is responsible for public health work focusing on the nutrition status of women, infants, and children through the Special Supplemental Nutrition Program for Women, Infants, and Children (WIC). Under the general supervision of Public Health Madison & Dane County's (PHMDC's) Public Health Supervisor – WIC, the WIC Program Manager provides day-to-day coordination of the WIC program. The work encompasses a broad range of responsibilities for operations of clinic and supervision of staff delivering services. Performs supervision, performance evaluation and disciplinary action of assigned staff. Identifies, develops, recommends and implements relevant staff training and professional development. Provides technical assistance to management and staff. Evaluates staff performance in accordance with PHMDC policies and procedures and in accordance with the State WIC office standards. Reviews and approves attendance and scheduled requests, coordinates and participates in meetings, and reviews and updates program policies and procedures.

#### **EXAMPLES OF DUTIES**

Assists in the implementation of the Madison and Dane County WIC Program in compliance with applicable federal, state, and Project WIC regulations and policies. Assists the WIC Director with the development, implementation and enhancement of appropriate agency policies and procedures. Trains WIC program staff, and supports auditing of WIC eligibility assessment and documentation. Assesses and implements clinic staffing to meet the needs of WIC participants. Oversees supply ordering for all clinical duties related to the WIC program, including developing an inventory system and monitoring supplies. Collects and analyzes program data for planning and monitoring purposes for daily operations. Performs related work as required.

#### Knowledge, Skills & Abilities

Thorough knowledge of the principles, practices and theories of public health nutrition, especially in the areas of maternal, infant and child nutrition. Working knowledge of community WIC program parameters and standards. Ability to establish and maintain effective working relationships. Excellent communications skills. Skill in interactive sensitively, effectively, and professionally with persons from diverse cultural, socioeconomic, educational, racial, ethnic, and professional backgrounds, and persons of all ages and lifestyle preferences. Ability to plan and implement related clinic staffing and operational considerations. Ability to provide leadership in planning, coordination, implementation and documenting clinical staff functions to the WIC program. Ability to maintain adequate attendance. Effective time management skills. Proficient data management skills. Ability to use problem-solving skills to effectively resolve program/client issues and the ability to manage multiple tasks simultaneously. Proficient technical skills in all Microsoft office products, and ability to learn and teach new software systems relevant to WIC program staff.

#### Benefits

#### Become a part of the Dane County Team!

We offer a wide range of benefits including fully paid dental and HMO health insurance premiums for full time employees/pro rated for part time employees. The County will also provide contributions towards POS health insurance premiums and short/long term disability. Additional benefits available include long term care, vision coverage, flex spending account and deferred compensation programs paid in full by the employee and a wellness program. For further details on insurance benefits visit

https://admin.countyofdane.com/employee-relations/active-employee

Bilingual Pay: Employees who work in bilingual designated positions receive an additional \$2.00 per hour.

<u>Undesirable Hours Premium Pay</u>: Employees may receive undesirable hours pay of \$2.00 for anytime worked between 6:00 p.m. and 6:00 a.m and for anytime on Saturday and/or Sunday. (not applicable with all employee groups).

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1819 Aberg Avenue ■ Madison, WI 53704-4201

(608) 242-7402

# & Training Association, Inc.

# Apply at wisc.jobs

#### **Inventory Control Coordinators Job ID** 14457

#### **Position Summary**

As an ICC, you will be responsible for daily stores and warehouse operations; oversee daily inventory, supplies, shipping and receiving for CWC and MMHI shared services stores, warehouse and logistics operations; and utilize the STAR inventory module and computer tracking software daily for these tasks.

#### Salary Information

The starting pay is \$18.49 per hour (approximately \$38,500 per year) for hires after June 30, 2024, plus excellent benefits. This is a minimum increase for all ICC positions. A 12-month probationary period is required.

Pay for current or former state employees is set based upon the rules that apply to compensation for the applicable transaction. These positions are in pay schedule and range 03/10.

#### Job Details

All applicants who may be appointed to this position will be required to allow DHS to conduct a background check to determine whether the circumstances of any conviction may be related to the job being filled.

All appointees will be required to receive a TB test, which will be administered by CWC/MMHI or medical personnel approved by the facility prior to their start date.

These positions have physical requirements which may include but are not limited to lifting 30 pounds, standing, sitting, kneeling, and stooping. Applicants may be required to pass a physical evaluation to assess these requirements.

These positions require the ability to drive a State vehicle. In order to become authorized to drive a State vehicle, you must meet the requirements of the State of Wisconsin Fleet Vehicle Policy, which are:

- Must have a valid driver's license,
- Must have minimum of two years licensed driving experience,
- Must be 18 years of age.

Additionally, your driving record MUST NOT reflect any of the following conditions:

- Three or more moving violations and/or at-fault accidents in the past two years,
- Operating While Intoxicated (OWI)/Driving Under the Influence (DUI) citation within the past 12 months,
- Suspension or revocation of driver's license.

DHS does not sponsor work visas for this position, thus, in compliance with federal law, selected candidates will be required to verify eligibility to work in the United States by completing the required I-9 form upon hire.

#### Qualifications

In addition to meeting the driver's license and fleet requirements described above, minimally qualified applicants will have all of the following:

- Experience in warehouse and inventory management and using inventory management software.
- Experience in shipping and receiving.
- Experience using warehouse and inventory handling equipment such as forklifts or pallet jacks.

