



Employment

1819 Aberg Avenue ■ Madison, WI 53704-4201

& Training Association, Inc.

(608) 242-7402

*Since 1966 the Employment & Training Association (EATA) has been committed to providing employment and training services in a way that preserves personal dignity, considers individual needs and differences, and supports individuals and their families.*

*We hope these job leads help you with your employment goals! Good Luck!*

*EATA staff*

## JOB LEADS

### 06/25/2025

**[www.madison.craigslist.org](http://www.madison.craigslist.org)**

#### **Gorilla Movers - Adding Movers and Drivers to our Team (Sun Prairie and Watts rd (Madison))**

Gorilla Movers

**compensation:** \$18-\$20/hr + Bonuses and Tips\ **employment type:** employee's choice\ **job title:** Professional Movers and Drivers

**HIRING FOR 2 LOCATIONS: 310 Progress Way Sun Prairie, 6501 Watts Rd Madison**

**ON THE BUS LINE**

\$18/hr for entry level movers!

\$20/hr for qualified drivers!

Up to \$25/hr for experience!

Tips average \$5-\$10/hr!

3-6 day work week, your choice!

20-40hr a week!

Saturday only positions available!

Saturday bonus pay!

**Gorilla Movers of Wisconsin is looking for excellent people to join our team!**

**Call today to schedule interview. 608.417.9617**

Spots are limited!

**NO EXPERIENCE NECESSARY**

Wisconsin's #1 moving company is looking for entry-level and EXPERIENCED moving van drivers! No CDL required! Easily Apply

Online Today Or Call To Schedule An Interview!

Starting up to \$20/hr based on experience

Employees can average \$25+ with tips!

EXTRA \$2.50-\$5.00/hr premium Saturday shifts

F/T and P/T positions available

Healthcare, Dental and Life Insurance

PTO

**Apply here! <https://www.gorillamoversofwi.com/careers>**

**Text us with your name at 608.417.9617 to schedule an interview!**

**Requirements for drivers:** -Valid WI drivers license-21 years old +-Pre employment drug test-Background check



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## Maintenance Technician (Fitchburg)

**compensation:** Full Time, Hourly with Benefits\ **employment type:** full-time\ **experience level:** mid level\ **job title:** Maintenance Technician

Resort Lifestyle Communities is accepting applications for a Maintenance Technician to ensure consistent upkeep of our retirement community while enthusiastically spotting areas for improvement. The Maintenance Technician will work closely with Community Managers, residents and vendors.

### **Schedule, Benefits and Pay:**

You will work the following schedule: Monday through Friday 8:00am to 4:30pm with flexibility to respond to community maintenance emergencies as needed. You can enjoy a delicious free meal during your shift!

As a valued Employee, you can get access to your earned income when you need it with OnDemand Pay.

Receive \$610 stipend per month from our company to apply towards any benefit(s) you select, including:

Health, Dental, and Vision Insurance Life Insurance

Short Term and/or Long Term Disability

Health Savings Account (HSA), Medical Flexible Spending Account (FSA), Dependent Care (FSA) and Lifestyle Spending Account.

Accident Insurance and Hospital Indemnity

Legal and Identity Theft Insurance

You will receive paid holidays and vacation time, as well as a 401(k) with a generous employer match.

You will experience the joy of making a difference in the lives of the senior population.

### **Responsibilities and Duties:**

You will be inspired to be disciplined and take ownership of the maintenance upkeep of the Community.

You will have the opportunity to bond with the Residents each day to foster a sense of trust.

You will respond to maintenance requests from Residents including HVAC, electrical, plumbing and various maintenance tasks.

You will ensure the work of outside contractors is done with the highest quality.

You will handle the vacant apartment turn process including painting and cleaning carpets.

You will keep accurate logs of monthly inspections to ensure the safe upkeep of the building.

You must live by our Core Values of Respect, Kindness & Compassion, Honesty, and Service Excellence.

### **Qualifications:**

You have a minimum of 3 years facility maintenance experience in a hotel, apartment or senior living facility.

You are at least 24 years of age with a valid driver's license and clean driving record and are willing and able to drive the community bus safely as needed.

You have experience performing routine maintenance and building repair with a working knowledge of custodial procedures.

You have basic computer skills including: email, Microsoft Word, Excel, etc.

You have HVAC experience (while not mandatory, this is a plus.)

You have an ability to communicate effectively with residents, managers, and vendors.

If you have a servant heart, a passion for hospitality and are eager to make a difference, complete our on-line application today and you'll hear from us soon!

We are Resort Lifestyle Communities, a family-owned company established over twenty years ago. We specialize in providing all-inclusive, independent, resort-style 55-and-over senior living retirement communities all across the nation. Our Home Office is based out of Lincoln, Nebraska and we are rapidly growing and expanding!

**APPLY HERE:** <https://hcm.paycor.com/l/r/2C8FDA81>

## Delivery Driver in Wisconsin (Madison-East)

**compensation:** \$48,000 - 54,000 DOE\ **employment type:** employee's choice\ **experience level:** mid level\ **job title:** Driver/Warehouse

Driver/Warehouse – Small specialty food distributor in need of someone with a variety of skills and experience. Min. of two years of driving straight truck for deliveries. Clean driving record, CDL not required, customer friendly, healthy, organized and able to work in a fast paced environment. Good pay, benefits, no weekends, day hours, part time or full time.

**Please email resume to [124494a29073345890896da59ad46b60@job.craigslist.org](mailto:124494a29073345890896da59ad46b60@job.craigslist.org)**



## **Hiring House Cleaners!!! No previous experience needed! (Madison)**

### **Happy House Cleaning**

**compensation:** \$20-40/hour\ **employment type:** full-time\ **experience level:** entry level\ **job title:** Cleaning Technician

We're Hiring: Residential Cleaning Technicians! (Madison, WI) Join the Team That Cleans Happy! Location: Madison, WI

Pay: \$20-\$40/hour (yes, really!) Type: Full-Time Experience: No experience needed—we train you!

At Happy House Cleaning, we don't just clean homes—we brighten days, build careers, and make life better (and shinier!) for everyone we touch. Based in Middleton, WI, we're growing fast (with opportunities for advancement) and looking for amazing new Cleaning Technicians to join our team!

Whether you're a cleaning pro or totally new to the industry, if you're dependable, hardworking, and want to be part of a fun and supportive team—you're in the right place.

#### **What You'll Earn**

- \$20/hour to start during training (3 weeks)

- \$21/hour post-training

- Top performers earn up to \$40/hour (yes, you read that right)

- Average technician pay: \$31/hour

- Weekly bonuses up to \$130

- Tips from happy clients (average \$2,500/year!)

- Direct deposit every other Friday

#### **What You'll Need**

- A reliable vehicle (you'll drive to homes) - Valid Driver's License and insurance - A clean driving record - A great attitude and strong work ethic

#### **What You'll Do**

- Clean homes solo using our proven systems & checklists

- Deliver top-notch service to awesome clients

- Work quickly, independently, and efficiently

- Keep quality scores above 95% (and take pride in it!)

- Follow our tips, tricks, and techniques—we've got it down to a science!

#### **Who You Are**

- A team player, even when working solo

- Fast-moving and energetic (hello, built-in cardio!)

- Punctual, professional, and ready to learn

- Detail-obsessed—you notice the grime others miss

- Reliable, trustworthy, and take pride in a job well done

- A lover of good vibes and clean spaces!

#### **Perks & Benefits**

- Paid Time Off + Holidays

- Weekly Team Social Events

- Free snacks + drinks (yes, seriously!)

- Performance Bonuses

- Employee Referral Bonuses

- Company-paid oil changes

- Savings/Loan Program

- A culture of growth, laughter, and mutual respect

Our Motto: We AIM 4 BETTER

A: Autonomy – Take initiative and solve problems on the go

I: Integrity – Do the right thing (especially when no one's watching)

M: Meaning – Love what you do and take pride in doing it well

We also value Communication, Professionalism, Quality, and Learning—and we live those values every day.

We're not your average cleaning company—and this isn't your average job. If you're looking for meaningful work, great pay, a healthy team culture, and a company that genuinely cares about your growth, apply now!

**Apply online:** <https://happyhousemadison.com/employment>



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### Small Food Manufacturer Maintenance Person (Madison-East)

**compensation:** \$48,000 - 54,000 + DOE\ **employment type:** employee's choice\ **experience level:** mid level\ **job title:** Maintenance Person

Maintenance person for a Small artisan food maker, two small bakeries and a kitchen. Will also monitor our small fleet of trucks, making sure regular maintenance is done and communicating with our service providers. We are looking for someone who is comfortable with general repair and preventative maintenance. Min. of two years of experience. Clean driving record, friendly, healthy, organized and able to work in a fast paced environment. Good pay, benefits, no weekends, day hours, part time or full time.

**Please email resume to [718c525369793d1e9a77aff4896f1d75@job.craigslist.org](mailto:718c525369793d1e9a77aff4896f1d75@job.craigslist.org)**

### Part Time Drivers Wanted! Company Vehicle Provided- \$230/Day (Stoughton)

**compensation:** Starting at \$230/Day\ **employment type:** employee's choice\ **job title:** Driver

Exclusively Roses is a family owned company that supplies fresh flowers to over 1,000 retailers in the one of the nation's leading flower markets.

On a regular basis dozens of routes travel to locations throughout Wisconsin and Illinois. We are currently looking for energetic drivers to fill our weekly positions. Up to three routes available per week.

**Responsibilities:**

Stocking product in store displays

Tracking inventory

Frequent interaction with store management

**Benefits:**

401k + Safe Harbor Matching

Health Insurance

**For any questions** please contact us by email or at **(608) 877-8879**.

### PHARMACY DELIVERY SMALL PACKAGES (MADISON-SURROUNDING AREA)

**compensation:** Up to \$32 per hour plus fuel reimbursement\ **employment type:** contract\ **job title:** Independent Contract Driver

COMPANY WITH GREAT REPUTATION IN BUSINESS FOR 21 YEARS

Has delivery routes available.

Delivering small packages to Nursing Homes, Assisted Living Homes.

2 to 4 days per week

Start times available 3 PM 4 PM and 5:30 PM

Approximately 3 to 4 hours per day depending on route

PAYING FUEL ASSIST

**Applicants must have:**

Reliable vehicle Full insurance Good driving record Clean background check

**Applicants must be:**

Professional

Reliable

Flexible

Good with customers.

Applicants should provide CELL # where they would like to be contacted.

Please provide city of residence and any other helpful information.

**Please email resume to [8908113c18c0362ba098cf6861201f0c@job.craigslist.org](mailto:8908113c18c0362ba098cf6861201f0c@job.craigslist.org)**



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## Framers

**compensation:** Boe\ **employment type:** full-time\ **job title:** Framers

Framers wanted. Work Monday thru Friday 7-4. Benefits after 90 days. Must have reliable transportation and pouches. Year round work. We build custom homes.

**You reach Bob with Accurate custom construction at 608-514-5551**

## Experienced Carpenters Needed ASAP!

### Superior Skilled Trades

**compensation:** \$32.00 - \$38.00 an hour\ **employment type:** full-time\ **experience level:** mid level\ **job title:** Carpenter / Framers

Superior Skilled Trades is seeking skilled Carpenters for an immediate start in Waukanee, WI! There are several job sites, all within driving distance from Madison.

**WEEKLY PAY! PAY:** \$32 - \$38 / hour **HOURS:** Shifts will be 8-10 hour workdays, approximately 40-50 hours/week

**SCHEDULE:** 7:00am – 4:00pm **START DATE:** 5/5/2025 **DURATION:** 6 months+

#### **Job Summary:**

We are seeking two skilled and reliable Carpenters with at least 4 years of experience specializing in commercial and industrial construction.

#### **Duties:**

Construct, install, and repair structures and fixtures made of wood, steel, and other materials.

Perform stick framing and metal stud framing for walls, ceilings, and partitions.

Interpret blueprints, technical drawings, and specifications accurately.

Install doors, frames, blocking, and other carpentry components in accordance with commercial and industrial standards.

Work alongside other trades and subcontractors to ensure efficient project completion.

Measure, cut, and assemble materials with precision using hand and power tools.

Follow all safety guidelines and protocols, maintaining a clean and organized job site.

Troubleshoot and solve problems with construction plans or material inconsistencies.

Assist in the layout and planning of construction projects based on site conditions and drawings.

#### **Experience:**

3+ years of framing experience

Ability to read blueprints

#### **Requirements:**

Must be able to work in the U.S.

Must have your own basic tools

Must have reliable transportation.

**Text Waunakee to 813-574-2695**

## Cook (Cottage Grove)

### Moneecia's Kitchen

**compensation:** \$14-\$15hr\ **employment type:** part-time\ **experience level:** entry level\ **job title:** Cook

Moneecia's Kitchen in Cottage Grove is looking for a part-time cook to balance out the schedule. Hours will vary, current needs are: Tuesdays, 11am-9pm and Fridays, 11-4. Salary range is from \$14-\$15 and will be based on experience. Tips are shared with cashier. Employment eligibility and references will be checked.

**Please email resume to [aa81305f93cb3f729efc18fe83a533ee@job.craigslist.org](mailto:aa81305f93cb3f729efc18fe83a533ee@job.craigslist.org)**



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### **Garden help (Dudgeon/Monroe Madison)**

private home owner

**compensation:** \$15/hour\ **employment type:** part-time\ **experience level:** entry level\ **job title:** garden help

We've just returned from 9 months away to a yard and garden overgrown with weeds. we need weeding, law mowing (with electric mower) and a few other garden tasks. you can work whenever convenient for you--approximately 10/hours/week to start.

**Please email resume to [lg48@nyu.edu](mailto:lg48@nyu.edu)**

### **Part Time Evening Positions ASAP (Madison)**

Valet Living

**compensation:** Up to \$20/hr\ **employment type:** part-time\ **experience level:** no experience required\ **job title:** Hiring  
ASAP- Part Time Evening Positions

**Apply Immediately (Video Preview of our Positions at bottom of page)**

**Locations Available in: Madison (Requires Pickup Truck)**

**Hours:** Sunday through Thursday evenings starting 7pm - 10-15 hours per week

**Pay: Up to \$20/hr - MUST HAVE A PICKUP TRUCK!!**

**What You'll Be Doing:**

- Collecting trash bags and recycling door to door within a local apartment community and transferring to the trash compactor onsite

**Qualifications:**

- An open bed pickup truck, valid driver's license, insurance
- A smart phone to access our mobile app
- Ability to lift and transport up to 50 lbs.
- Ability to go up and down 2+ flights of stairs throughout the shift
- Be able to work outdoors and be exposed to various weather conditions

**Call/Text Steve @ 612-381-7911**

### **CONCRETE LABORERS & LEAD - IMMEDIATE HIRE (WISCONSIN DELLS)**

MIDSTATE CONCRETE

**compensation:** Based on experience and references\ **employment type:** full-time\ **job title:** Concrete Laborer & Foreman

Skilled Concrete Laborers - Concrete Finishers

IMMEDIATE HIRE - FULL TIME - LONG TERM

Experience preferred with references.

Tasks may include but not limited to: setting and stripping of forms, laying out and pouring of footings, pouring and finishing various forms of flat work.

GREAT work ethic. Punctual. Dependable and willing to learn.

VALID Wisconsin Drivers License

We offer competitive wage based on experience and references.

Overtime after 40 hours per week.

Benefits available: Health, Dental, Vision, Holiday Pay, No overnight and Retirement.

MIDSTATE CONCRETE has been an established contractor for 40+ years in the Wisconsin Dells area.

**Please call 608-254-7304 Terry or Mary.**





## CNC Machinist 2nd Shift (Middleton)

ETC - Electronic Theatre Controls

**compensation:** Based on education and experience\ **employment type:** full-time\ **experience level:** mid level\ **job title:** CNC Machinist 2nd Shift

ETC in Middleton is looking for a CNC Machinist to join our team in the Metal Shop on 2nd shift!

Our ideal candidate will have experience with a variety of CNC and manual machine tools, the ability to set up mill and lathe jobs and have great communication skills.

We offer a clean, climate-controlled facility and a convenient 4 x 10 schedule (Mon-Thurs 3pm - 1am)

**Apply Today!** <https://etcconnect.clearcompany.com/careers/jobs/f51e480c-83e5-5acb-b7d2-f26216136f27/apply?source=3379614-CS-13030> Please contact Tracy Haggerty at [tracy.haggerty@etcconnect.com](mailto:tracy.haggerty@etcconnect.com) with questions.

### Representative Responsibilities:

- Manufactures parts to the standards and specifications
- Creates machined parts from existing programs and fixtures.
- Sets up and operates machine tools, and fits and assembles parts to fabricate tools, mechanisms, and machines.
- Solves problems relative to materials, tools, work-holding arrangements, machine settings, product specifications, and fabrication methods for production process, applying knowledge of mechanics, shop mathematics
- Consults with engineer and other personnel regarding product information
- Evaluates and recommends changes or modifications for efficiency and adaptability to setup and production
- Ensures work orders are completed
- Maintains expected productivity output levels and completes assignments as scheduled
- Completes paperwork correctly, labels parts per work order and forwards the products to the next station
- Maintains continuity by documenting and communicating actions, irregularities, and continuing needs for the next shift
- Ensures products quality meets standards by frequently checking work
- Builds parts to quality standards within specified tolerance as reflected on print
- Follows ISO procedures
- Uses appropriate documentation, e.g. ECRs, and NCMRs, to identify and communicate issues
- Completes machine maintenance in a timely manner
- Reports all identified problems to the manager
- Maintains tools regularly and informs manager of tooling needs
- Adheres to safety standards at all times
- Ensures that safe methods and practices are used
- Abides by safety procedures, work practice controls, and OSHA guidelines
- Wears personal protective equipment when required
- Identifies and reports safety issues to management
- Learns new tasks and procedures as needed
- Listens to, understands and follow instructions while learning new assignments
- Recognizes unusual circumstances and asks intelligent questions when necessary
- Maintains a clean and organized work environment
- Ensures after task is completed, floor is swept, and tools are returned to designated area
- Performs other duties as assigned
- Completes special projects and requests in a timely and positive fashion

**Minimum Qualifications:**• High school diploma, GED or equivalent experience• 1 year diploma in Machine Tooling preferred• 3-5 years of experience at setting up and operating CNC machine tools• Ability to edit G-Code programs for CNC lathe and mill machinery• Experience with a variety of CNC and manual machine tools and control types. (Specifically, HAAS lathe and mill with Haas and Fanuc Controls)• Ability to set-up mill and lathe jobs, without assistance, quickly and accurately• Experience developing production set-ups and tooling for machined components.• Good math skills (algebra, trigonometry, geometry)• Excellent problem solving skill and experience for all aspects of machining processes• Advanced inspection abilities including with a large variety of measuring tools.• Excellent communications skills• Able to read blueprints• Able to work independently and as part of a team• Able to lift up to 50 pounds• Able to stand for long periods of time • Mechanical aptitude

**Apply Today!** <https://etcconnect.clearcompany.com/careers/jobs/f51e480c-83e5-5acb-b7d2-f26216136f27/apply?source=3379614-CS-13030> Please contact Tracy Haggerty at [tracy.haggerty@etcconnect.com](mailto:tracy.haggerty@etcconnect.com) with questions.



## Package Handler - Part Time (Warehouse like) (Madison, WI)

Fedex

**compensation:** Up to \$19.10/hour\ **employment type:** part-time\ **job title:** Package Handler - Part Time (Warehouse like)

**Package Handler - Part Time (Warehouse like)** Up to \$19.10/hour

**Immediate Openings!**

**Apply Online Today!** [https://careers.fedex.com/jobs?keyword=P25-](https://careers.fedex.com/jobs?keyword=P25-94853&utm_domicile=P537&utm_persona=PACKAGEHANDLERS&utm_trackedsource=srm_craigslist_jb&utm_subco=FECS)

[94853&utm\\_domicile=P537&utm\\_persona=PACKAGEHANDLERS&utm\\_trackedsource=srm\\_craigslist\\_jb&utm\\_subco=FECS](https://careers.fedex.com/jobs?keyword=P25-94853&utm_domicile=P537&utm_persona=PACKAGEHANDLERS&utm_trackedsource=srm_craigslist_jb&utm_subco=FECS)

Come for a job and stay for a career! Federal Express Corporation (FEC) is part of the rapidly growing warehouse and transportation sector that helps keep America, and our economy, moving. Be part of a winning team and workplace community that cares about who you are as an individual, and your safety in the workplace.

### **Perks and Benefits at Federal Express Corporation (FEC):**

- Competitive wages beginning at \$18.10 per hour paid weekly for both full and part time opportunities
- \$5,250 tuition reimbursement every year with no lifetime cap! All employees are eligible for this awesome benefit on their first day of employment!
- Generous paid time off program work your way up to 5 weeks of PTO a year!
- Medical, dental and vision benefits after a short waiting period.
- Flexible scheduling that helps balance your work and personal life.
- Valuable employee discounts on things like cell phone plans, electronics, cars and restaurants.
- Free Purple Pathways career development program for all Federal Express Corporation (FEC) employees.
- Paid parental leave for both moms and dads!
- Employee networks, and diversity, equity and inclusion programs available for all employees.

