

1819 Aberg Avenue D Madison, WI 53704-4201

# & Training Association, Inc.

(608) 242-7402

Since 1966 the Employment & Training Association (EATA) has been committed to providing employment and training services in a way that preserves personal dignity, considers individual needs and differences, and supports individuals and their families.

We hope these job leads help you with your employment goals! Good Luck!

EATA staff

# JOB LEADS 05/07/2025

# www.madison.craigslist.org

# **Tarp Installer (Madison)** COVERALL TARPING US INC

compensation: \$50,000 - \$70,000 per year\ employment type: full-time\ job title: Tarp Installer

CoverAll Tarping U.S Inc. an industry leader in the installation of custom covers, is looking for Tarping Installers to join our team. We specialize in covering and protecting high volume bulk commodities from the elements. Earning potential up to \$50,000 - \$70,000 per year with willingness to work. Extensive travel throughout the U.S. Travel times away from home could be up to 12-14 days at a time. Willingness to work outdoors in all weather conditions.

Chance for advancement to hardworking self-starter.

About You:

Must be able to lift 50-75 lbs, be in excellent physical condition and not be afraid of heights.

Previous Physical labor job an asset, roofing, landscaping etc.

Ability to work long and irregular hours that may vary due to weather and may include day, evening, weekends and holidays.

Positive attitude and teamwork to accomplish goals. Ability to problem solve and think on your feet.

Self-motivated and able to work independently within a group to move the project forward.

MUST HAVE DRIVERS LICENSE & CLEAN DRIVERS ABSTRACT.

MUST BE OVER 25 FOR COMMERCIAL AUTO INSURANCE POLICY.

**Compensation & Benefits:** Highly Competitive wages with potential bonus for completed project Daily Food allowance, paid travel and accommodations while deployed Travel provided in company vehicle Full training provided Clean driver's abstract and valid driver's license an asset High school diploma or equivalent

Please call 409-739-0155.

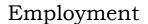
# Level 5 Donuts is hiring a donut decorator (Madison)

Level 5 Donuts

#### compensation: hourly\ employment type: full-time\ experience level: mid level\ job title: Donut Decorator

Level 5 Donuts is an artisan handmade donut shop in Madison WI. We are looking for an experienced pastry professional to help with glazing and decorating donuts. Hours would be from about 3am until 10am Wednesday - Sunday. Job would be filling, glazing, decorating, and making glazes and frostings for the next day.

Please email resume to c13dfd1c7628363899db79d875064721@job.craigslist.org





(608) 242-7402

# **Cleaning Technicians/Housekeeping - Residential Cleaning (Madison)** Happy House Cleaning

#### compensation: \$20-40/hour\ employment type: full-time\ experience level: entry level\ job title: Cleaning Technician

We're hiring new Cleaning Technicians to join our team at Happy House Cleaning! We are an employee-focused, rapidly growing residential cleaning company, based in Middleton, WI, with opportunities for advancement! New employees will first go through our training program (4-6 weeks) before being assigned homes to clean, located in the Madison, WI area. We run solo teams, so applicants must be comfortable working by themselves. No previous cleaning experience is required (but preferred). If you enjoy a fast-paced and physically challenging work environment where your efficiency has a direct impact on how much money you make, this is the job for you! New team members will start out making \$20.00 per hour (during training, \$21/hour after training) with the ability to rapidly increase their hourly earnings by improving their efficiency and/or taking on more responsibility. Maximum hourly earning potential for a technician is \$40 per hour. The current average pay for our technicians is \$31 per hour.

• PTO after 6 months.

- Weekly bonuses, up to \$130 per week for full time technicians.
- Tips! On average our technicians make an extra \$2,500 per year on tips.
- Payment will be distributed via direct deposit every other Friday.

Applicants will need to have a reliable personal vehicle to use for work, along with a Driver's License, valid insurance, and a clean driving record.

#### **Responsibilities:**

Following our company's guidelines, policies, and expectations for residential cleaning

Presenting in a professional and friendly manner to our clients and each other

Working efficiently to meet the allowed hours set for each home

Maintaining quality scores of 95% or higher

Following this company's efficiency tips, systems, and checklists

#### **Qualifications:**

Team Players - Enjoys working with others, positive attitudes, and excels at communication between team members, management, and clients.

Sense of Urgency - We never stop moving. Think of it as a built-in gym membership at work!

Time Managers - Ability to follow a schedule and finish the job on time.

Strong Eye Muscles - Team members who can spot and remove filth that may be invisible to the untrained eye, especially in a "clean" home.

Punctual People - Consistently arrives at cleanings on time, fit for duty, and bright eyed and bushy tailed.

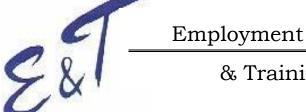
Strong Work Ethic

Employee Benefits: Paid Time-Off/Paid Holidays Performance Bonus Weekly Employee Social Events Employee Referral Program Free Food and Drinks Company Paid Oil Changes Employee Savings/Loan Program You can apply through our website (https://happyhousemadison.com/employment), or just email resume to 9b755f571fa63ff9a330545ec4ead349@job.craigslist.org

## Framers

#### compensation: Boe\ employment type: full-time\ job title: Framers

Framers wanted. Work Monday thru Friday 7-4. Benefits after 90 days. Must have reliable transportation and pouches. Year round work. We build custom homes. You reach Bob with Accurate custom construction at 608-514-5551



(608) 242-7402

# Ogden's is Hiring a Server (Madison)

Ogden's North Street Diner

#### compensation: \$3.00/ hour plus tips\ employment type: full-time\ job title: Server

Ogden's North Street Diner is looking for a capable and team oriented individual to fill a server position four days a week. Weekend availability required. Duties include serving and bussing tables, stocking wait staff area and some cleaning while maintaining a high level of customer service.

#### Please email resume to 7f1aebae8151360a809702c10cdb538f@job.craigslist.org

# **REPLACEMENT WINDOW CREWS (Madison and the surrounding area)** 1800 HANSONS

compensation: \$3,000 - \$5,000 a week - Direct Deposit\ employment type: contract\ job title: Install Partner

#### Connect with us for more info or pay information: https://hansons.com/installers/

We are looking for high quality replacement Window Install Crews for our Madison division, and the surrounding areas. Crews need an LLC, General Liability, and Workers Compensation. Metal brake, along with an enclosed-trailer/box-truck is a must. The business is growing rapidly, and we want to be your partner of choice, and help you grow your business too. Our goal is to create a lasting partnership, by developing a great working relationship. No sign-on bonus needed, we have bonuses EVERY month. Come join the team and let's build something great.

- Twice a Week Direct Deposit Pay
- · Dedicated Project Coordinators for every install
- Little to no paperwork using our Installer Portal
- Year end MVP appreciation event

Connect with us for more info or pay information: https://hansons.com/installers/

# **Dump Truck driver's wanted. (Madison area)**

**Executive Trucking** 

compensation: 28 to 30 an hour plus fully paid health insurance after 60 days\ employment type: full-time\ job title: Dump Truck driver\ non-profit organization

We are looking for 2 quad axle dump truck driver's for work around the Madison area. Steady work with overtime. Offering 28-30 an hour starting pay with fully paid health insurance after 60 days.

Any questions you may have you can text 608-217-9284. Thanks.

# **Drywall Finishers (Madison Area)**

compensation: Pay is based on experience\ employment type: contract\ job title: Drywall Finishers

Drywall Finishers Subcontractors welcome. Must have your own transportation. Must be reliable, on time. Have a good attitude. Call Tom 608-443-9121



Employment

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# Water/Sewer Foreman (Lodi)

#### compensation: Union Scale Wages and Benefits\ employment type: full-time\ job title: Water/Sewer Foreman

S&L Underground, Inc., an underground utility company specializing in water and sanitary sewer installation, is seeking an experienced foreman for the 2025 construction season. This is a union company with union-scale wages and benefits. Applicants should be eligible for or be a member of LiUNA Local 464 or Operating Engineers 139. **Please call 608-592-0625 Debbie.** 

# Product Assembler (Madison, WI)

National Assemblers

**compensation:** Piece-Rate Compensation\ **employment type:** employee's choice\ **experience level:** entry level\ **job title:** Product Assembler

#### Are You a Hands-On Problem Solver?

Imagine a job where you get paid based on the quality and speed of your work, with no cap on your earnings. You're the go-to person when it comes to assembling bikes, grills, furniture, or any other product. You love working independently, have an entrepreneurial mindset, and want to be in control of how much you earn. If that sounds like you, we want to talk!

#### APPLY NOW and start your future with us! Copy and paste the link below to apply:

# https://national-assemblers-inc.breezy.hr/p/5ae562ff0a35-product-assembler-paid-weekly

#### Why Join Us?

At National Assemblers, Inc., you'll have the unique opportunity to operate like your own business while benefiting from the stability of a W-2 position. You can take charge of your earnings based on how much you assemble — the more you build, the more you earn!

-Unlimited Earning Potential\*: Get paid per piece - the more you assemble, the more you earn!

-Weekly Pay: Consistent payments every week.

-Flexible Work Schedules: Full-time, part-time, and weekend-only opportunities.

-Independence & Autonomy: Work independently, set your pace, and enjoy the freedom of self-direction.

- -Training & Certification: Start strong with our comprehensive training program, even if you have no prior experience.
- -Mileage Reimbursement: Get reimbursed for travel to job sites.

-Comprehensive Benefits: Medical, Dental, Vision insurance, and 401K eligibility.

-Travel Opportunities: Experience different places as you work at various locations.

#### What You'll Do:

-Assemble bikes, grills, furniture, and a variety of products with precision and craftsmanship.

-Use your reliable transportation to reach designated retail locations.

-Build a reputation for excellence by delivering exceptional service and ensuring 100% customer satisfaction.

#### Who We Are:

National Assemblers, Inc. is the world's largest retail assembly company, assembling over 10 million products annually. We're proud to have been named "Assembly Company of the Year," thanks to our talented technicians who bring their passion and skill to every project. With partners like Walmart and Wayfair, we've established trust with leading brands and countless customers across the country.

#### What You Bring:

-A passion for hands-on work and problem-solving.

-A strong mechanical aptitude.

-Ability to lift 40 pounds.

-Your own reliable transportation and basic hand tools.

-An entrepreneurial mindset with a desire to control your income.

-Commitment to quality, customer satisfaction, and representing our brand with care.

#### Ready to Earn What You're Worth?

Join National Assemblers, Inc., where you control your potential and your future. Apply today and start building a career where your hard work pays off!

\* Compensation Disclosure: Employees will be paid based on a piece-rate system or at the local minimum wage, whichever is higher.



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# Mason Tenders Wanted (Madison)

#### compensation: \$20-\$37.50 per hour dependent on experience employment type: full-time job title: Mason Tender

We are currently seeking experienced Mason Tenders to join our crew. Please respond with contact information and work history. We will then call for an interview.

#### General Requirements:

2+ years tending or operating experience
Your own reliable transportation to and from the jobsites
Your own complete set of hand tools
Positive attitude and ability to work well with others
Ability to be on time and work all required days
Ability to take directions
Self-motivated
Mason Tender: Assist in building of scaffolding, stock material, shovel mortar and grout, temper mortar to the proper consistency, make accurate cuts, maintain a clean work area, ect...
Please email resume to af71d0b9def230279e18200c2f22d888@job.craigslist.org

# House Painter - Immediate openings (Baraboo)

## Midwest Labor - Placement Agency

compensation: \$16 to \$20 hourly based on experience employment type: full-time experience level: entry level job title: Painter / General Labor

We are seeking a reliable general laborers to perform exterior painting on residential homes. The role involves preparing surfaces by cleaning, sanding, and patching, then applying primers, paints, stains, and finishes using brushes, rollers, or spray equipment. The painter will maintain a clean and organized worksite, protecting non-painted areas such as furniture, flooring, windows, decking, etc. Employee should be able to understand and follow all safety protocols. This position requires effective teamwork and occasional courteous interactions with clients.

#### **Essential Duties:**

- >Inspect surfaces and determine appropriate preparation and painting methods
- >Mix paints and materials to achieve desired colors and finishes
- >Remove old paint coatings when necessary
- >Cover and protect surfaces not to be painted
- >Repair minor surface imperfections such as cracks and holes before painting
- >Clean tools and equipment after use
- >Load and unload painting materials and tools at job sites
- >Adhere to company safety standards and OSHA regulations

#### **Required:**

- >Authorized to work in the United States
- >Able to speak and understand basic English for communication and safety (or able to use a translation app)
- >Reliable transportation to and from job sites
- >Physical ability to perform manual labor including climbing ladders, bending, and lifting
- >Dependable and punctual with a strong work ethic
- >Willingness to work outdoors and in various weather conditions

## Desired:

- >Prior experience in house painting or related construction work
- >Basic knowledge of paint types, application techniques, and surface preparation
- >Ability to work independently as well as part of a team
- >Familiarity with safety regulations and use of personal protective equipment
- Call Kevin @ Midwest Labor: 608 609 4295



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## **Joes Pizza Ann Arbor hiring pizza makers (and paying for your housing)** Joes Pizza of NYC

**compensation:** \$20-\$26/hr depending on experience.\ **employment type:** full-time\ **experience level:** senior level\ **job title:** Pizza maker

Looking for a change of scenery?

The busiest pizzeria in Ann Arbor is looking for experienced pizza makers and will pay you for your travel to Ann Arbor, Michigan and 3 months of your housing. After 3 months you can stay in the housing for \$800/month which is deducted from your check weekly. Must have 3+ years hand stretching dough on a peel.

Must have 2+ years experience working in a high volume kitchen.

Must have reliable transportation and weekend night availability.

#### Please email resume to 1604e1438b113ea5b6c41e1612324da1@job.craigslist.org

# **Remodeling Carpenter (Madison Area)**

Christensen Construction

#### compensation: Based on experience (\$26-\$32/hr)\ employment type: full-time\ job title: Carpenter

Christensen Construction, Inc is looking for an experienced remodeling carpenter to join our team.

We perform projects of all sizes, from one day repairs to large additions and new construction. We provide year round work. Job requirements include:

- Prompt and reliable attendance.
- Working independently as part of a team and staying on schedule.
- Ability to perform all aspects of a project, from demolition to framing to finish.
- Good communication with other carpenters and Project Managers.
- Job benefits include:
- Paid holidays and earned time off.
- Job bonuses when project goals are met.
- Profit sharing.
- Health and dental insurance.
- Work vans and tools for Lead Carpenters.

- Opportunities for advancement.

Please call 608-252-8406 Tracey.

# Sugar River Pizza Co. - Dishwasher position available (Verona, WI)

#### compensation: \$17/hr\ employment type: employee's choice\ job title: Dishwasher

Apply online: https://www.sugarriverpizza.com/srpcapplication

One of our long term evening dishwashers is moving so we have a spot available. Two separate dish areas for front and back dish which makes for an organized work area. Flexible evening shifts currently available.

Apply online: https://www.sugarriverpizza.com/srpcapplication

Sugar River Pizza Co. is family-owned and operated since 2009. SRP-Verona, our second location, is a beautiful 185-seat, full bar restaurant in the center of an exciting new Verona development that includes Wisconsin Brewery and the new Hyatt Place hotel. Free employee parking available and easy access from suburbs and Madison.



(608) 242-7402

# THE HARVEY HOUSE - FULL TIME SERVER/BARTENDER (Downtown)

The Harvey House

#### compensation: \$30-\$40/hr\ employment type: full-time\ experience level: mid level\ job title: Full Time Server

#### Job description:

We are seeking a full time member of our team with open availability to join our Captain Team. A captain is a highly experienced and trained server who has invested into their craft and has the ability to lead, manage and inspire. Our ideal candidate is inspired by the beauty of service, curating memorable experiences and promoting joy amongst both our guests and our team!

The Harvey House is a celebration of Wisconsin's iconic supper clubs. Brought back to life by Midwest natives Shaina and Joe Papach, the old Baggage Claim House (and Train Car!) is now home to a stunning renovation where the history, culture and cuisine of the 19th century collides with modern design and culinary inspiration.

A predictable schedule that is posted two weeks in advance via Hotschedules.

A nourishing & healthy daily staff meal

50% Dining Discount for you and a plus one

Closed for all major holidays

Ongoing Education and opportunities to taste wine, spirits and food

Health Insurance (The Harvey House covers 50% of the cost for FT employees)

All the tools you need to create memorable and satisfying dining experiences for your guest in a unique environment designed by Brooklyn's award winning Home Studios

A supportive and positive leadership culture with opportunity for growth and advancement

...and most importantly, we promise to uphold a culture that values the health, safety and well being of our employees. Job Type: Full-time Pay: \$30.00 - \$40.00 per hour

Benefits: Dental insurance Employee discount Health insurance Vision insurance Shift: 8 hour shift Night shift Experience: Serving: 2 years (Preferred) Work Location: In person Please text 608-250-9578 Emily.

# Breakfast Baker (Verona, WI) Epic

#### compensation: competitive\ employment type: full-time\ job title: Breakfast Baker\ relocation assistance available

Work alongside talented and passionate culinary professionals to compose and scratch-bake goods like croissants, Viennoiserie, pastries, scones, quick breads, muffins, coffeecakes, and more in our state-of-the-art facility.

As part of having a truly Epic job, you will enjoy:

Competitive pay, including shift differential for overnight work, with annual bonus and raise

A full benefits package: \$0 co-pay health insurance, dental, vision, generous paid time off, and more

Brand new facility (opened in June 2023)

Mentored growth opportunities, and the ability to learn alongside our world-class bakery staff

#### Learn more about our team at https://careers.epic.com/Jobs/Culinary.

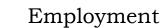
2+ years baking in a professional kitchen and/or a Baking & Pastry Arts degree

Large-volume experience is a plus

Eligible to work in the US without sponsorship

Relocation to Madison, WI area (relocation assistance available)

Available for overnight work, 3rd shift hours COVID-19 vaccination



(608) 242-7402

# Breakfast Line Cook (Middleton)

#### compensation: \$18-\$20\ employment type: part-time\ job title: Line Cook

C's Restaurant and Bakery is looking to hire a part-time line cook. Open 7 AM - 1PM Monday-Sunday serving breakfast only! Please email resume to e75344e49c7638c6940931a81d23cea0@job.craigslist.org

# 2nd Shift Concierge (Fitchburg)

#### compensation: \$17.00 - \$18.00\ employment type: full-time\ job title: 2nd Shift Concierge

Resort Lifestyle Communities is accepting applications for a 2nd Shift Concierge to provide excellent customer service and hospitality to Residents and Guests by serving from the heart. As our concierge you are passionate about the importance of hospitality, safety, security, and providing a happy and positive impression to everyone you interact with.