#### Well-qualified applicants will also have one or more of the following:

- Experience working in a healthcare or long-term care setting.
- Experience working with a diverse customer base such as physicians, nurses, therapist, and facility and environmental services.
- Experience using Oracle based inventory management software.

#### How To Apply

Applying is easy! Click "Apply for Job" to start your application process. Sign in to your account or click "New User" to create an account before applying for the job. Follow the steps outlined in the application process and submit your application. Helpful Tips:

- Once your application is submitted, no changes are allowed. Click "Save" to allow changes to your application as needed before submitting by the deadline.
- You may want to save a copy of the job posting for referencing after the deadline.
- Submitted materials will be evaluated by a panel of job experts according to the qualifications above.
- Please monitor your email for communications related this position.
- Current or former permanent, classified, state employees must complete the online application process to be considered.
- If viewing through an external site, please apply directly at <u>Wisc.Jobs</u>.
- For technical assistance and general information, please see <u>Frequently Asked Questions</u>. For questions about the position, to request a copy of the full position description, or for other employment inquiries, please contact Jacque Strook in Human Resources at Jacqueline.Strook@dhs.wisconsin.gov.

Deadline to Apply Applications will be accepted until all positions are filled.

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1819 Aberg Avenue ■ Madison, WI 53704-4201

(608) 242-7402

# & Training Association, Inc.

#### Food Service Assistant 2 Job ID 14725

#### Position Summary

As a Food Service Assistant, you will:

- serve meals to patients in one of three serving areas,
- clean and sanitize food trays and utensils,
- prepare desserts,
- transport food from kitchen to patient buildings.
- clean and sanitize pans,
- perform cleaning and sanitation tasks, and
- store food and supplies in storage areas.

#### Salary Information

Pay for these positions is \$17.12 per hour, plus excellent benefits. A 12-month probationary period is required.

A \$2,000 sign-on bonus applies to those with no prior state service in the last five years; who stay with MMHI until completing probation. Bonus will be split, \$1,000 upon hire and \$1,000 after completing probation. Must sign an agreement to remain in the position until completing probation. Employees who do not remain in the position for any reason through the probationary period, must reimburse DHS the sign-on bonus, unless DHS agrees otherwise.

Pay for current or former state employees is set based upon the rules that apply to compensation for the applicable transaction. These positions are classified as a Food Service Assistant 2 and are in pay schedule and range 03/09.

#### Job Details

All applicants will be required to allow the DHS to conduct a background check to determine whether the circumstances of any convictions may be related to the job being filled.

All appointees will be required to receive a TB test, which will be administered by MMHI or medical personnel approved by the facility prior to their start date.

These positions have physical requirements which may include but are not limited to lifting up to 50 lbs., pushing 100lb food carts, climbing ladders, bending, twisting, reaching, kneeling, stooping, standing, sitting and working on feet for extended periods of time. Applicants may be required to pass a physical evaluation to assess these requirements.

These positions require the ability to work in an environment that may be hot and humid with temperatures reaching 90 degrees for short periods of time.

DHS does not sponsor work visas for this position, thus, in compliance with federal law, selected candidates will be required to verify eligibility to work in the United States by completing the required <u>I-9</u> form upon hire.

#### Qualifications

Minimally qualified applicants will have all of the following:

- Working scheduled hours as needed, which may include weekends, holidays, early mornings or early evenings, and overtime as needed.
- Experience with basic sanitation, hand washing and safety standards in a food service environment.
- The ability to follow written and oral instructions and accept work assignment changes as needed.
- An ability to work effectively as a member of a team.

Well-qualified applicants will also have one or more of the following:

- Experience with food service in an institutional setting.
- Experience with safety and sanitation procedures including recording food temperatures, reducing food waste, and preventing food-borne illness/spoilage.

For a guide on developing your resume and what should be included, click here.

#### How To Apply

Applying is easy! Click "Apply for Job" to start the application process. Sign in to your account or click "Register Now" to create an account before applying for the job. Follow the steps outlined in the application process and submit your application. Helpful Information:

- Once your application is submitted, no changes are allowed. Click "Save" to allow changes to your application as needed before submitting by the deadline.
- You may want to save a copy of the job posting for referencing after the deadline.
- Please monitor your email for communications related to this position.
- Current or former permanent, classified, state employees must complete the online application process to be considered.
- If viewing through an external site, please apply directly at Wisc.Jobs.
- For technical assistance and general information, please see <u>Frequently Asked Questions</u>. For questions about the position, to request a copy of the full position description, or for other employment inquiries, please contact Rachel Libera in Human Resources at <u>rachel.libera@dhs.wisconsin.gov</u>.

Deadline to Apply Applications will be accepted until all positions are filled.

1819 Aberg Avenue ■ Madison, WI 53704-4201

# & Training Association, Inc.

(608) 242-7402

# Certified Nursing Assistant, Entry Level (16+ years of age), Veterans Home at King Job ID 14852 Position Summary

#### Want to experience the rewards of providing care to Wisconsin veterans?

This is entry-level Certified Nursing Assistant (CNA) work providing direct and indirect basic nursing care following individual care plans for geriatric, disabled and/or cognitively impaired residents at WVHK. Nursing care is provided in accordance with American Nurses Association and gerontological nursing standards; federal, state, and Veterans Administration regulations; the mission, philosophy, policies and procedures of WVHK and the Department.