### **What you can expect at Federal Express Corporation (FEC):**

- Fast paced and physical warehouse work why pay for a gym membership when you can get paid while working out?
- Warehouse duties include loading, unloading, and sorting of packages of various sizes.
- Part time Federal Express Corporation (FEC) employees work one shift a day; full time Federal Express Corporation (FEC) employees work two shifts.
- Shift lengths vary based on package volume generally part time employees work between 3 and 6 hours a day. Full time employees can expect to work between 6 and 10 hours.
- Overtime paid after 40 hours a week.

### **Pay Transparency**

This compensation range is provided as a reasonable estimate of the current starting salary range for this role across all potential locations.

If this opportunity includes multiple job levels, the salary information represents the job level minimum and the job level maximum.

Actual starting pay would be determined by experience relative to the job, market level, pay at the location for this job and other job-related factors permitted by law. An employee may be eligible for additional pay, premiums, or bonus potential. The Company offers eligible employees health, vision and dental insurance, retirement, and tuition reimbursement.

### **Pay Range:**

Up to \$19.10/hour!

**Additional Posting Information:** Now Hiring Part-Time Package Handlers for Early Morning, Evening, and Overnight Shifts!

E-Verify Program Participant: Federal Express Corporation participates in the Department of Homeland Security U.S. Citizenship and Immigration Services' E-Verify program (For U.S. applicants and employees only). Please CLICK the links below to learn more about the E-Verify program:

- E-Verify Notice (bilingual)
- Right to Work Notice (English) / (Spanish)

**Federal Express Corporation**

**7322 Manufactures Road  
Madison, WI 53704**

**Apply Online Today!**

[https://careers.fedex.com/jobs?keyword=P25-](https://careers.fedex.com/jobs?keyword=P25-94853&utm_domicile=P537&utm_persona=PACKAGEHANDLERS&utm_trackedsource=srm_craigslist_jb&utm_subco=FECS)

[94853&utm\\_domicile=P537&utm\\_persona=PACKAGEHANDLERS&utm\\_trackedsource=srm\\_craigslist\\_jb&utm\\_subco=FECS](https://careers.fedex.com/jobs?keyword=P25-94853&utm_domicile=P537&utm_persona=PACKAGEHANDLERS&utm_trackedsource=srm_craigslist_jb&utm_subco=FECS)





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## Registered Nurse - Weekender On Call (OR Circulator/PACU) (Stoughton) Stoughton Health

**compensation:** Hourly\ **employment type:** part-time\ **job title:** Registered Nurse -Weekender On Call(OR Circulator)

Stoughton Health has an excellent opportunity for an OR Circulator/PACU Registered Nurse in an On-Call Weekender position. The registered nurse position is responsible for providing professional nursing care to patients in assigned units. The RN maintains accountability for their own practice and delegates/provides direction to other nursing personnel in the unit in accordance with their level of experience and expertise.

### Essential Functions:

Ability to perform essential functions of a Registered Nurse including assessment, diagnosis, outcomes, planning, and evaluation  
Effectively enhances the quality and effectiveness of nursing practices  
Maintains knowledge and competency that reflects current nursing practices  
Interacts with and contributes to the professional development of peers and colleagues  
Collaborates with patient, family, and others in the conduct of nursing practice  
Integrates research findings into clinical practice

### Position Requirements:

Required: Associate's Degree in Nursing  
Required: Graduate of an accredited school of Registered Nursing  
Preferred: Bachelor's Degree in Nursing  
Currently licensed by the Board of Licensing and Regulation in the State of Wisconsin as a Registered Nurse in good standing  
Professional Experience: Requires 1 year of relevant nursing experience  
Required Certification: Current BLS certification at hire, ACLS and PALS certification within 90 days of hire.  
Non-violent crisis intervention or workplace violence training every two years on a rolling calendar  
Computer Competency: Basic Computer Skills are expected for this position. Access email, reference internal websites, access electronic health records, and use online learning tools to remain current with continuing education requirements.  
Microsoft Office Suite Skills: Beginning Skills – Able to perform basic things such as opening a document, change font, save a document, write a letter.

**Work Shift:** Weekends On Call 64 hours per week On-Call Days: Friday 3:00 pm thru Monday 7:00 am Weekend on-call pay: \$10 per hour Weekend worked hours: 1 ½ of base pay Base pay for any additional shifts Four weekends off per year

**Working with Stoughton Health offers:** 403(b) retirement plan Competitive Pay rate Shift Differential pay Employee Assistance Program Free On Campus Parking

**Work Environment:** This position is an in-person role at our Stoughton Hospital location. The role supports a collaborative and supportive work culture while providing exceptional, personalized service.

Please email resume to [f5fa8517459e31c0811ac0ddb18d98d@job.craigslist.org](mailto:f5fa8517459e31c0811ac0ddb18d98d@job.craigslist.org)

## Drivers / Part Time Driver - Patient Transport (Madison, WI & Surrounding Areas) Boomerang Transport

**compensation:** \$0.75 per loaded mile\ **employment type:** contract\ **job title:** Driver

\*\*\*Applicants must apply on our website <http://www.boomerangtransport.net/application>

Set your own hours and make a difference in people's lives. At Boomerang Transport you will transport injured workers to their appointments from the comfort of your own vehicle. Rides are scheduled in advance so that you can choose the times that work best for your schedule. You'll also get paid by the hour to wait at the facility when wait time is approved.

**You might qualify if you meet the following criteria:** • Have a 4 door sedan, minivan, or SUV that is less than 15 years old • Pass a background check

**Compensation:**• \$0.75 per loaded mile• \$11.75 minimum pay per leg (most trips are two legs)• \$10 / hour wait time pay (during appointment, when approved)• Gas Reimbursement Plan when national average is over \$2.84 (Gas Bonus)• Tolls & parking reimbursement• Average trip pays around \$50, most drivers get 2 trips a week

**If interested please apply now-** <http://www.boomerangtransport.net/application>. We are excited to have you on our team!



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## General Technician (Madison) Hansen's Auto

**compensation:** 20-23\ **employment type:** full-time\ **experience level:** entry level\ **job title:** General Technician

### Job Description:

\*\*\*Compensation varies on experience\*\*\*

Great pay and a sign on Bonus of \$1000

Hansen's Auto Service Center has an IMMEDIATE opening for a General Service Technician, in Madison, Wisconsin.

We are a family-owned business since 1984 and have over 100 years of combined experience.

Hansen's Auto is a professional, well-respected shop.

We are honest and stand behind our work.

Our shop is well-tooled and has a very friendly, efficient and strong support staff.

We believe in being a "team" to get the job done!

Your job mainly would be responsible for Oil Changes, Tire Mounting & Balancing, Tire Rotations & Repairs, Exhaust Work, and Vehicle Inspections. Other jobs may be required include shop maintenance, inside and outside of our buildings.

This job is hourly, based on experience. The hours would be from 7:30am - 4:30pm, Monday through Friday.

NO WEEKENDS! But there may be some overtime required to meet the needs of the business, from time to time.

We have paid holidays and vacation time, provide and clean our uniforms, Pay for ASE certification and ongoing training.

Your role requires both strategic thinking and attention to detail.

We are looking for someone who is highly motivated, reliable, and has a positive attitude.

A clean driving record AND a valid driver's license is a must.

Basic hand tools are a plus, but not required.

We would love to have you.... Join our Team!!

**Please call 608-256-0713 John Hansen**

## Level 5 Donuts is hiring an experienced baking/pastry professional (Madison)

**compensation:** hourly\ **employment type:** full-time\ **experience level:** mid level\ **job title:** Baking/Pastry Professional

Looking for an experienced baker to assist our head chef with donut production. Jobs include making dough from scratch. Rolling and cutting donuts. Making cakes, cookies, toppings, and glazes. At least 1 year of baking or restaurant experience. A good fit would be someone who really enjoys working with others in a kitchen setting. Being able to work cleanly and in a timely manner. And help create a positive kitchen culture.

**Please email resume to [f067907fd43a3c95ac752f3bc524d2b0@job.craigslist.org](mailto:f067907fd43a3c95ac752f3bc524d2b0@job.craigslist.org)**

## Interviews Today \$ 17-20 to start! (Madison Area)

**compensation:** \$ 17-20\ **employment type:** full-time\ **job title:** Assembly/Production

We're adding to our team on 1st, 2nd and 3rd shift. Positions include; assembly, general warehouse and shipping.

\$17.00-20.00/hr to start. Excellent benefits and incentives offered after probationary period. Wage increases offered based on skill/shift \$

20-23 after completion of probationary timeframe. \*\*\*Weekly attendance incentives\*\*\*

### Apply at:

672 West Washington Ave

Madison, WI 53703



### Caregiving job (Cottage Grove WI) John Paul and Doug Adult Family Home

Now Hiring Caregivers – 12-Hour Shifts Available. Are you passionate about making a difference in the lives of others? John Paul And Doug Adult Family Home Healthcare is seeking compassionate, reliable, and dedicated caregivers to join our growing team! Position: Caregiver Shift: 12-Hour Shifts (Day and Night shifts available) Location: Damascus Trail Cottage Grove WI, 53527 Who We're Looking For: - Experienced caregivers - New to caregiving but have a heart to serve? We welcome you too! - Must be dependable, patient, and respectful - Ability to assist with daily living tasks, provide companionship, and follow care plans - Must pass background check Why Join Us? - Supportive team environment - Flexible scheduling options - Competitive pay - Ongoing training opportunities - Meaningful work that impacts lives daily. Join us in delivering compassionate care and making a difference—one shift at a time!  
EMAIL YOUR RESUME TO - [8a268cf6d4e536839c524d1988b5dc2b@job.craigslist.org](mailto:8a268cf6d4e536839c524d1988b5dc2b@job.craigslist.org)

### Horse Farm Assistant/Caretaker (Wisconsin Dells/Baraboo) [part-time](#)

Horse Farm seeks part-time person or people to help in all aspects of running and maintaining a beautiful 20 horse training and breeding farm.

You can tailor this job to your own set of skills and goals to some degree, but you must be absolutely reliable and accountable for your work as assigned, have an energetic and cheerful attitude, and have experience and confidence around horses.

Duties include basic chores including feeding, cleaning and bedding 16 stalls, basic farm maintenance as it comes up, and a large array of other potential opportunities, including grooming, helping to handle horses for groundwork, and potentially riding (not a requirement though).

I may be looking for a handyman type who happens to also be good around horses or I may be looking for a horseman type who also happens to be reasonably handy when it comes to maintenance. I am very willing and happy to tailor duties to an employee's skill set if the employee has the right work ethic and reliability,

You will be part of a fun and supportive staff. We have a great crew!

Hours and days can be flexible for the right person. Some weekends required but not all. Part time 2 to 4 flexible days per week.

Pay dependent on experience and efficiency and level of commitment you are willing to make, but generally starting at a minimum of \$13.50 an hour for part time probationary period. Higher pay for more experienced, more skilled, and more available employees.

Must be physically fit and able to follow written instructions carefully. Great opportunity for a student or a stay at home parent who has mornings free, or anyone else with a few hours to fill each week doing something good for the body and soul, such as a semi retired individual. Also a great choice for someone who wants a career with horses EMAIL RESUME TO

[da557e8272503b0787cb29c6057ffbef@job.craigslist.org](mailto:da557e8272503b0787cb29c6057ffbef@job.craigslist.org).

### SMALL ENGINE MECHANIC PAY SET ON EXPERIENCE AND DEPENDABILITY [part-time](#)

LOOKING FOR A SMALL ENGINE MECHANIC 3 DAYS A WEEK. PAST EXPERIENCE AND BASIC TOOLS ARE NEEDED.

PAY SET ON EXPERIENCE. SEND REPLY TO EMAIL. [9fd6e3c616533fa785847c377844e62b@job.craigslist.org](mailto:9fd6e3c616533fa785847c377844e62b@job.craigslist.org)

### Package Handler – Part Time (Warehouse like) (Madison, WI) Fedex

Fast paced and physical warehouse work why pay for a gym membership when you can get paid while working out?

- Warehouse duties include loading, unloading, and sorting of packages of various sizes.
- Part time Federal Express Corporation (FEC) employees work one shift a day; full time Federal Express Corporation (FEC) employees work two shifts. Shift lengths vary based on package volume generally part time employees work between 3 and 6 hours a day. Full time employees can expect to work between 6 and 10 hours.
- Overtime paid after 40 hours a week.

Apply Online Today!

<https://careers.fedex.com/jobs?keyword=P25->

[94853&utm\\_domicile=P537&utm\\_persona=PACKAGEHANDLERS&utm\\_trackedsource=srm\\_craigslist\\_ib&utm\\_subco=FECS](https://careers.fedex.com/jobs?keyword=P25-94853&utm_domicile=P537&utm_persona=PACKAGEHANDLERS&utm_trackedsource=srm_craigslist_ib&utm_subco=FECS)



## Indeed.com

### *Tree Care Climber / Arborist - job post Tim Andrews Horticulturist LLC*

**9751 Wilkinson Road, Mazomanie, WI 53560** \$25 - \$35 an hour - Full-time

As a Tree Care Specialist, your primary responsibility will be to climb trees to conduct pruning, trimming, and removal of limbs or branches. Working alongside a skilled team, you'll help ensure the safety of both yourself and your colleagues throughout each task. Your focus will be on preserving the vitality and aesthetics of trees, while also protecting the surrounding environment.

#### **Basic Requirements:**

- 1 year prior experience in tree climbing or a similar profession
- Proven ability to safely climb trees and work at elevated heights
- Strong understanding of tree species and their growth patterns
- Experience handling tools such as chainsaws, wood chippers, and other related equipment
- Valid driver's license and dependable transportation
- Physical stamina and comfort working at heights

#### **Desirable Qualifications:**

- Arborist certification or tree care professional certification
- Knowledge of tree health management, including disease and pest identification
- Experience with large tree rigging and removal techniques
- Familiarity with lift-assisted tree removal methods

#### **Key Responsibilities:**

- Climb trees to prune, trim, or remove branches as required
- Use ropes, harnesses, and other climbing equipment to perform work safely at heights
- Operate and maintain tools like chainsaws, stump grinders, and wood chippers
  - Collaborate with team members and clients to ensure all project needs are addressed
  - Adhere to all safety protocols and guidelines to maintain a safe working environment

#### **Required Skills:**

As a Tree Care Specialist, you will need strong climbing abilities and physical fitness to perform the job. In addition, you'll need to be familiar with tree species, their growth habits, and how to properly care for them. Proficiency in the use of chainsaws, chippers, and other equipment is essential. Effective communication with teammates and clients is important to ensure successful project completion. Finally, adherence to safety standards is crucial to maintaining a safe environment for both yourself and those around you.

### *Landscaping Professional job post Luxi Landscaping Fitchburg, WI 53719\$18 - \$30 an hour - Part-time*

We are seeking a skilled Landscape Technician to join our team. The ideal candidate will be responsible for maintaining and enhancing outdoor spaces, ensuring they are visually appealing and healthy.

#### **\*\*Primary Duties:\*\***

- Mowing and maintaining lawns during summer months.
  - Being on call for snow removal during winter months
  - Transporting and operating mechanical equipment for mowing, trimming, snow removal and other landscape maintenance activities.
- Ability to drive a vehicle with a trailer is a must. Must have a WI State drivers license.

#### **\*\*Secondary Duties:\*\***

- Perform various landscaping tasks including lawn care, planting, weeding, mulching, leaf removal, and building & maintaining landscapes.
- Care for gardens and trees, ensuring proper growth and health.

#### **\*\*Experience:\*\***

- Must have a valid WI drivers license and be able to operate a truck and trailer
- Prior experience in landscape maintenance or related field preferred.
- Ability to perform physical tasks including lifting and operating machinery.
- Proficiency in tree care techniques and knowledge of plant species a plus, but not a requisite for hire.
- Mechanical knowledge for the maintenance of landscaping equipment is a plus.

This position offers the opportunity to work in a dynamic outdoor environment where your skills will contribute to creating beautiful landscapes. If you have a passion for working outdoors and enhancing outdoor spaces, we encourage you to apply.



## Employment

1819 Aberg Avenue ■ Madison, WI 53704-4201

## & Training Association, Inc.

(608) 242-7402

*Tree, Lawn & Landscape Care Positions - job post Boley Tree & Landscape Care, Inc.*

**2305 Parview Road, Middleton, WI 53562**

\$20 - \$35 an hour - Part-time, Full-time

Boley Tree & Landscape Care, Inc. located in Middleton WI is seeking self-motivated, hardworking, team members to join our growing company. We are a full-service Tree, Lawn & Landscape Management and Snow & Ice Management company. We have been in business for 40 + years and continuing to expand throughout the Middleton and Dane County Area.

We have the following positions available:

- Tree Climbers / Aerial lift operators w/ ISA Certified Arborist Certificate a Plus
- Tree & Shrub Ground Crew members.
- Plant Health Care (Lawn & Tree Care) Technicians.
- Horticulturist Crew Leaders & Members
- Landscape & Enhancement Crew Leaders & Members
- Lawn Mowing / Maintenance Crew Leaders & Members
- Snow & Ice Maintenance Crew Team Members

Provide skills required to complete Tree, Lawn & Landscape Care services.

Ability to work well with others, take direction & be self-motivated.

Positive attitude with good people skills

Have pride in your workmanship, detail oriented

Previous experience is ideal, will train qualified applicants

Valid WI Driver's License is required

Tree & Shrub ID skills along with insect & disease knowledge a plus

WI 3.0 Turf and Landscape certification is required for Technicians

Full & Part Time employment positions April - December.

Seasonal winter employment December - March.

Hourly Wage Depending on position & experience.

Paid Vacation

Paid Holidays

Health Insurance Plans

Company Uniforms

Paid Training & Certification

Year Around Positions

Seasonal & Part Time Flexible Employment

Phone / E-mail / mail / fax resumes to be considered for this employment opportunity.

Boley Tree & Landscape Care, Inc.

**Attn: Human Resource**

**2305 Parview Rd Middleton, WI 53562**

**Office: 608-831-5638 Fax: 608.831.3683**

*Cleaner PT | 5:30pm-9:30pm | \$16/HR - job post MahlerClean Madison, WI 53703*

\$16 an hour - Part-time

**Why join the MahlerClean Team?**

**\*Referral Bonuses – Up to \$500!!**

**\*Attendance Bonus – Up to \$100!!**

**\*Paid Holidays after 60 days**

**\*Next Day Pay Available**

Madison | Wisconsin Ave

Monday - Friday | 5:30pm-9:30pm

\$16.00/hour

**Job Duties:**

Vacuuming, trash/recycling collection, dusting, sweeping/mopping of floors, cleaning of restrooms, disinfecting, etc.

Job Type: Part-time Pay: \$16.00 per hour

Benefits: 401(k) 401(k) matching





### ***Tree Trimmer - job post Zielies Tree Service Madison, WI 53558 \$25 - \$39 an hour - Full-time***

Zielies Tree Service Inc., a leader in Vegetation Management Services is currently seeking Tree Care Professionals. Whether you're an industry veteran or just looking for new opportunities with a strong work ethic, we want to hear from you.

Zielies Tree Service has an outstanding group of employees and although our work doesn't always stand out, we know deep down, the power stays on or is restored in our local communities because of the work we do daily in maintaining powerline right-of-ways. Our mission and values of safety, quality, and environmental stewardship help define us as a company. If our values align, you work hard, and meet performance expectations, there is continued growth opportunities here.

#### **Essential Functions**

- Cut, and/or trims using various industry best management practices.
- Uses wedges, sledges, and chain saws in felling trees or trimmed trunks and in cutting and splitting logs into manageable pieces.
- Herbicide application to prevent further growth as indicated on maps.
- Loads and unloads trucks with logs, stumps, brush, and debris and/or feeds brush into a woodchipper.
- Utilize best management practices to safeguards other employees and public from jobsite hazards in and around work area.
- Inspect tools, truck, and other work equipment. Request repair or replacement equipment, when necessary. Maintains good housekeeping on truck and at work locations.
- Commitment to work safe daily.
- Perform other related work, as assigned by superiors.

#### **STARTING PACKAGE BETWEEN \$25 - 39/hr.**

#### **Union benefit package includes, but is not limited to:**

- Family health, dental, and vision insurance (LINECO)
- Two retirement plans: National Electrical Annuity Plan AND National Electrical Benefit Fund
- Paid holidays
- Bereavement pay
- Per diem when requirements are met

#### **Other benefits at Zielies include:**

- Fulltime work
- 4, 10-hour days which allows for a 3-day weekend
- Overtime opportunities (when available)
- The potential to work out of state storms
- Weekly direct deposit
- Excellent growth opportunities
- Industry leading safety and training programs
- Paid training
- All PPE and tools required to perform applicable position provided by Zielies
- All employment offers are contingent upon passing a pre-employment drug test.
- Disclaimer - above rates, benefits, and opportunities are applicable at the time of this posting and are subject to change per Collective Bargaining Agreement

### ***Dishwasher - job post LongHorn Steakhouse (part of Darden Restaurants)***

**418 South Gammon Road, Madison, WI 53719**

**For this position, pay will be variable by location - See additional job details and benefits below**

**Our Dishwashers are key to upholding our commitment to quality... because a legendary steak starts with a clean plate.**

Share your **Pride** by....

- Cleaning dishes, utensils, glassware, pots, and pans
- Assisting in maintaining a clean restaurant
- Stocking supplies for our service and culinary team

And on Team LongHorn, the **Benefits** sizzle...