#### Schedule, Benefits and Pay:

287

You will work the following schedule: 3:00pm to 11:30pm Thursday through Monday.

You can enjoy a delicious free meal during your shift!

As a valued Employee, you can get access to your earned income when you need it with OnDemand Pay.

Receive \$610 stipend per month from our company to apply towards any benefit(s) you select, including:

Health, Dental, and Vision Insurance Life Insurance Short Term and/or Long Term Disability

Health Savings Account (HSA), Medical Flexible Spending Account (FSA), Dependent Care (FSA) and Lifestyle Spending Account (LSA).

Accident Insurance and Hospital Indemnity Legal and Identity Theft Insurance

You will receive paid holidays and vacation time, as well as a 401(k) with a generous employer match.

You can enjoy the fulfillment and satisfaction of serving seniors and the positive impact you make in their lives.

#### **Responsibilities and Duties:**

You will assist in a number of different areas including interacting with Residents and Guests, answering the phone, marketing, administrative work, assisting with events, assisting in dining room during peak meal times, and performing assorted cleaning. You will be the "go-to-person" and provide a lasting first impression to Visitors of the community while balancing and prioritizing many different roles and responsibilities.

You will anticipate the needs of Residents, Guests, and Team Members of the community, including outside vendor deliveries. You will monitor and respond to emergencies such as the resident emergency call system, building life safety systems, and the fire alarm panel. This is not a position in the medical field, but you need to be comfortable calling emergency personnel, including 911, when appropriate.

You will live by our Core Values of Respect, Kindness & Compassion, Honesty, and Service Excellence.

#### **Qualifications:**

Must be 21 years of age or older, maintain a current driver license and clean driving record and be comfortable valet parking Resident vehicles.

A high school diploma or equivalent (GED) is required.

You are able to move tables and furniture periodically, lift and carry approximately 25 pounds.

You take initiative and are an independent, problem-solver; able to de-escalate critical situations.

You are seeking the opportunity to serve seniors and positively impact their lives.

You can multi-task and meet deadlines while projecting a resort-like image both in person and over the phone to residents and guests of the community.

Intermediate proficiency in Microsoft Office programs (Outlook, Word, and Excel).

Strong knowledge of the local community, area, and region preferred.

Previous work experience in customer service or hospitality.

If you have a servant heart, a passion for hospitality and are eager to make a difference, complete our on-line application today and you'll hear from us soon! We are Resort Lifestyle Communities, a family-owned company established over twenty years ago. We specialize in providing all-inclusive, independent, resort-style 55-and-over senior living retirement communities all across the nation. Our Home Office is based out of Lincoln, Nebraska and we are rapidly growing and expanding!

#### APPLY HERE: https://hcm.paycor.com/l/r/DE9DCBF3



Employment

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# General Laborer – Temporary Horse Stall Setup & Takedown (Baraboo)

Superior Stall Service

**compensation:** Pay: \$43,000.00 - \$52,000.00 per year\ **employment type:** full-time\ **experience level:** mid level\ **job title:** Operations

#### **Company Overview:**

We are a Midwest-based company specializing in the setup, take down, and maintenance of temporary horse stalls. Our team provides high-quality service to equestrian events and facilities across the region. We pride ourselves on delivering top-notch customer satisfaction while maintaining a safe and efficient work environment.

#### **Position Overview:**

We are seeking a motivated and hardworking General Laborer to join and run our team. In this role, you will be responsible for setting up and taking down temporary horse stalls at various events and facilities. You will also help with loading and unloading stalls from semitrailers, washing and cleaning the stalls with power washers, and assisting in the manufacturing of new stalls. The ideal candidate will have a strong work ethic, be comfortable working outdoors in various weather conditions, and enjoy being part of a team.

#### Key Responsibilities:

Set up and take down temporary horse stalls at events and facilities across the Midwest.

Load and unload horse stalls from semi-trailers, ensuring all equipment is securely transported.

Clean and maintain stalls using power washers to ensure high-quality presentation.

Must be comfortable in driving a truck and trailer, a CDL is not required but would be preferred and compensated accordingly.

Assist in the construction and manufacturing of new stalls as needed.

Maintain a safe and organized work environment on job sites.

Travel to various locations and work extended hours, including weekends and evenings, depending on project requirements.

Assist in inventory management and report any damaged or missing equipment.

Collaborate with the team to meet deadlines and complete projects efficiently.

Must be able to drive and maneuver a fork lift.

Welding skills are not required but would be beneficial.

#### **Required Qualifications:**

Valid drivers license is required and a CDL

Ability to work outdoors in varying weather conditions.

Physical stamina and the ability to lift heavy materials (up to 50 pounds).

Must be comfortable with overnight travel throughout the Midwest.

Strong attention to detail and a commitment to quality work.

Basic understanding of power tools and cleaning equipment (training provided).

Reliable and punctual, with excellent time-management skills.

Ability to work both independently and as part of a team.

#### Preferred Qualifications:

Experience with loading/unloading equipment and/or working with temporary structures.

Familiarity with power washers or construction tools.

Experience with equipment, such as a forklift is preferred

#### **Compensation & Benefits:**

Competitive pay based on experience.

Travel expenses (meals, accommodations) covered while on the road.

Based on experience

Training provided for specialized equipment and techniques.

#### **Benefits:**

Flexible schedule

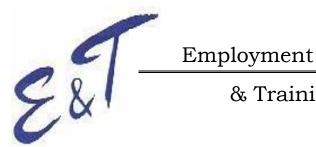
Paid time off

#### Schedule:

10 hour shift 12 hour shift 8 hour shift Afternoon shift Day shift Evening shift Monday to Friday Morning shift

Weekends as needed

Please email resume to df3e9bd28a7d3d1c9559915387fe6161@job.craigslist.org



(608) 242-7402

# Shop Helper - Work for a company that cares (Marshall, WI)

compensation: Wage is based on previous experience and knowledge\ employment type: full-time\ job title: Shop Helper

Looking for shop helper to our diesel mechanics with at least one year experience, but will train right person. General truck & equipment maintenance - grease, oil, full services Self- starter Must be willing to learn Able to multi-task, listen and put into action steps to follow Spanish speaking employees are welcome to apply - Los empleados quien hablan Espanol pueden applicar **Call today (608) 345-4010** Job Type: Full-time

# Interviews Today \$ 17-20 to start! (Madison Area)

#### compensation: \$ 17-20\ employment type: full-time\ job title: Assembly/Production

We're adding to our team on 1st, 2nd and 3rd shift. Positions include; assembly, general warehouse and shipping. \$17.00-20.00/hr to start. Excellent benefits and incentives offered after probationary period. Wage increases offered based on skill/shift \$ 20-23 after completion of probationary timeframe. \*\*\*Weekly attendance incentives\*\*\* Apply at:

672 West Washington Ave Madison, WI 53703

## Kitchen Staff (Waunakee)

Zoe's Pizzeria

compensation: \$16 to \$18\ employment type: employee's choice\ experience level: mid level\ job title: Kitchen Staff

We are seeking a Full Time or Part Time dedicated and reliable Kitchen Team Member to join our team at an independent pizzeria in Waunakee. As a Kitchen Team Member, you will be responsible for assisting with food preparation and ensuring the smooth operation of the kitchen. This is an excellent opportunity for individuals with an attention to detail, who enjoy preparing quality food and a desire to work in a fast-paced environment. Starting Rate of pay is \$16-\$18 per hour(BOE) ++Tips. \*\*Room for growth to management\*\*\* \*\*\*\*\*Only respond if you are available some evening and weekend hours please\*\*\*\*\* Set schedule/hours available. Looking for 1 Full time or 2 Part time people.

\*\*Full time employees are eligible for Health Insurance after 3 months., Free Food, Discounts on Food, Uniform provided.\*\* **Responsibilities:** 

- Assist in food preparation, including chopping vegetables, preparing sauces, restocking and following recipes
- Prepare orders, as they are received, in a timely manner and cooking them in our electric stone deck pizza ovens.
- Communicate effectively with other team members to ensure smooth coordination in the kitchen
- Follow all food handling and safety guidelines to maintain a clean and sanitary work environment

- Working as a team and efficiently with other staff members. Keeping kitchen clean and well stocked \*\*\*Weekend and Evening hours are Required\*\*\*

#### **Qualifications:**

- Previous experience working in a kitchen or culinary environment
- Knowledge of basic food preparation techniques and cooking methods
- Strong communication skills to effectively collaborate with team members
- Ability to handle multiple tasks and work efficiently in a fast-paced environment
- If you are interested in joining our fun kitchen team, submit a resume or go to to fill out our online application at https://www.zoespizzeria.com/employment-opportunities/#ltg\_apply.

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# Indeed.com

Warehouse/Forklift Operator - 2nd shift - job post Central Storage & Warehouse Co.

Employment

#### 4309 Cottage Grove Road, Madison, WI 53716

Full-time

Central Storage & Warehouse (CSW) is a family-owned provider of temperature-controlled warehouse services in Wisconsin. We are currently seeking a skilled **Forklift Operator on 2nd shift** for our warehouse in Madison with hourly pay of \$23.05/hr, plus fully paid health & dental insurance.

#### **Responsibilities:**

- Safely operate material handling equipment (forklift) in refrigerated warehouse
- Load and unload products from delivery trucks using appropriate equipment
- Carefully handle fragile merchandise and record any damaged products
- Track and document shipment arrival and departure times
- Prepare all orders for shipment
- Tag and label merchandise
- Organize and palatalize product in accordance with relevant procedures and standards
- Enter data in inventory and logistics software programs

#### **Requirements:**

- Forklift experience
- Ability to work 2nd shift (1:30 pm 10:00 pm)
- Ability to be on your feet all day
- Comfortable working in a refrigerated environment in cold weather gear
- Basic math & computer skills

#### **Benefits:**

- Hiring immediately
- Competitive hourly wage
- Paid weekly
- Overtime opportunities
- Fully paid employee health, dental and life insurance
- 401K company match + profit sharing
- Opportunities to advance and grow within the company

#### Painter/ Crew Chief - job post JB PAINTING Madison, WI 53701

\$17.50 - \$25.00 an hour - Temporary, Seasonal, Full-time
I'm looking for hard working and devoted individuals for this Summer. This is an exterior painting business, meaning we work outside. There is plenty of advancement opportunities throughout the summer! NO PREVIOUS EXPERIENCE NECESSARY!!
The Specifics:
You must be 18 years old or older. Able to work 40 hours a week. Earn 6-8k.
Just for the Summer!
Work outdoors!
Possible 3 days off a week!
Listen to music while working.
Bonuses available!
Job Types: Part-time, Full-time Salary: \$17.50 - \$25.00 per hour
Schedule:
10 hour shift Day shift No nights No weekends Weekend availability
Expected hours: No more than 40 per week

- Schedule:
- 10 hour shift 4x10 No nights No weekends



#### 1819 Aberg Avenue Madison, WI 53704-4201

# & Training Association, Inc.

(608) 242-7402

#### Seasonal Warehouse Associate - Madison - job post <u>Viking Electric</u> Madison, WI 53718

Employment

#### \$19 - \$22 an hour - Temporary, Full-time

A career at Viking Electric is more than a job. You're investing in a brighter, more sustainable future together and joining a team that makes a real difference for our customers. Viking Electric https://www.vikingelectric.com/about offers electrical products and services to contractors. If it helps bring electricity to an office, home, factory or other building – you can find it here. We operate throughout the Midwest and are part of the Sonepar group, the world's #1 electrical distributor with over 45,000 associates around the globe. Being "Powered by Difference" means we respect and value diverse perspectives. At Viking Electric, we offer a supportive culture and great benefits, and as part of the larger Sonepar group, we can offer exciting opportunities to grow your career.

#### Warehouse Material Handler

Location: Madison, Wisconsin Job type: Seasonal Schedule: 9:30am start time, Monday-Friday Hourly pay: \$19.00 - \$22.00 \*\*Compensation for this position includes hourly salary, short-term incentive bonus, and full benefits package offerings. The exact amount of base salary may vary based on experience and skills brought to the role.

#### Check out a video about the position on YouTube!

#### What You'll Do

As a warehouse associate, you're key to driving a great customer experience by getting products from our warehouse to our customers. As orders come in, you help fill them accurately by finding the right products and getting them packaged and onto our trucks. You'll work in a positive, fast-paced environment with a supportive team.

You will...

• Load and unload trucks and move boxes/material in a safe manner using a forklift, pallet jack, handcart, cherry pickers, walking riders, reach trucks, EZGo carts, or other device (no experience required - we provide training)

- Count, check and record items coming into or being shipped out of the warehouse
- Use a handheld device to scan barcodes and labels, allowing us to track appropriate inventory levels
- Assemble, package, label, stack, palletize and route material for safe delivery or storage
- Help us keep products free from damage and organized
- Follow and promote procedures that keep the warehouse safe and secure

#### What You Bring

Requirements:

• Be at least 18 years old

• Ability to lift, push, and pull objects weighing up to 50 lbs. regularly, or up to 75 lbs. with the assistance of supportive equipment or team members

- Ability to stand and walk for much of your shift
- Basic math skills (add and subtract numbers)
- Willingness to learn how to operate equipment like a forklift and handheld scanning device (we provide training)
- Ability to work in various temperatures within our warehouse
- Must be authorized to work in the United States without VISA sponsorship now or in the future

#### Property Cleaning Specialist - job post Everlight Solar Madison, WI

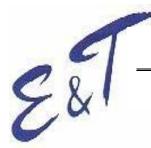
#### \$19 - \$24 an hour - Full-time

Everlight Solar is a rapidly growing company and the leader of solar energy in the Midwest. We offer a unique experience that fosters individual growth and rewards performance. Our culture at Everlight is extremely important to us. The work environment is fast-paced and dynamic. We value teamwork, quality, innovation, and customer success. Our ideal candidate is self-motivated, detail-oriented, has excellent problem-solving abilities, is passionate about delivering results on-time, exceeding expectations, and ensuring success for our teams. If you want to join an up-and-coming industry with a top-notch company growing rapidly in the space, Everlight Solar is where you should be. Don't miss the opportunity to join the Everlight Solar team!

#### **Responsibilities:**

- Making sure that all the work areas assigned are clean and well kept
- Informing supervisor if there's any damages
- Ensuring that inventory is well stocked
- Showing a high level of professionalism
- Familiar with the health and safety practices

Requirements: No Experience Required Good interpersonal skills Friendly nature Reliable and efficient Organized



#### 1819 Aberg Avenue D Madison, WI 53704-4201

# & Training Association, Inc.

(608) 242-7402

#### Warehouse Worker - job post Clopay Corporation

## 2534 Advance Road, Madison, WI 53718

#### \$19 - \$21 an hour - Full-time

Clopay Corporation is North America's largest residential garage door manufacturer. We pride ourselves on delivering exceptional customer service as well as unsurpassed quality and innovative products. Our employees are the cornerstone of our success and we are looking for dynamic individuals to join our team.

We have an excellent opportunity for a Warehouse Worker at our Mendota Heights Distribution Center.

Employment

This full-time position will:

- Help customers load/unload product
- Assist in maintaining warehouse organization and inventory

Qualifications:

- Candidates must have good communication skills and be able to perform lifting up to 55 pounds on a routine basis.
- Previous warehouse experience and computer proficiency including Oracle preferred, but not required.
- Forklift certification preferred.

Our employees are rewarded with competitive compensation, comprehensive benefits including tuition reimbursement, paid holidays, 401(k) match, sick and vacation time.

Please visit our website at www.clopay.com to learn more about our company. An Equal Opportunity Employer.

Job Type: Full-time Pay: \$19.00 - \$21.00 per hour Expected hours: 40 – 42 per week

- Benefits:
- 401(k)
- 401(k) matching
- Dental insurance
- Employee assistance program
- Employee discount
- Flexible spending account
- Health insurance
- Health savings account
- Life insurance
- Paid time off
- Referral program
- Tuition reimbursement
- Vision insurance

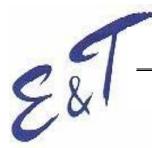
Schedule:

• 8 hour shift Day shift Monday to Friday

#### Production Worker - job post Madison Top Company Madison, WI 53713

\$14 - \$17 an hour - Part-time, Full-time
We will train but if you have experience in any of the following that's a plus:
Screen Printing
Embroidery
Vinyl Graphics
Direct to Garment Printing
Laser Engraving
Customer Service
Shipping and Receiving
This position can be part time or full time based on your interest.
Job Types: Full-time, Part-time Pay: \$14.00 - \$17.00 per hour Expected hours: 20 – 40 per week
Benefits:

• Dental insurance Employee discount Flexible schedule Health insurance Life insurance On-the-job training Opportunities for advancement Paid time off Prescription drug insurance Retirement plan Vision insurance



#### 1819 Aberg Avenue Madison, WI 53704-4201

# & Training Association, Inc.

(608) 242-7402

#### Warehouse Order Selector - 1st Shift - job post CERTCO INC

## 4802 Femrite Drive, Madison, WI 53716

\$19.37 - \$24.60 an hour - Part-time

Certco, Inc. is looking for motivated and reliable Order Selectors to help fulfill customer grocery orders and keep our distribution operations running efficiently.

Are you looking for a role where your work directly contributes to a company's success?

Employment

- Do you thrive in a fast-paced, hands-on environment?
- Are you seeking a team that truly values and supports its employees?

If so, this opportunity could be perfect for you! Join our dedicated team and be part of a company that takes pride in delivering quality service, fostering a positive workplace culture, and offering great career growth potential. Why Join Certco, Inc.?