Responsibilities include providing basic nursing care following a written care plan to help meet the therapeutic, preventative, restorative, spiritual, psychosocial, cognitive and rehabilitative needs of WVHK members. This includes cognitive techniques to help maintain the demented member at the highest functional level. Our CNAs are an integral part of the health care team and work under the limited supervision of a Nursing Supervisor, with day-to-day direction by licensed nursing staff.

Job duties require the ability to assist in patient mobility efforts, stand and/or walk up to 75% of eight-hour day to provide assessments, kneel, stoop, make visual observations, lift, push, pull, carry, reach, maintain hygiene, use special safety equipment, and wear protective clothing.

To view a copy of the job description, click here.

#### Salary Information

The pay for this position is \$18.42 per hour with additional compensation for nights, weekends, holidays and overtime.

Pay and hours expectations will follow all state and federal laws and regulations for minor employees.

This job does not offer employee benefits.

The position is in pay schedule-pay range 06-10.

This position is not represented by a bargaining unit.

#### Job Details

These are flexible part-time positions with the option to pick up additional hours as desired with no required overtime. Shifts are available AM, PM, NOC, holidays and weekends. Candidate preferences gathered at time of interview.

LTE jobs are limited to 1,039 hours in a 12-month period and do not include employee benefits.

Due to the nature of the positions, WDVA will conduct a criminal background check prior to an offer of employment.

Employment in this position is contingent upon passing a pre-employment tuberculosis (TB) skin test.

Employees at this healthcare facility are required to report their COVID-19 vaccination status, whether vaccinated or not, and provide supporting documentation if vaccinated. Newly hired employees will be required to submit this information by their third day of employment. **Qualifications** 

These jobs require **certification or eligibility for certification as a Wisconsin Nurse Aide** and **eligibility to work in a federally certified nursing home as a CNA**. Candidates must be 16 years old and certified at the time of hire.

In addition to the CNA requirement, **minimally qualified applicants** will have experience:

- Providing basic patient care; and
- With professional communication; and
- With medical recordkeeping

#### Well-qualified applicants will also have experience:

- Maintaining equipment and inventory; and/or
- Using computer programs; and/or
- Performing safely and security duties; and/or
- Providing advanced nursing care; and/or
- Working as a CNA in a relevant setting (i.e., health care, geriatrics, 24/7 facility)

Per Wisconsin Statute 230.26, Wisconsin residency is required for LTE appointments. The definition of Wisconsin residency for LTE employment can be found <a href="https://example.com/here">here</a>.

#### How To Apply

To be eligible for consideration for a position, complete the online application process. For instructions, refer to the following link: <u>Applying to State Service</u>. You will be required to attach a resume. To ease the application process, upload your resume to WiscJobs prior to attaching it.

Periodically, applicant credentials will be verified and qualified applicants will be asked to participate in the next step of the hiring process. If you are selected for an interview, you will be contacted via email or phone. Make certain your contact information is correct and check your messages regularly.

Veterans are encouraged to apply. For information on veterans' hiring programs that may benefit you, go to the <u>Employment Assistance</u> page on WDVA's website.

Applicants must be legally authorized to work in the United States (i.e., a citizen or national of the U.S., a lawful permanent resident, or an alien authorized to work in the U.S. without WDVA sponsorship) at the time of application.

If you have guestions, contact Jeni Anderson, Human Resources Assistant-Advanced, jenniferm.anderson@wisconsin.gov, 715-256-3241.

#### Deadline to Apply

Applications will be accepted until the staffing needs of the Home are met.

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(608) 242-7402

#### Support Services Assistant Job ID 14941

The Office of the Clerk for the Wisconsin Supreme Court and Court of Appeals is seeking qualified candidates for a full-time **Support Services Assistant**. If you have experience filing and processing legal documents, are customer service driven, and are detail oriented, we encourage you to apply.

The Clerk's Office accepts documents for filing and is the repository for all documents filed with the Wisconsin Supreme Court and Court of Appeals. It is responsible for attorney administration matters. Additionally, it maintains files for the Supreme Court on all rules proceedings, including petitions for new Supreme Court rules or for changes in the rules of pleading and practice or civil procedure.

#### **Position Summary**

**LOCATION:** Madison, WI. Certain positions with this Department may allow remote work for a portion of their work schedule, depending on the needs of the position and the work unit. This topic may be discussed in the interview process. The position is headquartered in Wisconsin and selected candidates may be expected to report to office locations in Wisconsin on short notice. Employees residing outside the state of Wisconsin are not eligible for full-time remote work.

**SALARY:** \$46,675 to \$50,918 annually with a State of Wisconsin benefits package. Salary will be determined based on the selected candidate's qualifications and experience.

#### Job Details

#### **RESPONSIBILITIES:**

1) Assists with the case processing involving: writs, leaves, original actions, attorney suspensions, reinstatements and disciplinary cases; 2) Receives and examines appeal briefs and records and enters appropriate information in Court Systems; 3) Prepares certificates, court hearing calendars, and attorney updates; 4) Processes in-coming mail and provides general office support; 5) Serves as receptionist for the Clerk's Office.

#### Qualifications

Required: 1) Experience preparing and reviewing documents for completeness, adequacy, accuracy, and compliance; 2) Experience assuring confidentiality; 3) Experience responding to customer inquiries regarding processes and managing records; 4) Experience assisting other staff with administrative duties; 5) Experience providing verbal and written communication to a wide range of audiences; Preferred: 6) One year of postsecondary education; 7) Knowledge of Wisconsin Statutes, court rules, court procedures and policies, legal documents and terminology, or laws and legal functions pertaining to Wisconsin Courts; 8) Experience or training in the legal field.