- Your schedule, Your way – conveniently swap shifts using your team member app! Competitive pay, every week
- Shift meals – sides, salads, soups and more! Anniversary Pay
- Home for the Holidays – Closed on Thanksgiving and Christmas





***Landscape Installation Crew Member - job post Glacier Landscape, Inc.***

**7395 County Highway Pd, Madison, WI 53593**

\$18 - \$26 an hour - Full-time

Summary of Landscape Laborer Position: The Landscape Laborer is responsible for the placing of sod, seed, edging, mulches, pavers, walls, and plantings on commercial and private properties according to the customer's highest standards in an efficient and timely manner. Employees must demonstrate a high degree of customer service and customer interaction. In addition, other duties such as tree work and mowing will be assigned during other periods of time.

Hours of Work: This is a seasonal full-time position. Because Landscape Laborer is a weather-dependent outdoor position, hours may be adjusted at any time. Normal work hours are 40 - 50 hours per week, Monday through Friday with some Saturday work. The normal work year is Spring through Fall, however, more hours may be available for snow removal in the winter.

Required Licenses: A valid Wisconsin driver's license is desirable and a CDL would be preferred.

Required Experience: Prior landscaping experience installing hardscapes and plantings is preferred, but training is available for qualified candidates. Employees must be mechanically inclined and have a good work ethic.

Position Description: The following duties are included for this position:-Installing sod, seed, edging, mulches, pavers, walls, plantings, and other hardscape/landscape items.-Must be able to work independently and/or with other landscapers/landscape crews.-Participate in Spring and Fall cleanups as required.-Other duties such as mowing as assigned.

Job Location: Madison Metropolitan and surrounding areas.

Glacier Landscape offers some of the highest and most competitive benefits in the industry. 401k, life & health insurance, uniform allowance, and vacation.

Job Type: Full-time Pay: \$18.00 - \$26.00 per hour

Benefits:

- 401(k) 401(k) matching Dental insurance Flexible schedule Health insurance Life insurance Paid time off Referral program Vision insurance
- Schedule: 10 hour shift Monday to Friday Overtime

***Housekeeper; 40 hours/week; Day Shift - job post UnityPoint Health***

**202 South Park Street, Madison, WI 53715**

\$18.99 an hour - Full-time

The **Housekeeper** position is responsible for a variety of duties such as; cleaning, moving, stocking, waste and recycling removal, floorcare, and exchanging cubicles. The housekeeper must have the ability to perform a wide variety of duties to maintain an environment that is aesthetically pleasing while maintaining maximum bacteriological control. Housekeepers must have the physical and mental ability to perform tasks related to the position.

**Why UnityPoint Health?**

- **Commitment to our Team** – For the second consecutive year, we're proud to be recognized as a Top 150 Place to Work in Healthcare by Becker's Healthcare for our commitment to our team members.
- **Culture** – At UnityPoint Health, **you** matter. Come for a fulfilling career and experience a culture guided by uncompromising values and unwavering belief in doing what's right for the people we serve.
- **Benefits** – Our competitive Total Rewards program offers benefits options that align with your needs and priorities, no matter what life stage you're in.
- **Diversity, Equity and Inclusion Commitment** – We're committed to ensuring you have a voice that is heard regardless of role, race, gender, religion, or sexual orientation.
- **Development** – We believe equipping you with support and development opportunities is an essential part of delivering a remarkable employment experience.
- **Community Involvement** – Be an essential part of our core purpose—to improve the health of the people and communities we serve.

Visit <https://dayinthelife.unitypoint.org/> to hear more from our team members about why UnityPoint Health is a great place to work.

**Required Qualifications:**

- Must be able to read and write English and interpret measuring and hazard instructions on labels. Must be able to do basic arithmetic.

**Preferred Qualifications:** High School Education or GED One-year cleaning in healthcare. Good Customer service.



**Housekeeper - The Courtyard at Fitchburg - job post Courtyard at Fitchburg**  
**5669 Wilshire Drive, Fitchburg, WI 53711**

\$17 an hour - Full-time

We're hiring reliable, trustworthy, detail-oriented, and kind people with a passion for cleanliness who love working with seniors. Join our housekeeping team and enjoy a fun work life, great pay, and the opportunity to make a difference in our residents' lives!

At ***Encore Senior Living***, there is a strong sense of teamwork, a commitment to professional development, and a culture that encourages promotion from within. As a result, Encore team members tend to reciprocate with their personal commitment and stay with the organization for an extended tenure.

As an integral part of our organization, our employees strive to provide excellent housekeeping service to residents and their families in warm, caring and home-like communities. We promote environments that foster independence, happiness, privacy, and dignity for residents.

If you decide to join our organization, you will see that our company culture is lived every day & we believe in our core values of ***integrity, compassion, quality and diversity***.

**If you join the team as our employee, what will you enjoy?**

- Working with seniors & for an organization that is focused on enhancing the daily lives of seniors that call ***our community's*** home
- Making a positive impact on the daily lives of seniors & their family
- Working in an awesome culture and interacting with seniors each day
- Working with a team that not only is meeting the current needs of clients but exceeding them with passion, innovation, and results.

**What are we looking for in all our future employees?**

- ***A Love for Working with Seniors!***
- ***A flexible, fun, energetic people person who is capable of projecting calm, care, & professionalism in all work-related situations***

***Work Experience Qualifications***

- Must 18 years of age or older
- We offer a full training program and are willing to train the right candidate!

***Educational Qualifications***

- A High school diploma or equivalent

We offer a competitive compensation package including:

- Full Time Benefit Package 30+ hours per week includes:
- Medical, Vision and Dental insurance offered
- Life Insurance-Employer Paid
- PTO accrual
- Employee Assistance Program
- Employee Referral Program

**Dishwasher - job post Von Rutenberg Ventures**  
**5339 Lighthouse Bay Drive, Madison, WI 53704**

\$20 an hour - Part-time

This is a temporary position through 8/30/25. Restaurant will be closing as owners are retiring.

**Start immediately!**

- Mariner's is looking for a part-time (10 - 15 hrs. per week) dishwasher.
- If you don't like late nights or early mornings, this could be a great fit for you.
- Starting wage of up to **\$20 per hour**, depending on availability and flexibility of your schedule, and the number of hours available to work.
- If you are available to work **Thursdays** and **Fridays**, with some **Saturdays a must**, and have restaurant experience, you qualify for starting wage of \$20 per hour.

Apply here or stop by Mariner's Inn (5339 Lighthouse Bay Drive, Madison, WI 53704) Tues. - Sat. after 3 pm.



### **Kitchen Worker/Dishwasher - job post *The Deliciouser***

**931 East Main Street, Madison, WI 53703** \$16 - \$18 an hour - Full-time

We are seeking a dedicated and efficient Kitchen Porter to join our culinary team. The ideal candidate will play a crucial role in maintaining the cleanliness and organization of our kitchen and dining areas. This position is essential for supporting food preparation and service, ensuring that all dishes, utensils, and kitchen equipment are cleaned and sanitized to meet health and safety standards. A strong work ethic, attention to detail, and a commitment to teamwork are key attributes for success in this role.

#### **Responsibilities**

- Wash, rinse, and sanitize dishes, glassware, utensils, pots, and pans using commercial dishwashing equipment.
- Maintain cleanliness of the dishwashing area and kitchen by sweeping and mopping floors as needed.
- Assist with food preparation tasks as required, including basic food service duties.
- Ensure all items are properly stored after cleaning to maintain organization in the kitchen.
- Collaborate with cooks and other kitchen staff to ensure timely service during peak hours.
- Follow all health and safety regulations to ensure a clean working environment.

#### **Qualifications**

- Previous experience in food service or culinary environments is preferred but not required.
- Ability to work efficiently in a fast-paced environment while maintaining high standards of cleanliness.
- Strong attention to detail with a commitment to quality work.
- Ability to work as part of a team and communicate effectively with kitchen staff.
- Must be able to stand for long periods and lift up to 50 pounds as needed.

Join our team as a Dishwasher where you will contribute significantly to our culinary operations while developing your skills in the food service industry!

### **Cleaner, Part Time- 2nd Shift - job post *C&W Services***

**5910 Mineral Point Road, Madison, WI 53705** Part-time

The Cleaner will work under the supervision of the Custodial Manager or Supervisor and perform a variety of custodial duties for C&W Services. Such duties shall be in accordance with established standards, instructions, and procedures of C&W Services.

#### **Job Description**

#### **TYPICAL JOB DUTIES AND RESPONSIBILITIES:**

- Sweep, mop, and wash floors, and other surfaces (inside buildings).
- Use light and heavy (commercial type) floor (buffers) and shampoo machines including attachments.
- Vacuum rugs in offices and public areas. Spot clean daily and shampoo when directed rugs. Clean and dust furniture, exhibit cases, pictures, chairs, door trim, light fixtures, and all other horizontal surfaces including periodic high dusting.
- Wash windowsills; glass in interior doors, partition, and specified windows.
- Wash glass and trim at entrance doors, interior/exterior- Wash/spot clean interior walls as appropriate daily.
- Clean bathrooms and restock paper supplies daily. Standard bathroom procedures are to damp wipe glass surfaces, empty waste baskets, service soap and toilet paper dispensers, dust sills, clean tile walls, shelves, stall partitions, sweep/mop/scrub floors, etc.
- Monitors possible defects such as clogged urinals and lights out, and reports to supervisors.
- Collect building trash daily placing it in approved container and place in designated collection area for subsequent removal.
- Replace liners in waste baskets and trash containers per specs.
- Sweep or shovel snow from steps and walkways at building entrances and connecting walkways/sidewalks as directed.
- Performs periodic work: High dusting, leather and wood surface, polishing, wall washing.
- Any and all other duties as assigned.

#### **REQUIREMENTS:**

- Basic cleaning responsibilities requires no previous experience
- Must be able to take direction, to work with minimal supervision, and to function cooperatively as part of a team
- Ability to use cleaning tools and equipment.
- Use a portable vacuum cleaner – back pack style.
- Requires attention to detail, a pride in delivering excellent service, organization, and high levels of energy and endurance.

C&W Services is an Equal Opportunity employer to all protected groups, including protected veterans and individuals with disabilities. Discrimination of any type will not be tolerated. In compliance with the Americans with Disabilities Act Amendments Act (ADAAA), if you have a disability and would like to request an accommodation in order to apply for a position at Cushman & Wakefield, please call the ADA line at **1-888-365-5406** or email

**HRServices@cushwake.com**. Please refer to the job title and job location when you contact us.



### *Dishwasher - job post Sodexo*

**700 S Brooks Street, Madison, WI 53715** \$18 an hour - Full-time

**Workdays/shifts:** Afternoon/evenings - varying days. More details will be provided during the interview process.

**Employment Type:** Full-time

**Pay Range:** \$18 per hour - \$18 per hour

Working with Sodexo is more than a job; it's a chance to be part of something greater because we believe our everyday actions have a big impact. You belong in a company that allows you to act with purpose and thrive in your own way.

**What You'll Do:** As a Dishwasher at Sodexo, you are a team unifier and solutions driver. Your dedication to team needs and client solutions will make an everyday impact for your colleagues and our customers.

**Responsibilities include:**

- Maintain and clean kitchen work areas, equipment and utensils.
- Wash dishes/pots by hand or in a machine and polish silverware
- Sweep, mop, and clean floor, and remove garbage to designated areas.
- Wash worktables, walls, refrigerators and meat blocks
- Transfers supplies and equipment within and between storage and work areas such as pantry and dish room.
- Attends work and shows for scheduled shift on time with satisfactory regularity
- Other duties may be assigned and can differ among accounts, depending on business necessities and client requirements.

**What You Bring:**

- Successful candidates will be team-oriented, adaptable, reliable, and nurturers of a healthy/safe working environment for all.
- No previous work experience required.
- Additional Requirements: Not Applicable (N/A)

[Link to full Job description](#)

**What We Offer:**

- Flexible and supportive work environment, so you can be home for life's important moments.
- Access to ongoing training/development and advancement opportunities to turn your job into a career
- Full array of benefits that support you and your family's wellbeing, including paid time off, holidays, medical, dental, vision, tuition reimbursement, 401k, discount programs, and more.
- In addition to Sodexo's standard, some locations may offer additional site-specific benefits, including free "shift" meals (and/or allowances/per diems), uniforms, safety shoes, public transportation support and/or parking.

### *Dishwasher - job post Monty's Blue Plate Diner*

**2089 Atwood Avenue, Madison, WI 53704** Part-time

**Benefits package including:**

- Medical, Dental, Vision, and Disability Insurance with Employer Contribution
- 401(k) Retirement Plan with Employer Match
- Paid Time Off
- Wellness Benefits
- And Much More (Head here for a full list)

**Position Summary:**

The Dishwasher position is an integral part of a restaurant kitchen team, especially in busy restaurants. The Dishwasher position is responsible for setting up the dishwashing station to meet health code standards. This position is responsible for cleaning work stations, sweeping, mopping and washing all dishes (pots, pans, plates, silverware, etc.) that come in from the dining room.

**Our Promise & Culture:**

Food Fight Restaurant Group is an ambitious collection of professionals who are constantly focused on the growth and improvement of our teams. We are a passionate and dedicated group of hospitality leaders looking to work with like-minded professionals who want to grow both their restaurants and their careers, and we mean it. 100% of our executive leadership team started their Food Fight careers in an entry level role. Our focus is to create a collaborative culture for our restaurant leadership and minimize the most common stressors the restaurant industry is known for by:

- Extending freedom and autonomy to our restaurant leaderships teams
- Allowing flexible scheduling that both fits the needs of our managers and fulfills the needs of our restaurants
- Offering continued education opportunities and tuition reimbursement to our managers



### **Dishwasher - \$15/hr. - job post Portillos Hot Dogs, LLC**

**4505 East Towne Boulevard, Madison, WI 53704** \$15 an hour - Full-time

At Portillo's we strive to create lifelong memories for both our guests and our Team Members, and that means providing a safe, welcoming workplace where we can live our Values of Family, Greatness, Energy and Fun.

#### **Dishwasher responsibilities:**

- Obsessed with cleanliness? Put your skills to work and help keep Portillo's a well-oiled machine!
- Clean and sanitize all containers, pots, pans and utensils
- Work as a team player to help and serve others (team member and guests)
- Able to work with a sense of urgency to make our long lines look like a piece of cake, chocolate of course
- Maintain a highly organized workspace all while following proper sanitation procedures
- No experience, no problem – we'll beef up your knowledge – see what we did there?

#### **What's in it for you?**

Hot dog! The pay rate for this role is \$15 per hour. This position is also served with:

- An additional \$2/hour for all hours worked after 11pm, \$2/hour when working outside in temperatures below 33 degrees Fahrenheit, and \$3/hour to work on holidays\*
- Flexible schedules Free shift meals
- Career advancement opportunities - we're growing! Educational benefits
- Perks and discounts - access to hundreds of discounts from movie tickets to gym memberships and more
- Free counseling and support resources through our Employee Assistance Program (EAP)
- Daily Pay: Access your pay when you need it!
- Monthly "Franks a Lot" Team Member appreciation

Working full time (30 hours or more per week)? You'll also be eligible for a bun-believable benefits package that includes:

- Your choice of health insurance from among three medical plans that feature enhanced mental health coverage, two dental plans, and a vision plan
- A flexible time off program Our 401(k) with company match
- Paid life insurance
- Beef Stock – our Employee Stock Purchase Plan\*\*, offering our Team Members a discount on Portillo's stock
- Flexible Spending Accounts - healthcare and dependent care
- Voluntary Benefits like pet insurance, critical illness coverage, and identity theft insurance
- Learn more about our benefits [here](#)
- *Easter, Memorial Day, July 4, Christmas Eve, New Year's Day*

### **Unloader in a Warehouse - job post Southeast Unloading**

**5321 Verona Road Frontage Road, Fitchburg, WI 53711** From \$18 an hour

**Southeast Unloading is seeking to hire hard-working unloaders (lumpers) to unload trucks, sort and stack product in a warehouse environment.**

#### **ESSENTIAL FUNCTIONS AND RESPONSIBILITIES**

- Operates a forklift and/or pallet jack to assist in the unloading process
- Removes product from trucks safely and efficiently, following all safety standards, procedures and processes
- Coordinates with receivers and tow motor operators to ensure proper flow of inbound product
- Hand-stacks all floor loads in appropriate manner with appropriate labels out, correct ti-hi's, and no mixed product
- Regularly ensures that product loads are properly handled to minimize damage to products
- Submits paperwork correctly and timely Wraps pallets to ensure stability when storing products
- Assures quality on pallet condition

#### **PHYSICAL & MENTAL REQUIREMENTS**

- Stands, bends, stoops, squats, reaches, twists, and otherwise moves continuously
- Frequently walks throughout the workday
- Frequently reaches above shoulder level to lift or otherwise move objects that weigh 30 - 50 pounds and occasionally, 50-100 pounds when unloading and sorting pallet products
- Pushes and pulls frequently





### Dishwasher - job post Texas Roadhouse

**4841 Annamark Drive, Madison, WI 53704** Part-time

At Texas Roadhouse, we are a people-first company that just happens to serve steaks. Legendary Food and Legendary Service is who we are. We're about loving what you're doing today and preparing you for what you'll be doing tomorrow. Are you ready to be a Roadie?

Texas Roadhouse is looking for a Dishwasher who works well with others while following sanitation guidelines in the kitchen.

As a Dishwasher your responsibilities would include:

- Operating the dish machine
- Supervising proper rinse and wash temperatures
- Changing water, storing, and using dish chemicals properly
- Setting up and organizing the dish racks
- Removing trash
- Maintains proper safety and sanitation practices
- Exhibits teamwork

If you think you would be a legendary Dishwasher, apply today!

At Texas Roadhouse, our Roadies are the heart and soul of our company. We have a fun culture with flexible work schedules, discounts in our restaurants, friendly competitions, recognition, formal training, and career growth opportunities.

Our Roadies are paid weekly. In addition, we offer one of the industry's most competitive total rewards packages after one year of service to Roadies that meet our benefit eligibility requirements. The total rewards package includes, but is not limited to, the following:

- A choice of medical plans that are best in class
- Dental and Vision Insurance
- Tuition Reimbursement up to \$5,250 annually
- Paid vacation time Short-Term Disability
- Life, Accident, and Critical Illness insurance
- Identity Theft Protection
- Employee Assistance Program Business Travel Insurance Annual holiday bonus

### Warehouse Order Selector - 1st Shift - job post CERTCO INC

**5321 Verona Road Frontage Road, Madison, WI 53711**

\$18.87 - \$24.10 an hour - Part-time

Certco, Inc. is looking for **motivated and reliable Order Selectors** at our **Verona Road Location** to help fulfill customer grocery orders and keep our distribution operations running efficiently.

- Are you looking for a role where your work directly contributes to a company's success?
- Do you thrive in a fast-paced, hands-on environment?
- Are you seeking a team that truly values and supports its employees?

If so, this opportunity could be **perfect for you!** Join our dedicated team and be part of a company that takes pride in **delivering quality service, fostering a positive workplace culture, and offering great career growth potential.**

**Why Join Certco, Inc.?**

#### **2024 & 2025 Top Workplace**

Certco has been recognized as a Top Workplace in Wisconsin by the Wisconsin State Journal for 2024! This award reflects our commitment to fostering a positive and supportive work environment. Our culture, which is built on teamwork, integrity and passion, sets us apart. As we move forward, we will continue to invest in our people and maintain our top workplace status.

**Our Order Selector role offers:**

- Competitive salary
- Great daily incentive bonus opportunities
- Premium low-cost insurance, including health, dental, vision, life insurance, and short term disability
- Generous 401k match and paid time off
- Voted Madison's 2024 Top Workplace
- Robust wellness program with gym reimbursement, chair massages, on-site fitness center and weekly on-site chiropractic care to name a few of the amenities we provide
- Sponsorship of walks, runs, sports teams, and exciting company events like picnics, Christmas parties, and pro soccer games





Employment

1819 Aberg Avenue ■ Madison, WI 53704-4201

& Training Association, Inc.

(608) 242-7402

***Retail Warehouse Associate - job post Best Buy***

**7357 West Towne Way, Madison, WI 53719**

\$15.00 - \$17.88 an hour - Part-time

As a Retail Warehouse Associate, you'll help us create great shopping experiences by keeping our sales floor stocked and preparing online orders to be shipped to customers' homes. This includes unloading trucks, replenishing store shelves, tracking inventory levels, and pulling and boxing products for delivery. You'll also directly assist customers with in-store pickup and curbside pickup orders.

**What you'll do**

- Unload trucks and record store inventory
- Prepare products to be shipped to other stores and customers' homes
- Stock shelves and organize merchandise displays
- Follow established safety guidelines while operating store equipment
- Process online orders and assist with store pickup orders

**Basic qualifications**

- 3 months of experience working in a retail, warehouse or operations role
- Ability to work a flexible schedule, including holidays, nights and weekends
- Ability to move up to 100 pounds with or without accommodation

**What's in it for you**

We're committed to helping our people thrive at work and at home. We offer generous benefits that address your total well-being and provide support as you need it, especially key moments in your life.

Our benefits include:

- Competitive pay
- Generous employee discount
- Financial savings and retirement resources
- Support for your physical and mental well-being

***Warehouse & Production - job post It's Your Party LLC***

**6343 Nesbitt Road, Madison, WI 53719**

Prop painting, fabrication assistance

Event preparation and restocking

Loading and unloading trucks

***Material Handler (Full Time) Madison, WI - job post WP Beverages Pepsi-Cola Madison, WI***

\$25.15 an hour - Full-time

Would you like to work with some of the fastest growing beverage brands in the industry? We provide superior products, innovative marketing, and exceptional service. We are looking for dedicated Material Handlers to join our Warehouse team.