#### 2024 Top Workplace

Certco has been recognized as a Top Workplace in Wisconsin by the Wisconsin State Journal for 2024! This award reflects our commitment to fostering a positive and supportive work environment. Our culture, which is built on teamwork, integrity and passion, sets us apart. As we move forward, we will continue to invest in our people and maintain our top workplace status.

#### **Our Order Selector role offers:**

- Competitive salary
- Great daily incentive bonus opportunities
- Premium low-cost insurance, including health, dental, vision, life insurance, and short-term disability
- Generous 401k match and paid time off
- Voted Madison's 2024 Top Workplace
- Robust wellness program with gym reimbursement, chair massages, on-site fitness center and weekly on-site chiropractic care to name a few of the amenities we provide
- Sponsorship of walks, runs, sports teams, and exciting company events like picnics, Christmas parties, and pro soccer games
- Paid weekly
- Daily overtime!
- Growing, thriving company job security!
- Amazing company culture!

#### Don't miss out-apply today and become a key part of our success!

Requirements:

#### 1st Shift 7am-3:30pm

Job Summary The Order Selector is responsible for filling customers' grocery orders and delivering them to the delivery platform in a manner that meets company standards for safety, security, and productivity. The Order Selector is responsible for the completeness and correctness of all orders filled.

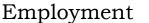
#### **Essential Job Functions:**

- Efficiently pick customer orders for shipment, ensuring that the correct number and type of product is shipped
- Carry or transport orders to shipping locations or delivery platforms
- Tag or mark orders as requested
- Repack orders when necessary
- Ensure outbound shipments are accurate and free of damage
- Stock product in pick slots
- Conduct physical inventories as required
- Maintain a clean, neat, and orderly work area
- Assist in maintaining the security of the warehouse
- Conduct operations in a manner that promotes safety and complies with OSHA and MSDS Standards
- Meet company standards for productivity
- Is regular in attendance and complies with the Company Attendance Policy

#### **Equipment:**

- Operate powered lift trucks in performance of order selecting duties when required
- Conduct safety inspections on any equipment used
- Used of hand-held computers / scanners and voice-enabled computers

Education and Experience: High school graduate or equivalent and excellent math skills



# 287-

& Training Association, Inc.

(608) 242-7402

#### General Laborer (1st and 2nd Shift) - job post Pellitteri Waste Systems Inc 4002 Kipp Street, Madison, WI 53718

\$19 - \$21 an hour - Full-time

#### Compensation: \$19.00/hour - \$21.00/hour + Productivity Bonuses

#### Employment Type: Full-Time (average 45-50 hours per week)

#### Shift: 1st or 2nd

#### Why Work Here?

Enjoy working for a family owned business that puts integrity, passion and pride into all of our work. Pellitteri Waste Systems, Inc., has been a locally owned and operated company for over 70 years. We are searching for a full-time General Laborer at our recycling center location on our 1st shift or 2nd Shift. This position comes with great opportunities for advancement!

#### We offer:

- Competitive weekly pay
- Paid time off
- Free and low-cost Health Insurance options, dental and vision insurance
- 401k plan, with a generous match of up to 4%
- Company paid short term and long term disability and life insurance policy

#### **Responsibilities:**

- Cleaning baled material
- Assuring that recycling meets standards for purchases or disposal
- Assuring the safe operation of equipment while following company policies and procedures
- Performing daily clean up and processing of all material before close
- Performing other job related duties as assigned

#### **Qualifications:**

- Highly motivated, self-directed, and responsible for independent decisions
- Willing to learn and be trained on heavy equipment, compactor, baler, conveyor, and fork lift machinery
- Ability to work in a fast paced environment
- Regularly handle the lifting of up to 50-pounds
- Ability to pass a pre-employment drug screen and background check

#### Retail Warehouse Associate - job post Best Buy

#### 7357 West Towne Way, Madison, WI 53719

#### \$15.00 - \$17.88 an hour - Part-time

As a Retail Warehouse Associate, you'll help us create great shopping experiences by keeping our sales floor stocked and preparing online orders to be shipped to customers' homes. This includes unloading trucks, replenishing store shelves, tracking inventory levels, and pulling and boxing products for delivery. You'll also directly assist customers with in-store pickup and curbside pickup orders.

#### What you'll do

- Unload trucks and record store inventory
- Prepare products to be shipped to other stores and customers' homes
- Stock shelves and organize merchandise displays
- Follow established safety guidelines while operating store equipment
- Process online orders and assist with store pickup orders

#### **Basic qualifications**

- 3 months of experience working in a retail, warehouse or operations role
- Ability to work a flexible schedule, including holidays, nights and weekends
- Ability to move up to 100 pounds with or without accommodation

#### What's in it for you

We're committed to helping our people thrive at work and at home. We offer generous benefits that address your total well-being and provide support as you need it, especially key moments in your life.

Our benefits include: Competitive pay Generous employee discount Financial savings and retirement resources Support for your physical and mental well-being



#### 1819 Aberg Avenue Madison, WI 53704-4201

# & Training Association, Inc.

(608) 242-7402

#### Night Warehouse Associate - job post Loffredo Fresh Foods Madison, WI 53704

#### \$18 an hour - Full-time

Join Loffredo Fresh Foods as a Night Warehouse Associate/Selector based out of our Deforest, WI Branch. We are a local, familyowned food and produce distributor that has proudly served the Midwest region for over 130 years. We distribute to 11 different states across our 6 locations. Loffredo Fresh Foods believes that our employees are the key to a successful future. We are committed to attracting a team that is passionate, innovative, and committed to meeting our customer's needs.

As a **Night Warehouse Associate**, you will play a crucial role in our operations by ensuring that all customer orders are accurately picked and packed for delivery. You will be responsible for navigating the warehouse, selecting items according to order specifications, and preparing them for shipment. Your attention to detail and efficiency will help maintain the high standards of service our customers expect. **Pay:** \$18 per hour

#### What we look for:

- Previous warehouse and pallet jack experience preferred
- Able to work in a refrigerated environment for 8+ hours
- Must be able to lift up to 50 lbs. frequently and 75+ lbs. occasionally
- Strong attention to detail and accuracy
- Able to take direction from all levels of management
- Ability to work independently within a team setting
- Must be able to read, write, and speak English for the automated headset

#### What you'll do:

- SAFETY FIRST. Must be able to safely operation warehouse equipment at all times and follow all safety guidelines
- Receive/Unload inbound freight and put away
- Accurately select and pack orders for shipment, both internally and externally
- Maintain a clean and organized work environment
- All other assigned duties

#### What you'll gain as a Loffredo Team Member:

• Competitive salary and comprehensive benefit package including medical, dental, vision, available 1st of the month following 30 days employment

- 401k with company match available following 6 months of employment
- Additional voluntary insurance such as basic/supplemental life and disability
- Paid time off & Paid holidays
- Bi-Weekly Pay or the option to enroll in Daily Pay for immediate access to earned wages
- Regular and constructive performance feedback
- Healthy, fresh produce you can take home to your family through our generous employee purchase program

#### Benefits:

- 401(k)
- 401(k) 3% Match
- 401(k) 4% Match
- 401(k) matching
- Dental insurance
- Disability insurance
- Employee assistance program
- Flexible spending account
- Health insurance
- Health savings account
- Paid time off
- Paid training
- Referral program
- Vision insurance



(608) 242-7402

## Commercial Brick/Block Laborer - job post Lang Masonry Contractors Inc Madison, WI 53711

#### \$18 - \$26 an hour

LMC is a thriving masonry contracting business. Starting over 40 years ago with entrepreneur Damian Lang. One amazing attribute at Lang Masonry Contractors, Inc. is that many of the employees on the original crew are still with the company today in various leadership roles. Through high productivity standards and the dedication of the employees, the business has grown into one of the top mason contracting businesses in the nation. Focusing now on commercial and industrial projects, Lang Masonry Contractors, Inc. continues to concentrate on the basics that got them where they are – Safety, Quality, and Production.

#### **PRIMARY PURPOSE:**

Laborers are responsible for keeping the job moving. It is their job to make sure the Masons do not run out of supplies such as block/brick, mortar, wire, and control joint. The Laborers are also responsible for letting the Operators and/or Superintendent know when they are running low on supplies so the Operator can have it to them before they run out.

#### **ROUTINE DUTIES:**

- Mix mortar, grout, manually or using machines, according to standard formulas.
- Erect scaffolding.
- Cut materials to specified sizes for installation, using power saws.
- Modify material moving, mixing, grouting, grinding, polishing, or cleaning procedures, according to installation or material requirements.
- Provide assistance in the preparation, installation, repair, of block/brick, or stone surfaces.
- Locate and supply materials to masons for installation, following numbered sequences.
- Arrange or store materials, machines, tools, or equipment.
- Clean installation surfaces, equipment, tools, work sites, or storage areas.
- Move or position materials such as marble slabs, hoists, or dollies.
- Remove excess grout or residue from block/brick joints, using sponges or trowels.
- Remove damaged block/brick, or mortar, and clean or prepare surfaces, using pliers, hammers, chisels, drills, or wire brushes.
- Be proactive in asking for help and/or what to do next.
- And other assigned duties.

**BENEFITS:** Competitive pay Leave time Paid holidays Health/Vision/Dental Insurance Life Insurance 401K match Referral Bonus Flexible Spending Account

#### Guest Service Specialist-RZ - job post Mister Car Wash

#### 1039 East Washington Avenue, Madison, WI 53703 \$16 - \$18 an hour

Working at Mister Car Wash is all about opportunity—to be part of a team, achieve your goals, and have fun in a fast-paced environment. And with new stores in development, Mister has room for every team member to grow their career.

Come work for us! We're currently seeking a Guest Service Specialist.

#### WHAT YOU WILL DO:

- Work with an amazing team in a fun environment while rotating among different areas throughout the day.
- Build trusting relationships with customers and recommend products and services that best meet their needs.
- Create "Wow" moments for our customers by showing your commitment to outstanding service and hospitality in every interaction.

#### interaction.

- Safely and politely direct customers into the car wash tunnel.
- Help maintain the location's appearance and cleanliness.
- Follow all Mister Car Wash safety procedures and policies, including appearance expectations.

#### WHAT YOU NEED:

- An outgoing personality with strong people and listening skills.
- The ability to connect with customers.
- Attention to detail and pride in your work.
- High energy and interest in being active outdoors in varying temperatures and weather conditions.
- Able to stand, squat, kneel, sit, walk up and down stairs, and remain mobile for long hours
- Able to lift 50 lbs. to the waist, 25 lbs. to the chest, and 15 lbs. above the head
- A strong work ethic and a team-player attitude.

(608) 242-7402

#### Warehouse Associate - job post <u>Home Depot</u> Sun Prairie, WI

Warehouse associates are an essential part of The Home Depot s distribution network. They load and unload trucks, move material within the facility and from the loading platform by carrying, pushing, rolling or operating hand trucks, forklifts, hoists, motorized conveyors, or other material handling equipment. They safely operate forklifts or other machinery in order to complete tasks such as loading, unloading, sorting, staging, and transporting products. These positions include General Warehouse Associate and General Warehouse Associate II.

#### Warehouse Associate - job post <u>Fortune International, LLC</u> 4350 Duraform Lane, Windsor, WI 53598

#### \$21 an hour - Full-time

281

Fortune Fish & Gourmet is a highly successful meat and seafood processor and specialty food distributor. The company serves a multitude of clients within the food industry with a focus on high quality and outstanding service. This is an exciting time to join our rapidly growing business! As an industry leader, we're growing relationships through our quality products and services. We are continually looking for outstanding talent to join our extraordinary group of employees.

The Warehouse Associate is responsible for performing a range of general warehouse tasks, including loading, unloading, stock, inventory, picking customer orders, labeling, and receiving. The Warehouse Associate contributes to the efficiency of the warehouse production by ensuring high safety and sanitation standards are maintained at all times

#### **Responsibilities:**

Unload product from the truck, container, and stock them in the designated area

Ensures that the product is properly placed on racks, shelves, or in bins according to established practice.

Assembles customer orders from stock and places orders on pallets or shelves, or conveys orders to the packing station or shipping department, and prepares for shipping

Ensure that the product is handled in a sanitary manner.

Mark materials with identifying information

Records amounts of materials or items received or distributed

Arranges products in the specified sequence for processing by other workers as needed

Drives forklift or other motorized equipment to transport items within the plant

Supports in maintaining inventory records

Adhere to the company's safety practices at all times

Other duties as assigned by the supervisor

#### Minimum Requirements:

Education – High School Diploma or equivalent

Experience -at least one year of warehouse experience preferred

Work ethic – A sense of urgency in meeting critical and time-sensitive deadlines

Accuracy - Demonstrated ability to accurately pick products in a timely fashion.

Language - Basic English speaking and written proficiency.

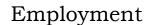
Mathematical - Ability to perform basic arithmetic tasks - adding, subtracting, dividing, and multiplying

Environmental – Willingness to work in a cold climate of 35° and or below 0°.

Physical requirements – Must be able to lift 50 pounds with or without reasonable accommodation and stand/walk for up to 8 hours per shift. Able to frequently push, pull, bend, squat, reach, and operate a forklift.

Attendance – must adhere to scheduled shift time - 11 am-8 pm Monday-Thursday, 11 am-5 pm Friday(*Finishing times are estimated*) A combination of the above will also be considered

- Benefits-
- 401(k) matching
- Dental insurance
- Health insurance
- Life insurance
- Paid time off
- Referral program
- Vision insurance



(608) 242-7402

#### Seasonal Grounds Crew - job post Meadows of Six Mile Creek

800 North Century Avenue, Waunakee, WI 53597 Temporary, Part-time, Seasonal, Full-time

We are currently seeking Seasonal Ground Crew members to join our team. As part of the grounds crew, you will primarily be responsible for mowing and providing general care to the golf course. This is a seasonal position with flexible hours, but candidates must be available early mornings during the week as well as one weekend morning. This is a great opportunity to work outside with an awesome and fun crew. FREE GOLF included!

#### Duties

2&T-

- Perform regular landscape maintenance including mowing, trimming, and edging lawns.
- Maintain hardscape features like patios, walkways, and retaining walls.
- Operate power tools safely and efficiently for various landscaping tasks.
- Assist in snow plowing during winter months to ensure safe access to properties.
- Build and maintain garden beds, flower arrangements, and other landscape features.
- Keep grounds clean and free of debris while adhering to safety standards.

#### Experience

- Previous experience in groundskeeping or landscape maintenance is preferred but not required.
- Familiarity with power tools and landscaping equipment is a plus.
- Ability to work outdoors in various weather conditions.
- Strong attention to detail with a commitment to quality work.
- Willingness to learn new skills related to landscaping and grounds maintenance.
- Join our team and contribute to creating beautiful outdoor environments while developing your skills in groundskeeping!

Job Types: Full-time, Part-time, Seasonal Pay: \$16.00 - \$20.00 per hour Expected hours: 40 per week Benefits: Flexible schedule

Schedule: 4 hour shift 8 hour shift Monday to Friday Morning shift Weekends as needed

#### Landscape Crew Member - job post Carrington Lawn & Landscape Middleton, WI 53562

#### \$19 - \$25 an hour - Full-time

At Carrington Lawn & Landscape, we are dedicated to empowering personal and professional growth, positively impacting the lives of our team, clients, and local community. We offer a dynamic work environment where you can thrive both professionally and personally. Our commitment to work/life balance, competitive compensation, and a supportive culture makes us a standout choice for those passionate about landscaping.

#### Responsibilities

- Construct unique and award-winning landscape projects as part of our Landscape Construction team.
- Perform mowing, trimming, lawn care, and clean-up on premium properties with our Landscape Maintenance team.
- Maintain organization of tools and equipment to ensure efficiency and safety.
- Operate top-of-the-line equipment in a professional and respectful small crew environment.
- Collaborate effectively in both two-person crews and larger teams to achieve project goals.

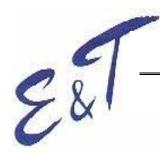
#### Qualifications

- Experience in landscaping or a related field is preferred but not required.
- Ability to work effectively in a team-oriented environment.
- Strong attention to detail and commitment to quality craftsmanship.
- Willingness to learn and grow within the company.

#### Compensation \$19-25/hour

#### Benefits

- Health, Dental & Vision Insurance
- Paid time off 30 days after hire 401k with a company match program
- Company-paid life insurance policy
- Work gear/clothing provided Team events such as cookouts, go-kart racing, wiffle ball, and holiday parties
- Industry learning and development opportunities
- High snow removal wages



(608) 242-7402

## Warehouse Material Handler - job post Design Air, LLC

#### 5518 Femrite Drive, Madison, WI 53718 Full-time

We are currently looking for a full-time Material Handler to join our Madison, WI team with a 5:00am start time. As a Material Handler, you will be primarily responsible for pulling product for customer orders using an RF scanning gun. You will also prepare shipments and load trucks using good use of space and ensuring safety at all times. This role will act as a Backup Driver on an as needed basis. **What you'll do** 

- Pull orders accurately as assigned for daily deliveries using an RF scanner
- Stage orders according to truck location and verify the accuracy of pallets, etc.

Employment

- Load trucks for daily and special deliveries
- Recognize damaged product at any point in the process and take appropriate action
- May operate a forklift or other warehouse machinery
- Assist customers and/or drivers in loading materials into vehicles and trucks
- Work as a team as well as individually
- Performs housekeeping duties and other duties as assigned

#### Requirements:

#### What we're looking for

- Experience working in a fast-paced, distribution or warehouse environment preferred, but not required
- High attention to detail and strong math skills to ensure accuracy
- Ability to follow direction and safe operating procedures
- Ability to lift up to 50 lbs. repetitively throughout the shift without assistance (weight varies based on product)
- Work at heights of 20 ft. on a regular basis
- Ability to be trained to use forklifts and other warehouse machinery
- Work on his/her feet including walking for extended periods of time
- Willing to work overtime as needed
- Ability to backup drive drivers license, good driving record, willingness to obtain FedMed card

What's in it for you Performance based competitive pay Warehouse team monthly and annual incentive pay program Full benefits package! Eligible on date of hire Retirement plan with a 6% company match! Eligible on date of hire No weekends! Work Monday through Friday PTO and paid holidays Opportunity for advancement

#### Warehouse Material Handler - job post Graybar Electric Company, Inc.

#### 2130 W Badger Rd, Madison, WI 53713 From \$19 an hour - Full-time

As a Warehouse Material Handler, you will work with the team to ensure products get where they need to be, unload delivery vehicles, receive inventory, store product, and select and pack customer orders. As an employee-owned company, our employees are key to our success and are given opportunities to learn and grow into higher level positions.