#### **SPECIAL REQUIREMENTS:**

1.) Employment will require a criminal background check; 2.) Must meet the minimum standards for driving a state vehicle; 3.) Must be able to travel throughout the State of Wisconsin with occasional overnights.

The Wisconsin Court System does not sponsor work visas. In compliance with federal law, all persons hired will be required to verify identity and eligibility to work in the United States, and to complete the required employment eligibility form upon hire.

#### How To Apply

Please submit a cover letter and resume in a <u>single .pdf document</u> indicating the position #24-2439 Support Services Assistant to <u>human.resources@wicourts.gov</u>. All materials should address your relevant education, experience, and skills as it relates to the qualifications and special requirements listed above. Failure to follow these procedures may result in your disqualification.

#### Deadline to Apply

In order to be assured consideration, applications must be received by 11:59 PM on August 11th, 2024. The Wisconsin Court System will provide reasonable accommodations to qualified applicants when requested. For additional information on the court system visit our website at www.wicourts.gov.

Notice: Upon request, all prospective employees can obtain a copy of the Equal Employment Opportunity Utilization Report.

#### 1819 Aberg Avenue ■ Madison, WI 53704-4201

# & Training Association, Inc.

(608) 242-7402

#### Social Worker - Substance Abuse Counselor Job ID 14705

The Department of Corrections is focused on public safety through the custody and supervision of those in our care. Corrections employees have the opportunity to positively impact the lives of others through careers in a variety of fields. Using cutting-edge research and evidence-based approaches, employees implement lasting change with a positive impact for the people of Wisconsin.

The <u>Department of Corrections</u>, is currently accepting applications for **Social Worker (Substance Abuse Counselor)** vacancies throughout the state.

#### **Position Summary**

This position identifies the nature and cause of client's problem(s) and incapacities as they relate to chemical abuse, social functioning, vocational functioning, legal functioning, and leisure time functioning.

This position formulates service delivery plans, implements case plans upon approval of the supervisor, provides treatment and guidance in line with accepted modules, and develops and refers clients to appropriate community resources.

A Social Worker credential and a substance abuse credential from the Wisconsin DSPS is required to be considered.

#### Salary Information

Social Worker is in pay schedule and range 12-64 with pay starting from \$30.90/hour - \$32.68/hour.

Social Worker - Senior is in pay schedule and range 12-63 with pay starting from \$33.66/hour - \$41.54/hour.

This position may receive a **\$1.00 to \$2.00 per hour** add-on pay based on the type of SAC credential possessed at the time of hire. Pay will be set in accordance with the Compensation Plan and Wisconsin Administrative Code in effect at the time of hire. A probationary period is required.

Candidates with no prior permanent employment with the State of Wisconsin in the past 5 years may be eligible to accept a **sign-on bonus of \$2,000.** The sign-on bonus will be paid in two installments: \$1000 on the first paycheck and \$1000 with the paycheck for the pay period in which the employee attains permanent status (usually 1 year). (UW System employment isn't disqualifying.)

To receive the bonus, a candidate must sign an agreement indicating they will remain in that position for a year. If the candidate leaves their position prior to completing the one year, they may be required to reimburse the initial payment.

In addition to meaningful and rewarding work, we offer a competitive benefits package featuring:

- <u>Substantial leave time</u> including at least 3.5 weeks of vacation to start, 9 paid holidays, and ample accrued sick time that rolls over each year.
- <u>Insurance</u>: Excellent and affordable health, dental, vision, and life insurance.
- An exceptional <u>pension plan</u> including a lifetime retirement payment.
- An optional tax-advantaged <u>457 retirement savings plan</u>.
- The <u>Well Wisconsin Program</u> helps participants set health and well-being goals, track progress, stay motivated, and earn incentives.
- Our <u>Employee Assistance Program</u> offers employees and their immediate family a variety of tools, resources, and professional consultation services to support their health, goals, and overall well-being.
- DOC is a qualifying employer for the <u>Public Service Loan Forgiveness</u> program.
- Please click <u>here</u> for a summary of State of Wisconsin employment benefits or click <u>here</u> to explore employment benefits on the
  website.

To help you understand what your benefit package would be worth, please see the Total Rewards Calculator <u>here</u>. Part-time employees will receive some of the benefits listed above on a prorated basis. Candidates hired into positions that are less than 60% of a full-time position may not be eligible for all benefits.

#### Job Details

These positions will normally be on site, but certain sites may have occasional remote work available. You can ask about a specific location if you are offered an interview.

Anticipated schedule will be day-time hours Monday – Friday. Specifics can be discussed at time of interview. This position is FLSA Exempt. This position is not anticipated to travel regularly.

Applicants must be legally authorized to work in the United States (i.e. a citizen or national of the U.S., a lawful permanent resident, or an alien authorized to work in the U.S. without DOC sponsorship) at the time of application.

The Department of Corrections may conduct pre-employment drug screens. Any applicant who is offered employment in a position which requires a pre-employment drug screen must pass the screen as a contingency of employment.

The Department of Corrections will conduct criminal background checks on applicants prior to selection. Upon hire, all new DOC employees are subject to fingerprinting.

For more in-depth information on employment with the State of Wisconsin, please see the State Employee Handbook.