**WHAT WE OFFER**

- Paid Time Off
- Medical
- Dental
- Vision
- Flexible Spending Accounts
- Critical Illness/Accident Coverage
- Life Insurance
- 401(K), Profit Sharing, Parental Leave
- Tuition Reimbursement, Paid Holidays



**Warehouse Associate - [Aerotek](#)** - (part of Allegis Group) Sun Prairie, WI 53590

- Receive, inspect, and store incoming shipments, Pick, pack, and prepare orders for delivery or pickup
- Operate forklifts, pallet jacks, and other warehouse equipment safely
- Maintain accurate inventory records and perform regular cycle counts
- Keep the warehouse clean, organized, and compliant with safety standards
- Report discrepancies or damaged goods to supervisors, Collaborate with team members to meet daily productivity goals
- Previous warehouse or logistics experience preferred, Ability to lift up to (insert weight) and stand for extended periods
- Familiarity with inventory software and handheld scanners is a plus
- Strong attention to detail and time management skills, Forklift certification (or willingness to obtain)

**Resident Assistant (RA) - [Skaalen Retirement Services](#)** Stoughton, WI 53589

From \$17 an hour - Part-time, Full-time looking for passionate Resident Assistants (RA's) to join our dedicated Skaalen Team. If you enjoy taking initiative, take pride in your work, and are excited to provide excellent care to seniors, then Skaalen wants you to apply!

Part Time positions are available on Am's, Pm's, and NOC's (every other weekend is required for all shifts)

**Flex Assembler - [Baker Manufacturing Company LLC](#)**, Evansville, WI 53536, \$20 - \$21 an hour - Full-time

**Painting (Approx. 30–40%):**

- Prepare and clean metal components for painting (e.g., degreasing, masking, sanding).
- Apply industrial coatings using spray equipment and other methods as specified.
- Monitor paint quality, thickness, and cure times to ensure proper finish.
- Maintain a clean and safe paint booth and equipment.

**Assembly (Approx. 30–40%):**

- Assemble welded subcomponents into finished products using hand and power tools.
- Interpret basic assembly drawings, work orders, and production instructions.
- Inspect assembled products for conformance to quality standards. Support rework or disassembly as needed.

**Material Handling (Approx. 20–30%):**

- Move raw materials, in-process parts, and finished goods within the department using forklifts, pallet jacks, and other material handling equipment. Assist with staging and kitting parts for welders, painters, and assemblers.
- Support inventory accuracy by properly labeling and storing parts.
- Load and unload parts for transport or further processing.

**Qualifications:**

- High school diploma or equivalent preferred.
- 1–2 years of manufacturing experience preferred; experience in painting, assembly, or material handling is a plus.
- Forklift experience and/or certification preferred (training available).
- Ability to read work instructions and basic blueprints. Must be able to lift 50 pounds, stand for long periods, and work in a production environment. Willingness to cross-train and rotate among tasks as needed.

**Desired Traits:**

- Strong attention to detail and pride in workmanship. Positive attitude and flexibility in a team-oriented environment.
- Commitment to safety, quality, and continuous improvement. Reliable attendance and punctuality.

**Work Environment:**

- Industrial shop setting with exposure to welding, grinding, and paint fumes (proper PPE provided).
- Requires use of respirators and protective gear when painting. Moderate to high noise levels depending on area.

Monday - Friday

6:30 am - 3 pm

OT as needed



**School Custodian - [Kids' Safari Learning Center](#) - 207 Commerce Parkway, Cottage Grove, WI 53527**

\$15.00 - \$16.50 an hour - Part-time

- Perform routine cleaning tasks including **sweeping, mopping, dusting, and vacuuming** in designated areas.
- Maintain cleanliness of **restrooms, break rooms, and common areas**, ensuring supplies are stocked and facilities are well-kept. (We have 10 bathrooms)
- Conduct floor care activities such as buffing, stripping, and waxing as needed to maintain high standards of cleanliness.
- Assist with custodial duties in our commercial environments, ensuring all surfaces are **clean and sanitized**.
- Support facilities maintenance by reporting any repairs or maintenance needs to the appropriate personnel.
- Follow safety protocols while using cleaning chemicals and equipment to ensure a **safe working environment**.
- Collaborate with team members to complete cleaning tasks efficiently and effectively.
- **Previous experience** in industrial cleaning or custodial services is preferred.
- Familiarity with facilities maintenance practices is a plus.
- Knowledge of **proper cleaning techniques** for various surfaces including floor care methods such as buffing is essential.
- Ability to work independently as well as part of a team in a fast-paced environment.
- Strong attention to detail with a commitment to **maintaining high standards of cleanliness**.
- Good physical stamina; ability to lift heavy objects and perform manual labor as required.
- A **positive attitude** and willingness to learn new skills related to commercial cleaning practices.

Join our team today and contribute to creating clean, safe spaces for everyone!

This is a part time role, we would love someone to join our team Monday-Friday from 2:00 pm - 7:00 pm. Punctuality and reliability is HUGE for us - we aren't just looking to fill the role, we want to find the RIGHT fit for our center.

**Interviews will be hosted next week (June 23rd - June 27th) 8:00 am - 12:30 pm.**

**Transit Bus Cleaner - [City of Madison, WI](#), 3901 Hanson Road, Madison, WI 53704**

Employees in this position will work one of the following shifts, picked by seniority.

- - 5:00 AM to 1:30 PM, Monday - Friday at 1 S. Ingersoll
  - 4:00 PM to 12:30 AM. This shift could be Sunday - Thursday, Tuesday - Saturday, or Monday - Friday at 1 S. Ingersoll
  - 7:00 PM to 3:30 AM, Monday - Friday at 3901 Hanson Road

Employees may be eligible for loan forgiveness through the Public Service Loan Forgiveness Program.

Black, Indigenous, people of color, women, trans, nonbinary, and individuals with disabilities are encouraged to apply. We value the unique blend of lived experiences and diverse perspectives that comes from non-traditional education pathways and the variety of transferrable skills each candidate brings to the table. We value diversity, equity, inclusion, and belonging. Even if every item on the job posting doesn't match your experience perfectly, we encourage you to apply and share how your skills and experience can best serve our community.

**Examples of Duties and Responsibilities:**

Bus Interior Cleaning/Disinfecting

- All high touch point areas, Fogging of revenue and non-revenue service vehicles
- Floors, Ceiling, Side walls, Drivers area, Windshild/Windows, Graffiti

Bus Exterior Cleaning

- Windshileds/Windows, Wheel Rims, Graffiti, Operator requests for special cleaning
- Support vehicle cleaning, Equipment inventory, Mixing products

Other duties as assigned.

**Minimum Qualifications**

All applicants will be considered for the position. Depending on the number of applications, random selection may be used to determine who will proceed to the interview process.

The City of Madison strives to provide exceptional customer service to all its residents and visitors. Therefore, successful candidates will have demonstrated ability to effectively work with multicultural communities.

**Special Requirements**

Valid Wisconsin Driver's License.

The employee will be expected to physically access buses and must be able to stand, bend, stoop, kneel, reach above the head,



## **Warehouse & Production - [It's Your Party LLC](#) - 6343 Nesbitt Road, Madison, WI 53719**

Prop painting, fabrication assistance  
Event preparation and restocking  
Loading and unloading trucks

## **Warehouse Worker I - [Clopay Corporation](#) Madison, WI 53718**

- Help customers load/unload product
- Assist in maintaining warehouse organization and inventory
- Candidates must have good communication skills and be able to perform lifting up to 55 pounds on a routine basis.
- Previous warehouse experience and computer proficiency including Oracle preferred, but not required.
- Forklift certification preferred.

## **Warehouse Package Handler - [OnTrac](#) 5525 Tradesmen Dr # 200, Madison, WI 53718**

- Unload trailers and sort packages by zip codes
- Load trucks for deliveries
- Be a team player – everyone works together to get the job done!

What Skills you will need as a Warehouse Worker / Package Handler

- Ability to stay on your feet while working - this is a great job for someone looking to stay active!
- Ability to be dependable, flexible, and reliable
- Ability to lift up to 50 pounds
- Ability to work in the heat and the cold as temperatures vary in the warehouse by season
- Gloves and work boots are recommended

Monday through Sunday (you will be scheduled 5 out of the 7 days) 6 AM to 9 AM or End of Sort,

## **Car Wash Attendant - [Hertz](#), 4000 International Lane, Madison, WI 53704**

Up to \$15.50 an hour - Part-time

- Conduct vehicle **service** and maintenance checks to ensure **customer satisfaction**
- Committed to **Hertz Gold Clean** Standard with each vehicle
- Work **outside** in all weather conditions
- Ensure fuel and all fluids **meet** all standards
- **Transport** vehicles throughout lot
- Have a **valid driver's license** with a clean driving record
- High School **diploma** or general equivalency diploma required.



## **Greenhouse Grower - [Felly's Flowers](#)-Madison, WI 53719** Part-time, Full-time

- Planting Annuals, Perennials, Hanging Baskets, Mums, Poinsettias, and other seasonal plants.
- Planting Pots, Euros, Planters and Baskets for Stores, Planting special customer orders
- Planting of seasonal items (holiday planters), Planting and transplanting for special events
- Pricing items within greenhouse, Filling and staging store orders, Merchandising and watering
- Assist in unloading of shipments
- Customer Service – help loading and lifting for customers, answering questions, recommend plants, etc
- Keeping the greenhouse tidy, Utilize safe work ethic and techniques following protocols
- Upkeep and cleanliness of greenhouse, Maintenance and health of all plants – cutting, fertilizing, supporting stems
- Assist with unloading delivery of plants and products to greenhouse, Assist other growers when necessary
- Assist with special programs (poinsettia programs, etc), Other misc. tasks when needed

### **D. Qualifications for the Job**

- Education Preferred- Associates or bachelors degree in Horticulture (can be in progress)
- Experience – prior greenhouse experience preferred but not required

### **E. Key Skills Needed**

- Communication Skills – phone and email, excellent verbal and nonverbal skills
- Interpersonal Skills-ability to work with other growers and managers, team player, listening and taking direction
- Strong attention to detail, Excellent organization and time management, Able to perform repetitive tasks

### **F. Physical Requirements Needed**

- Lifting up to 50 lbs. On feet all day, General bending and lifting
- Ability to handle greenhouse temperatures/environment

### **G. Standard Work Hours**

- Department: Greenhouse
- Total Hours: 30-40 hours per week
- Monday - Friday - 9am - 6pm
- Saturday - 10am - 4pm ( rotation)

## **Sanitation Tech—2nd Shift - [Daybreak Foods, Inc.](#) Lake Mills, WI 53551** From \$17.33 an hour - Full-time

- Responsible for disassembling, cleaning, sanitizing and reassembling the processing equipment on a daily basis
- Requires working with chemicals, high pressure cleaning equipment, manual scrubbing, use of a hose and simple mechanical tools Maintain training on the correct use of equipment, chemicals and their MSDS's
- Review the sanitation chemicals with the supervisor including use, mixing, appropriateness, etc.
- Responsible for record keeping/paperwork, Must follow Good Manufacturing Practices (GMP's)
- Maintain equipment and keep in good repair, Other duties as assigned

### **Qualifications**

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

### **Education and/or Experience**

- Previous food plant sanitation experience is highly desirable, Training for egg specific equipment would be provided
- Familiarity with GMP's or equivalent practices is highly desirable

### **Knowledge, Skills and Abilities**

- Ability to work independently, Ability and willingness to learn several associated jobs
- Speak English and Spanish is highly desirable, Strong written and verbal communication skills
- Basic math skills. Knowledge of sanitation methods, chemical handling and use
- Knowledge of process control systems and food safety principles

**Physical Demands** - Stand and walk constantly; grip, grasp, push, pull, reach, bend, stoop, lift up to 10 pounds frequently; sit, climb, lift up to 50 pounds occasionally.



**Dispatcher - [Monona Plumbing and Fire Protection, Inc](#) - 3126 Watford Way, Madison, WI 53713**

\$22 - \$28 an hour - Full-time

- Answer incoming service calls and schedule work orders for repair, installation, and maintenance
- Dispatch technicians based on availability, location, and required skillset
- Coordinate labor needs with project managers to support service and construction jobs
- Proactively contact customers to schedule preventative maintenance and follow-up services
- Accurately enter and update work order details, customer notes, and quotes in Sage
- Track ordered parts and schedule return visits based on delivery status
- Follow up with technicians and enter after-hours call details into the system
- Process third-party service requests and monitor the service email inbox
- Collaborate with the team to ensure smooth scheduling and communication

**Knowledge, Skills, and Experience**

- Experience in service coordination, dispatching, or a similar customer-focused role—construction and/or service industry experience preferred
- Outstanding communication and interpersonal skills, with a calm and professional demeanor under pressure
- Strong organizational skills with the ability to multitask and manage competing priorities effectively
- Tech-savvy and quick to learn new systems, with solid computer proficiency
- Self-starter who is proactive, team-oriented, and thrives in a fast-paced environment

**Other Requirements**

- Ability to sit at a computer and manage phone-based tasks for extended periods
- Availability to work 100% onsite from 7:00 a.m. to 4:00 p.m., Monday through Friday

**Assistant, Client Delivery Services - [Baker Tilly Advisory Group, LP](#) - 4807 Innovate Ln, Madison, WI 53718**

The Client Service Delivery Assistant is responsible for delivering administrative services to support client service leaders, teams, and functions. This role works closely with the Senior Assistant, Client Service Delivery, Supervisor, Client Service Delivery or Manager, Client Service to identify, respond to, and anticipate client service delivery needs and process optimization opportunities. The Client Service Delivery Assistant is an individual contributor role primarily responsible for executing tasks and processes related to the client service needs of the business unit and/or team.

- Deliver administrative services to support leadership and client delivery functions and teams.
- Manage calendars, organize, and support meetings, coordinate travel logistics, and manage time & expense entry.
- Provide support with preparing, editing, and formatting deliverables, correspondence, presentations, reports, and other materials.
- Provide system data entry support.
- Manage professional association and organization memberships.

**Qualifications**

- Minimum of 1+ year(s) experience required / 3+ year(s) preferred in related field
- Certificates (List) High school Diploma required or equivalent experience.
- Ability to demonstrate basic working knowledge of Microsoft Word Office Suite and meeting platforms
- Demonstrated ability to communicate clearly and concisely in a professional manner
- Ability to effectively navigate competing priorities
- Ability to quickly learn and utilize new software platforms
- Ability to exercise confidentiality and discretion consistently
- Ability to take direction, productively receive and apply feedback, and communicate support needs
- Demonstrated attention to detail, accuracy, and ability to anticipate and respond to service needs
- Ability to work independently and collaboratively in a team setting





**Front Desk Advisor - [Ecco Salon](#) - Waunakee, WI 53597**

\$13 - \$14 an hour - Part-time

- Warmly greet clients
- Book and confirm appointments via phone and email
- Process transactions (cash and credit cards) and issue receipts
- Offer beverages
- Welcome walk-ins, answer questions about services and schedule appointments based on availability
- Inform clients about new services and discounts
- Cross-sell services and products when appropriate
- Update client records
- Maintain a tidy reception area
- Laundry and light cleaning

**REQUIREMENTS**

- Work experience as a Salon Receptionist, Front Desk Representative or similar role would be preferred, but not required.
- Familiarity with processing transactions
- Excellent communication abilities (verbal, phone and email) with a customer service attitude
- Solid organization and record-keeping skills
- An ability to remain calm under stressful circumstances
- 2-3 Evenings per week (4:00-8:30pm)
- 2-3 Saturdays per month (7:30-2:30pm)
- Must be able to work evenings and Saturdays

**Warehouse Order Selector - [Goverden Inc.](#) - \$22.50 - \$23.87 an hour - Full-time**

Accurately pick and pack orders based on customer requirements.

- Operate warehouse equipment, such as pallet jacks or forklifts (training provided if needed).
- Verify product quantities and quality before packing and shipping.
- Maintain a clean, organized, and safe work environment.
- Follow all company safety and operational procedures.
- Assist with inventory counts and restocking as needed.
- High school diploma or equivalent.
- Previous warehouse or order selection experience is preferred but not required.
- Ability to lift and carry up to 50 lbs repeatedly.
- Strong attention to detail and ability to work efficiently under pressure.
- Comfortable working in varying warehouse conditions (temperature, noise, etc.).
- Willingness to work flexible hours, including overtime if required.

Goverden Inc. is an equal opportunity employer committed to fostering a diverse and inclusive workplace.

Job Type: Full-time

Pay: \$22.50 - \$23.87 per hour

Benefits:

- 401(k)
- Employee discount
- Health insurance
- Life insurance
- Vision insurance

Schedule:

- Day shift
- Monday to Friday

Work Location: On the road



**Bakery Production Worker - [Pan O Gold Baking Company](#)** 1000 Wilburn Road, Sun Prairie, WI 53590

- \$25.67 - \$27.35 an hour - Full-time Operate control panels of an automated production line equipment and machinery
- Load ingredients and batch dough formulas into mixers for consistent and accurate making of every product
- Read, comprehend and follow a production schedule
- Monitor quality and remove faulty products
- Finalize and package products for shipment
- Maintain a clean workstation following health and safety standards
- Troubleshoot errors and alert supervisor for assistance as needed
- Assist team members with necessary duties to ensure that production requirements and standards are met consistently
- Open to applicants who do not have a high school diploma/GED
- A good fit for applicants with gaps in their resume, or who have been out of the workforce for the past 6 months or more
- A good job for someone just entering the workforce or returning to the workforce with limited experience and education
- Open to applicants who do not have a college diploma

PLEASE DO NOT CONTACT PAN-O-GOLD. USE THE PROVIDED EMAIL ADDRESSES FOR ALL COMMUNICATION REGARDING THIS POSITION.

**Painter - [Builder](#)** - Waunakee, WI 53597

\$20 - \$26 an hour - Full-time, Contract

company truck negotiable with the right candidate. Always busy! Must be reliable and have valid driver's license. Past experience in painting required (3 to 5 years), experience in drywall repair a plus. Work available immediately.

**Forklift Operator - [Universal Logistics](#)**, 4717 Hammersley Road, Madison, WI 53711

- \$20 an hour - Full-time **1st Shift: 5:30am-2pm, Monday through Friday**
- operate equipment such as forklifts, and pallet rider to complete tasks such as but not limited to, loading and unloading trucks, stock racking based on production needs, supplying assembly lines with purchased parts, moving finished goods, unloading steel
- Complete receiving transactions for incoming materials using Inventory Management Software
- Place and pull materials and supplies from proper locations up to 20 feet in height
- Complete assembly requests for materials
- Complete service and product visibility requests
- Complete transactions for all materials with the RF Scanner to ensure inventory accuracy
- Work with team to ensure inventory accuracy
- Inspect the equipment to ensure safe working condition
- Other duties as assigned

**Required**

- Ability to work with fiberglass, plastic, glue, and insulation
- Ability to stand for up to 8 hours per day
- Ability to perform body movements including reaching, pulling, pushing, grasping, turning, bending, squatting, climbing, twisting, and fine manipulation
- Has strong attention to detail and desire for precision and accuracy to uphold quality standards
- Prior experience operating a forklift with safe handling techniques
- Must be able to lift up to 40lbs
- Must have good numerical and computer abilities
- Must be able to read and write accurately to document incoming/outgoing materials and supplies
- Prior experience with inventory management, 2+ years experience operating a forklift

**Preferred**

- Prior experience operating a stand-up forklift
- Demonstrated success in a fast-paced environment, Ability to work in a team environment
- Visually inspects all orders for defects



**Deforest Distribution Center Material Handler - [Kwik Trip, Inc.](#)-Windsor, WI 53598**

\$22.09 - \$28.05 an hour - Full-time

**Work Schedule: Various shifts for order fulfillment, unloading and loading positions.**

**Qualifications:**

- Willing to learn and perform a variety of job tasks, Work well alone and with others
- Possess basic math aptitude, Read, understand, and interpret numbers
- Accurate / detail oriented, Work in a fast paced environment, Work in a safety conscious environment
- Adhere to sanitation / hygiene standards, Prior order selection, Power Pallet Jack and Reach Lift experience is a plus.

**Physical qualifications:** lift/carry repeatedly up to 60 pounds to 60 inches, 40 pounds to 72 inches, and 20 pounds to 82"; push/pull 60 pounds of force; bend, twist, reach, stoop frequently; work in -20 – 90+ degree F temperatures.

**Schedule:**

- 10 hour shift. Day shift. Evening shift
- Holidays. Morning shift, Overnight shift, Weekends as needed

**Application Question(s):**

- We are hiring coworkers to start with Kwik Trip immediately, to be trained and work in our La Crosse, WI Distribution Center on a 4-day schedule. Kwik Trip will reimburse for mileage, food, and lodging from May to November, 2025. Starting in November of 2025 the DeForest facility will be open and coworker will then permanently work at our DeForest Distribution Center. Are you willing to be trained and work in our La Crosse, WI Distribution Center on a 4-day schedule?