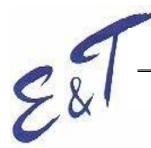
#### In this role you will:

- Operate warehouse equipment such as pallet jacks, forklifts and push carts
- Unload and accurately receive deliveries
- Store product in specific location and note in system
- Select and pack customer orders and at times deliver customer orders in light van or delivery vehicle
- Maintain clean warehouse including following all safety procedures and performing daily safety inspections

#### What you bring to the table:

- Ability to perform physical requirements in a warehouse environment including lifting up to 70 lbs., cutting wire, climbing ladders and staying on the move in various temperatures depending on the location
- Safely operate warehouse equipment and proper use of PPE
- Good attendance and work ethic
- Ability to perform tasks quickly and accurately
- Minimum 18 years of age required
- Work Shift and Hours: Monday Friday, 8:00am 5:00pm

**Compensation Details:** The expected pay rate for this position is starting at \$19.00 per hour depending on experience. The Value of Graybar:



(608) 242-7402

#### Warehouse Embroidery Operator - job post <u>Summit Golf Brands</u>

8475 Murphy Drive, Middleton, WI 53562 \$18 - \$19 an hour - Full-time

Employment

#### **Company Overview:**

Summit Golf Brands (SGB), located in Middleton, WI, is seeking a full time Embroidery Operator. Summit Golf Brands is a fast-growing company that designs and source high-end golf apparel and sportswear, sold online and at leading country clubs and resorts around the world. Our brands can be found at over 3,000 accounts in more than 25 countries.

#### **Responsibilities:**

Individual will use basic skills to operate 6 Head Embroidery Machine. Must be able to hoop, stand for extended periods of time and required to work efficiently and accurately in applying embroidery crest to garments.

• Following production Work Order instructions, apply appropriate club logo to garments using directed logo, thread colors and placement.

- Scan start and end time of job task using system scan.
- Send logo file to embroidery machine using computer programs.
- Hoop appropriate garment location following company guidelines as to placement location.

• Responsible for pulling and setting up on machine thread colors as listed on production work order and load onto correct machine needle, returning threads to thread racks once job is completed.

- Run and monitor logo application process checking for proper tension, thread breaks, jump stitches, etc., making Supervisor aware of any issues.
- Trim backing / threads on long running logos as time allows.
- Responsible for cleaning general area around machine at end of each shift.

#### Essential Functions, Knowledge, and Skills:

Individual must possess these skills and abilities or explain that he/she can perform the essential functions, with or without reasonable accommodation, using some combinations of skills and abilities.

- High School Diploma or equivalent.
- Able to stand for long periods of time.
- Able to communicate effectively both verbally and in writing.
- Required to use wrists, upper arms and shoulders in repetitive movements.
- Required to bend, twist and reach continuously.
- Additional duties as assigned.

#### Apartment Groundskeeper (Madison, WI) - job post Monarch Investment and Management Group

#### Madison, WI 53704 Up to \$18 an hour - Full-time

Are you ready to earn money while enjoying the outdoors at one of our beautiful apartment communities?!

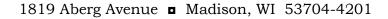
Monarch Investment is seeking a **Groundskeeper** to join our team at the Rivers Edge Apartment community in **Madison**, **Wisconsin**. This member of our onsite property team is responsible for the overall upkeep of the property landscape and the exterior image (Curb Appeal). Duties will include maintaining the lawns, driveways, parking lots, property flowerbeds, plants, and grass areas.

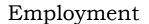
Feel free to check out our website to learn more about us and see where your next CAREER is!

#### https://mimginvestment.com/

#### What we are offering:

- Competitive pay starting up to **18.00/hour**
- Annual raises up to 5%
- 401k planning and pre-tax contributions including a 3% matching component.
- Blue Cross / Blue Shield Medical Insurance for only \$45.00 a month for yourself!
- Dental Insurance (no cost to you)
- Life Insurance (no cost to you)
- Vision and Disability Insurance
- 9 Paid Holidays
- Paid Time Off, 1stYear = 80 Hours, 2-4 Years = 120 Hours, 5+ Years = 160 Hours.
- **20% off rent** at any of our owned communities.
- Paid additional training/school.





(608) 242-7402

# <u>Apply at UW Health</u>

287-

## Room Service Line Cook Madison, WI, United States

100% FTE, Days/Evenings. Scheduled hours are 10:00 am to 8:30 pm with every other weekend required. Hours may vary based on the operational needs of the department. You will work at the University Hospital in Madison, WI.

Work as a talented culinary expert to compose and prepare meals from scratch. The Food Production Cook is responsible for hot and cold food production in a high-volume kitchen. Enjoy this fast-paced, team environment while being able to quickly problem-solve and make decisions.

#### We are seeking a Room Service Line Cook to:

• Prepare large volumes of food with a high level of complexity, variety, and quality. Prepare entrees, sandwiches, soups, starches, vegetables, sauces, and desserts for general diets and modified diets.

- Assess quality and condition of ingredients used in food production.
- Prepare food production reports and documentation.

#### Cooks are eligible for:

- Paid time off, including 15 days of vacation time for full-time employees.
- A free bus pass to assist with transportation to and from work.
- Continuing education for both professional and personal growth.

#### At UW Health, you will have:

• An excellent benefits package, including health and dental insurance, paid time off, retirement plans, two-week paid parental leave and adoption assistance.

- Options for a variety of schedules and shifts that offer flexibility and allow for work-life balance.
- Access to UW Health's Wellness Options at Work that support employee/family well-being.
- Tuition benefits eligibility UW Health invests in your professional growth by helping pay for coursework associated with career advancement.

#### Qualifications

- High School Diploma or equivalent Required
- Associate's Degree in Culinary, Hospitality, or Nutrition Preferred

#### Work Experience

- 1 year experience in high volume food production setting Required
- 2 years experience in high volume food production setting Preferred

Licenses & Certifications ServSafe certification required within 6 months of hire Required

#### Environmental Services Technician Madison, WI, United States

Multiple shifts and schedules available. Part and full-time positions available and shifts include day, evening, or night shift. If selected for an interview, we will discuss your shift preferences at that time. Hours may vary based on the operational needs of the department.

#### Be part of something remarkable

Play a critical role in hospital safety! You can make a difference in the lives of patients, visitors and staff by ensuring they're in a clean and safe environment.

#### We are seeking an Environmental Services Technician (Housekeeping/Janitor) to:

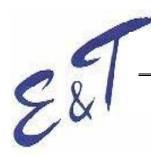
- Perform general housekeeping and custodian responsibilities within the University Hospital.
- Clean and disinfect facilities, using proper procedures and equipment.
- Aid in the prevention of diseases by sanitizing patient and public areas.
- Follow hospital procedures to dispose of contaminated items.
- Work independently as a Housekeeper under general supervisor.

#### **Education**:

Preferred – High School Diploma or equivalent education

#### Work Experience:

Preferred - At least six months of continuous employment with a single employer. Previous cleaning and/or customer service experience.



(608) 242-7402

## Lead Food Production Cook Madison, WI, United States

Full time, 100% FTE. Morning shifts with some holiday hours required. You will work at University Hospital in Madison, WI. **Be part of something remarkable** 

Work as a talented culinary expert to compose and prepare meals from scratch. You will be responsible for hot and cold food production in a high-volume kitchen. Enjoy this fast-paced, team environment while being able to quickly problem-solve and make decisions.

#### We are seeking a Lead Food Production Cook to:

• Follow all UW Health guidelines and policies regarding food safety and sanitation.

Employment

- Prepare large volumes of food with a high level of complexity, variety, and quality.
- Assess quality and condition of ingredients used in food production and prepare food production reports and documentation.
- Train and orient new staff members.
- Act as an effective leader for the Culinary Services Department and the organization.

#### At UW Health, you will have:

• An excellent benefits package, including health and dental insurance, paid time off, retirement plans, two-week paid parental leave and adoption assistance.

- Options for a variety of schedules and shifts that offer flexibility and allow for work-life balance.
- Access to UW Health's Wellness Options at Work that support employee/family well-being.
- Tuition benefits eligibility UW Health invests in your professional growth by helping pay for coursework associated with career advancement.

#### Qualifications

- High School Diploma or equivalent Required
- Associate's Degree in Culinary, Hospitality, or Nutrition Preferred

#### Work Experience

- 3 years food service, hospitality, or customer service experience Required
- 6 months leadership experience Preferred

#### Licenses & Certifications

• SERV Safe Certification required within three (3) months of obtaining position Required

## Medical Communications Specialist - Per Diem - Med Flight Madison, WI

Part-time, Per diem position required to work 12 hours/month, day/night Rotating 12 hour day/night shifts. Hours may vary based on the operational needs of the department.

#### Be part of something remarkable

#### Join the #1 hospital in Wisconsin!

We are seeking a Medical Communications Specialist to:

• Triage incoming calls for urgent and emergent patient transfers from the Access Center for interfacility flights. Log time and nature of each call.

- Triage incoming calls and direct radio requests for scene flights from the regional 911 center, county sheriff departments, or emergency response agencies including police and fire departments and EMS units.
- Collect available patient medical information from referring facilities for all patients being transported to University Hospital and American Family Children's Hospital. Relay this information to the Emergency Department, Admissions Office, and/or the receiving unit.

• Continuously monitor telephones, radios, emergency alert scanner, and the intrahospital encrypted radio in effort to be made aware of scene flights as early as possible.

• Establish appropriate radio and landline communications with requesting agencies to secure landing zone instructions. Relay initial patient medical report to the flight crew.

Education: Minimum – High School Diploma or GED Preferred – Associates Degree or higher

## Work Experience:

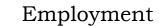
Minimum – Two (2) years of experience in an emergency services role such as an Emergency

Medical Dispatcher, Emergency Medical Technician, or comparable role

Preferred - Three (3) years of professional work experience in customer service, physician referral,

or emergency medical dispatch

Licenses & Certifications: Certified Flight Communicator within 1-1/2 Yrs Required EMT - Paramedic Preferred



(608) 242-7402

## Health Unit Coordinator, Short Stay F4/3 Madison, WI, United States

Part-time, 60% FTE, day/evening shift. Monday – Friday, weekend rotation is required. Hours may vary based on the operational needs of the department.

#### Be part of something remarkable.

281

Health unit coordiantor's play a key role on each unit, by providing a warm and welcoming atmosphere for patients, families, and visitors. We are seeking a **Health Unit Coordinator (HUC)** to:

- Manage and facilitate the day-to-day operations of a unit.
- Answer phones, organize files, order supplies, handle correspondence, manage databases, and provide general support to patients, family members and other staff. You are often considered the backbone of the unit, ensuring that everything runs smoothly and efficiently.
- Utilize excellent communication and organizational skills to support patient care.
- Collaborate with the clinical team to coordinate all aspects of patient care including patient admissions, transfers, and discharges.
- Use high level of attention to detail to maintain accurate electronic health records and perform other duties of a clerical nature.

#### At UW Health, you will have:

• An excellent benefits package, including health and dental insurance, paid time off, retirement plans, two-week paid parental leave and adoption assistance. Full time benefits for part time work (for positions 60% FTE and higher).

- Options for a variety of schedules and shifts that offer flexibility and allow for work-life balance.
- Access to UW Health's Wellness Options at Work that support employee/family well-being.
- Tuition benefits eligibility UW Health invests in your professional growth by helping pay for coursework associated with career advancement.

#### Qualifications High School Diploma Required

Work Experience 1 year of experience in a medical or customer service environment or experience of a similar nature Required

• 1 year of experience in a medical environment Preferred

#### Patient Nutrition Assistant - Full-time Madison, WI, United States

This is a full-time, 40 hours per week position. Multiple shifts are available. Every other weekend is required. Hours may vary based on the needs of the department.

#### We are seeking a Patient Nutrition Assistant who:

- Prioritizes patient care above all other duties.
- Accurately assembles and delivers patient meal trays.
- Maintains kitchen order by ensuring cleanliness of work areas.
- Sanitizes dishes, cookware, equipment, and environment.
- Is comfortable working in a fast-paced and continually changing environment.

#### Patient Nutrition Assistants are eligible for:

- Paid time off, including 15 days of vacation time for full-time employees.
- A free bus pass to assist with transportation to and from work.
- Continuing education for both professional and personal growth.

## View our video to learn more

#### At UW Health, you will have:

• An excellent benefits package, including health and dental insurance, paid time off, retirement plans, two-week paid parental leave and adoption assistance.

- Options for a variety of schedules and shifts that offer flexibility and allow for work-life balance.
- Access to UW Health's Wellness Options at Work that support employee/family well-being.

• Tuition benefits eligibility - UW Health invests in your professional growth by helping pay for coursework associated with career advancement.

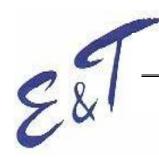
Qualifications High School Diploma or GED Preferred

Work Experience Food service and/or customer service experience Preferred

#### Licenses & Certifications

ServSafe Certification Preferred

1819 Aberg Avenue 
Madison, WI 53704-4201



# & Training Association, Inc.

## Medical Coding Specialist II - Profee Radiation Oncology Middleton, WI (Remote)

Employment

This is a full-time, 1.0 FTE position that is 100% remote. Hours may vary based on the operational needs of the department. Applicants hired into this position can work from most states. This will be discussed during the interview process.

To be eligible to work remotely, you must be in an approved remote work state for UW Health. We've included a link below to view the full list of approved remote work states.

#### We are seeking a Medical Coding Specialist II to:

• Utilize available encoder, grouper software, and other coding resources to determine the appropriate ICD-10-CM, CPT, and/or HCPCS including specialty specific codes and Evaluation and Management (E&M) codes.

• Maintain an understanding and apply knowledge of National Correct Coding Initiatives (NCCI), Local Coverage Documents and National Coverage Documents (LCD/NCD) directives, Medically Unlikely Edits (MUEs), and Medicare Teaching Physician Guidelines, applying knowledge of applicable regulatory requirements and institutional guidelines to select appropriate codes and modifiers. **At UW Health, you will have**:

# • An excellent benefits package, including health and dental insurance, paid time off, retirement plans, two-week paid parental leave and adoption assistance.

- Access to great resources through the UW Health Employee Wellbeing Department that supports your emotional, financial, and physical well-being.
- Options for a variety of schedules and shifts that offer flexibility and allow for work-life balance.
- Tuition benefits eligibility UW Health invests in your professional growth by helping pay for coursework associated with career advancement.

Qualifications

- High School Diploma or equivalent and medical coding education Required or
- In lieu of a medical coding education, an active coding certification Required
- Associate's Degree in a healthcare related field Preferred

#### Work Experience

- 1 year of progressive coding experience (For HCC-specific roles, experience must be specific to HCC) Required
- 2 years progressive coding experience in multiple specialties, HCC Risk adjustment Coding Preferred
- Licenses & Certifications
- Certified Professional Coder (CPC) Upon Hire Required or Certified Outpatient Coder (COC) Upon Hire Required or
- Certified Inpatient Coder (CIC) Upon Hire Required or Certified Coding Specialist (CCS) Upon Hire Required or Certified Coding Specialist Physician-Based (CCS-P) Upon Hire Required or
- Certified Coding Associate (CCA) Upon Hire Required or Certified Risk Adjustment Coder (CRC) Upon Hire Required or

## Patient Transporter Madison, WI, United States

This is a full-time, 100% FTE position. Scheduled hours are Monday through Friday from 8:00am - 4:30pm, with rotating weekends and holidays required. Hours may vary based on the operational needs of the department.

#### We are seeking a **Patient Services Aide** to:

- Provide excellent customer service while safely transporting our patients to and from nursing units and various therapy/laboratory areas throughout the University Hospital and the American Family Children's Hospital.
- Ensure timely transportation and patient safety, comfort, and privacy throughout the transport.
- Utilize the Patient Transport information system to acquire and record transactional records regarding all transport requests.
- Document transport information on daily log sheets and obtain signatures from clinical staff for all cancelations, reschedules, and

#### confirmations of patient drop-offs.

#### At UW Health, you will have:

- An excellent benefits package, including health and dental insurance, paid time off and retirement plans.
- Access to UW Health's Wellness Options at Work that support employee/family well-being.
- Tuition reimbursement UW Health invests in your professional growth by helping pay for coursework associated with career advancement.

Qualifications High School Diploma or equivalent (Required)

Work Experience Relevant patient care experience in a healthcare environment (Preferred)

Licenses & Certifications CPR certification or the ability to receive certification within 60 days of hire (Required)



#### 1819 Aberg Avenue Madison, WI 53704-4201

# & Training Association, Inc.

#### Supply Clerk Madison, WI, United States

This is a part-time, 75% FTE position. Scheduled hours are 1:00pm - 11:30pm on Friday, Saturday, Sunday. Hours may vary based on the operational needs of the department.

#### Be part of something remarkable

Join the #1 hospital in Wisconsin! Be a member of a cohesive team assisting and supporting each other.

Employment

#### We are seeking a **Supply Clerk** to:

- Ensure our physicians, nurses, and others have everything needed to care for our patients medical/surgical supplies, linen, and equipment.
- Use their attention to detail and organizational skills in an exciting and fast-paced environment.
- Interact with a variety of computer applications to ensure timely and accurate inventory transitions.
- Interact with customers, both in person and over the phone, in a professional and supportive manner.

#### At UW Health, you will have:

- Options for a variety of schedules and shifts that offer flexibility and allow for work-life balance.
- Access to great resources through the UW Health Employee Wellbeing Department that supports your emotional, financial, and physical well-being.
- Tuition benefits eligibility UW Health invests in your professional growth by helping pay for coursework associated with career advancement.
- The opportunity to earn a referral bonus for referring friends, former colleagues or others to apply for open, posted positions.