#### Qualifications

#### **SPECIAL REQUIREMENTS:**

<u>Applicants MUST possess an active Social Worker credential</u> issued by the Wisconsin Department of Safety and Professional Services in the form of a:

- <u>Social Worker Training certificate</u> (127) <u>Social Worker certificate</u> (120)
- <u>Advanced Practice Social Worker certificate</u> (121) <u>Independent Clinical Social Worker certificate</u> (122) or
- <u>Licensed Clinical Social Worker license</u> (123)

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(Applicants with a temporary credential may be considered, but the regular Social Worker credential must be obtained during the first 12 months of employment.)

Applicants MUST also possess an active Substance Abuse Counselor credential issued by the Wisconsin Department of Safety and Professional Services in the form of a:

- <u>Substance Abuse Counselor In-Training certificate</u> (SAC-IT) (130)
- <u>Substance Abuse Counselor certificate</u> (SAC) (131) or a
- Clinical Substance Abuse Counselor certificate (CSAC) (132)

An applicant may also apply to be considered if:

- You have applied for a SAC-IT credential with DSPS
- Your application status on the DSPS site shows all criteria met or your only unmet criteria is the Employment Verification Form.
- You <u>submit your PAR # to confirm your application status.</u>

Anyone hired with a pending SAC-IT application must obtain the SAC-IT credential during the first 12 months of employment.

# <u>IF YOU DO NOT HAVE \*BOTH\* A CURRENT SOCIAL WORKER CREDENTIAL AND A CURRENT SAC CREDENTIAL, YOU WILL NOT BE ELIGIBLE FOR FURTHER CONSIDERATION.</u>

In addition to the credential above, in order to be considered for direct hire at the Social Worker - Senior level:

Applicants must <u>also</u> have a non-Training Certificate Social Work Credential AND 12 or more months of social work experience with correctional clients or 2 or more years of total social work experience.

#### How To Apply

To apply, click on "Apply for Job" to start the application process. Follow the steps outlined in the application process and submit your application.

The initial screening prior to interview is based on a review of your license(s)/credential(s). You will affirm your possession of the required credential and enter your credential number into a text box. Submitted information will be evaluated and qualified applicants will be invited to participate in the next step of the selection process.

You will be asked about your **Social Worker credential/license** in the application process, and there will be a field for you to enter your credential number. Please enter it as it appears on the <u>DSPS website</u> as this is how we will verify your credential. This is the credential # that ends in "-120, -121, -122, -123, or -127". If your credential is listed under a former name, please include your former name in the same text box after you enter your credential number.

You will be asked about your **Substance Abuse Counselor credential** in the application process, and there will be a field for you to enter your credential number. Please enter it as it appears on the <u>DSPS website</u> as this is how we will verify your credential. This is the credential # that ends in "-130, -131, or -132". If your credential is listed under a former name, please include the former name. If you are in the process of applying, please enter your **PAR** # instead. If your application does not have all criteria listed as met except Employment Verification, please wait until it does to apply.

Permanent classified employees who are eligible for consideration as a transfer or voluntary demotion must complete the application process in order to be considered.

The State of Wisconsin is an Equal Opportunity and Affirmative Action employer seeking a diverse and talented workforce. We provide reasonable accommodations to applicants and employees with disabilities.

The State of Wisconsin offers a special program for qualified <u>veterans</u> with a 30% or greater service-connected disability. Qualified veterans with a 30% or greater service-connected disability should send their cover letter, resume, DD-214, and documentation of their service-connected disability rating (dated within 12-months) to the HR Specialist below. Current State employees are not eligible for non-competitive appointment.

Questions can be directed to Athena Foster, HR Specialist - Senior, at Athena.Foster@wisconsin.gov.

#### Deadline to Apply

Applications will be accepted on an ongoing basis until the needs of the department are met. This posting will be up until: **Wednesday December 18<sup>th</sup>**, **2024**. At that time, we anticipate creating a new job opening to continue recruiting for this classification, and individuals will need to reapply to be considered. Applications are processed every week, usually on **Thursdays**. After your application is processed, you will receive an eligibility designation. The register created from this announcement will be used to fill vacancies, statewide, as they occur for up to 6 months.

For general wisc.jobs user information and technical assistance, please see the wisc.jobs <u>Commonly Asked Questions</u> page. Some users report better performance when using the **Chrome** browser.



(608) 242-7402

# Lots of openings at Porchlight: <a href="https://porchlightinc.org/careers/">https://porchlightinc.org/careers/</a>

- Office Coordinator (Full-time)
  - Case Manager VTHP (Full-time & Part-time)
- Case Manager Safe Haven Shelter (Full-time)
- <u>Case Coordinator (Full-time)</u>
- Maintenance Tech Porchlight Properties (Full-time)
- Human Resources Intern (FTE)

#### **Other Job Opportunities**

- <u>City of Madison Fire Department</u>
- City of Madison Police Department
- Public Health Madison & Dane County
- <u>UW-Madison Jobs</u>
- <u>Dane County Jobs</u>
- State of Wisconsin Jobs