**Assistant Manager - [Milio's Sandwiches](#) - 2202 East Johnson Street, Madison, WI 53704**

\$19 - \$20 an hour - Part-time, Full-time

- Assist in overseeing daily operations and ensure adherence to company policies and procedures.
- Manage staff schedules, including shift management, to optimize productivity and customer service.
- Provide exceptional customer service by addressing inquiries and resolving issues promptly.
- Support inventory management by monitoring stock levels, placing orders, and ensuring product availability.
- Conduct administrative tasks such as maintaining employee records, processing payroll, and managing budgets.
- Train and mentor new employees in retail sales techniques and store policies.
- Collaborate with the Store Manager to implement promotional strategies to drive sales growth.
- Maintain a clean, organized, and welcoming store environment for both customers and staff.
- Previous experience in retail management or a similar role is preferred.
- Strong background in customer service with proven ability to handle diverse customer needs effectively.
- Experience in administrative tasks related to retail operations is advantageous.
- Multilingual skills are a plus, enhancing communication with a diverse customer base.
- Excellent organizational skills with the ability to multitask in a fast-paced environment.
- Familiarity with grocery store operations is highly desirable, including knowledge of stock management practices.



## Housekeeping Aid - [US Veterans Health Administration](#) - (part of U.S. Government)

2500 Overlook Terrace, Madison, WI 53705

\$19.39 - \$22.61 an hour - Full-time

- Performing reliably and dependably is based on past work and/or school performance.
- Using proper cleaning solutions and/or chemicals to successfully remove stains from a variety of surface (floors, carpet, tile, walls, etc.)
- Applying appropriate cleaning solutions to various types of floors (linoleum, wood, or marble), walls, and ceilings to clean and maintain such surfaces, Cleaning and sanitizing restrooms: urinals, commode, sink, mirror, etc.
- Cleaning patients' rooms using sanitizing chemicals that will not compromise patients' health to disinfect surfaces.
- Removing soiled linen from ward areas or clinics using the proper collection methods for handling possible contaminated items
- Keeping a stock of cleaning materials and equipment needed to do your work.
- Operating powered equipment such as scrubbing machines, buffers, carpet cleaning machines and/or industrial vacuums
- Keeping equipment, cords, hoses, etc., clean and properly stored when not in use.
- Performing routine maintenance on cleaning equipment such as changing filters and brushes on vacuum cleaners and floor buffers.
- Pushing, pulling, lifting, carrying or moving cleaning equipment around for several hours or more at a time
- Standing/walking for several hours or more while cleaning and moving furniture.
- Emptying trash cans at various locations several times a day.

**Work Schedule:** Various tours of duty available

**Position Description Title/PD#:** Housekeeping Aid/PD99909S

**Physical Requirements:** The position demands continuous walking, standing, stooping, kneeling, pulling, and pushing. The work requires the occasional use of heavy powered cleaning equipment (e.g., wall washers, industrial type buffers weighing over 50 pounds. The duties necessitate considerable dexterity, hand, foot, and eye coordination, and concentration as well as visual acuity to see dirt, dust, and debris.

### Conditions of Employment

- You must be a U.S. citizen to apply for this job, Subject to a background/suitability investigation, Designated and/or random drug testing may be required, May serve a probationary period, Selective Service Registration is required for males born after 12/31/1959
- A complete application package; Resume, Transcripts, etc.
- Selected applicants will be required to complete an online onboarding process. Acceptable form(s) of identification will be required to complete pre-employment requirements (<https://www.uscis.gov/i-9-central/form-i-9-acceptable-documents>).
- Effective May 7, 2025, driver's licenses or state-issued identification cards that are not REAL ID compliant cannot be utilized as an acceptable form of identification for employment.

**Qualifications-To qualify for this position,** applicants must meet all requirements by the closing date of this announcement.

**EXPERIENCE:** A specific length of training and experience is not required, but you must show evidence of training or experience of sufficient scope and quality of your ability to do the work of this position. Evidence which demonstrates you possess the knowledge, skills, and ability to perform the duties of this position must be supported by detailed descriptions of such on your resume. Applicants will be rated in accordance with the OPM Federal Wage System Qualification Standards.

**SCREEN-OUT ELEMENT:** Your qualifications will first be evaluated against the prescribed screen out element, which usually appears as question 1 in the on-line questionnaire. Those applicants who appear to possess at least the minimal acceptable qualification requirement are considered for further rating; those who do not are rated ineligible and are eliminated. The potential eligibles are then rated against the remainder of the Job Elements:

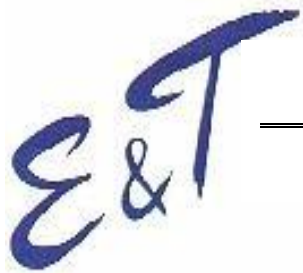
- Dexterity and Safety, Follow Directions, Handle Weights and Loads
- Reliability And Dependability, Special Aptitude - Housekeeping Work, Work Practices

## Housekeeper - [UnityPoint Health](#) 40 hours/week; PM Shift - 202 South Park Street, Madison, WI 53715

\$18.99 an hour - Full-time

This position requires the ability to be active for the entire shift which may include standing, walking, stooping, twisting, lifting, bending, pushing and reaching. Must be able to lift 50 lbs. Must be able to read and write English and interpret measuring and hazard instructions on labels. Must be able to do basic arithmetic.

- High School Education or GED
- Previous housekeeping experience in a healthcare setting



## **Apply at UW Health**

### **Patient Nutrition Services Lead** Madison, WI, United States

This is a full-time, 100% FTE day/evening position. Scheduled shifts are 12:30 pm to 9:00 pm with every other weekend required. Hours may vary based on the needs of the department. You will work at the University Hospital in Madison, WI.

#### **Be part of something remarkable**

Join the #1 hospital in Wisconsin! Culinary Services is seeking a Team Lead for our Patient Nutrition Assistants to keep our patient meal deliveries running smoothly. Help our team provide Remarkable Healthcare by safely delivering nutritious and flavorful meals to patients. The ideal person will be a critical thinker, able to problem solve on the spot while delegating tasks to team members and managing workflows. Excellent time management and communication skills are a must! This position also helps train staff, so the ability to coach while adapting to others' learning styles is key. If this sounds like the opportunity you've been seeking, we welcome your application.

We are seeking a **Patient Nutrition Services Lead** to:

- Provide exemplary customer service while working with patients, visitors, and other staff members.
- Follow all UW Health guidelines and policies regarding food safety and sanitation.
- Train and orient new staff members.
- Act as an effective leader for the Culinary Services Department and the organization.

#### **Additional components of compensation may include:**

- Evening or night shift differential

#### **At UW Health, you will have:**

- An excellent benefits package, including health and dental insurance, paid time off, retirement plans, two-week paid parental leave and adoption assistance.
- Access to great resources through the UW Health Employee Wellbeing Department that supports your emotional, financial, and physical well-being.
- Tuition benefits eligibility - UW Health invests in your professional growth by helping pay for coursework associated with career advancement.
- Options for a variety of schedules and shifts that offer flexibility and allow for work-life balance.

#### **Qualifications** High School Diploma or equivalent Required

- Associate's Degree in Culinary, Hospitality, or Nutrition Preferred

#### **Work Experience** 3 years food service, hospitality, or customer service experience Required

- 6 months leadership experience Preferred

#### **Licenses & Certifications** ServSafe Certification within 180 Days Required

### **Patient Scheduling Representative - Phlebotomy**

Madison, WI, United States

80% FTE, 32 hours per week. Shifts scheduled Monday through Thursday between the hours of 8:00 AM – 4:30 PM. Hours may vary based on the needs of the clinic.

#### **Pay:**

Pay starts at \$19.21 per hour, work experience that is relevant to the position will be taken into consideration when determining the starting base pay.

We are seeking a **Patient Scheduling Representative** to:

- Schedule appointments via phone, in-person or electronic correspondence.
- Take incoming phone calls from patients and their families to assist them with their appointment scheduling needs.
- Make outgoing phone calls to patients to schedule their appointments.
- Coordinate with clinic staff to ensure that patients receive appropriate care in a timely manner.

#### **Education:**

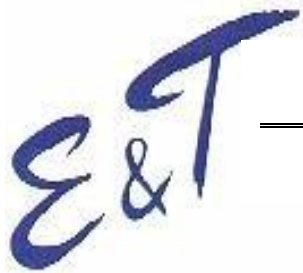
Minimum – High school diploma or equivalent.

Preferred – Associate or Bachelor's degree in Business Administration, Healthcare, or other related field.

#### **Work Experience:**

Minimum – Six (6) months of previous experience in an office or customer service environment.

Preferred – Previous experience working in healthcare, previous experience scheduling of patients or previous experience answering phones and greeting clients in person



### Room Service Line Cook Madison, WI, United States

100% FTE, Day/Evening Shifts. Schedule would be 10:00 am to 8:30 pm with every other weekend required. Hours may vary based on the operational needs of the department. You will work at the University Hospital in Madison, WI.

#### **Be part of something remarkable**

Join the #1 hospital in Wisconsin!

Work as a talented culinary expert to compose and prepare meals from scratch. The Food Production Cook is responsible for hot and cold food production in a high-volume kitchen. Enjoy this fast-paced, team environment while being able to quickly problem-solve and make decisions.

We are seeking a **Room Service Line Cook** to:

- Prepare large volumes of food with a high level of complexity, variety, and quality. Prepare entrees, sandwiches, soups, starches, vegetables, sauces, and desserts for general diets and modified diets.
- Assess quality and condition of ingredients used in food production.
- Prepare food production reports and documentation.

**Cooks** are eligible for:

- Paid time off, including 15 days of vacation time for full-time employees.
- A free bus pass to assist with transportation to and from work.
- Continuing education for both professional and personal growth.

#### **Additional components of compensation may include:**

- Evening or night shift differential

#### **At UW Health, you will have:**

- An excellent benefits package, including health and dental insurance, paid time off, retirement plans, two-week paid parental leave and adoption assistance.
- Options for a variety of schedules and shifts that offer flexibility and allow for work-life balance.
- Access to UW Health's Wellness Options at Work that support employee/family well-being.
- Tuition benefits eligibility - UW Health invests in your professional growth by helping pay for coursework associated with career advancement.

#### **Qualifications**

- High School Diploma or equivalent Required
- Associate's Degree in Culinary, Hospitality, or Nutrition Preferred

#### **Work Experience**

- 1 year experience in high volume food production setting Required
- 2 years experience in high volume food production setting Preferred

**Licenses & Certifications** ServSafe certification required within 6 months of hire Required

### Health Unit Coordinator - Float - University Hospital, East Madison Hospital Madison, WI, United States

This is a part-time, 60% FTE day/evening shift position. Shifts are scheduled 8- and 12- hour shifts Monday - Friday between the hours of 7:00AM - 11:30PM, including every other weekend. Hours may vary based on the operational needs of the department.

Join the #1 hospital in Wisconsin!

We are seeking a **Health Unit Coordinator** to:

- Utilize excellent communication and organizational skills to support patient care.
- Collaborate with the clinical team to coordinate all aspects of patient care including patient admissions, transfers, and discharges.
- Use high level of attention to detail to maintain accurate electronic health records and perform other duties of a clerical nature.
- Maintain control and order under stressful conditions and periods of high unit activity, while utilizing effective and respectful communication with patients, families, and the health care team.

**Education:** Minimum - High School Diploma.

#### **Work Experience:**

Minimum - One (1) year of experience in a medical or customer service environment or experience of a similar nature.

Preferred - One (1) year of experience in a medical environment.





## Patient Nutrition Assistant - Full time Madison, WI, United States

This is a full-time, 40 hours per week position. Multiple shifts are available. Every other weekend is required. Hours may vary based on the needs of the department.

### **Be part of something remarkable**

Join the #1 hospital in Wisconsin! Put your passion for food and culinary experience to use and join our remarkable culinary team. We are seeking a Patient Nutrition Assistant who has the drive to create a unique dining experience for adult and pediatric patients.

We are seeking a **Patient Nutrition Assistant** who:

- Prioritizes patient care above all other duties.
- Accurately assembles and delivers patient meal trays.
- Maintains kitchen order by ensuring cleanliness of work areas.
- Sanitizes dishes, cookware, equipment, and environment.
- Is comfortable working in a fast-paced and continually changing environment.

**Patient Nutrition Assistants** are eligible for:

- Paid time off, including 15 days of vacation time for full-time employees.
- A free bus pass to assist with transportation to and from work.
- Continuing education for both professional and personal growth.

[View our video to learn more](#)

### **At UW Health, you will have:**

- An excellent benefits package, including health and dental insurance, paid time off, retirement plans, two-week paid parental leave and adoption assistance.
- Options for a variety of schedules and shifts that offer flexibility and allow for work-life balance.
- Access to UW Health's Wellness Options at Work that support employee/family well-being.
- Tuition benefits eligibility - UW Health invests in your professional growth by helping pay for coursework associated with career advancement.

**Qualifications** High School Diploma or GED Preferred

### **Work Experience**

- Food service and/or customer service experience Preferred

### **Licenses & Certifications**

- ServSafe Certification Preferred

## Environmental Services Technician Madison, WI, United States

Multiple shifts and schedules available. Part and full-time positions available and shifts include day, evening, or night shift. If selected for an interview, we will discuss your shift preferences at that time. Hours may vary based on the operational needs of the department.

### **Be part of something remarkable**

Play a critical role in hospital safety! You can make a difference in the lives of patients, visitors and staff by ensuring they're in a clean and safe environment.

We are seeking an **Environmental Services Technician (Housekeeping/Janitor)** to:

- Perform general housekeeping and custodian responsibilities within the University Hospital.
- Clean and disinfect facilities, using proper procedures and equipment.
- Aid in the prevention of diseases by sanitizing patient and public areas.
- Follow hospital procedures to dispose of contaminated items.
- Work independently as a Housekeeper under general supervisor.

### **Education:**

Preferred – High School Diploma or equivalent education

### **Work Experience:**

Preferred – At least six months of continuous employment with a single employer. Previous cleaning and/or customer service experience.



### Patient Nutrition Assistant - Part time Madison, WI, United States

This is a part-time position. We have multiple shifts available between 12-24 hours per week. Every other weekend is required. Hours may vary based on the needs of the department.

We are seeking a **Patient Nutrition Assistant** who:

- Prioritizes patient care above all other duties.
- Accurately assembles and delivers patient meal trays.
- Maintains kitchen order by ensuring cleanliness of work areas.
- Sanitizes dishes, cookware, equipment, and environment.
- Is comfortable working in a fast-paced and continually changing environment.

[View our video to learn more](#)

**Patient Nutrition Assistants** are eligible for:

- Paid time off, including 15 days of vacation time for full-time employees.
- A free bus pass to assist with transportation to and from work.
- Continuing education for both professional and personal growth.

**Additional components of compensation may include:**

- Evening or night shift differential

**At UW Health, you will have:**

- An excellent benefits package, including health and dental insurance, paid time off, retirement plans, two-week paid parental leave and adoption assistance.
- Options for a variety of schedules and shifts that offer flexibility and allow for work-life balance.
- Access to UW Health's Wellness Options at Work that support employee/family well-being.
- Tuition benefits eligibility - UW Health invests in your professional growth by helping pay for coursework associated with career advancement.

**Education:** Preferred - High school diploma or GED

**Work Experience:** Preferred - Food service and/or customer service experience

**Licenses and Certifications:** Preferred - ServSafe Certification

### Clinic Assistant - Peds Specialties Madison, WI, United States

100% FTE, 40 hours/week, eight-hour day shifts scheduled Monday through Friday between the hours of 8:30 AM – 5:00 PM. Hours may vary based on the needs of the clinic.

We are seeking a **Clinic Assistant** to:

- Perform chart/lab audits and data entry.
- Reprocess scopes and other equipment per protocol.
- Clean procedure tables, equipment, and other work areas according to infection control and/or isolation procedures.
- Stock exam/procedure rooms, inventory specialty items, and initiate reorder of supplies as needed.
- Clerical work as needed.

**At UW Health, you will have:**

- Options for a variety of schedules and shifts that offer flexibility and allow for work-life balance.
- Access to UW Health's Wellness Options at Work that support employee/family well-being.
- Tuition benefits eligibility - UW Health invests in your professional growth by helping pay for coursework associated with career advancement.

**Education:** Preferred – High School Diploma or equivalent

**Work Experience:** Preferred – Previous work experience in a healthcare setting



## Medical Coding Specialist II – Surgical IP Professional Coder

Middleton, WI, United States (Remote)

This is a full-time, 1.0 FTE position that is 100% remote. Hours may vary based on the operational needs of the department. Applicants hired into this position can work from most states. This will be discussed during the interview process.

To be eligible to work remotely, you must be in an approved remote work state for UW Health. We've included a link below to view the full list of approved remote work states.

We are seeking a **Medical Coding Specialist II** to:

- Utilize available encoder, grouper software, and other coding resources to determine the appropriate ICD-10-CM, CPT, and/or HCPCS including specialty specific codes and Evaluation and Management (E&M) codes.
- Maintain an understanding and apply knowledge of National Correct Coding Initiatives (NCCI), Local Coverage Documents and National Coverage Documents (LCD/NCD) directives, Medically Unlikely Edits (MUEs), and Medicare Teaching Physician Guidelines, applying knowledge of applicable regulatory requirements and institutional guidelines to select appropriate codes and modifiers.

### At UW Health, you will have:

- An excellent benefits package, including health and dental insurance, paid time off, retirement plans, two-week paid parental leave and adoption assistance.
- Access to great resources through the UW Health Employee Wellbeing Department that supports your emotional, financial, and physical well-being.
- Options for a variety of schedules and shifts that offer flexibility and allow for work-life balance.
- Tuition benefits eligibility - UW Health invests in your professional growth by helping pay for coursework associated with career advancement.

**Qualifications** High School Diploma or equivalent and medical coding education Required or In lieu of a medical coding education, an active coding certification Required Associate's Degree in a healthcare related field Preferred

### **Work Experience**

- 1 year of progressive coding experience (For HCC-specific roles, experience must be specific to HCC) Required
- 2 years progressive coding experience in multiple specialties, HCC Risk adjustment Coding Preferred

### Licenses & Certifications

- Certified Professional Coder (CPC) Upon Hire Required or
- Certified Outpatient Coder (COC) Upon Hire Required or
- Certified Inpatient Coder (CIC) Upon Hire Required or
- Certified Coding Specialist (CCS) Upon Hire Required or
- Certified Coding Specialist Physician-Based (CCS-P) Upon Hire Required or
- Certified Coding Associate (CCA) Upon Hire Required or
- Certified Risk Adjustment Coder (CRC) Upon Hire Required or
- Registered Health Information Technician (RHIT) Upon Hire Required or
- Registered Health Information Administrator (RHIA) Upon Hire Required
- Registered Health Information Technician (RHIT) Preferred or

## Supply Clerk Madison, WI, United States

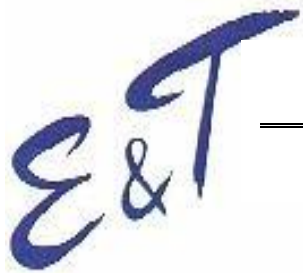
This is a part-time, 75% FTE position. Scheduled hours are 1:00pm - 11:30pm on Friday, Saturday, Sunday. Hours may vary based on the operational needs of the department.

### At UW Health, you will have:

- Options for a variety of schedules and shifts that offer flexibility and allow for work-life balance.
- Access to great resources through the UW Health Employee Wellbeing Department that supports your emotional, financial, and physical well-being.
- Tuition benefits eligibility - UW Health invests in your professional growth by helping pay for coursework associated with career advancement.
- The opportunity to earn a referral bonus for referring friends, former colleagues or others to apply for open, posted positions.

**Qualifications** High School Diploma or equivalent (Required)

**Work Experience** Relevant experience in a healthcare environment (Preferred)



### Medical Communications Specialist - Per Diem - Med Flight Madison, WI

Part-time, Per diem position required to work 12 hours/month, day/night Rotating 12 hour day/night shifts. Hours may vary based on the operational needs of the department.

We are seeking a **Medical Communications Specialist** to:

- Triage incoming calls for urgent and emergent patient transfers from the Access Center for interfacility flights. Log time and nature of each call.
- Triage incoming calls and direct radio requests for scene flights from the regional 911 center, county sheriff departments, or emergency response agencies including police and fire departments and EMS units.
- Collect available patient medical information from referring facilities for all patients being transported to University Hospital and American Family Children's Hospital. Relay this information to the Emergency Department, Admissions Office, and/or the receiving unit.
- Continuously monitor telephones, radios, emergency alert scanner, and the intrahospital encrypted radio in effort to be made aware of scene flights as early as possible.
- Establish appropriate radio and landline communications with requesting agencies to secure landing zone instructions. Relay initial patient medical report to the flight crew.

#### **Education:**

Minimum – High School Diploma or GED

Preferred – Associates Degree or higher

#### **Work Experience:**

Minimum – Two (2) years of experience in an emergency services role such as an Emergency

Medical Dispatcher, Emergency Medical Technician, or comparable role

Preferred – Three (3) years of professional work experience in customer service, physician referral, or emergency medical dispatch

#### **Licenses & Certifications:**

- Certified Flight Communicator within 1-1/2 Yrs Required
- EMT - Paramedic Preferred

### Patient Placement Specialist Madison, WI, United States

Part-time, 60% FTE, day shift. Hours are schedule 7:00am – 3:30pm, every other weekend rotation required. Hours may vary based on the operational needs of the department.