#### Qualifications

• High School Diploma or equivalent (Required)

#### Work Experience

• Relevant experience in a healthcare environment (Preferred)

#### Senior Supply Coordinator Madison, WI, United States

This is a full-time, 100% FTE position. Scheduled hours are 5:30am - 2:00pm, Monday through Friday. Hours may vary based on the operational needs of the department.

#### Be part of something remarkable

#### Join the #1 hospital in Wisconsin!

#### We are seeking a Senior Supply Coordinator to:

• Function as a lead worker and inventory expert regarding various supply inventories for departmental staff, suppliers, and Procurement Services.

- Provide communication and advice to departmental staff regarding supply changes and availability.
- Work collaboratively to constantly improve requisitioning and purchasing processes.

#### At UW Health, you will have:

• An excellent benefits package, including health and dental insurance, paid time off, retirement plans, two-week paid parental leave and adoption assistance.

- Access to great resources through the UW Health Employee Wellbeing Department that supports your emotional, financial, and physical well-being.
- Tuition benefits eligibility UW Health invests in your professional growth by helping pay for coursework associated with career advancement.
- The opportunity to earn a referral bonus for referring friends, former colleagues or others to apply for open, posted positions.
- Options for a variety of schedules and shifts that offer flexibility and allow for work-life balance.

#### Qualifications

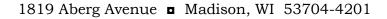
• High School Diploma or equivalent (Required)

#### Work Experience

• Two years Inventory Control experience in a healthcare environment (Required)

## Patient Scheduling Representative – Phlebotomy Madison, WI, United States

This is a full time, 1.0 FTE position. Shifts will be scheduled Monday-Friday between the hours of 7:00 AM - 5:30 PM. No holidays, oncall, or weekends required at this time. Hours may vary based upon operational needs of the clinic.





**<u>Pay</u>**: Pay starts at \$18.40 per hour, work experience that is relevant to the position will be taken into consideration when determining the starting base pay.

#### We are seeking a Patient Scheduling Representative to:

• Schedule appointments via phone, in-person or electronic correspondence.

Employment

- Take incoming phone calls from patients and their families to assist them with their appointment scheduling needs.
- Make outgoing phone calls to patients to schedule their appointments.
- Coordinate with clinic staff to ensure that patients receive appropriate care in a timely manner.

#### At UW Health, you will have:

• An excellent benefits package, including health and dental insurance, paid time off, retirement plans, two-week paid parental leave and adoption assistance.

• Access to great resources through the UW Health Employee Wellbeing Department that supports your emotional, financial, and physical well-being.

• Tuition benefits eligibility - UW Health invests in your professional growth by helping pay for coursework associated with career advancement.

- The opportunity to earn a referral bonus for referring friends, former colleagues or others to apply for open, posted positions.
- Options for a variety of schedules and shifts that offer flexibility and allow for work-life balance.

Qualifications High School Diploma or equivalent Required

Associate's Degree Bachelor's Degree in Business Administration, Healthcare, or other related field Preferred

- Work Experience 6 months previous experience in an office or customer service environment Required
- Previous experience working in healthcare Preferred
- Previous experience scheduling of patients Preferred
- Previous experience with answering phones, greeting clients and customers in person Preferred

#### Patient Access Lead Madison, WI, United States

This is a full time, 1.0 FTE position. Shifts will be scheduled Monday-Friday between the hours of 8:00 AM -4:30 PM. On call and Holiday hours are required. Must be flexible to cover all hours of operations. Hours may vary based on the operational needs of the department. You will work at 1 S. Park St. in Madison, WI. This person will also travel to 20 S. Park St, Union Corners Urgent Care and University Station.

#### We are seeking a Patient Access Lead to:

• Oversee the daily operations of specific work units within the Patient Access Department.

• Partner closely with supervisors to provide leadership coverage and presence to the registration and admissions work units in the clinics and the hospital divisions.

• Ensure effective operations by organizing, scheduling, and monitoring the department workload.

#### At UW Health, you will have:

• An excellent benefits package, including health and dental insurance, paid time off, retirement plans, two-week paid parental leave and adoption assistance.

• Access to great resources through the UW Health Employee Wellbeing Department that supports your emotional, financial, and physical well-being.

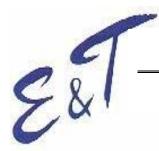
• Tuition benefits eligibility - UW Health invests in your professional growth by helping pay for coursework associated with career advancement.

- The opportunity to earn a referral bonus for referring friends, former colleagues or others to apply for open, posted positions.
- Options for a variety of schedules and shifts that offer flexibility and allow for work-life balance.

#### Qualifications High School Diploma or equivalent Required

- Associate's Degree in Business, Finance, Health Info Management, or related field Preferred
- Work Experience 1 year of experience in a patient access, healthcare revenue cycle, or clinic operations role Required

• 2 years of experience in a patient access, healthcare revenue cycle, or clinic operations role with progressive leadership responsibilities Preferred



Employment

& Training Association, Inc.

(608) 242-7402

# Apply at www.cityofmadison.com

## Arborist 1 (Trainee Eligible)\*

SALARY \$27.26 - \$29.81 Hourly \$2,180.95 - \$2,385.03 Biweekly \$4,725.39 - \$5,167.57 Monthly \$56,704.70 - \$62,010.78 Annually LOCATION Madison, WI JOB TYPE PERMANENT FULL TIME JOB NUMBER 2025-00184 DEPARTMENT Streets Division OPENING DATE 05/02/2025 CLOSING DATE 5/12/2025 11:59 PM Central COMP. GROUP/RANGE 16/08 or 16/11

The City of Madison Streets and Urban Forestry Division is looking for its next Arborist! The successful candidate will perform skilled manual work involving the care and maintenance of City trees within proper safety guidelines. The work includes pruning, insect/disease treatment, technical tree removal; the preparation and planting of new trees; and the maintenance of related equipment.

# Construction Inspector (Hourly)

SALARY \$21.44 - \$24.93 Hourly LOCATION Madison, WI JOB TYPE HOURLY JOB NUMBER 2024-00480 DEPARTMENT Engineering Division OPENING DATE 02/07/2025 CLOSING DATE 9/6/2025 11:59 PM Central COMP. GROUP/RANGE 15/00

As a Construction Inspector you will perform technical/paraprofessional and related manual work in support of engineering programs. Work is performed under the supervision of a professional Engineer, Surveyor, Construction Inspector, Sidewalk Program Supervisor or Public Works Supervisor. Although duties vary based on assignment, current vacancies exist in construction activities, surveying and utility locating/marking.

# Lifeguard (Hourly)

SALARY \$18.03 Hourly LOCATION Madison, WI JOB TYPE HOURLY JOB NUMBER 2024-00455 DEPARTMENT Parks Division OPENING DATE 01/17/2025 CLOSING DATE 6/30/2025 11:59 PM Central COMP. GROUP/RANGE 16/00

City of Madison Lifeguards work in the Aquatics Program to provide front-line safety services at Goodman Pool. They exercise teamwork in keeping the community safe by preventing accidents from occurring and explaining rules, policies, and procedures.

## Metro Transit General Manager

SALARY \$151,800.44 - \$204,931.46 Annually LOCATION Madison, WI JOB TYPE PERMANENT FULL TIME JOB NUMBER 2025-00201 DEPARTMENT Metro Transit OPENING DATE 04/24/2025 CLOSING DATE 5/26/2025 11:59 PM Central COMP. GROUP/RANGE 21/23

The City of Madison is seeking a skilled and empathetic leader to be the next Metro Transit General Manager. Metro Transit is a City department that provides fixed route and paratransit service to the greater Madison region. Our fixed route service, including the recently launched MetroRapid Bus Rapid Transit (BRT) service, carries 45,000 passengers a day on 24 routes (23 fixed route and one 15-mile BRT route) with 31 BRT stations and 194 buses (132 40-foot buses and 62 articulated all-electric buses). The successful candidate will be a collaborative and effective leader who can manage change and motivate staff as they plan and integrate multiple new systems, including fare systems, route maps, a satellite facility, and electric buses.



Employment

1819 Aberg Avenue D Madison, WI 53704-4201

& Training Association, Inc.

(608) 242-7402

# Apply at <u>www.governmentjobs.com</u>/careers/countyofdane

# LTE Breastfeeding Peer Counselor

SALARY \$30.40 Hourly LOCATION Madison, WI JOB TYPE Limited Term Employee JOB NUMBER 2025-00257 DEPARTMENT Board of Health for Madison and Dane County OPENING DATE 04/29/2025 CLOSING DATE 5/13/2025 11:59 PM Central FLSA Non-Exempt BARGAINING UNIT 720 The Board of Health for Madison and Dane County is recruiting for a limited term employee (LTE) Breastfeeding Peer Counselor position.

# LTE Career Pathways Intern

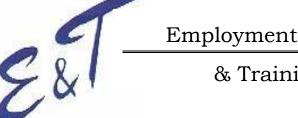
SALARY \$16.00 Hourly LOCATION Madison, WI JOB TYPE Limited Term Employee JOB NUMBER 2025-00218 DEPARTMENT Extension OPENING DATE 04/16/2025 FLSA Non-Exempt BARGAINING UNIT 720 Dane County Extension has openings for the LTE Career Pathways Intern position in Madison, WI. Limited Term Employees (LTEs) are limited to 1,200 hours in a payroll year and are not guaranteed any hours per week.

# LTE Clerk I-II

SALARY \$28.31 Hourly LOCATION Madison, WI JOB TYPE Limited Term Employee JOB NUMBER 2025-00285 DEPARTMENT All Departments OPENING DATE 04/25/2025 CLOSING DATE Continuous FLSA Non-Exempt BARGAINING UNIT 720 This recruitment will be used to fill LTE Clerk I-II vacancies as they arise throughout 2025. There is currently a vacancy in the Dane County Sheriff's Department.

# LTE County Park Attendant

SALARY \$22.99 Hourly LOCATION Madison, WI JOB TYPE Limited Term Employee JOB NUMBER 2025-00035 DEPARTMENT Land and Water Resources OPENING DATE 01/30/2025 FLSA Non-Exempt BARGAINING UNIT 720 The Dane County Land and Water Resources Department has openings for the LTE County Park Attendant position in Madison, WI.



(608) 242-7402

## LTE County Parks Maintenance Crew I

SALARY \$22.99 Hourly LOCATION Madison, WI JOB TYPE Limited Term Employee JOB NUMBER 2025-00172 DEPARTMENT Land and Water Resources OPENING DATE 03/17/2025 CLOSING DATE 6/1/2025 12:00 AM Central FLSA Non-Exempt Dane County Parks has vacancies for the LTE County Parks Maintenance Crew I position. Limited Term Employees (LTEs) are limited to 1,200 hours in a payroll year and are not guaranteed any hours per week.

# LTE General Laborer (AEC - 65)

SALARY \$29.46 Hourly LOCATION Madison, WI JOB TYPE Limited Term Employee JOB NUMBER 2025-00081 DEPARTMENT Alliant Energy Center OPENING DATE 01/31/2025 CLOSING DATE Continuous FLSA Non-Exempt

#### BARGAINING UNIT 65

LTE General Laborer positions at the Alliant Energy Center are a part of a pool of staff who are used for surge staffing needs. The department maintains an ongoing recruitment for LTE General Laborers in order to hire periodically as additional staff are needed. Supervisors review applications and contact applicants for interviews when there is a need to add LTE staff.

#### LTE Juvenile Court Counselor

SALARY \$33.86 Hourly LOCATION Madison, WI JOB TYPE Limited Term Employee JOB NUMBER 2025-00085 DEPARTMENT Juvenile Court Program OPENING DATE 01/17/2025 CLOSING DATE 12/31/2025 11:59 PM Central FLSA Non-Exempt BARGAINING UNIT 2634 LIMITED TERM EMPLOYMENT OPPORTUNITY WITH NO GUARANTEED HOURS PER WEEK (limit of 1,200 hours per payroll year).

#### LTE Juvenile Court Worker

SALARY \$32.55 Hourly LOCATION Madison, WI JOB TYPE Limited Term Employee JOB NUMBER 2025-00087 DEPARTMENT Juvenile Court Program OPENING DATE 01/17/2025 CLOSING DATE 12/31/2025 11:59 PM Central FLSA Non-Exempt BARGAINING UNIT 720 LIMITED TERM EMPLOYMENT OPPORTUNITY WITH NO GUARANTEED HOURS PER WEEK (limit of 1,200 hours per payroll year).



(608) 242-7402

## LTE MEDICOLEGAL INVESTIGATOR

SALARY \$41.61 Hourly LOCATION McFarland, WI JOB TYPE Limited Term Employee JOB NUMBER 2024-00530 DEPARTMENT Medical Examiner OPENING DATE 11/25/2024 CLOSING DATE 6/1/2025 11:59 PM Central FLSA Non-Exempt BARGAINING UNIT 1871

**EXAMPLES OF DUTIES** Investigates death scenes, takes telephone reports of deaths where appropriate and reports findings to the pathologist to assist in the determination of Cause and Manner of death in accordance with Wisconsin State Statutes. Examines evidence at scenes to establish an initial assessment of the cause and manner of death natural, suicide, accidental, homicidal or undetermined. Assists in the identification of the decedent by examining the body and the scene of the death, and gathering additional information as needed.

# LTE MORGUE TECHNICIAN

SALARY \$34.14 Hourly LOCATION McFarland, WI JOB TYPE Limited Term Employee JOB NUMBER 2024-00500 DEPARTMENT Medical Examiner OPENING DATE 10/28/2024 CLOSING DATE 6/1/2025 12:00 AM Central FLSA Non-Exempt BARGAINING UNIT 1871 The Dane County Medical Examiners Office is currently recruiting for a Limited Term Employee (LTE) Morgue Technician position. Limited Term employees are limited to 1,200 hours in a payroll year and are not guaranteed any hours per week.

# LTE Outreach and Response Specialist

SALARY \$34.14 Hourly LOCATION Madison, WI JOB TYPE Limited Term Employee JOB NUMBER 2025-00033 DEPARTMENT Board of Health for Madison and Dane County OPENING DATE 04/14/2025 CLOSING DATE Continuous FLSA Non-Exempt BARGAINING UNIT 1871 Public Health Madison and Dane County in Madison WL is rec

Public Health Madison and Dane County in Madison, WI, is recruiting for two (2) limited term employee (LTE) Outreach & Response Specialist positions. This position will work mainly during non-regular business hours, which will include evenings and weekends; and potentially on-call during events or times when increased violence may occur.

# LTE Public Health Field Staff

SALARY \$23.94 Hourly LOCATION Madison, WI JOB TYPE Limited Term Employee JOB NUMBER 2025-00190 DEPARTMENT Board of Health for Madison and Dane County OPENING DATE 03/21/2025 CLOSING DATE Continuous FLSA Non-Exempt BARGAINING UNIT 720 The Public Health Madison and Dane County (PHMDC) dena

The Public Health Madison and Dane County (PHMDC) department has a limited term vacancy for four (4) LTE Public Health Field Staff positions in Madison, WI. Limited Term Employees (LTEs) are limited to 1,200 hours in a payroll year and are not guaranteed any hours per week.



Employment

(608) 242-7402

## Airport Maintenance Mechanic

SALARY \$34.21 - \$37.26 Hourly LOCATION Madison, WI JOB TYPE Full time (1.0FTE) **JOB NUMBER** 2025-00276 **DEPARTMENT** Airport **OPENING DATE 04/25/2025** CLOSING DATE 5/9/2025 11:59 PM Central FLSA Non-Exempt **BARGAINING UNIT** 65

Dane County Regional Airport has a full-time (1.0 FTE) vacancy for Airport Maintenance Mechanic position This is a second shift position. Normal work schedule: 1:30 pm to 12:00 am, rotating, including weekends and holidays. Undesirable Hours Premium Pay: Employees assigned to this classification at the Airport also receive undesirable hours pay of \$3.00 for any time worked between 6:00 p.m. and 6:00 a.m., and for any time on Saturday and/or Sunday.

## Deputy Sheriff I-II (DS119)

SALARY \$34.00 - \$43.59 Hourly LOCATION Madison, WI JOB TYPE Full time (1.0FTE) **JOB NUMBER** 2025-00214 **DEPARTMENT** Sheriff's Office **OPENING DATE 03/22/2025** CLOSING DATE 5/16/2025 11:59 PM Central FLSA Non-Exempt

#### **BARGAINING UNIT WPPA Deputies**

Dane County offers a wide range of benefits including fully paid dental and HMO health insurance premiums for full time employees/prorated for part-time employees. The County will also provide contributions towards POS health insurance premiums and short/long term disability. Additional benefits available include long term care, vision coverage, flex spending account and deferred compensation programs paid in full by the employee and a wellness program (for further details visit www.countyofdane.com/emprel). Employees hired after 7-1-11 must be expected to work a minimum of 1200 hours annually to be enrolled in the Wisconsin Retirement System when hired. Dane County also provides 6 weeks of paid parental leave for birth or adoption of a child.

# Developmental Disabilities Program Specialist (Employment Specialist)

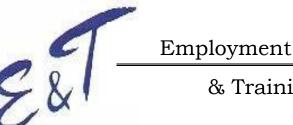
SALARY \$41.61 - \$55.41 Hourly LOCATION Madison, WI JOB TYPE Full time (1.0FTE) **JOB NUMBER** 2025-00232 **DEPARTMENT** Human Services Department **OPENING DATE 05/02/2025** CLOSING DATE 5/16/2025 11:59 PM Central FLSA Non-Exempt

#### BARGAINING UNIT 1871

The Dane County Department of Human Services in Madison, WI has a current vacancy for a full time (1.0 FTE) Developmental Disabilities Program Specialist (Employment Specialist).

The Eligibility List created from this posting may be used for future vacancies within the next six (6) months.

Under direction of the Community Services Manager - Disability Services this position has significant programmatic responsibility for oversight of disability services and/or contracts that address the needs of individuals with physical, intellectual, developmental and emotional disabilities. Assures that needs of those being served by programs under their purview are met in the most effective, inclusive, family-centered and efficient way possible. This job classification may be supervisory or non-supervisory.