# **Other Employment Sites:**

www.jobs2careers.com

www.ziprecruiter.com

www.glassdoor.com

www.careerjob360.com

www.jobcase.com

www.monster.com

www.jobsinmadison.com

www.careerbuilder.com

www.simplyhired.com

www.linkedin.com

www.dice.com

www.findprimejobs.com

www.mdsearch.com

www.joblift.com

www.care.com

www.healthcarejobsite.com

https://madison365.com/jobs/

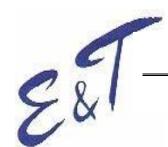
www.citvofsunprairie.com

www. catholiccharitiesofmadison.mitcawm.com

Felon friendly job link:

https://www.jobsforfelonshub.com/locations/jobs-for-felons-in-madison-wisconsin/

www.honestjobs.com



(608) 242-7402

# Madison Public Library - www.madisonpubliclibrary.org

#### Madison Public Library - Pinney

Address: 516 Cottage Grove Rd, Madison, WI 53716

Phone: (608) 224-7100

## Madison Public Library - Hawthorne

Address: 2707 E Washington Ave, Madison, WI 53704

Phone: 608-246-4548

#### Madison Public Library - Lakeview

Address: 2845 N Sherman Ave, Madison, WI 53704

Phone: 608-246-4547

#### Madison Public Library - Central

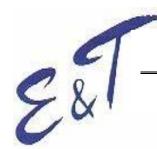
Address: 201 W Mifflin St, Madison, WI 53703

Phone: 608-266-6357

### Madison Public Library - Monroe Street

Address: 1705 Monroe St, Madison, WI 53711

Phone: 608-266-6390



(608) 242-7402

# August is Child Support Awareness Month

Friday August 2<sup>nd</sup>, 2024 3pm-7pm

Come enjoy food, fun, games, and prizes with child support staff!

Urban League – Southwest location: 1233 McKenna Blvd, Madison 53719 (Across from Elver Park)





Hot dogs, brats, chips, and treats while supplies last

Handing out school supplies for elementary through high school!



Sponsored By:















(608) 242-7402



The Catholic Multicultural Center, 1862 Beld St., Madison, is looking for an individual with strong customer service skills to fill the position of Bilingual Administrative Assistant/Receptionist. Strong candidates must be fluent in Spanish and English, have at least one year of customer service and office experience, and be able to work effectively with a diverse population. The position is full-time, with a complete benefits package available.

The CMC has been serving the community for over 80 years providing a range of programming from food, education and employment assistance to immigration legal services. If you would like to help us serve the community, especially our immigrant brothers and sisters, we welcome you to apply.

Wage: \$20/hour. Please send resume and cover letter to employment@cmcmadison.org

#### Job duties include:

- Answer incoming phone calls and welcome guests and clients
- Providing superior customer service
- General office duties
- Data entry
- · Assist business office with billing and purchasing
- · Administrative and clerical support to agency leadership

#### Qualifications:

- Fluency in Spanish and English required
- High school diploma or GED required, college or technical school degree preferred
- · Knowledge and familiarity with Office, Google, and other office productivity applications
- · Strong organizational and communication skills
- · Ability to work effectively with people of diverse backgrounds

#### Benefits may include:

- Paid time off (holidays, vacation and personal days)
- Health insurance
- Dental insurance
- Vision insurance
- Flexible spending account
- 401(k)

**Equal Opportunity Employer** 



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# LEGAL EXPUNGEMENT CLINICS

Register for September 25,2024 Register for October 24,2024 Register for November 19,2024

#### FREE LEGAL EXPUNGEMENT CLINICS

Is your Wisconsin criminal record hurting your job search?

Did you know that you may be eligible to have certain convictions expunged or certain arrests removed from your record?

Do you live in Dane County?

We may be able to help. Our FREE expungement clinics are partnership between the Urban League of Greater Madison, Legal Action of Wisconsin, Foley & Lardner, and the Wisconsin Association of African American Lawyers. Attendees will receive:

- FREE criminal record reviews with an attorney.
- Advice regarding your eligibility for arrest removal and correction; expungement; and pardon.
- Assistance with paperwork and filing court documents IF eligible.
- Information about your rights related to employment and criminal records.
- Advice for answering job application and job interview questions about your background.
- Job leads & information about FREE career training opportunities.

Clinics are held approximately once each month. Pre-registration is required (registration links above).

COVID-19 NOTE: The Urban League takes your health and the health of others in our building seriously. To help ensure public health and comply with local mandates, a mask must be worn when entering the Urban League facility and your temperature will be taken. The Urban League is also cleaning our facility frequently, and taking other precautions to help slow the spread of the virus.

(608) 242-7402

#### **Workforce Development Board Youth Program Specialist**

Are you looking to make a difference? Our small team does BIG work!

#### About The Workforce Development Board of South Central Wisconsin (WDBSCW)

The WDBSCW is a nonprofit organization that serves as a connector between the U.S. Department of Labor and local American Job Centers to support the needs of workers and businesses throughout South Central Wisconsin. We are committed to helping people and businesses achieve their goals, whether that's earning degrees or certifications, planning careers, finding or training employees or overcoming barriers.

Our goal is to make South Central Wisconsin a better place to live and work by ensuring workers have the skills needed to succeed in their career, young adults are prepared to enter the workforce or educational institutions, and employers have the skilled talent needed to remain competitive. If you're ready to jump into a role where your talents and team approach will have a longstanding, positive impact on the communities we serve, then please read on!