We are seeking a **Patient Placement Specialist** to:

- Process bed requests in the electronic medical record.
- Field calls to the Access Center for patient placement and escalate challenging admissions, complex bed requests and patient flow issues to the Access Center Care Team Leader.
- Arrange for special care beds, ICUs, monitors, equipment needs and accommodations for patients.
- Ensure timely communication of bed assignments and cancellations to sending/receiving units.
- Monitor system-wide patient movement goals, Emergency Department boarding times for patients waiting for placement, and pre-admitted/special procedures patients and the surgery schedule to anticipate admission bed requests.

**Qualifications** High School Diploma Required Bachelor's Degree in a healthcare related field Preferred

#### **Work Experience**

• 1 year of healthcare experience in a role such as Medical Assistant, Nursing Assistant, EMT, Emergency Department Coordinator, Surgical Technologist, or other relevant clinical or administrative title Required

• 3 years of progressively responsible experience in a hospital admissions office, as an inpatient Health Unit Coordinator, or related function Preferred



Employment

1819 Aberg Avenue ■ Madison, WI 53704-4201

& Training Association, Inc.

(608) 242-7402

Apply at [www.cityofmadison.com](http://www.cityofmadison.com)

### Construction Inspector (Hourly)

**SALARY** \$21.44 - \$24.93 Hourly

**LOCATION** Madison, WI

**JOB TYPE** HOURLY

**JOB NUMBER** 2024-00480

**DEPARTMENT** Engineering Division

**OPENING DATE** 02/07/2025

**CLOSING DATE** 9/6/2025 11:59 PM Central

**COMP. GROUP/RANGE** 15/00

As a Construction Inspector you will perform technical/paraprofessional and related manual work in support of engineering programs. Work is performed under the supervision of a professional Engineer, Surveyor, Construction Inspector, Sidewalk Program Supervisor or Public Works Supervisor. Although duties vary based on assignment, current vacancies exist in construction activities, surveying and utility locating/markings.

### Crossing Guard (Hourly)

**SALARY** \$20.86 Hourly

**LOCATION** Madison, WI

**JOB TYPE** HOURLY

**JOB NUMBER** 2025-00245

**DEPARTMENT** Traffic Engineering Division

**OPENING DATE** 06/12/2025

**CLOSING DATE** 7/14/2025 11:59 PM Central

**COMP. GROUP/RANGE** 83/00

Help keep students safe on their way to and from school while enjoying meaningful work outdoors. If you're dependable, responsible, and enjoy working with kids, this may be the perfect opportunity! Crossing guards are beloved by their communities and make lasting positive impacts in the neighborhoods they serve.

We're hiring for two types of positions:

- **Permanent Crossing Guards** are assigned to one specific location and report there each scheduled school day. Locations are listed below under "current openings."
- **On-Call/Substitute Guard** positions fill in for vacancies at various locations throughout the City of Madison, as needed, and have no guaranteed hours. Employees may be eligible for standard/permanent positions as they become available.

### Data and Innovation Analyst 2\*

**SALARY** \$38.17 - \$45.29 Hourly \$2,957.82 - \$3,509.95 Biweekly \$6,408.61 - \$7,604.89 Monthly \$76,903.32 - \$91,258.70 Annually

**LOCATION** Madison, WI

**JOB TYPE** PERMANENT FULL TIME

**JOB NUMBER** 2025-00280

**DEPARTMENT** Finance Department

**OPENING DATE** 06/20/2025

**CLOSING DATE** 6/29/2025 11:59 PM Central

**COMP. GROUP/RANGE** 18/08

The City of Madison seeks to fill one Data and Innovation Analyst position, as part of the Data and Innovation Team. The selected candidate will apply statistical knowledge to analyze data and inform decisions; develop policies and practices to improve data governance and management; and build the capacity of City agencies to pursue analytics and innovation.



Employment

1819 Aberg Avenue ■ Madison, WI 53704-4201

& Training Association, Inc.

(608) 242-7402

### Monona Terrace Director of Sales\*

**SALARY** \$38.45 - \$45.63 Hourly \$2,980.17 - \$3,536.37 Biweekly \$6,457.04 - \$7,662.14 Monthly \$77,484.42 - \$91,945.62 Annually

**LOCATION** Madison, WI

**JOB TYPE** PERMANENT FULL TIME

**JOB NUMBER** 2025-00249

**DEPARTMENT** Monona Terrace Community and Convention Center

**OPENING DATE** 06/09/2025

**CLOSING DATE** 6/23/2025 11:59 PM Central

**COMP. GROUP/RANGE** 19/06

Monona Terrace is looking for an experienced Director of Sales who will represent and promote Monona Terrace Community and Convention Center to prospective and existing clients. This is responsible sales, supervisory, and program administration work associated with the sales and marketing activities of the Monona Terrace Community and Convention Center.

### Traffic Engineer 1 (Trainee Eligible)\*

**SALARY** \$38.17 - \$49.79 Hourly \$2,957.82 - \$3,858.72 Biweekly \$6,408.61 - \$8,360.56 Monthly \$76,903.32 - \$100,326.72 Annually

**LOCATION** Madison, WI

**JOB TYPE** PERMANENT FULL TIME

**JOB NUMBER** 2025-00218

**DEPARTMENT** Traffic Engineering Division

**OPENING DATE** 06/16/2025

**CLOSING DATE** 6/30/2025 11:59 PM Central

**COMP. GROUP/RANGE** 18/08 or 18/10

Are you ready to make an impact on how cities move? We're looking for a driven and innovative traffic engineer to take the lead on projects that shape the future of urban mobility. In this dynamic role, you'll independently develop and apply engineering methods, designing traffic systems, signal controls, and electrical components that keep our communities connected and moving safely. With the freedom to exercise your professional judgment and limited supervision—while receiving assignments from higher-level staff—you'll tackle complex challenges, drive solutions, and play a key role in transforming traffic flow for the better. If you're passionate about smart, efficient, and safe transportation, this is your chance to make a real difference.

### Traffic Signal Priority Engineer (Trainee Eligible)\*

**SALARY** \$35.19 - \$49.79 Hourly \$2,726.90 - \$3,858.72 Biweekly \$5,908.28 - \$8,360.56 Monthly \$70,899.40 - \$100,326.72 Annually

**LOCATION** Madison, WI

**JOB TYPE** PERMANENT FULL TIME

**JOB NUMBER** 2025-00215

**DEPARTMENT** Traffic Engineering Division

**OPENING DATE** 06/17/2025

**CLOSING DATE** 7/8/2025 11:59 PM Central

**COMP. GROUP/RANGE** 18/06, 18/08, 18/10

This is responsible professional traffic engineering work involving independent responsibility for major traffic engineering projects. The work involves independent development and application of engineering methods and the production of traffic, traffic signal control, and/or electrical engineering designs for assigned projects and studies. The work involves the independent application of professional judgment to broad projects and problem solution. Assignments are received from higher level staff and limited supervision is required.

### Transit Bus Cleaner

**SALARY** \$25.12 Hourly \$2,009.65 Biweekly \$4,354.24 Monthly \$52,250.90 Annually

**LOCATION** Madison, WI

**JOB TYPE** PERMANENT FULL TIME

**JOB NUMBER** 2025-00289

**DEPARTMENT** Metro Transit

**OPENING DATE** 06/18/2025

**CLOSING DATE** 6/25/2025 11:59 PM Central

**COMP. GROUP/RANGE** 41/2

Join our team as a vehicle cleaner and help keep our buses looking their best—inside and out! In this entry-level role, you'll follow simple, clear steps to make sure each vehicle is clean, safe, and ready for passengers. No experience? No problem—we'll teach you everything you need to know. All you need is a good work ethic and an eye for detail.





Employment

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& Training Association, Inc.

(608) 242-7402

**Apply at [www.governmentjobs.com/careers/countyofdane](http://www.governmentjobs.com/careers/countyofdane)**

### LTE Accounting Assistant

**SALARY** \$33.75 Hourly

**LOCATION** Madison, WI

**JOB TYPE** Limited Term Employee

**JOB NUMBER** 2025-00292

**DEPARTMENT** Alliant Energy Center

**OPENING DATE** 05/23/2025

**CLOSING DATE** 6/6/2025 11:59 PM Central

**FLSA** Non-Exempt

The Alliant Energy Center (AEC) in Madison, WI is looking for an LTE Accounting Assistant to help with accounts receivable and report creation for 15-20 hours per week (flexible, on-site) this summer. Work may continue into the fall. **Limited Term Employees are limited to 1,200 hours in a payroll year and are not guaranteed any hours per week.**

### LTE County Park Attendant

**SALARY** \$22.99 Hourly

**LOCATION** Madison, WI

**JOB TYPE** Limited Term Employee

**JOB NUMBER** 2025-00035

**DEPARTMENT** Land and Water Resources

**OPENING DATE** 01/30/2025

**FLSA** Non-Exempt

**BARGAINING UNIT** 720

The Dane County Land and Water Resources Department has openings for the LTE County Park Attendant position in Madison, WI.

### LTE County Parks Maintenance Crew I

**SALARY** \$22.99 Hourly

**LOCATION** Madison, WI

**JOB TYPE** Limited Term Employee

**JOB NUMBER** 2025-00172

**DEPARTMENT** Land and Water Resources

**OPENING DATE** 03/17/2025

**CLOSING DATE** 6/1/2025 12:00 AM Central

**FLSA** Non-Exempt

Dane County Parks has vacancies for the LTE County Parks Maintenance Crew I position.

**Limited Term Employees (LTEs) are limited to 1,200 hours in a payroll year and are not guaranteed any hours per week.**

### LTE General Laborer (AEC - 65)

**SALARY** \$29.46 Hourly

**LOCATION** Madison, WI

**JOB TYPE** Limited Term Employee

**JOB NUMBER** 2025-00081

**DEPARTMENT** Alliant Energy Center

**OPENING DATE** 01/31/2025

**CLOSING DATE** Continuous

**FLSA** Non-Exempt

**BARGAINING UNIT** 65



Employment

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& Training Association, Inc.

(608) 242-7402

LTE General Laborer positions at the Alliant Energy Center are a part of a pool of staff who are used for surge staffing needs. The department maintains an ongoing recruitment for LTE General Laborers in order to hire periodically as additional staff are needed. Supervisors review applications and contact applicants for interviews when there is a need to add LTE staff.

### LTE Juvenile Court Counselor

**SALARY** \$33.86 Hourly

**LOCATION** Madison, WI

**JOB TYPE** Limited Term Employee

**JOB NUMBER** 2025-00085

**DEPARTMENT** Juvenile Court Program

**OPENING DATE** 01/17/2025

**CLOSING DATE** 12/31/2025 11:59 PM Central

**FLSA** Non-Exempt

**BARGAINING UNIT** 2634

LIMITED TERM EMPLOYMENT OPPORTUNITY WITH NO GUARANTEED HOURS PER WEEK (limit of 1,200 hours per payroll year).

### LTE Juvenile Court Counselor-Trainee

**SALARY** \$27.36 Hourly

**LOCATION** Madison, WI

**JOB TYPE** Limited Term Employee

**JOB NUMBER** 2025-00086

**DEPARTMENT** Juvenile Court Program

**OPENING DATE** 01/17/2025

**CLOSING DATE** 12/31/2025 11:59 PM Central

**FLSA** Non-Exempt

**BARGAINING UNIT** 2634

LIMITED TERM EMPLOYMENT OPPORTUNITY WITH NO GUARANTEED HOURS PER WEEK (limit of 1,200 hours per payroll year).

### LTE Juvenile Court Worker

**SALARY** \$32.55 Hourly

**LOCATION** Madison, WI

**JOB TYPE** Limited Term Employee

**JOB NUMBER** 2025-00087

**DEPARTMENT** Juvenile Court Program

**OPENING DATE** 01/17/2025

**CLOSING DATE** 12/31/2025 11:59 PM Central

**FLSA** Non-Exempt

**BARGAINING UNIT** 720

LIMITED TERM EMPLOYMENT OPPORTUNITY WITH NO GUARANTEED HOURS PER WEEK (limit of 1,200 hours per payroll year).

### LTE Lussier Family Heritage Center Attendant – Environmental Education

**SALARY** \$22.99 Hourly

**LOCATION** Madison, WI

**JOB TYPE** Limited Term Employee

**JOB NUMBER** 2025-00055

**DEPARTMENT** Land and Water Resources

**OPENING DATE** 01/30/2025

**FLSA** Non-Exempt

**BARGAINING UNIT** 720



Employment

1819 Aberg Avenue ■ Madison, WI 53704-4201

& Training Association, Inc.

(608) 242-7402

The Dane County Land and Water Resources Department has openings for the LTE Lussier Family Heritage Center Attendant – Environmental Education position in Madison, WI.

### LTE Public Health Field Staff

**SALARY** \$23.94 Hourly

**LOCATION** Madison, WI

**JOB TYPE** Limited Term Employee

**JOB NUMBER** 2025-00190

**DEPARTMENT** Board of Health for Madison and Dane County

**OPENING DATE** 03/21/2025

**CLOSING DATE** Continuous

**FLSA** Non-Exempt

**BARGAINING UNIT** 720

The Public Health Madison and Dane County (PHMDC) department has a limited term vacancy for four (4) LTE Public Health Field Staff positions in Madison, WI. **Limited Term Employees (LTEs) are limited to 1,200 hours in a payroll year and are not guaranteed any hours per week.**

### LTE Restoration and Land Management Specialist

**SALARY** \$22.99 Hourly

**LOCATION** Madison, WI

**JOB TYPE** Limited Term Employee

**JOB NUMBER** 2025-00006

**DEPARTMENT** Land and Water Resources

**OPENING DATE** 05/20/2025

**FLSA** Non-Exempt

**BARGAINING UNIT** 720

The Dane County Land and Water Resources Department has openings for the LTE Restoration and Land Management Specialist position in Madison, WI.

**Limited Term Employees (LTEs) are limited to 1,200 hours in a payroll year and are not guaranteed any hours per week.**

#### EXAMPLES OF DUTIES

Evaluate existing vegetation and site conditions. Conduct invasive species removal through multiple methods including herbicide application, weed whacking/mowing, and chainsaw operation. Serve as a prescribed burn crew member, including preparing units and post-burn mop-up/monitoring. Monitor work through all phases of restoration. Provide project communication through updates, personal contacts, notices and meetings with stakeholders. Maintain work task logs and herbicide use reports. Collect, process/clean, and plant native seed. Work cooperatively with volunteers, WI DNR staff, park groups, adjacent landowners, and local municipalities. Ensure project implementation remains compliant with local, state, and federal regulations. Assist in various wildlife surveys including summer deer observation and waterfowl banding activities. Operate and maintain land management equipment including chainsaws, powered cutters, mowers, UTV/ATVs, sprayers and drip torches.

### LTE Weapons Screening Attendant

**SALARY** \$24.83 Hourly

**LOCATION** Madison, WI

**JOB TYPE** Limited Term Employee

**JOB NUMBER** 2025-00166

**DEPARTMENT** Sheriff's Office

**OPENING DATE** 05/22/2025

**CLOSING DATE** Continuous



Employment

1819 Aberg Avenue ■ Madison, WI 53704-4201

& Training Association, Inc.

(608) 242-7402

FLSA Non-Exempt

**BARGAINING UNIT** 720

The Dane County Sheriff's Office currently has a current vacancy for an LTE Weapons Screening Attendant.

Limited Term Employees (LTEs) are limited to working 1,200 hours per year and are not guaranteed any specific hours per week.

## Airport Maintenance Mechanic

**SALARY** \$34.21 - \$37.26 Hourly

**LOCATION** Madison, WI

**JOB TYPE** Full time (1.0FTE)

**JOB NUMBER** 2025-00276

**DEPARTMENT** Airport

**OPENING DATE** 05/30/2025

**CLOSING DATE** 6/27/2025 11:59 PM Central

FLSA Non-Exempt

**BARGAINING UNIT** 65

Dane County Regional Airport has a full-time (1.0 FTE) vacancy for Airport Maintenance Mechanic position

**This is a second shift position. Normal work schedule: 1:30 pm to 12:00 am, rotating, including weekends and holidays.**

Undesirable Hours Premium Pay: Employees assigned to this classification at the Airport also receive undesirable hours pay of \$3.00 for any time worked between 6:00 p.m. and 6:00 a.m., and for any time on Saturday and/or Sunday.

The eligible list created from this posting may be used for future Airport Maintenance Mechanic vacancies for the next six (6) months.

## Assistant Maintenance Superintendent

**SALARY** \$41.61 - \$55.41 Hourly

**LOCATION** Madison, WI

**JOB TYPE** Full time (1.0FTE)

**JOB NUMBER** 2025-00325

**DEPARTMENT** Highway & Transportation

**OPENING DATE** 06/20/2025

**CLOSING DATE** 7/7/2025 11:59 PM Central

FLSA Exempt

**BARGAINING UNIT** MGR

As an employer, we strive to provide a work environment where diversity and differing opinions are valued, creativity is encouraged, continuous learning and improvement are fostered, teamwork and open/honest communication are encouraged, and meeting customer needs through quality service is a shared goal. All employees must be able to demonstrate multicultural competence – the awareness, knowledge, and skills needed to work with others who are culturally different from self in meaningful, relevant, and productive ways. Applicants from traditionally underrepresented populations including women, racial and ethnic minorities, and persons with disabilities are especially encouraged to apply.

## Associate Highway Engineer

**SALARY** \$41.61 - \$55.41 Hourly

**LOCATION** Madison, WI

**JOB TYPE** Full time (1.0FTE)

**JOB NUMBER** 2025-00307

**DEPARTMENT** Highway & Transportation

**OPENING DATE** 06/13/2025

**CLOSING DATE** 6/30/2025 11:59 PM Central

FLSA Exempt

**BARGAINING UNIT** MGR



Employment

1819 Aberg Avenue ■ Madison, WI 53704-4201

& Training Association, Inc.

(608) 242-7402

**PLEASE NOTE:** This is an on-site position with hours from 6:00 a.m. to 4:30 p.m., Monday through Thursday (May–September), and 7:00 a.m. to 3:30 p.m., Monday through Friday (October–April).

### Crime Response Specialist

**SALARY** \$36.62 - \$43.12 Hourly

**LOCATION** Madison, WI

**JOB TYPE** Full time (1.0FTE)

**JOB NUMBER** 2025-00333

**DEPARTMENT** District Attorney

**OPENING DATE** 06/20/2025

**CLOSING DATE** 7/14/2025 11:59 PM Central

**FLSA** Non-Exempt

**BARGAINING UNIT** 2634

The Dane County District Attorney's Office in Madison, WI has a current vacancy for a full-time (1.0 FTE) Crime Response Specialist. The Eligibility List created from this posting may be used for future vacancies within the next six (6) months.

### Deputy Sheriff I-II (DS120)

**SALARY** \$34.00 - \$43.59 Hourly

**LOCATION** Madison, WI

**JOB TYPE** Full time (1.0FTE)

**JOB NUMBER** 2025-00214

**DEPARTMENT** Sheriff's Office

**OPENING DATE** 05/17/2025

**CLOSING DATE** 7/11/2025 11:59 PM Central

**FLSA** Non-Exempt

**BARGAINING UNIT** WPPA Deputies

Dane County offers a wide range of benefits including fully paid dental and HMO health insurance premiums for full time employees/pro-rated for part-time employees. The County will also provide contributions towards POS health insurance premiums and short/long term disability. Additional benefits available include long term care, vision coverage, flex spending account and deferred compensation programs paid in full by the employee and a wellness program (for further details visit [www.countyofdane.com/emprel](http://www.countyofdane.com/emprel)). Employees hired after 7-1-11 must be expected to work a minimum of 1200 hours annually to be enrolled in the Wisconsin Retirement System when hired. Dane County also provides 6 weeks of paid parental leave for birth or adoption of a child.

### Environmental Health Specialist

**SALARY** \$34.14 - \$43.91 Hourly

**LOCATION** Madison, WI

**JOB TYPE** Full time (1.0FTE)

**JOB NUMBER** 2025-00278

**DEPARTMENT** Board of Health for Madison and Dane County

**OPENING DATE** 06/13/2025

**CLOSING DATE** 6/30/2025 11:59 PM Central

**FLSA** Non-Exempt

**BARGAINING UNIT** 1871



Employment

1819 Aberg Avenue ■ Madison, WI 53704-4201

& Training Association, Inc.

(608) 242-7402

The Board of Health for Madison and Dane County has a full-time (1.0 FTE) vacancy for an Environmental Health Specialist in Madison, WI. **The Eligibility List created will be used to fill future vacancies over the next six (6) months. All are encouraged to apply.**

### Housing Program Specialist

**SALARY** \$41.61 - \$55.41 Hourly

**LOCATION** Madison, WI

**JOB TYPE** Full time (1.0FTE)

**JOB NUMBER** 2025-00322

**DEPARTMENT** Human Services Department

**OPENING DATE** 06/20/2025

**CLOSING DATE** 7/7/2025 11:59 PM Central

**FLSA** Exempt

**BARGAINING UNIT** 1871

The Dane County Department of Human Services in Madison, Wisconsin, is recruiting for a full-time (1.0 FTE) Housing Program Specialist. The Eligibility List created from this posting may be used for future vacancies within the next six (6) months.