(608) 242-7402

# Education Coordinator (Conservation Storytelling) (Bilingual – Spanish) Project

SALARY \$34.14 - \$43.91 Hourly LOCATION Madison, WI JOB TYPE Full Time Project Position (1.0FTE) JOB NUMBER 2025-00264 DEPARTMENT Henry Vilas Zoo OPENING DATE 05/02/2025 CLOSING DATE 5/23/2025 11:59 PM Central FLSA Non-Exempt BARGAINING UNIT 1871

The Henry Vilas Zoo in Madison, Wisconsin, is recruiting for a full-time (1.0 FTE) Education Coordinator (Conservation Storytelling) (Bilingual - Spanish) project position. Candidates will be tested in Spanish and English during the recruitment process. Employees who work in bilingual designated positions receive an additional \$2.00 per hour (not reflected in the above hourly rate).

# Education Coordinator - Zoo Education Outreach

SALARY \$34.14 - \$43.91 Hourly LOCATION Madison, WI JOB TYPE Full time (1.0FTE) JOB NUMBER 2025-00233 DEPARTMENT Henry Vilas Zoo OPENING DATE 05/02/2025 CLOSING DATE 5/23/2025 11:59 PM Central FLSA Non-Exempt

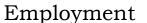
#### BARGAINING UNIT 1871

The Henry Vilas Zoo in Madison, Wisconsin, is recruiting for a full-time (1.0 FTE) Education Coordinator - Zoo Education Outreach position. This position focuses on building relationships with volunteers, supporting animal ambassador programs, and delivering impactful educational experiences to help inspire conservation action through meaningful community engagement throughout Dane County. This role works directly with our ambassador animals—using positive reinforcement, choice and control methods, and welfare-centered presentation techniques—to facilitate programs that connect people of all ages and backgrounds to wildlife and conservation. This position involves driving our zoo outreach van to programs across Dane County.

## Information and Assistance Supervisor

SALARY \$45.01 - \$58.11 Hourly LOCATION Madison, WI JOB TYPE Full time (1.0FTE) JOB NUMBER 2025-00266 DEPARTMENT Human Services Department OPENING DATE 05/02/2025 CLOSING DATE 5/16/2025 11:59 PM Central FLSA Exempt BARGAINING UNIT MGR The Dane County Human Services Department has a full-time (1.0 FTE) vacancy for an Information and Assistance Supervisor in Madison, WI.

The Eligibility List created will be used to fill future vacancies over the next six (6) months. All are encouraged to apply.





(608) 242-7402

## Judicial Staff Attorney - Br. 6, 13, 14, 16

SALARY \$36.66 - \$43.66 Hourly LOCATION Madison, WI JOB TYPE Full time (1.0FTE) JOB NUMBER 2025-00240 DEPARTMENT Clerk of Courts OPENING DATE 04/25/2025 CLOSING DATE 5/9/2025 11:59 PM Central FLSA Exempt

#### BARGAINING UNIT ATT

Dane County Circuit Court is recruiting for one (1) full-time (1.0 FTE) Judicial Staff Attorney position.

Staff Attorneys work under the supervision of the assigned judges to assist the court in legal research and legal writing, and perform other duties as required.

Please submit a letter of interest, resume, three (3) references, a legal writing sample (no more than six [6] pages) and a copy of a law **school** transcript showing class work and graduation date.

Hours are Monday through Friday from 7:45 am - 4:30 pm in person at the Dane County Courthouse.

## Land Records Technician

SALARY \$30.91 - \$33.13 Hourly LOCATION Madison, WI JOB TYPE Full time (1.0FTE) JOB NUMBER 2025-00252 DEPARTMENT Planning & Development OPENING DATE 05/02/2025 CLOSING DATE 5/16/2025 11:59 PM Central FLSA Non-Exempt BARGAINING UNIT 720 The Dane County Department of Planning and Development have a full-time (1.0 FTE) vacancy for a Land Records Technician in Madison, WI. The Eligibility List created will be used to fill future vacancies over the next six (6) months. All are encouraged to apply.

#### Mechanic

SALARY \$33.03 - \$35.75 Hourly LOCATION Madison, WI JOB TYPE Full time (1.0FTE) JOB NUMBER 2025-00235 DEPARTMENT Highway & Transportation OPENING DATE 05/02/2025 CLOSING DATE 05/02/2025 CLOSING DATE 5/16/2025 11:59 PM Central FLSA Non-Exempt BARGAINING UNIT 65 Dane County Highway & Transportation in Madison, Wisconsin has a full-time (1.0 FTE) Mechanic vacancy. The hours for this position are 6:00 a.m. – 4:30 p.m. Monday through Thursday from May through September and 7:00 a.m. to 3:30 p.m. Monday through Friday from October through April.

The Eligibility List created will be used to fill future vacancies over the next six (6) months.



Employment

& Training Association, Inc.

(608) 242-7402

## Part-Time Registered Nurse BPHCC

SALARY \$42.80 - \$51.33 Hourly LOCATION Verona, WI JOB TYPE Part Time position (.2FTE) JOB NUMBER 2023-00601 DEPARTMENT Human Services Department-BPHCC OPENING DATE 09/29/2023 CLOSING DATE Continuous

#### FLSA Non-Exempt

The Dane County Department of Human Services (DCDHS) - Badger Prairie Health Care Center (BPHCC) is recruiting for Part-Time Registered Nurses (RNs). Currently DCDHS is hiring 0.2 FTE positions that work every other weekend float shift positions with opportunities to work additional shifts based on individual availability and scheduling needs.

## PEI Human Services Manager

SALARY \$48.31 - \$64.29 Hourly LOCATION WI 53713, WI JOB TYPE Full time (1.0FTE) JOB NUMBER 2025-00239 DEPARTMENT Human Services Department OPENING DATE 04/18/2025 CLOSING DATE 5/9/2025 11:59 PM Central FLSA Exempt

Dane County Department of Human Services, Prevention & Early Intervention Division (PEI) has a vacancy for a PEI Human Services Manager -Community Programs in Madison, WI. The Eligible List created from this posting may be used for future PEI Human Services Manager vacancies for the next six (6) months.

## SENIOR ACCOUNTANT

SALARY \$41.61 - \$55.41 Hourly LOCATION Madison, WI JOB TYPE Full time (1.0FTE) JOB NUMBER 2025-00284 DEPARTMENT Administration OPENING DATE 05/02/2025 CLOSING DATE 5/30/2025 11:59 PM Central FLSA Non-Exempt BARGAINING UNIT MGR Dane County Department of Administration in Madison WI has a full-time (1.0 FTE) vacancy for a Senior Accountant position. Please review the examples of duties below for the Controllers Office. The eligible list created from this recruitment may be used to fill future vacancies that occur within the next six (6) months.

# Social Worker (DAS - APS Adult Guardianship)

SALARY \$33.86 - \$39.52 Hourly LOCATION Madison, WI JOB TYPE Full time (1.0FTE) JOB NUMBER 2025-00255 DEPARTMENT Human Services Department OPENING DATE 04/25/2025 CLOSING DATE 04/25/2025 11:59 PM Central FLSA Non-Exempt BARGAINING UNIT 2634 The Dane County Department of Human Services, Disability and Aging Services division has a full-time (1.0 FTE) vacancy for a Social Worker I position within their Adult Guardianship program in Madison, WI.



1819 Aberg Avenue D Madison, WI 53704-4201

# & Training Association, Inc.

(608) 242-7402

## SOCIAL WORKER (DAS APS EAN AAR)

SALARY \$33.86 - \$39.52 Hourly LOCATION Madison, WI JOB TYPE Full time (1.0FTE) JOB NUMBER 2025-00248 DEPARTMENT Human Services Department OPENING DATE 04/25/2025 CLOSING DATE 04/25/2025 CLOSING DATE 5/9/2025 11:59 PM Central FLSA Non-Exempt BARGAINING UNIT 2634 The Dane County Department of Human Services, Disability and Aging Services division has a full-time (1.0 FTE) vacancy for a Social Worker I position in Madison, WI.

Employment

## Steamfitter

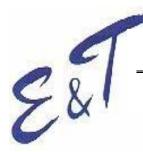
SALARY \$48.57 Hourly LOCATION Madison, WI JOB TYPE Full time (1.0FTE) JOB NUMBER 2025-00251 DEPARTMENT Airport OPENING DATE 04/25/2025 CLOSING DATE 04/25/2025 CLOSING DATE 5/9/2025 11:59 PM Central FLSA Non-Exempt BARGAINING UNIT TRADES The Dane County Regional Airport has a current vacancy for full time (1.0 FTE) Steamfitter. Airport - Normal Schedule: 1:30 pm to 12:00 am, rotating, including weekends and holidays.

## Weapons Screening Attendant

SALARY \$24.83 - \$29.56 Hourly LOCATION Madison, WI JOB TYPE Full time (1.0FTE) JOB NUMBER 2025-00291 DEPARTMENT Sheriff's Office OPENING DATE 05/02/2025 CLOSING DATE 5/16/2025 11:59 PM Central FLSA Non-Exempt BARGAINING UNIT 720

# The Dane County Sheriff's Office currently has a current vacancy for a full time (1.0 FTE) Weapons Screening Attendant. The Eligibility List created will be used to fill future full-time and part-time vacancies over the next six (6) months.

Performs weapons screening functions at the main entrance to the Dane County Courthouse during designated hours to maintain a safe environment in which to work and conduct government activities. Under direction, operates weapon screening equipment such as walk-through units, x-ray imaging equipment and handheld metal detectors.



(608) 242-7402

## Apply at wisc.jobs

#### Assembly Messenger Job ID 17743

The Assembly Sergeant at Arms Office is currently accepting applications for a full-time Messenger to join the Wisconsin State Legislature. The Assembly Sergeant at Arms is a non-partisan office that aids the operation of the Assembly. This position will provide support to the Wisconsin State Assembly.

#### Position Summary

Responsibilities include, but are not limited to:

1. Supporting the everyday functions of the Legislature by completing a variety of tasks, including Legislative errands and deliveries, carrying heavy and/or bulky items, including furniture, office support work, mailing and newsletter projects, occasional mail delivery, and answering the phone.

2. Aid in ensuring the security of the Assembly and its members. Strong facial recognition capabilities, an ability to monitor access, and work well with a wide variety of people.

3. Use oral and written communication skills along with computer and organizational skills to aid operational practices with attention to detail.

4. Assist Legislative meeting operations by staffing and setting up committees, caucuses, task forces, and the convened Assembly.

5. Technology setup and operation, including microphone systems, audiovisual and PowerPoint setup and operation, Zoom and Skype calls, Bluetooth speakers, etc.

6. Act as a lead worker, set the example for others, take initiative, and train others.

Employment

7. Backup managers, and demonstrate strong problem-solving and organizational skills.

#### Salary Information

The salary range is \$32,553 to \$49,318 based on experience. In addition, this position receives the same fringe benefits available to other State of Wisconsin employees. For more information related to benefits, please see: https://legis.wisconsin.gov/lhro/benefits/.

#### Qualifications

We are looking for an individual with:

- 1. Excellent customer service, phone, and interpersonal skills
- 2. A strong work ethic
- 3. Demonstrated attention to detail
- 4. An ability to take initiative
- 5. Capability to work both independently and as a team
- 6. A commitment to a nonpartisan standard of conduct

In addition, the following is required:

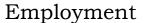
- 1. Professional attire and demeanor
- 2. A valid driver's license for occasional travel throughout the state
- 3. Occasional evening and weekend hours
- 4. Physical ability to lift and carry items safely
- 5. Completion of successful background check
- The following experiences are desired:
- 1. Written and oral communication
- 2. Lead work and training experience
- 3. Professional problem solving
- 4. Technology, a/v, sound system setup and operation
- 5. Positions in customer service, employee training, and/or safety/security.

#### How To Apply

Resumes can be sent to <u>atonnon@legis.wi.gov</u>. Questions can be directed to Anne Tonnon Byers at <u>atonnon@legis.wi.gov</u> or (608) 266-1503.

#### Deadline to Apply

Deadline to apply is May 23rd.



(608) 242-7402

#### Laundry Worker - Central Wisconsin Center Job ID 17676

As an employee of the State of Wisconsin, you'll also have access to an amazing benefits package, including:

• 3.5 weeks of vacation, 9 paid holidays and ample sick time.

• Top rated health plan options starting at \$42/month for single plans and \$104/month for family plans, after 2 months of state service.

• Exceptional pension plan with a 6.95% employer match in 2025 with lifetime retirement payment. Plus, a tax advantaged supplemental retirement savings plan which allows you to save money directly from your paycheck for retirement. Use this <u>Total Rewards</u> <u>Calculator</u> to see the total value of our competitive benefits package!

- Several flex spending accounts: medical, dependent care, commuter, parking and High Deductible Health Savings.
- Well Wisconsin Wellness Program

• A free and confidential employee assistance program that offers employees and their immediate family dependents a variety of tools, resources, and professional consultation services to support their health, goals, and overall well-being.

- Public Service Loan Forgiveness Program employer.
- CWC also has a 24/7 fitness center, free parking, and is on the Madison Metro bus route.

These positions will work 6:00 am - 4:30 pm, 4 days a week. Days off will be rotating, with every other weekend off. The positions may require occasional early morning or evening work and some holidays.

#### Salary Information

The starting pay is \$16.18 per hour, plus excellent benefits. There is a \$.80 night differential and a \$.80 weekend differential, which will be combined for \$1.60 when working nights on weekends. A 12-month probationary period is required.

Pay for current or former state employees will be set based on the rules that apply to compensation for the applicable transaction. These positions are in pay schedule and range 03/08.

#### Job Details

All applicants who may be appointed will be required to allow DHS to conduct a background check to determine whether the circumstances of any conviction may be related to the job being filled.

All appointees will be required to receive a TB test, which will be administered by CWC or medical personnel approved by the facility prior to their start date.

These positions have physical requirements which may include but are not limited to lifting up to 55 pounds, twisting, bending, crawling, crouching, and climbing ladders.

DHS does not sponsor work visas for these positions, thus, in compliance with federal law, selected candidates will be required to verify eligibility to work in the United States by completing the required <u>I-9</u> form upon hire.

#### Qualifications

Minimally qualified applicants will have:

• The ability to work independently without supervision, and as an effective member of a team.

• The ability to work scheduled hours which include four 10-hour shifts per week and every other weekend. Occasional morning and evening hours as well as holidays may be required.

Written and oral communication skills.

#### Well-qualified applicants will also have:

• Experience performing laundry duties such as washing, sorting, and folding.

#### How To Apply

Applying is easy! Click "Apply for Job" to start your application process. Sign in to your account or create an account before applying for the job. Follow the steps outlined in the application process and submit your application. Helpful Information:

• Once your application is submitted, no changes are allowed. Click "Save" to allow changes to your application as needed before submitting by the deadline.

- You may want to save a copy of the job posting for referencing after the deadline.
- Please monitor your email for communications related to this position.
- Current or former permanent, classified, state employees must complete the online application process to be considered.
- If viewing through an external site, please apply directly at <u>Wisc.Jobs</u>.
- For technical assistance and general information, please see Frequently Asked Questions. For questions about the position, to request a copy of the full position description, or for other employment inquiries, please

contact DHSCWCHumanResources@dhs.wisconsin.gov.

DHS is an Equal Opportunity and Affirmative Action employer. Veterans are encouraged to apply. For complete information on veterans' hiring programs with the WI Department of Veteran's affairs, click <u>here</u>.

#### Deadline to Apply Applications will be accepted until all positions are filled.

Applicants are strongly encouraged to allow ample time to finalize their applications keeping in mind that technical assistance is only available Monday through Friday 7:45 am – 4:30 pm.



(608) 242-7402

## Unit Clerk – Mendota Mental Health Institute Job ID 17338

#### **Position Summary**

As the Unit Clerk, you will provide administrative support services to the assigned unit and other MMHI units when needed. You will be responsible for:

- record keeping duties for both patients and staff.
- daily scheduling of nursing staff for the unit.
- monitoring and processing timesheets for unit staff.
- admitting patients.
- maintaining patients' financial accounts.
- keeping inventory of unit supplies.
- assisting in patient emergency situations and the overall cleanliness of the unit.

#### Salary Information

The starting pay for these positions is \$20.02 per hour, plus excellent benefits. A 12-month probationary period is required. Pay for current or former state employees is set based upon the rules that apply to compensation for the applicable transaction. These positions are in the classification, Office Operations Associate and are in pay schedule and range 02/10.

#### Job Details

All applicants will be required to allow the DHS to conduct a background check to determine whether the circumstances of any convictions may be related to the job being filled.

All appointees will be required to receive a TB test, which will be administered by MMHI or medical personnel approved by the facility prior to their start date.

DHS does not sponsor work visas for these positions, thus, in compliance with federal law, selected candidates will be required to verify eligibility to work in the United States by completing the required <u>I-9</u> form upon hire.

#### Qualifications

Minimally qualified applicants will have both of the following:

• Experience providing administrative support including typing and emailing correspondence, responding to inquiries, record keeping, or assisting with updating procedures.

• Experience conducting basic finance activities such as money management (receiving, recording, and/or withdrawing money), performing money calculations, or reconciling receipts in a business setting.

Well-qualified applicants will also have one or more of the following:

• Experience performing staff timekeeping functions such as reviewing staff schedule changes, timekeeping functions, reconciling timecards and reports, entering data into an electronic scheduling program, printing and posting staff schedules, etc.

- Experience working with confidential information and maintaining confidentiality of sensitive information.
- Experience working in a hospital, medical clinic, or similar 24/7 facility.

Your letter of qualifications is limited to one (1) page and your resume is limited to 2 (two) pages. For a guide on developing your resume and letter of qualifications and what should be included in these materials, click <u>here</u>.

#### How To Apply

Applying is easy! Click "Apply for Job" to start the application process. Sign in to your account or click "Register Now" to create an account before applying for the job. Follow the steps outlined in the application process and submit your application. Helpful Information:

• Once your application is submitted, no changes are allowed. Click "Save" to allow changes to your application as needed before submitting by the deadline.

- You may want to save a copy of the job posting for referencing after the deadline.
- Submitted materials will be evaluated by a panel of job experts according to the qualifications above.
- Please monitor your email for communications related to these positions.
- Current or former permanent, classified, state employees must complete the online application process to be considered.
- If viewing through an external site, please apply directly at <u>Wisc.Jobs</u>.