#### **Job Description**

As the Youth Program Coordinator, you will provide transition services and after care services to eligible youth ages 17-23 who were in an out-of-home placement or foster care via the WDBSCW's Independent Living Program. You will help youth explore options and resources related to education, employment, healthcare and housing to reach their goals. This position has great potential for professional growth and advancement! Some of the responsibilities of this position include:

- Participating in transition meetings with young adults aging out of county care to support in the development of an Independent Living Transition Plan.
- Establishing, with the young adult, an Independent Living Plan, for housing, employment, education, health and wellness, and other resources.
- Partnering with county staff in support of young adults who are aging out of care and connecting young adults to individualized community resources.
- Help youth apply for education scholarship funding (BrighterStar) for postsecondary programs
- Leveraging partnerships with the WorkSmart Network system, Job Center partners and staff and other community partner agencies to support the young adults' transition to Independent Living.
- Working with community partners to ensure resources are incorporated in the region's resource guide.
- Advising and coaching the South Central Youth Advisory Council, a youth-led council of young adults who are or have aged out of foster care.
- Leading work readiness, financial literacy, and communication workshops for young adults who are aging out of foster care to Independent Living.
- Work in collaboratively with other Independent Living Grant staff and partners in South Central Wisconsin.
- Attend and represent the regional efforts and collaborations at statewide conventions.
- Maintaining appropriate data in relation to program requirements.

#### **Preferred Education and Experience**

Successful candidates will have knowledge of general office practices and procedures, including knowledge of record keeping and reporting practices and procedures.

- Must have access to a vehicle and valid driver's license for occasional local travel
- Ability to work the occasional evening or weekend day for special activities
- Solid computer skills using Microsoft Office Suite and related tools



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- Experience in Human or Social Services a plus
- Degree plus work experience preferred
- Ability to self-manage, problem-solve and be a team player
- Ability to multitask and work under tight deadlines
- Ability to effectively communicate, collaborate, meet deadlines with minimum supervision

#### We offer

- Full time position salary \$37,000 to \$40,000 (flexible with experience)
- Excellent benefits package Medical/Dental/Life
- Paid time off + holidays
- 401K Matching
- Schedule flexibility
- Team oriented we actually like each other!

#### **Application Instructions**

Submit a current resume and cover letter by email to <a href="wdbscwi@wdbscw.org">wdbscw.org</a> or direct mail to the address below:

Workforce Development Board of South Central Wisconsin 3513 Anderson Street, Suite 104 Madison, WI 53704-2607

(608) 249-9001

Website: <a href="https://wdbscw.org/">https://wdbscw.org/</a>

WDBSCW is an equal opportunity employer.



(608) 242-7402

# WRTP | BIG STEP SERVING MADISON

#### OSHA 30 TRAINING FOR CONSTRUCTION

Working in construction or need certification to be employable? Join us for four easy sessions and earn your OSHA 30 certification!

#### WHEN & WHERE

Registration and payment required prior to beginning of training. We will start promptly at 8 AM; please be on time and remember to bring your driver's license or ID.

 DATES: Saturday, July 20 Sunday, July 21 Saturday, August 3 Sunday, August 4

> Must attend all 4 days to receive certification.

- TIME: 8 AM 4:30 PM each day
- LOCATION: The Tributary Hub 2101 E Springs Dr Madison, WI
- COST OF TRAINING: \$65 prepaid



Contact WRTP | BIG STEP with any questions: (608) 255-0155 | gtraore@wrtp.org

Scan or Click Here to Register Today!

Register by Thursday, July 18.



Industry-Led, Worker-Centered, and Community-Focused. Our mission is to enhance the ability of public and private institutions and develop a more diverse, qualified workforce in construction, manufacturing and emerging sectors of the regional economy.



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Looking for a New Job? The job fair is the perfect way to meet with up to 10 different employers who are looking for qualified workers like you!

#### Dress for success | Be interview ready | Bring your resume

Job Seekers attending this event will be eligible to receive a "Back to School" backpack with school supplies on a first come, first serve basis while supplies last. The backpacks will be limited to one per family.



A proud partner of the American Job Center network

DWD is an equal opportunity employer and service provider. If you have a disability and need assistance with this information, please dual 7-3-1 for Wilsonnia Relay Service. Please contact the Division of Employment and Training at 888-158-9966 and press 6 to request free of charge information in an alternate format, including a transfer to to your preserved language.

# **Participating Employers**

Neuman Pools Inc
Signicast
MyPath
Hottmann Construction
Royle Printing
Village Caregiving, LLC
Dodge County



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& Training Association, Inc.

(608) 242-7402

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# First Student Onsite Recruitment **Dane County Job Center** Main Lobby

Wednesday, July 17, 2024 Wednesday, July 31, 2024 11am to 2pm

Meet in person with recruiters from First Student to learn about their bus driver and other \$ hiring needs.





A proud partner of the American Job Center network

An equal opportunity Employer/Service Provider. Auxiliary Aids and services are available upon request to individuals with disabilities. If you need this printed material interpreted to a language you understand or in a different format, or need assistance in using this service, please contact us: 608.405.4404.

Deaf, hearing or speech impaired callers may reach us by the Wisconsin Relay number 711.



(608) 242-7402

# WE ARE HIRING!



## COME JOIN OUR TEAM

#### OPEN POSITION: LUMBER YARD ASSOCIATE

\*Great Benefits - Including: Health, Dental, Vision, 401K Match, Life Insurance, Short Term and Long Term Disability Insurance

- \*Paid Time Off
- \*Full Time Hours
- \*Fun Work Environment

Hours: 7:30AM-4PM Monday-Friday, and some Saturdays 8AM-Noon. (1-2 Saturdays/Month)

This position is responsible for maintaining the day-to-day operations of the warehouse and lumber yard. Responsibilities include physical and manual labor as well as forklift operation. Additional responsibilities include but not limited to building loads for customer pick up, lifting and moving misc. lumber, as well as assistance in maintaining a safe, clean, and well-organized lumber yard and facility.