### Information and Assistance Specialist (Bilingual - Spanish)

**SALARY** \$31.86 - \$42.70 Hourly

**LOCATION** Madison, WI

**JOB TYPE** Full Time Project Position (1.0FTE)

**JOB NUMBER** 2025-00313

**DEPARTMENT** Human Services Department

**OPENING DATE** 06/13/2025

**CLOSING DATE** 6/30/2025 11:59 PM Central

**FLSA** Non-Exempt

**BARGAINING UNIT** 1871

The Dane County Department of Human Services in Madison, Wisconsin, is recruiting for a full-time (1.0 FTE) Information and Assistance Specialist (Bilingual - Spanish) project position. This position is designated as bilingual and candidates will be tested in Spanish and English during the recruitment process. Employees who work in bilingual designated positions receive an additional \$2.00 per hour (not reflected in the above hourly rate).

### Part-Time Registered Nurse BPHCC

**SALARY** \$42.80 - \$51.33 Hourly

**LOCATION** Verona, WI

**JOB TYPE** Part Time position (.2FTE)

**JOB NUMBER** 2023-00601

**DEPARTMENT** Human Services Department-BPHCC

**OPENING DATE** 09/29/2023

**CLOSING DATE** Continuous

**FLSA** Non-Exempt

The Dane County Department of Human Services (DCDHS) - Badger Prairie Health Care Center (BPHCC) is recruiting for Part-Time Registered Nurses (RNs). Currently DCDHS is hiring 0.2 FTE positions that work every other weekend float shift positions with opportunities to work additional shifts based on individual availability and scheduling needs.





Employment

1819 Aberg Avenue ■ Madison, WI 53704-4201

& Training Association, Inc.

(608) 242-7402

### SKILLED LABORER - LANDFILL

**SALARY** \$31.81 - \$34.21 Hourly

**LOCATION** Madison WI 53718, WI

**JOB TYPE** Full time (1.0FTE)

**JOB NUMBER** 2024-00581

**DEPARTMENT** Waste & Renewables

**OPENING DATE** 06/06/2025

**CLOSING DATE** 6/24/2025 11:59 PM Central

**FLSA** Non-Exempt

**BARGAINING UNIT** 65

The Dane County Department of Waste and Renewables in Madison, Wisconsin, is recruiting for a full-time (1.0 FTE) Skilled Laborer position. Candidates who meet the minimum requirements will be invited to complete a written and practical exam. Must be available to work nights, weekends, holidays, and during emergencies or unexpected maintenance events.

### Social Service Specialist (CYF - CPS)

**SALARY** \$31.48 - \$33.75 Hourly

**LOCATION** Madison, WI

**JOB TYPE** Full time (1.0FTE)

**JOB NUMBER** 2025-00301

**DEPARTMENT** Human Services Department

**OPENING DATE** 06/13/2025

**CLOSING DATE** 6/30/2025 11:59 PM Central

**FLSA** Non-Exempt

**BARGAINING UNIT** 720

The Dane County Human Services Department; Children, Youth, and Families Division (CYF); Child Protective Services (CPS) unit is recruiting for a full-time (1.0 FTE) Social Service Specialist position. This position is located at 1819 Aberg Ave., Madison, Wisconsin. The Eligibility List created from this recruitment may be used to fill future Social Service Specialist vacancies over the next six (6) months.

### Victim/Witness Case Manager

**SALARY** \$36.62 - \$43.12 Hourly

**LOCATION** Madison, WI

**JOB TYPE** Full time (1.0FTE)

**JOB NUMBER** 2025-00327

**DEPARTMENT** District Attorney

**OPENING DATE** 06/13/2025

**CLOSING DATE** 6/30/2025 11:59 PM Central

**FLSA** Non-Exempt

**BARGAINING UNIT** 2634

The Dane County District Attorney's Office in Madison, Wisconsin, is recruiting for a full-time (1.0 FTE) Victim Witness Case Manager position.

The Eligibility List created may be used to fill future vacancies over the next six (6) months.



## **Apply at wisc.jobs**

### **Custodian Lead Job ID 15935**

#### ***Position Summary***

As the Custodian Lead, you will be responsible for performing a variety of cleaning and maintenance tasks at MMHI. You will direct other custodians responsible for cleaning and maintenance activities. Duties include, but are not limited to:

- Operating automatic cleaning equipment, such as automatic scrubbers, sweepers, wall washers, wet/dry vacuums, and carpet-cleaning equipment
- Mopping, stripping and sealing of floors
- Cleaning toilets, showers and furniture
- Shoveling snow
- Replacing light bulbs

#### ***Salary Information***

The starting salary is between \$17.12 per hour, plus excellent benefits. A 12-month probationary period is required.

Pay for current or former state employees is set based upon the rules that apply to compensation for the applicable transaction. The pay schedule/range is 03/09.

#### ***Job Details***

All applicants will be required to allow the DHS to conduct a background check to determine whether the circumstances of any convictions may be related to the job being filled.

All appointees will be required to receive a TB test, which will be administered by MMHI or medical personnel approved by the facility prior to their start date.

This position has physical requirements which may include but are not limited to lifting up to 50 lbs., standing, sitting kneeling, climbing ladders, crawling, and stooping. Applicants will be required to pass a physical evaluation to assess these requirements.

DHS does not sponsor work visas for this position, thus, in compliance with federal law, selected candidates will be required to verify eligibility to work in the United States by completing the required I-9 form upon hire.

#### ***Qualifications***

Minimally qualified applicants will have both of the following:

- Ability to work weekends, holidays, early mornings, early evenings, and/or overtime may be required as needed.
- Experience using proper cleaning techniques, powered cleaning equipment, and cleaning chemicals.

Well-qualified applicants will also have one or more of the following:

- Experience training, leading, overseeing, or directing staff in the use of proper cleaning techniques, the use of powered cleaning equipment, or cleaning chemicals.

- Experience planning, laying out, and organizing cleaning tasks, projects, and schedules in order to accomplish tasks efficiently.

For tips in developing your resume and what should be included, click [here](#).

#### ***How To Apply***

Applying is easy! Click "Apply for Job" to start the application process. Sign in to your account or click "Register Now" to create an account before applying for the job. Follow the steps outlined in the application process and submit your application.

Helpful Information:

- Once your application is submitted, no changes are allowed. Click "Save" to allow changes to your application as needed before submitting by the deadline.
- You may want to save a copy of the job posting for referencing after the deadline.
- Please monitor your email for communications related to this position.
- Current or former permanent, classified, state employees must complete the online application process to be considered.
- If viewing through an external site, please apply directly at [Wisc.Jobs](#).
- For technical assistance and general information, please see [Frequently Asked Questions](#). For questions about the position, to request a copy of the full position description, or for other employment inquiries, please contact Shea O'Malley in Human Resources at [shea.omalley@dhs.wisconsin.gov](mailto:shea.omalley@dhs.wisconsin.gov).

DHS is an Equal Opportunity and Affirmative Action employer seeking a diverse and talented workforce.

Veterans are encouraged to apply. For complete information on veterans' hiring programs with the WI Department of Veteran's affairs, click [here](#).

#### ***Deadline to Apply***

Applications will be accepted until filled.

**Licensed Practical Nurses Job ID 14764****Position Summary**

As an LPN, you are responsible for providing safe and competent nursing cares to persons who have acute and/or chronic conditions with intellectual and developmental disabilities (ID/DD). You will be accountable for providing prescribed medications and treatments, observing for changes in health conditions, following the plan of care and supporting active treatment programs including basic health care and activities of daily living. You will also work collaboratively with nursing and medical staff, interdisciplinary team members, other health care providers, families and guardians.

**Salary Information**

Starting salary is between \$28.56 and \$36.72/hour (approximately \$59,400 and \$76,300 annually), based on years of licensure. Additional increases are based on years of licensure in the chart below.

<u>Years of Licensure</u>	<u>Pay Rate</u>
0	\$28.56
3	\$30.20
5	\$31.83
7	\$33.46
9	\$35.09
11	\$36.72

- \$.80 /hour night differential and an \$.80 /hour weekend differential applies to worked shifts.
- **\$2,000** sign-on bonus applies to those with no prior state service in the last five years; who stay with the facility in the position until completing probation. Bonus will be split, \$1,000 upon hire and \$1,000 after completing probation.
- 12-month probationary period is required. Pay schedule and range is 06/05.
- Pay for current or former state employees will be set based on the rules that apply to compensation for the applicable transaction.

**Qualifications**

Minimally qualified applicants will have all of the following:

- Licensure as a Licensed Practical Nurse and eligible to practice in the State of Wisconsin in accordance with the Department of Safety & Professional Services. Eligible is defined as you are currently holding certification as an LPN in another state and are eligible to obtain licensure in the State of Wisconsin by the start date.
- Experience in a healthcare setting providing care to patients.
- Experience working as part of an interdisciplinary team.
- Experience using an electronic health record (EHR) program for documentation.

Well-qualified applicants will also have one or more of the following:

- Experience or training working with individuals with intellectual, developmental, or physical disabilities.
- Experience with medication administration for multiple routes including enteral.
- Experience or training with Intravenous therapy.

The letter of qualifications is limited to one (1) page. For a guide on developing your resume and letter of qualifications and what should be included in these materials, click [here](#).

**How To Apply**

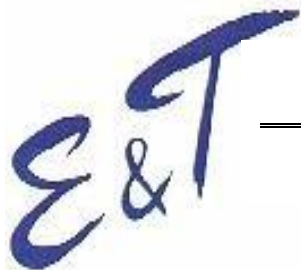
Applying is easy! Click "Apply for Job" to start your application process. Sign in to your account or click "New User" to create an account before applying for the job. Follow the steps outlined in the application process and submit your application.

Helpful Tips:

- Once your application is submitted, no changes are allowed. Click "Save" to allow changes to your application as needed before submitting by the deadline.
  - You may want to save a copy of the job posting for referencing after the deadline.
  - Submitted materials will be evaluated by a panel of job experts according to the qualifications above.
  - Please monitor your email for communications related this position.
  - Current or former permanent, classified, state employees must complete the online application process to be considered.
  - If viewing through an external site, please apply directly at [Wisc.Jobs](#).
  - For technical assistance and general information, please see [Frequently Asked Questions](#). For questions about the position, to request a copy of the full position description, or for other employment inquiries, please contact Jacque Strook in Human Resources at [Jacqueline.Strook@dhs.wisconsin.gov](mailto:Jacqueline.Strook@dhs.wisconsin.gov).
- DHS is an Equal Opportunity and Affirmative Action employer seeking a diverse and talented workforce. Veterans are encouraged to apply. For complete information on Veterans' hiring programs with the WI Department of Veteran's Affairs, click [here](#).

***Deadline to Apply Applications will be accepted until positions have been filled.***

Applicants are strongly encouraged to allow ample time to finalize their applications keeping in mind that technical assistance is only available Monday through Friday 7:45 am – 4:30 pm. Late or incomplete applications will not be accepted.

**IT Project Management Specialist Job ID 18141**

The Wisconsin Department of Transportation is an organization dedicated to creating transportation solutions through innovation and exceptional service. We are committed to fostering an environment rooted in **Integrity, Diversity, Excellence, and Accountability**. Click [here](#) to learn more about how we apply these values in our work.

**Position Summary**

This position provides guidance and leadership in IT Portfolio and Project Management (PPM) services, and requires comprehensive knowledge of IT project management, project development, and project leadership concepts, methods, practices, and skills. In this position, you will oversee project management services for complex projects, providing the tools and support our teams need to implement complex initiatives designed to significantly improve WisDOT technology and services. You will conduct audits after IT projects are completed to verify results and capture best practices, ensuring that PMM requirements are complete and accurate, and that our IT project portfolio impacts are understood by management, business partners, project leaders and staff.

**What can we offer you?**

- An environment where professional development is supported and encouraged.
- A collaborative workplace where employee efforts are appreciated and recognized.
- The opportunity to make a significant impact within an agency that serves the citizens of Wisconsin.
- A collaborative team environment that embraces a culture of innovation and excellence.

**Salary Information**

This position is in schedule-range (07-33) with an **annual salary of \$74,880 - \$104,000 (or \$36 - \$50 per hour), plus excellent benefits**. A twelve-month probationary period is required. Pay for current state employees will be set in accordance with the Wisconsin State Compensation Plan.

**Job Details**

WisDOT **does not** sponsor work visas. Any appointment made will be contingent on the applicant being able to prove valid status to work in the United States.

Prior to any appointments for position(s) filled from this announcement, candidates may be subject to a comprehensive criminal background check which may include FBI fingerprinting.

**Qualifications**

**Qualified applicants must describe their professional experience in all the following in order to be considered:**

- Applying project management methodology standards, best practices, **and** leadership techniques to IT projects
- Mentoring project managers in project and portfolio management processes
- Working with multiple IT development methodologies (e.g., Agile, Waterfall, Lean, Iterative, SDLC, etc.)

**In addition to all the above, well qualified applicants will also have professional experience with one or more of the following:**

- Performing multiple steps of the project development life cycle process (i.e., planning, analysis, design, coding, testing, implementation, support etc.)
- Developing **and** maintaining business partnerships
- PMP or other related professional training certification

**How To Apply**

Apply online! To apply, click "Apply for Job" to start the application process. Then, you will access your existing account or to create a new account if you don't have an account. Once you are logged in, click "Apply for Job." Follow the steps outlined in the application process and submit your application.

Your application materials are very important parts of your application and are used during our evaluation process to determine your qualifications as they relate to the job. For instructions on how to develop and what should be included in these materials, click **here**. For more information on the basics of the selection process and how the State of WI ensures fair and equitable treatment of all applicants, click **here**. The vast majority of applicants are able to outline their background and experience in their resume in 1-3 pages. Any resumes submitted with more than 3 pages will not be considered after page 3. If this job posting requires a letter of qualifications, the same limit applies.

Permanent classified state employees who are eligible for consideration (transfer or voluntary demotion) should complete the application process as described above by the stated deadline.

The State of Wisconsin offers a special program for qualified veterans with a 30% or greater service-connected disability. Qualified veterans with a 30% or greater service-connected disability should send their cover letter, resume, DD-214, and documentation of their service-connected disability rating (dated within 12-months) to Vicki Kaul at [vicki.kaul@dot.wi.gov](mailto:vicki.kaul@dot.wi.gov) or 608-261-6302. Current State employees are not eligible for non-competitive appointment.

Submitted materials will be evaluated by a panel of job experts and the most qualified applicants will be invited to participate in the next step of the selection process. For general wisc.jobs user and account information, application issues and technical assistance, please see the wisc.jobs Frequently Asked Questions page.

**Deadline to Apply**

**All application materials must be received by 11:59 p.m. CST on July 7th, 2025.**



## Facilities Maintenance Specialist – Advanced Job ID 18131

Chippewa Valley Correctional Treatment Facility in Chippewa Falls, WI (Chippewa County) Dodge Correctional Institution in Waupun, WI (Dodge County) Fox Lake Correctional Institution in Fox Lake, WI (Dodge County) Green Bay Correctional Institution in Green Bay, WI (Brown County) Lincoln Hills & Copper Lakes Schools in Irma, WI (Lincoln County) Milwaukee Secure Detention Facility in Milwaukee, WI (Milwaukee County) Oshkosh Correctional Institution in Oshkosh, WI (Winnebago County) Redgranite Correctional Institution in Redgranite, WI (Waushara County) Stanley Correctional Institution in Stanley, WI (Chippewa County) Waupun Correctional Institution in Waupun, WI (Dodge County) Wisconsin Secure Program Facility in Boscobel, WI (Grant County)

### Position Summary

This position is responsible for inspection and analysis of equipment, diagnosing malfunctions, and the maintenance and repair of mechanical and electrical equipment and systems.

This includes systems such as: electrical, heating, ventilation, refrigeration, plumbing, locks and security doors, fire control, and fuel storage and delivery.

This position is also responsible maintenance on vehicles, motors, kitchen appliances, motorized equipment, and for the operation of electrical and mechanical equipment such as welding torches, lifts, and generators.

This position also operates groundskeeping equipment such as plow trucks, snow blowers, and mowers.

This position uses blue prints and schematics and makes repairs to the facility's structure and fixtures.

This position provides supervision and training of inmates in mechanical maintenance and repair work assignments and maintains security in the work environment. This position keeps maintenance records and researches needed parts and equipment for repairs or improvements and submits selections for purchase.

### Job Details

This position is not eligible for remote work. Anticipated schedule will be day-time hours Monday – Friday. Specifics can be discussed at time of interview. This position is FLSA Non-Exempt. This position is not anticipated to travel regularly.

Applicants must be legally authorized to work in the United States (i.e. a citizen or national of the U.S., a lawful permanent resident, or an alien authorized to work in the U.S. without DOC sponsorship) at the time of application.

The Department of Corrections may conduct pre-employment drug screens. Any applicant who is offered employment in a position which requires a pre-employment drug screen must pass the screen as a contingency of employment.

The Department of Corrections will conduct criminal background checks on applicants prior to selection. Upon hire, all new DOC employees are subject to fingerprinting.

### Qualifications

#### Minimally qualified applicants will have:

Experience or training in construction or repair of structures (such as using wood, steel, or other metals to make structural repairs to buildings or experience making repairs to building fixtures and furniture, etc.)

Experience or training in general maintenance and repairs (in areas such as: plumbing, HVAC, electrical work, vehicles, motors, kitchen appliances, motorized equipment, welding, lifts, and generators, etc.)

Experience operating powered grounds maintenance equipment (such as plow trucks, snow blowers, lawn mowers, slid steers, lifts, utility vehicles etc.)

### How To Apply

To apply, click on "Apply for Job" to start the application process. Follow the steps outlined in the application process and submit your application.

Your resume and letter of qualifications should detail your training and experience specifically related to the qualifications section listed in the job posting and are limited to a maximum of 2 pages each.

The Department of Corrections has created extra guidance to assist you in developing your resume and letter of qualifications, if interested please click [here](#). Wisc.Jobs also has extra guidance for your application materials, including a template for the letter of qualifications, [here](#). Submitted materials will be evaluated by a panel of job experts and qualified applicants will be invited to participate in the next step of the selection process.

The State of Wisconsin is an Equal Opportunity and Affirmative Action employer seeking a diverse and talented workforce. We provide reasonable accommodations to applicants and employees with disabilities.

The State of Wisconsin offers a special program for qualified veterans with a 30% or greater service-connected disability. If you are a qualified veteran, please visit the [Veterans Employment](#) page for application instructions to be considered for the Veterans Non-Competitive Appointment program.

Questions can be directed to Athena Foster, HR Specialist - Senior, at [Athena.Foster@wisconsin.gov](mailto:Athena.Foster@wisconsin.gov).

### Deadline to Apply

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For general wisc.jobs user information and technical assistance, please see the wisc.jobs [Commonly Asked Questions](#) page. Some users report better performance when using the **Chrome** browser.





**Social Worker Job ID 18129**

**Position Summary**

This position assesses problems and capabilities of assigned persons in our care, formulates case plans, monitors progress, provides counseling, and develops and refers individuals to the appropriate institution and community resources upon transfer or release. In addition, treatment efforts are coordinated with other institution and unit staff, parole agents, family members and/or community resources.

A Social Worker Credential from the Wisconsin DSPS is required to be considered for interview.

**Job Details**

These positions will normally be on site, but certain sites may have occasional remote work available. You can ask about a specific location if you are offered an interview.

Anticipated schedule will be day-time hours Monday – Friday. Specifics can be discussed at time of interview. This position is FLSA Exempt. This position is not anticipated to travel regularly.

Applicants must be legally authorized to work in the United States (i.e. a citizen or national of the U.S., a lawful permanent resident, or an alien authorized to work in the U.S. without DOC sponsorship) at the time of application.

The Department of Corrections may conduct pre-employment drug screens. Any applicant who is offered employment in a position which requires a pre-employment drug screen must pass the screen as a contingency of employment.

the State of Wisconsin, please see the [State Employee Handbook](#).

**Qualifications**

**SPECIAL REQUIREMENTS:**

Applicants MUST possess an active Social Worker credential issued by the Wisconsin Department of Safety and Professional Services in the form of a:

- [Social Worker Training certificate](#) (127)
- [Social Worker certificate](#) (120)
- [Advanced Practice Social Worker certificate](#) (121)
- [Independent Clinical Social Worker certificate](#) (122) or
- [Licensed Clinical Social Worker license](#) (123)

(Applicants with a temporary credential may be considered, but the regular Social Worker credential must be obtained during the first 12 months of employment.)

In addition to the credential above, in order to be *considered* for direct hire at the Social Worker - Senior level:

Applicants must also have a non-Training Certificate Social Work Credential AND 12 or more months of social work experience with correctional clients or 2 or more years of total social work experience.

**How To Apply**

To apply, click on "Apply for Job" to start the application process. Follow the steps outlined in the application process and submit your application.

The initial screening prior to interview is based on a review of your license(s)/credential(s). You will affirm your possession of the required credential and enter your credential number into a text box. Submitted information will be evaluated and qualified applicants will be invited to participate in the next step of the selection process.

You will be asked about your Social Worker credential/license in the application process, and there will be a field for you to enter your credential number. Please enter it as it appears on the [DSPS website](#) as this is how we will verify your credential. This is the credential # that ends in "-120, -121, -122, -123, or -127". If your credential is listed under a former name, please include your former name in the same text box after you enter your credential number.

Permanent classified employees who are eligible for consideration as a transfer or voluntary demotion must complete the application process in order to be considered.