• For technical assistance and general information, please see <u>Frequently Asked Questions</u>. For questions about the position, to request a copy of the full position description, or for other employment inquiries, please contact Rachel Libera in Human Resources at rachel.libera@dhs.wisconsin.gov.

DHS is an Equal Opportunity and Affirmative Action employer.

Veterans are encouraged to apply. For complete information on veterans' hiring programs with the WI Department of Veteran's affairs,

#### click <u>here</u>. Deadline to Apply

The deadline to apply is 05/09/2025 at 11:59 pm. Applicants are strongly encouraged to allow ample time to finalize their applications keeping in mind that technical assistance is only available Monday through Friday 7:45 am – 4:30 pm. Late or incomplete applications will not be accepted.



#### Custodian Job ID 16068

#### Position Summary

As a Custodian, you will be responsible for performing a variety of cleaning and maintenance tasks at MMHI. Duties include, but are not limited to:

• Operating automatic cleaning equipment, such as automatic scrubbers, sweepers, and wall washers, wet/dry vacuums, and carpet cleaning equipment

- Stripping and sealing of floors
- Cleaning toilets, showers, and furniture
- Shoveling snow
- Replacing light bulbs

#### Salary Information

The starting pay for these positions is \$16.18 per hour, plus excellent benefits. A 12-month probationary period is required. A \$2,000 sign-on bonus applies to those with no prior state service in the last five years who stay with MMHI until completing probation. Bonus will be split, \$1,000 upon hire and \$1,000 after completing probation. Must sign an agreement to remain in the position until completing probation. Employees who do not remain in the position <u>for any reason</u> through the probationary period, must reimburse DHS the sign-on bonus, unless DHS agrees otherwise.

Pay for current or former state employees is set based upon the rules that apply to compensation for the applicable transaction. These positions are in pay schedule and range 03/08.

#### Job Details

All applicants will be required to allow the DHS to conduct a background check to determine whether the circumstances of any convictions may be related to the job being filled.

All appointees will be required to receive a TB test, which will be administered by MMHI or medical personnel approved by the facility prior to their start date.

These positions have physical requirements which may include but are not limited to lifting up to 50 pounds, standing, climbing, bending, reaching, and twisting. Applicants may be required to pass a physical evaluation to assess these requirements.

DHS does not sponsor work visas for this position, thus, in compliance with federal law, selected candidates will be required to verify eligibility to work in the United States by completing the required <u>I-9</u> form upon hire.

#### Qualifications

Minimally qualified applicants will have the following:

• Ability to work scheduled hours as needed, which may include weekends, holidays, early morning or early evenings, and overtime as needed.

- Ability to follow written and oral instructions, and able to accept work assignment changes as needed.
- Ability to follow proper safety standards when using chemical cleaning agents.
- Ability to use cleaning tools and appropriate sanitizing procedures.
- For a guide on developing your resume and what should be included, click here.

#### How To Apply

Applying is easy! Click "Apply for Job" to start the application process. Sign in to your account or click "Register Now" to create an account before applying for the job. Follow the steps outlined in the application process and submit your application. Helpful Information:

• Once your application is submitted, no changes are allowed. Click "Save" to allow changes to your application as needed before submitting by the deadline.

- You may want to save a copy of the job posting for referencing after the deadline.
- Please monitor your email for communications related to these positions.
- Current or former permanent, classified, state employees must complete the online application process to be considered.
- If viewing through an external site, please apply directly at <u>Wisc.Jobs</u>.

• For technical assistance and general information, please see <u>Frequently Asked Questions</u>. For questions about the position, to request a copy of the full position description, or for other employment inquiries, please contact Shea O'Malley in Human Resources at <u>shea.omalley@dhs.wisconsin.gov</u>.

DHS is an Equal Opportunity and Affirmative Action employer seeking a diverse and talented workforce.

Veterans are encouraged to apply. For complete information on veterans' hiring programs with the WI Department of Veteran's affairs, click here.

#### Deadline to Apply

Applications will be accepted until all positions are filled.





(608) 242-7402

## Food Service Assistant 2 Job ID 14548

#### **Position Summary**

As a Food Service Assistant, you will provide portion prepared food items from bulk containers to individual trays, snack bags and bag lunches based on diet. You will also be responsible for:

- Cleaning equipment and utensils
- Assisting with basic food preparation and transportation of food from the Central Kitchen to resident living units
- Cleaning food production equipment
- Storing food supplies
- Performing all custodial, sanitation and related tasks in the Food Service Department

#### Salary Information

The starting pay is \$17.12 per hour, plus excellent benefits. A 12-month probationary period is required.

A \$2,000 sign-on bonus applies to those with no prior state service in the last five years; who stay with CWC until completing probation. Bonus will be split, \$1,000 upon hire and \$1,000 after completing probation.

Pay for current or former state employees will be set based on the rules that apply to compensation for the applicable transaction. These positions are classified as a Food Service Assistant 2 and are in pay schedule and range 03/09.

#### Job Details

All applicants who may be appointed to this position will be required to allow DHS to conduct a background check to determine whether the circumstances of any conviction may be related to the job being filled.

All appointees will be required to receive a TB test, which will be administered by CWC or medical personnel approved by the facility prior to their start date.

These positions have physical requirements which may include but are not limited to lifting up to 30 lbs., pushing 100 lb. food carts, climbing ladders, bending, twisting, reaching, kneeling, stooping, standing, sitting and working on feet for extended periods of time. Applicants may be required to pass a physical evaluation to assess these requirements.

DHS does not sponsor work visas for this position, thus, in compliance with federal law, selected candidates will be required to verify eligibility to work in the United States by completing the required <u>I-9</u> form upon hire.

#### Qualifications

Minimally qualified applicants will have all of the following:

• Ability to work scheduled hours as needed, which may include weekends, holidays, early morning or early evenings, and overtime as needed.

- Ability to follow written and oral instructions and accept work assignment changes as needed.
- Experience with basic sanitation, hand washing and safety standards in a food service environment.
- Ability to communicate effectively in the English language both verbally and in writing.

Well-qualified candidates will also have the following:

- Previous food service or production experience.
- For a guide on developing your resume and what should be included, click here.

#### How To Apply

Applying is easy! Click "Apply for Job" to start your application process. Sign in to your account or click "New User" to create an account before applying for the job. Follow the steps outlined in the application process and submit your application. Helpful Tips:

• Once your application is submitted, no changes are allowed. Click "Save" to allow changes to your application as needed before submitting by the deadline.

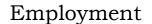
- You may want to save a copy of the job posting for referencing after the deadline.
- Submitted materials will be evaluated by a panel of job experts according to the qualifications above.
- Please monitor your email for communications related this position.
- Current or former permanent, classified, state employees must complete the online application process to be considered.
- If viewing through an external site, please apply directly at <u>Wisc.Jobs</u>.

• For technical assistance and general information, please see <u>Frequently Asked Questions</u>. For questions about the position, to request a copy of the full position description, or for other employment inquiries, please contact Jacque Strook in Human Resources at <u>Jacqueline.Strook@dhs.wisconsin.gov</u>.

DHS is an Equal Opportunity and Affirmative Action employer seeking a diverse and talented workforce. Veterans are encouraged to apply. For complete information on Veterans' hiring programs with the WI Department of Veteran's Affairs, click <u>here</u>.

#### Deadline to Apply

Applications will be accepted until all positions are filled.





(608) 242-7402

#### Custodian Lead Job ID 15935

#### **Position Summary**

As the Custodian Lead, you will be responsible for performing a variety of cleaning and maintenance tasks at MMHI. You will direct other custodians responsible for cleaning and maintenance activities. Duties include, but are not limited to:

• Operating automatic cleaning equipment, such as automatic scrubbers, sweepers, wall washers, wet/dry vacuums, and carpetcleaning equipment

- Mopping, stripping and sealing of floors
- Cleaning toilets, showers and furniture
- Shoveling snow
- Replacing light bulbs

#### Salary Information

The starting salary is between \$17.12 per hour, plus excellent benefits. A 12-month probationary period is required.

Pay for current or former state employees is set based upon the rules that apply to compensation for the applicable transaction. The pay schedule/range is 03/09.

#### Job Details

All applicants will be required to allow the DHS to conduct a background check to determine whether the circumstances of any convictions may be related to the job being filled.

All appointees will be required to receive a TB test, which will be administered by MMHI or medical personnel approved by the facility prior to their start date.

This position has physical requirements which may include but are not limited to lifting up to 50 lbs., standing, sitting kneeling, climbing ladders, crawling, and stooping. Applicants will be required to pass a physical evaluation to assess these requirements.

DHS does not sponsor work visas for this position, thus, in compliance with federal law, selected candidates will be required to verify eligibility to work in the United States by completing the required <u>I-9</u> form upon hire.

#### Qualifications

Minimally qualified applicants will have both of the following:

- Ability to work weekends, holidays, early mornings, early evenings, and/or overtime may be required as needed.
- Experience using proper cleaning techniques, powered cleaning equipment, and cleaning chemicals.

#### Well-qualified applicants will also have one or more of the following:

• Experience training, leading, overseeing, or directing staff in the use of proper cleaning techniques, the use of powered cleaning equipment, or cleaning chemicals.

- Experience planning, laying out, and organizing cleaning tasks, projects, and schedules in order to accomplish tasks efficiently.
- For tips in developing your resume and what should be included, click here.

#### How To Apply

Applying is easy! Click "Apply for Job" to start the application process. Sign in to your account or click "Register Now" to create an account before applying for the job. Follow the steps outlined in the application process and submit your application. Helpful Information:

• Once your application is submitted, no changes are allowed. Click "Save" to allow changes to your application as needed before submitting by the deadline.

- You may want to save a copy of the job posting for referencing after the deadline.
- Please monitor your email for communications related to this position.
- Current or former permanent, classified, state employees must complete the online application process to be considered.
- If viewing through an external site, please apply directly at <u>Wisc.Jobs</u>

• For technical assistance and general information, please see <u>Frequently Asked Questions</u>. For questions about the position, to request a copy of the full position description, or for other employment inquiries, please contact Shea O'Malley in Human Resources at <u>shea.omalley@dhs.wisconsin.gov</u>.

DHS is an Equal Opportunity and Affirmative Action employer seeking a diverse and talented workforce.

Veterans are encouraged to apply. For complete information on veterans' hiring programs with the WI Department of Veteran's affairs, click here.

#### Deadline to Apply

Applications will be accepted until filled.



(608) 242-7402

## Licensed Practical Nurses Job ID 14764

#### **Position Summary**

As an LPN, you are responsible for providing safe and competent nursing cares to persons who have acute and/or chronic conditions with intellectual and developmental disabilities (ID/DD). You will be accountable for providing prescribed medications and treatments, observing for changes in health conditions, following the plan of care and supporting active treatment programs including basic health care and activities of daily living. You will also work collaboratively with nursing and medical staff, interdisciplinary team members, other health care providers, families and guardians.

#### Salary Information

Starting salary is between \$28.56 and \$36.72/hour (approximately \$59,400 and \$76,300 annually), based on years of licensure. Additional increases are based on years of licensure in the chart below.

Pay Rate
\$28.56
\$30.20
\$31.83
\$33.46
\$35.09
\$36.72

- \$.80 /hour night differential and an \$.80 /hour weekend differential applies to worked shifts.
- **\$2,000** sign-on bonus applies to those with no prior state service in the last five years; who stay with the facility in the position until completing probation. Bonus will be split, \$1,000 upon hire and \$1,000 after completing probation.
- 12-month probationary period is required. Pay schedule and range is 06/05.

Employment

• Pay for current or former state employees will be set based on the rules that apply to compensation for the applicable transaction. *Qualifications* 

#### Minimally qualified applicants will have all of the following:

• Licensure as a Licensed Practical Nurse and eligible to practice in the State of Wisconsin in accordance with the <u>Department of</u> <u>Safety & Professional Services</u>. Eligible is defined as you are currently holding certification as an LPN in another state and are eligible to obtain licensure in the State of Wisconsin by the start date.

- Experience in a healthcare setting providing care to patients.
- Experience working as part of an interdisciplinary team.
- Experience using an electronic health record (EHR) program for documentation.

Well-qualified applicants will also have one or more of the following:

- Experience or training working with individuals with intellectual, developmental, or physical disabilities.
- Experience with medication administration for multiple routes including enteral.
- Experience or training with Intravenous therapy.

The letter of qualifications is limited to one (1) page. For a guide on developing your resume and letter of qualifications and what should be included in these materials, click <u>here</u>.

#### How To Apply

Applying is easy! Click "Apply for Job" to start your application process. Sign in to your account or click "New User" to create an account before applying for the job. Follow the steps outlined in the application process and submit your application. Helpful Tips:

- Once your application is submitted, no changes are allowed. Click "Save" to allow changes to your application as needed before submitting by the deadline.
- You may want to save a copy of the job posting for referencing after the deadline.
- Submitted materials will be evaluated by a panel of job experts according to the qualifications above.
- Please monitor your email for communications related this position.
- Current or former permanent, classified, state employees must complete the online application process to be considered.
- If viewing through an external site, please apply directly at Wisc.Jobs.

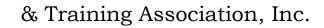
• For technical assistance and general information, please see <u>Frequently Asked Questions</u>. For questions about the position, to request a copy of the full position description, or for other employment inquiries, please contact Jacque Strook in Human Resources at Jacqueline.Strook@dhs.wisconsin.gov.

DHS is an Equal Opportunity and Affirmative Action employer seeking a diverse and talented workforce. Veterans are encouraged to apply. For complete information on Veterans' hiring programs with the WI Department of Veteran's Affairs, click <u>here</u>.

#### Deadline to Apply Applications will be accepted until positions have been filled.

Applicants are strongly encouraged to allow ample time to finalize their applications keeping in mind that technical assistance is only available Monday through Friday 7:45 am – 4:30 pm. Late or incomplete applications will not be accepted.





(608) 242-7402

## Lots of openings at Porchlight: <u>https://porchlightinc.org/careers/</u>

Office Coordinator (Full-time)

281

- <u>Case Manager VTHP (Full-time & Part-time)</u>
- <u>Case Manager Safe Haven Shelter (Full-time)</u>
- <u>Case Coordinator (Full-time)</u>
- Maintenance Tech Porchlight Properties (Full-time)
- Human Resources Intern (FTE)

### **Other Job Opportunities**

- <u>City of Madison Fire Department</u>
- <u>City of Madison Police Department</u>
- Public Health Madison & Dane County
- <u>UW-Madison Jobs</u>
- Dane County Jobs
- <u>State of Wisconsin Jobs</u>

## **Other Employment Sites:**

www.jobs2careers.com www.ziprecruiter.com www.glassdoor.com www.careerjob360.com www.jobcase.com www.monster.com www.jobsinmadison.com www.careerbuilder.com www.simplyhired.com www.linkedin.com www.dice.com www.findprimejobs.com www.mdsearch.com www.joblift.com www.care.com www.healthcarejobsite.com https://madison365.com/jobs/ www.cityofsunprairie.com www. catholiccharitiesofmadison.mitcawm.com Felon friendly job link:

## https://www.jobsforfelonshub.com/locations/jobs-for-felons-in-madison-wisconsin/

www.honestjobs.com

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## **Background Friendly Employers:**

- 1) Aprilaire https://careers.aprilaire.com/home
- 2) Madison-Kipp Corporation https://www.madison-kipp.com/about-us/careers/
- 3) Bell Laboratories https://www.belllabs.com/careers/
- 4) OnTrac https://www.ontrac.com/careers/
- 5) Clack Corporation https://www.clackcorp.com/careers/
- 6) Evco Plastics https://www.evcoplastics.com/careers
- 7) Fisher Barton TST https://www.fisherbarton.com/products/engineered-coating-solutions/
- 8) Placon https://www.placon.com/careers/
- 9) Amazon https://www.placon.com/careers/
- 10) Village Hearth Baking https://www.villagehearthbakerycafe.com/hiring-opportunities
- 11) Colony Brands https://www.colonybrands.com/careers/
- 12) ShopBop https://www.shopbop.com/ci/v2/careers.html
- 13) Kwik Trip https://jobs.kwiktrip.com/us/en/search-results
- 14) Future Foam https://www.futurefoam.com/careers/
- 15) Wisconsin Foam https://www.wifoam.com/company/join-our-team
- 16) Lakeshore Recycling Systems https://www.lrsrecycles.com/about/careers/
- 17) Pelitteri Waste Systems https://www.pellitteri.com/pages/employment
- 18) Franklin Electric https://www.franklin-electric.com/company/careers/
- 19) Ho Chunk https://ho-chunknation.com/employment/
- 20) GSP Companies https://www.gspretail.com/careers/
- 21) Superior Linens https://healthcarelinensg.com/family-of-companies/superior-health-linens
- 22) Family Dollar https://careers.dollartree.com/us/en/family-dollar-careers
- 23) MOD Pizza https://modpizza.com/join-mod-squad/
- 24) Dollar General https://careers.dollargeneral.com/
- 25) Ultratec https://www.ultratec.com/careers/
- 26) Stoughton Trailers https://www.stoughtontrailers.com/stoughton-trailers-experience
- 27) Schoeps https://schoepsicecream.com/
- 28) Findorff https://www.findorff.com/careers/
- 29) Windsor Building https://www.windsorbuilds.com/careers-at-windsor-building-systems/
- 30) Frank Productions https://www.frankproductions.com/employment []]
- 31) Canteen https://www.canteen.com/find-your-canteen/madison/
- 32) UPS https://www.jobs-ups.com/



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## Madison Public Library - www.madisonpubliclibrary.org

## Madison Public Library - Pinney

<u>Address</u>: 516 Cottage Grove Rd, Madison, WI 53716 <u>Phone</u>: (608) 224-7100

### Madison Public Library - Hawthorne

Address: 2707 E Washington Ave, Madison, WI 53704 Phone: 608-246-4548

## Madison Public Library - Lakeview

Address: 2845 N Sherman Ave, Madison, WI 53704 Phone: 608-246-4547

## Madison Public Library - Central

<u>Address</u>: 201 W Mifflin St, Madison, WI 53703 Phone: 608-266-6357

## Madison Public Library - Monroe Street

Address: 1705 Monroe St, Madison, WI 53711 Phone: 608-266-6390



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#### **Business Partner Spotlight:**

#### Dane:

#### Community Living Alliance:

https://www.clanet.org/employment/ Advanced In-Home Caregiver Home Health RN In-Home Caregiver Licensed Clinical Social Worker Licensed Therapist Licensed Professional Counselor Licensed Family Marriage Therapist

#### Exact Sciences:

https://careers.exactsciences.com/ SAP Business Analyst, FICO Lead Analyst, Strategic Sourcing Analytics Line Cook Screening Specialist, Inside Sales Software Engineer II, Epic Integrations Lead, Service Innovation Privacy Program Manager, Investigations Fleet Operations Associate II Clinical Lab Associate I, Specimen Processing Clinical Laboratory Scientist I Associate Director, Service Operations Principal Project Manager, Global EHS Data Scientist Production Associate I Cologuard Business Monitoring & Response Associate Director

#### Demco:

<u>https://www.demco.com/jobs</u> Material Handler - Shipping Material Handler - Restock/Cycle Count Printing Supervisor

#### Madison College:

https://madisoncollege.wd5.myworkdayjobs.com/jobsatMadisonCollege P-T, Childcare Food Service Technician Zoology Instructor P-T Instructor Pool - Biology, Microbiology, Botany, Environmental Science, Animal Biology, and Zoology courses -Dental Assistant Program -Marketing Anatomy and Physiology Instructor Laboratory Coordinator - Art (Ceramics)

#### Octopi:

https://drinkoctopi.com/careers/ Beverage Compliance Manager Client Service Manager Line Cook / Prep Cook Cellar Brewer



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#### Join our remarkable team

## RN and Nursing Assistant Drop-In Tuesday

#### In Person Interviews with RN and NA Recruiters

All registered nurses and certified nursing assistants, any experience level, you are invited to attend our RN and NA Drop-In Tuesday inperson interview event. Learn about remarkable RN and NA opportunities in direct patient care and leadership in both our Inpatient and Ambulatory settings within UW Health.