#### **Duties:**

- ·Forklift Operation
- ·Load and unload inbound/outbound semi loads
- ·Pulling and loading customer orders
- ·Inventory counting and organization
- ·Replenish inventory in warehouse
- Operating and handling power tools and other equipment
- ·Sales Support and other duties and responsibilities upon request Skills:
- ·Interpersonal and organizational skills
- ·Positive, friendly attitude
- Provide professional customer service and work in a team-oriented environment
- ·Attention to detail
- ·Ability to lift 50-100 pounds
- ·Work indoor/outdoor under adverse weather conditions

Education: High school or equivalent (Required)

Compensation: Negotiable

- + Experience a plus
- + Bilingual a plus

Send resumes to jacob@cedardirect.com Office: 608-924-0064 3350 County Road BB Dodgeville, WI. 53533 www.cedardirect.com





APPLY NOW





(608) 242-7402



CENTER

# CAREERFORCE BUILD UP!

# CAREERFORCE BUILD UP! SUMMER CAMP

FOR MIDDLE SCHOOL STUDENTS (AGES 12 - 15)

#### Session 1

June 17 - June 20 | 2:00PM - 4:00PM June 24 - June 27 | 2:00PM - 4:00PM + FIELD TRIP: June 28 | 9:00AM - 3:00PM

#### Session 2

July 8 - July 11 | 2:00PM - 4:00PM + FIELD TRIP: July 12 | 9:00AM - 3:00PM

#### Session 3

July 22 - July 25 | 2:00PM - 4:00PM July 29 - August 1 | 2:00PM - 4:00PM + FIELD TRIP: August 2 | 9:00AM - 3:00PM

#### Session 4

August 5 - August 8 | 2:00PM - 4:00PM August 12 - August 15 | 2:00PM - 4:00PM + FIELD TRIP: August 16 | 9:00AM - 3:00PM

- Money Matters
- Skilled Trades
- CareerLaunch
- Triple Play and more!





This camp is free of charge. Snacks will be provided. Contact Stephanie Johnston at sjohnston@bgcdc.org with any questions. Camp is held at the McKenzie Regional Workforce Center at 5215 Verona Road, Fitchburg WI. Transportation from some school and park locations will be available for those who need assistance.

Earn up to \$100 for successfully completing one session of the program!



(608) 242-7402

# **RESOURCE FAIRS**

Wednesdays 12-4pm

2024

February 14

May 15

August 14

November 13

At these events, you can apply for a <u>bus pass/gas card</u>, connect with other local organizations, eat a free meal on us, receive access to our personal hygiene/toiletries and food pantry, and even shop through our donated clothes!

There will also be a designated kids zone to provide intergenerational support to families.

#### **Upcoming Tabling Organizations:**

Forward Service Corporation, LSS/Connections, Familia Dental, Molina Healthcare, The Road Home, Tenant Resource Center

If you have questions or your organization is interested in volunteering or tabling at this event, contact Alisha at <a href="mailto:alisha@neighborhoodhousemadison.org">alisha@neighborhoodhousemadison.org</a>.

#### Hours & Info

29 S. Mills St, Madison, WI 53715 608-255-5337 Monday-Thursday 9:30AM-9PM Friday 9:30AM-6PM Saturday 10-11:30AM Sunday 10AM-4PM



(608) 242-7402

# Owe Child Support? Assistance Available On-site help

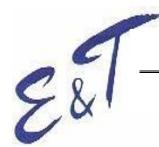


- Assist with completing required forms to move cases forward
- Lift Sanctions
- Genetic Testing
- Applications to open case
- Update current case
- Provide financial management update on a
- Answer child support questions
- Liaison between assigned case worker or the CSA attorney



Dane County Child Support on-site at the Job Center the first Monday of the Month 12:00-4:30

Available during Job Fairs at the Job Center February 15 1:00-3:00 March 21 1:00-3:00 June 20 1:00-3:00



(608) 242-7402



Urban League of **Greater Madison** 

# HILD SUPPORT **LEGAL RESOURCE CLINIC**

The Child Support Legal Resource Clinic is your connection for tackling child support eoneams, ereating flaxible payment plans, resolving custody and placement questions, drivers license recovery assistance fatherhood support groups and employment क्षान्य (स्टब्स्







**Register Today!** 





http://tinyurl.com/ChildSupportClinic

# **Our Services Include:**

#### Urban League of Greater Madison

Our mission is to Educate, Employ and Empower underserved members of the community. We host weekly fatherhood support groups and provide employment services to job seekers.

#### Family Court Clinic

Family Court Clinic students provide legal information, forms, and guidance to unrepresented litigants under the supervision of experienced clinical faculty.

#### Dane County Child Support

Our mission is to empower parents to provide for their children, strengthen families, and build community.

#### Lift Wisconsin

Get free legal advice and an understanding of the steps it might take to reinstate a license or to resolve other suspension issues.

# 4/43/83D FRDAY IN 2024

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Urban League of Greater Madison 2222 S. Park St.

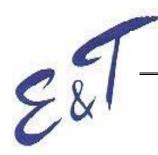
Jan. 19 - Feb. 16 - Apr. 19 - May 17 Jul. 19 - Aug. 16 - Oct. 18 - Nov. 15

Ouestions?

Contact: 608-729-1200

Southwest Madison Employment Center 1233 McKenna Blvd.

Mar. 15 - Jun. 21 - Sep. 20 - Dec. 20



(608) 242-7402