The State of Wisconsin is an Equal Opportunity and Affirmative Action employer seeking a diverse and talented workforce. We provide reasonable accommodations to applicants and employees with disabilities.

The State of Wisconsin offers a special program for qualified veterans with a 30% or greater service-connected disability. If you are a qualified veteran, please visit the [Veterans Employment](#) page for application instructions to be considered for the Veterans Non-Competitive Appointment program.

Questions can be directed to Athena Foster, HR Specialist - Senior, at [Athena.Foster@wisconsin.gov](mailto:Athena.Foster@wisconsin.gov).

**Deadline to Apply**

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**Lots of openings at Porchlight: <https://porchlightinc.org/careers/>**

- [Office Coordinator \(Full-time\)](#)
- [Case Manager – VTHP \(Full-time & Part-time\)](#)
- [Case Manager – Safe Haven Shelter \(Full-time\)](#)
- [Case Coordinator \(Full-time\)](#)
- [Maintenance Tech – Porchlight Properties \(Full-time\)](#)
- [Human Resources Intern \(FTE\)](#)

**Other Job Opportunities**

- [City of Madison Fire Department](#)
- [City of Madison Police Department](#)
- [Public Health Madison & Dane County](#)
- [UW-Madison Jobs](#)
- [Dane County Jobs](#)
- [State of Wisconsin Jobs](#)

**Other Employment Sites:**

[www.jobs2careers.com](http://www.jobs2careers.com)

[www.ziprecruiter.com](http://www.ziprecruiter.com)

[www.glassdoor.com](http://www.glassdoor.com)

[www.careerjob360.com](http://www.careerjob360.com)

[www.jobcase.com](http://www.jobcase.com)

[www.monster.com](http://www.monster.com)

[www.jobsinmadison.com](http://www.jobsinmadison.com)

[www.careerbuilder.com](http://www.careerbuilder.com)

[www.simplyhired.com](http://www.simplyhired.com)

[www.linkedin.com](http://www.linkedin.com)

[www.dice.com](http://www.dice.com)

[www.findprimejobs.com](http://www.findprimejobs.com)

[www.mdsearch.com](http://www.mdsearch.com)

[www.joblift.com](http://www.joblift.com)

[www.care.com](http://www.care.com)

[www.healthcarejobsite.com](http://www.healthcarejobsite.com)

<https://madison365.com/jobs/>

[www.cityofsunprairie.com](http://www.cityofsunprairie.com)

[www.catholiccharitiesofmadison.mitcawm.com](http://www.catholiccharitiesofmadison.mitcawm.com)

Felon friendly job link:

<https://www.jobsforfelonshub.com/locations/jobs-for-felons-in-madison-wisconsin/>

[www.honestjobs.com](http://www.honestjobs.com)



**Background Friendly Employers:**

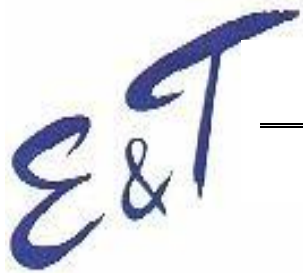
- 1) *Aprilaire* - <https://careers.aprilaire.com/home> [L] [SEP]
- 2) *Madison-Kipp Corporation* - <https://www.madison-kipp.com/about-us/careers/> [L] [SEP]
- 3) *Bell Laboratories* - <https://www.belllabs.com/careers/> [L] [SEP]
- 4) *OnTrac* - <https://www.ontrac.com/careers/> [L] [SEP]
- 5) *Clack Corporation* - <https://www.clackcorp.com/careers/> [L] [SEP]
- 6) *Evco Plastics* - <https://www.evcoplastics.com/careers> [L] [SEP]
- 7) *Fisher Barton TST* - <https://www.fisherbarton.com/products/engineered-coating-solutions/> [L] [SEP]
- 8) *Placon* - <https://www.placon.com/careers/> [L] [SEP]
- 9) *Amazon* - <https://www.placon.com/careers/> [L] [SEP]
- 10) *Village Hearth Baking* - <https://www.villagehearthbakerycafe.com/hiring-opportunities> [L] [SEP]
- 11) *Colony Brands* - <https://www.colonybrands.com/careers/> [L] [SEP]
- 12) *ShopBop* - <https://www.shopbop.com/ci/v2/careers.html> [L] [SEP]
- 13) *Kwik Trip* - <https://jobs.kwiktrip.com/us/en/search-results> [L] [SEP]
- 14) *Future Foam* - <https://www.futurefoam.com/careers/> [L] [SEP]
- 15) *Wisconsin Foam* - <https://www.wifoam.com/company/join-our-team> [L] [SEP]
- 16) *Lakeshore Recycling Systems* - <https://www.lrsrecycles.com/about/careers/> [L] [SEP]
- 17) *Pelitteri Waste Systems* - <https://www.pelitteri.com/pages/employment> [L] [SEP]
- 18) *Franklin Electric* - <https://www.franklin-electric.com/company/careers/> [L] [SEP]
- 19) *Ho Chunk* - <https://ho-chunknation.com/employment/> [L] [SEP]
- 20) *GSP Companies* - <https://www.gspretail.com/careers/> [L] [SEP]
- 21) *Superior Linens* - <https://healthcarelinensg.com/family-of-companies/superior-health-linens> [L] [SEP]
- 22) *Family Dollar* - <https://careers.dollartree.com/us/en/family-dollar-careers> [L] [SEP]
- 23) *MOD Pizza* - <https://modpizza.com/join-mod-squad/> [L] [SEP]
- 24) *Dollar General* - <https://careers.dollargeneral.com/> [L] [SEP]
- 25) *Ultratec* - <https://www.ultratec.com/careers/> [L] [SEP]
- 26) *Stoughton Trailers* - <https://www.stoughtontrailers.com/stoughton-trailers-experience> [L] [SEP]
- 27) *Schoeps* - <https://schoepsicecream.com/> [L] [SEP]
- 28) *Findorff* - <https://www.findorff.com/careers/> [L] [SEP]
- 29) *Windsor Building* - <https://www.windsorbuilds.com/careers-at-windsor-building-systems/> [L] [SEP]
- 30) *Frank Productions* - <https://www.frankproductions.com/employment> [L] [SEP]
- 31) *Canteen* - <https://www.canteen.com/find-your-canteen/madison/> [L] [SEP]
- 32) *UPS* - <https://www.jobs-ups.com/> [L] [SEP]

**Madison Public Library - [www.madisonpubliclibrary.org](http://www.madisonpubliclibrary.org)**

**Madison Public Library - Pinney**

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**Phone:** (608) 224-7100



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***Madison Public Library - Hawthorne***

**Address:** 2707 E Washington Ave, Madison, WI 53704

**Phone:** 608-246-4548

***Madison Public Library - Lakeview***

**Address:** 2845 N Sherman Ave, Madison, WI 53704

**Phone:** 608-246-4547

***Madison Public Library - Central***

**Address:** 201 W Mifflin St, Madison, WI 53703

**Phone:** 608-266-6357

***Madison Public Library - Monroe Street***

**Address:** 1705 Monroe St, Madison, WI 53711

**Phone:** 608-266-6390

**Upcoming Job Fairs & Recruitment Events:**

*The Key to our success is Job Seeker turnout, please encourage participants to attend these upcoming events:*

**June 25th,** Jefferson County Job Fair, Jefferson Workforce Development Center, 1-3 pm

**August 19th,** Sauk County Job Fair, Sauk County Job Center 1-3 pm

**August 21st,** Dane County Job Fair, Dane County Job Center 1-3 pm

**September 11th,** Madison Media Partners Job Fair, Alliant Energy Center



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### **Business Partner Spotlight:**

#### **East:**

##### **Fort Healthcare:**

<https://www.forthhealthcare.com/about/careers/>

Privacy Officer / Assistant Compliance Officer

Environmental Service Tech II

RN (multiple)

Hospitalist

CMA or LPN (multiple)

Patient Support Assistant

Surgical Technologist

Scribe

Nuclear Medicine Technologist

Reg Resp Therapist RRT

OTR Occupational Therapist PRN

CNA

Food Service Aide

Manager Materials Management

Department Associate Advanced - Lab

HR Specialist

Office Assistant

Health Unit Coordinator

##### **WDS Construction:**

<https://wdsconstruction.net/careers/>

Receptionist

Executive Assistant to the President

Estimator

CFO

Journeyman Mason/Bricklayer

Journeyman Carpenter

Project Manager - Cold Storage

Laborer - Special Services Division

Project Manager

Traveling Superintendent

##### **MEC:**

<https://www.mecinc.com/our-company/careers/>

Mayville:

Plant Manager

Production Lead

CAB Assembly

Brake Press Operator

Punch Press Operator

Welder

Inventory Control Coordinator

Production Operator

Robotic Welder

Production Supervisor

Sales, Inventory, and Operations Planning Manager

Powder Coat Team Lead

Receiving Material Handling

Powder Coat Operator

Mig Welder



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**Trek Bikes:**

[https://www.trekbikes.com/us/en\\_US/careers/](https://www.trekbikes.com/us/en_US/careers/)

Waterloo  
Benefits Analyst  
Seasonal Warehouse Associate  
Mechanical Design Engineer  
Firmware Engineer  
Electrical Engineer  
UX/UI Designer  
HR Business Partner  
Service Trainer  
Warranty Guide  
Accountant  
Manufacturing Quality Engineer  
Manufacturing Manager  
Digital Print Technician  
Master Mechanic, Performance Factory

**Johnson Creek**

Bicycle Mechanic - Red Barn Refresh

**Remote:**

Accounting Specialist  
District Manager - Midwest

**North:**

**KFI (Penda/Trienda):**

<https://www.krugerfamilyindustries.com/careers/>

Design Engineer  
Quality Assurance Auditor  
Maintenance Custodian  
Robot Programmer Lead  
Industrial Cleaning Technician  
Thermoforming Machine Operator  
PM Maintenance Technician

**Aspirus:**

<https://careers.aspirus.org/job-search/>

Surgical Tech Intern  
RN  
Occupational Therapist  
Maintenance Mechanic II  
Paramedic  
Emergency Medical Technician  
RN  
Radiology Technologist  
Dialysis Tech  
Clinical Dietician  
Athletic Trainer  
LPN / MA  
Physical Therapist  
CT Scan Technologist  
Trauma Coordinator  
Security Officer  
Phlebotomist/Laboratory Assistant I  
Imaging Technologist



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## Business Services Team Employer Visit

Company Name: United Union of Roofers and Waterproofers Local 11B

Address: 222 Sunnyside Dr. Milton WI 53563

Website: <https://Rooferslocal11.org>

Can Job Center Partners make referrals? If so, contact name and information:

Nate Tell 708-345-0970

Current pain points/areas of greatest need:

- People able to pass an initial drug test and random drug test, reliable transportation to job sites, and interviewing issues, lacking professionalism.
- Initiation fee
- Roofing Foreman 10 plus years of experience
- Experience Roofers

Salary range: \$24.00 and up for Journeymen. Journeymen with 5 plus years \$40.00 Foreman/Service Tech \$43.00

Shift days/hours:

Monday-Friday (some weekend work which is paid at 1.5 times on Saturday and double time on Sundays)

- Start time varies but can be between 5am-7am in the morning

Positions: Journeymen Foreman/service Technician

Company product or services (tell the story/paint the picture for potential candidates):

What are the things that stand out in regard to the company culture (why would you want to work there)? Culture:

Overall Company:

- Feels like a family
- Room for growth and able to work in different areas
- Helmets to Hard hats for Vets

Please attach/include links to any relevant company videos (A day in the life), job postings, or any other relevant information that would be good to share with participants.





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## Business Services Team Employer Visit

Company Name: **NAMI**

Address: 4401 State Road 19, Windsor, WI 53598 Phone: 608.842.3900

Website: <https://www.naminc.com/careers/office-listings/>

Can Job Center Partners make referrals? Yes, contact name and information: Mimi Mitrovic: [MMitrovic@naminc.com](mailto:MMitrovic@naminc.com)

Current pain points/areas of greatest need: CDL Driver, requires material handling as well. Class A or Class B. Lifting requirements up to 50-70 pounds

Salary range: \$23/hour and up depending upon experience

Shift days/hours: M-Th 5am or 6am-2:30pm, Fridays 5am or 6am, done by noon

Other employment opportunities: Sheet Metal Fabricators, Manufacturing experience preferred, plasma cutters a plus. Lifting requirements up to 50-70 pounds

Salary range: \$19/hour and up depending upon experience

Shift days/hours: M-F 6am-2:30pm/3pm

Other Positions:

- **Project Manager:** Plan/Schedule/Support service operations, conduct site visits, estimating/scheduling, 5 years exp in project mgt. HVAC/Plumbing knowledge a plus

Company product or services (tell the story/paint the picture for potential candidates):

North American Mechanical, Inc. is Wisconsin's premier Mechanical Contractor. With over 40 years of experience in design, fabrication, installation, control and service, we are the most trusted partner for your building's mechanical systems.

NAMI is part of Comfort Systems USA (CSUSA), a publicly owned, nationally recognized provider of mechanical systems and services.

Other:

- Drug Test and Background check required
  - Lifting requirements up to 50-70 pounds
  - Health, Life, Short-term disability, medical/dental/vision insurance and 401K benefits package
- Please attach/include links to any relevant company videos (A day in the life), job postings, or any other relevant information that would be good to share with participants.
- Video on the company's career landing page: <https://www.naminc.com/careers/>



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[goodmanpool.com](http://goodmanpool.com)





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Mukwonago | Oak Creek | Oconomowoc  
Oshkosh | Sheboygan | Stoughton | Verona  
Wausau | Palliative Care & Hospice

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[www.litnetwork.org](http://www.litnetwork.org)

608-244-3911

**Call or text Marie K. at 608-268-6542  
for more information**

**Must be 18yrs. or older**





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## Community Health Worker Drop in Hours

*with CHW Nicky Powell*

### Wednesdays

10:00 am - 12:00 pm  
Sun Prairie Public Library  
Discussion Room #1

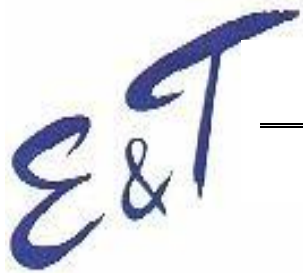
No appointment needed, come as  
you are for resource navigating:

- Food/M Meal Programs
- Clothing
- Rent Assistance/Housing
- Transportation Assistance
- Early Childhood Education
- Healthcare & Mental Health
- Employment
- Recreation Services
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- Voting/Voter Registration
- City Council, Board & Commission Meetings
- Home Visiting Services
- ....and more!

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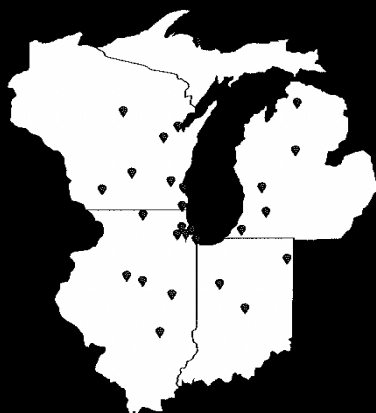


## CAREER OPPORTUNITIES

- Diesel Mechanic
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- Shop Helper
- Working Foreman
- Service Manager
- Detailer
- New & Used Truck Sales
- Parts Manager
- Parts Counter
- Outside Parts Sales
- Parts Delivery Driver
- Warehouse Coordinator

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- Vision Insurance
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- Group Term Life Insurance (100% paid by JX)
- Short and Long-Term Disability (100% paid by JX)

#### Paid Time Off:

- 3 Weeks PTO
- 7 Paid Holidays
- Volunteer Time-Off
- Paid Maternity/Paternity Leave
- Bereavement/Funeral

\* Located in DeForest, WI

#### Compensation:

- Competitive Pay
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- Rigorous six-month experiential training program to develop future JX sales associates

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[www.hydrite.com/careers](http://www.hydrite.com/careers)

[Located in Cottage Grove, WI]



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**2025 WDA10 BUSINESS SERVICES EVENT PLAN**

DATE & TIME	EVENT	LOCATION
January 16 <sup>th</sup> 1pm to 3pm	Dane County Job Fair	Dane County Job Center Madison, WI
February 19 <sup>th</sup> 1pm to 3pm	Jefferson County Job Fair	Jefferson Workforce Center Jefferson, WI
February 11 <sup>th</sup> TBD	Madison Media Partners Job Fair	Madison Location TBD
March 20 <sup>th</sup> 1pm to 3pm	Dane County Job Fair	Dane County Job Center Madison, WI
March TBD	Portage Job Fair	Portage High School Portage, WI
April 17 <sup>th</sup> 1pm to 3pm	Dane County Job Fair	Dane County Job Center Madison, WI
April 23 <sup>rd</sup> 1pm to 3pm	Jefferson County Job Fair	Jefferson Workforce Center Jefferson, WI
April TBD	Baraboo/Sauk County Job Fair	TBD
May 15 <sup>th</sup> 1pm to 3pm	Dane County Job Fair	Dane County Job Center Madison, WI
June 18 <sup>th</sup> 1pm to 3pm	Dane County Job Fair	Dane County Job Center Madison, WI
June 25 <sup>th</sup> 1pm to 3pm	Jefferson County Job Fair	Jefferson Workforce Center Jefferson, WI
August 21 <sup>st</sup> 1pm to 3pm	Dane County Job Fair	Dane County Job Center Madison, WI
September TBD	Madison Media Partners Job Fair	TBD
September 18 <sup>th</sup> 1pm to 3pm	Dane County Open House Event	Dane County Job Center Madison, WI
September TBD	Jefferson County Open House Event	Jefferson Workforce Center Jefferson, WI
September TBD	Skilled Trades Showcase with Madison College-Portage	Portage Enterprise Center Portage, WI
Oct TBD	Manufacturing Job Fair	TBD – Fort Atkinson
October 16 <sup>th</sup> 1pm to 3pm	Manufacturing Job Fair	Dane County Job Center Madison, WI
November 20 <sup>th</sup> 1pm to 3pm	Dane County Job Fair	Dane County Job Center Madison, WI

All events are subject to change.

Go to Job Center of Wisconsin, Workforce Events to access flyers and links to register for these events.

Registrations for the events will be opened 30 days prior to each quarter.

<https://wisconsinjobcenter.org/events/>

For more information about any of these events, please contact:

**WDA10 Business Services Team**

Jennifer Brikowski – 608-405-4404 Aimee Shull 608-405-4407

Tara Fogo 608-354-0134 Alex Vellender 920-674-7500

Carrie McTaggart 608-405-4531

[WDA10BusinessServices@dwd.wisconsin.gov](mailto:WDA10BusinessServices@dwd.wisconsin.gov)





Employment

1819 Aberg Avenue ■ Madison, WI 53704-4201

& Training Association, Inc.

(608) 242-7402



Urban League of  
Greater Madison

## CHILD SUPPORT LEGAL RESOURCE CLINIC

The Child Support Legal Resource Clinic is your connection to tackling child support concerns, resolving custody and placement questions, drivers license recovery assistance, connections to fatherhood support groups and employment services.



**Register Today!**



SCAN  
ME!



<http://tinyurl.com/ChildSupportClinic>



UNIVERSITY OF  
WISCONSIN  
LAW SCHOOL

LIFT & WISCONSIN  
Legal Interventions for Transforming Wisconsin



### EVERY 3RD FRIDAY IN 2025

1:00 pm - 3:00 pm



Urban League of Greater Madison

2222 S. Park St.

Jan. 17, Mar. 21, May 16,  
Jul. 18, Sep. 19, Nov. 21

Questions?

Contact: 608-729-1200

Southwest Madison Employment Center

1233 McKenna Blvd.

Feb. 21, Apr. 18, Jun. 20,  
Aug. 15, Oct. 17, Dec. 19

# Owe Child Support?

## CHILDREN FIRST offers you:

- Job leads and employment search assistance
- Resume preparation assistance
- Classroom training and access to computers
- Transportation assistance and supportive services
- Referrals to other services and training programs

Call (608) 438-4251

This program helps participants and their children with:

Stability      Shelter      Food & Clothing      Education & Training  
An Opportunity to Participate & Improve Their Lives

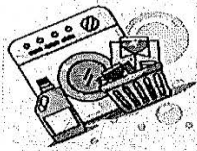


Employment & Training Association

Promoting Self-Sufficiency Through Employment & Training







# LAUNDRY LOVE

FREE LAUNDRY SERVICE



*NHCC will only be offering Laundry Love once month on the first Thursday of the month. We will no longer hold a second program in the morning.*

**Mound St. Laundromat - 1306 Mound St.**

## 2025 Dates

Thu. Jan 2 6-8pm  
Thu. Feb 6 6-8pm  
Thu. Mar 6 6-8pm  
Thu. Apr 3 6-8pm  
Thu. May 1 6-8pm  
Thu. June 5 6-8pm  
Thu. Jul 3 6-8pm  
Thu. Aug 7 6-8pm  
Thu. Sep 4 6-8pm  
Thu. Oct 2 6-8pm  
Thu. Nov 6 6-8pm  
Thu. Dec 4 6-8pm

**Provided by Neighborhood House Community Center**

**[info@neighborhoodhousemadison.org](mailto:info@neighborhoodhousemadison.org) | 608-255-5337**

Laundry payment and detergent provided for up to three loads!  
No sign up, open to all!