#### Opportunities available at:

- American Family Children's Hospital
- East Madison Hospital
- Eastpark Medical Center
- University Hospital
- UW Health Clinics throughout Wisconsin

#### RSVP, apply online and walk-ins welcomed.

RSVP to Kellsey Wegner, RN Talent Sourcer at KWegner@uwhealth.org

## Tuesday May 13, 2025

9:00 am - 1:00 pm UW Health Career Event Center 301 S. Westfield Rd Ste 250 Madison, WI 53717

EOE, including disability/veterans

Visit uwhealth.org/magnet to view a complete list of UW Health Magnet<sup>®</sup>designated facilities.

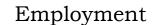


Visit uwhealth.org/careers for more details.

Follow us on social media @uwhealthcareers

> UD02383 HR-451979-20

## **UWHealth**



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#### Join our remarkable team

## Administrative & Customer Service In-Person Hiring Event

#### Consider working for UW Health.

Our dynamic health care system has so much to offer, personally and professionally. Grow with UW Health.

#### We are seeking qualified individuals who connect well with

#### others in the following areas:

- Communication Center Representative
- Health Unit Coordinator
- Patient Access Representative (Admissions & Registration)
- · Patient Scheduling Specialist / Coordinator

#### **Questions?** Call

(608) 263-6500

#### Wednesday May 21, 2025 9:00 am - 1:00 pm

UW Health Career Event Center 301 S. Westfield Rd Ste 250 Madison, WI 53717

Apply online - Keyword search "Event" to view postings with a list of titles.

EOE, disability/veterans

Apply in advance at uwhealth.org/careers

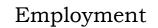
Visit uwhealth.org/careers for more details.

Follow us on social media @uwhealthcareers

> U00215 HR-451979-2



**UWHealth** 



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# CAREER CONNECT

## WEDNESDAY-MAY 21, 2025

**10AM TO 1PM** 

DANE COUNTY JOB CENTER 1819 ABERG AVE MADISON

LOCATION LOBBY CONTACT JOB SERVICE 608-405-4400



Featuring

USPS

MEET WITH

A RECRUITMENT

SPECIALIST

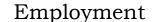
**TO LEARN** 

ABOUT THEIR

HIRING NEEDS.



DWD is an equal opportunity employer and service provider. If you have a disability and need to access this information in an alternate format, or need it translated to another language, please contact (608) 266-2134. For civil rights questions, call (608) 266-6889 or (866) 275-1165 [voice/TTY].



(608) 242-7402



Description



In collaboration with the Outreach Librarian, you will plan and lead angaging activities for children ages 5–12. Focus are include anti and crafts, music, sports, and energetic playground games—all designed to encourage creativity, movement and fund

Summer Schedule: Monday and Tuesdays 100 pm to 4:00 pm Wednesdays 11:30 am to 3:30 pm

#### Responsibilities

#### Essential Functions:

- Provides a high level of information and recention services.
   Plans property, and presents offsite library programs.
   Integrates literacy skills into programming for children.
   Serves as "person in charge" of outreach sites in the absence of the Outreach Librarian.
   Soubleshoots any issues that area at outreach sites.
   Creates outreach publicity materials.
   Promotes Summer Library Program and other library events.
   Conducts service eveluations and collects attendance statistics.
   Assist with dey to dey library operations.

#### Other Dutles:

Other Duties as assigned.

#### Minimum Qualifications

#### Supervisory Requirements:

+ Wolkarselers

#### Education and/or Experience Requirements:

- Education equivalent to a sophomons in High School required.
   Spanish language skills desirable.
- Licenses, Certifications, etc.
  - Norte

#### Special Requirements

- Knowledge, Skills, and Abilities:
  - Strong customer service skills

  - Excellent written communication skills.
     Ability to work independently.
     Attentive to details and strives for accuracy.
     Addity to organize assigned work.

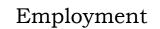
Your unique experiences matter to us, even if they don't align perfectly with every requirement listed. We recop that skills come from diverse paths, and we value what makes your journey special. If this role inspires you, we encourage you to apply!

Employer City of Fitchburg (WD Address 5520 Lacy Rood

Fischburg, Wisconsin, 53711

Website

http://www.fitchburgwi.gowlempinymem



(608) 242-7402



#### 100% Employee Owned

Job Title: Industrial Sewer/Assembler 1	P.O. BOX 398, 301 W HWY 16
Department: Industrial Gaskets	RIO, WI 53960 [920] 992-3137

Position Overview

281

Primarily sewing, cutting and assembling high temperature textiles

Essential Job Functions Proficiently operate Industrial sewing machine Occasionally lifting up to 50 lbs Accurately cut material from mill rolls Prepare and box finished product for shipping Proficiently operate basic hand and power tools Quality checks on self and others

Non-essential Job Functions Mathematical skills

Requirements Transportation to/from work High school diploma or equivalent

Other Skills/Abilities Assembly experience Industrial sewing experience Welding or metal fab experience

NOTE: This job description is not intended to be all-inclusive. Employee may perform other related duties as negotiated to meet the ongoing needs of the organization.



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#### National Electrostatics Corp.

7540 Graber Road, P.O. Box 620310 Middleton, WI 53562-0310 U.S.A. Tel: (608) 831-7600 Fax: (608) 831-9591 E-mail: nec@pelletron.com Web: http://www.pelletron.com

At National Electrostatics Corp. (NEC), we are a leading manufacturing company committed to producing high-quality electrostatic ion beam accelerator systems worldwide. We pride ourselves on our commitment to quality and customer satisfaction.

Are you a creative thinker with a passion for marketing and communication? We're looking for a proactive and results-driven **Marketing Assistant** to join our team and help bring our brand to life through content creation and strategic support.

Responsibilities:

- · Develop and execute marketing campaigns across digital channels.
- Provide administrative support for the sales team.
- Assist with design and graphics of marketing materials.
- Oversee our website, create engaging, on-brand content.
- Manage and analyze marketing performance reports.
- Collaborate on the creation of marketing assets, including coordination of product photography, layout, copy, and basic photo retouching/editing.
- Develop an exceptional client experience with professionalism and attention to detail in every interaction.

#### Qualifications:

- · Proficient with marketing tools (e.g., Adobe Illustrator, WordPress) is highly preferred.
- Strong organizational skills.
- · Exceptional interpersonal and communication skills.
- Excellent customer service skills with friendly demeanor.
- Ability to manage multiple projects and deadlines.

Education and Experience:

- · High school diploma or GED equivalent required.
- Degree in Marketing, Communications, or related field (or equivalent experience) preferred.

#### What We Offer:

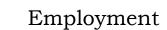
- Competitive salary and benefits package.
- Opportunities for growth and development within the company.
- A supportive and inclusive work culture.
- Training and hands-on work environment.



National Electrostatics Corp. 7540 Graber Road, P.O. Box 620310 Middleton, WI 53562-0310 U.S.A. Tel: (608) 831-7600 Fax: (608) 831-9591 E-mail: nec@pelletron.com Web: http://www.pelletron.com

#### How to Apply:

Please submit your resume to personnel@pelletron.com or apply online at Careers - National Electrostatics Corp. (pelletron.com) using our quick 3-minute application.



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#### Employee benefits include:

20% Employee Discount at Nordstrom and Nordstrom Rack

Flexible Scheduling

Commuter Spending Account Benefits

Medical/Vision, Dental, Retirement and Paid Time Away

and More!



Apply at careers.nordstrom.com or scan the QR code.

Nordstrom Rack West Towne Crossing

7349 West Towne Way, Madison, WI 53719





#### Employee benefits include:

20% Employee Discount at Nordstrom and Nordstrom Rack

Flexible Scheduling

**Commuter Spending Account Benefits** 

Medical/Vision, Dental, Retirement and Paid Time Away

and More!



Apply at careers.nordstrom.com or scan the QR code.

#### Nordstrom Rack West Towne Crossing

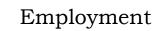
7349 West Towne Way, Madison, WI 53719



DWD is an equal opportunity employer and service provider. If you have a disability and need to access this information in an alternate format, or need it translated to another language, please contact (608) 266-2134. For civil rights questions, call (608) 266-6889 or (866) 275-1165 (voice/TTY).

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# **WORK FOR PARKS**

## **Become a lifeguard today!**

• Starting Pay: \$18+/hour • Minimum age: 15 • Make Friends • Work Outside

Protect Lives







Irwin A. & Robert D. Goodman Pool 325 W. Olin Ave. Madison, WI 53715 goodmanpool.com

8

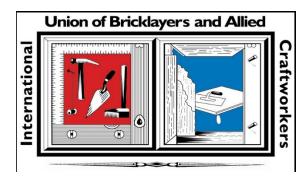
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Madison, WI 53704-4201

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(608) 242-7402



MASONRY PRE-JOB INFORMATION



Or call (608) 729-1200 to register

Thank you for showing interest in a career opportunity with the Bricklayers & Allied Craft workers (BAC). We are always looking for talented individuals with experience, however, if you have the drive, determination and are willing to put forth the effort, we will be happy to assist and **train you for free!!! You are not paid while taking this training.** The following list shows our requirements:

- 1. High School Diploma/GED/HSED
- 2. Valid Driver's License
- 3. Passing grade on an Accuplacer Test: 220 math, 240 reading or ACT test: 14 math, 15 reading.
- 4. Commit **3** Weeks to learn beginning Bricklaying Skills (from 7:00am to 3:30pm)
- 5. Have a positive attitude
- 6. Physically capable
- 7. LOOKING FOR A CAREER NOT JUST A JOB!!!

With these minimum requirements, you are on your way to earning family sustaining wages. Wages start at over \$25.00/hour for an Apprentice, Pension/401k, Healthcare and Training – everything you need to ensure a secure financial future for yourself and your family.

APPLICATION DEADLINE: June 11th, 2025. Don't wait, Limited Class Size!

CLASSES START: June 16th, 2025

CLASS END DATE: July 3rd, 2025

CLASS LOCATION: 2102 East Spring Drive Madison, WI 53704

Applications will only be accepted by e-mail or telephone!

*\*\*\*If you have any questions on* Apprenticeship opportunities contact:

Apprenticeship Instructor - Troy Buchholz

Phone- (715) 577-0000

Email: Troybuchholzimtef@gmail.com

Any other questions please contact: Frank Andreas 920-238-2189 or Tobin Boyle 262-424-2722 or scan QR code to find out more information or your local BAC representative, Thank you.



(608) 242-7402



# JOIN OUR TEAM MAKE A DIFFERENCE

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CAREGIVERS, CNAS, LPNS AND RNS TO BE PART OF TRANSFORMING THE CULTURE OF CARE

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- · Fully paid CBRF training
- · Medical and dental insurance
- 401k benefits
- Team Member Dreams Program
- ....and more!





## OUR LOCATIONS

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## WHY AZURA

At Azura, we offer more than a job—we offer purpose. Join a team that values compassion, growth, and work-life balance. With a supportive culture, career

advancement opportunities, and a mission to make every moment matter, Azura is where you can truly make a difference.



Great Place To Work. Certified

Limited space left!

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🕑 reading

🛇 writing

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job-readiness

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Spots available at Lakeview Library

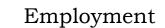
> & at Literacy Network

**ENROLLING NOW!** 

FOR SPRING & SUMMER 2025

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Literacy Network helps adults in Dane County build skills, achieve goals, and connect communities.

# **GED/HSED Tutoring!**

Want help reaching your GED/HSED goal?

We offer free 1-1 tutoring in-person OR with video!

Now enrolling for Spring 2025!

Individualized! FREE!

Meet once a week for 2 hours.

Work at your own pace.

Choose the day, time, and place that work for you.



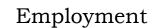
Go here for more information!



www.litnetwork.org

608-244-3911

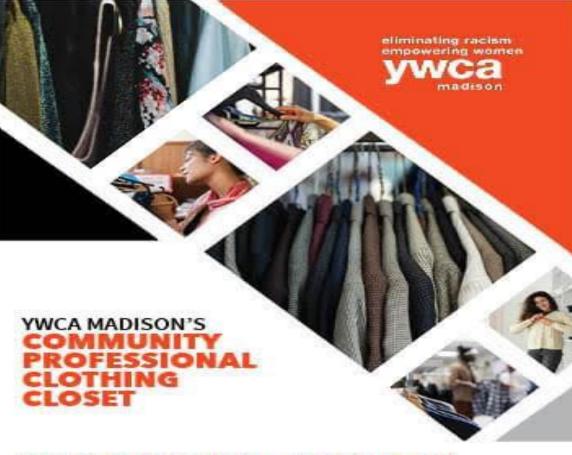
Call or text Marie K. at 608-268-6542 for more information Must be 18yrs. or older



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#### HOURS OF OPERATION

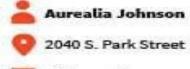
#### Open by appointment Only

- Mondays 2:00 4:00pm
- Wednesday 1:00 4:00pm
- Friday 10:00 12:00pm

#### SCHEDULE TIME

To schedule a *donation* or to make an appoinment to 'Shop' the closet. Contact Aurealia Johnson via email.

Our closet is still in need of more men's professional wear!



ajohnson@ywcamadison.org

1819 Aberg Avenue 
Madison, WI 53704-4201

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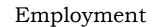
(608) 242-7402

## Community Health Worker Drop in

Hours with CHW Nicky Powell

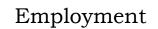
Wednesdays 10:00 am - 12:00 pm Sun Prairie Public Library Discussion Room #1 No appointment needed, come as you are for resource navigating:











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# We're Hiring! Great Teams Start With Good Chemistry

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Drivers Chemists Cost Admin Warehouse Utility Operators Production Operators Product Quality Manager Chemical Service Technician Product Regulatory Manager Food Sales Account Managers Regional Transportation Managers Industrial Sales Account Managers Buyer & Warehouse/Inventory Coordinator

## www.hydrite.com/careers

[Located in cottage Grove, WI]

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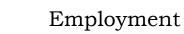


# **Badger Brothers Moving**

Because Great People make Great Movers

Check us out on:





281

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## 2025 WDA10 BUSINESS SERVICES EVENT PLAN

DATE & TIME	EVENT	LOCATION
January 16 <sup>th</sup> 1pm to3pm	Dane County Job Fair	Dane County Job Center Madison, WI
February 19 <sup>th</sup> 1pm to 3pm	Jefferson County Job Fair	Jefferson Workforce Center Jefferson, WI
February 11 <sup>th</sup> TBD	Madison Media Partners Job Fair	Madison Location TBD
March 20 <sup>th</sup> 1pm to 3pm	Dane County Job Fair	Dane County Job Center Madison, WI
March TBD	Portage Job Fair	Portage High School Portage, WI
April 17 <sup>th</sup> 1pm to 3pm	Dane County Job Fair	Dane County Job Center Madison, WI
April 23 <sup>rd</sup> 1pm to 3pm	Jefferson County Job Fair	Jefferson Workforce Center Jefferson, Wi
April TBD	Baraboo/Sauk County Job Fair	TBD
May 15th 1pm to3pm	Dane County Job Fair	Dane County Job Center Madison, WI
June 18th 1pm to 3pm	Dane County Job Fair	Dane County Job Center Madison, WI
June 25 <sup>th</sup> 1pm to 3pm	Jefferson County Job Fair	Jefferson Workforce Center Jefferson, Wi
August 21st 1pm to 3pm	Dane County Job Fair	Dane County Job Center Madison, WI
September TBD	Madison Media Partners Job Fair	TBD
September 18 <sup>th</sup> 1pm to 3pm	Dane County Open House Event	Dane County Job Center Madison, WI
September TBD	Jefferson County Open House Event	Jefferson Workforce Center Jefferson, WI
September TBD	Skilled Trades Showcase with Madison College-Portage	Portage Enterprise Center Portage, WI
Oct TBD	Manufacturing Job Fair	TBD – Fort Atkinson
October 16th 1pm to 3pm	Manufacturing Job Fair	Dane County Job Center Madison, WI
November 20th 1pm to 3pm	Dane County Job Fair	Dane County Job Center Madison, WI

All events are subject to change.

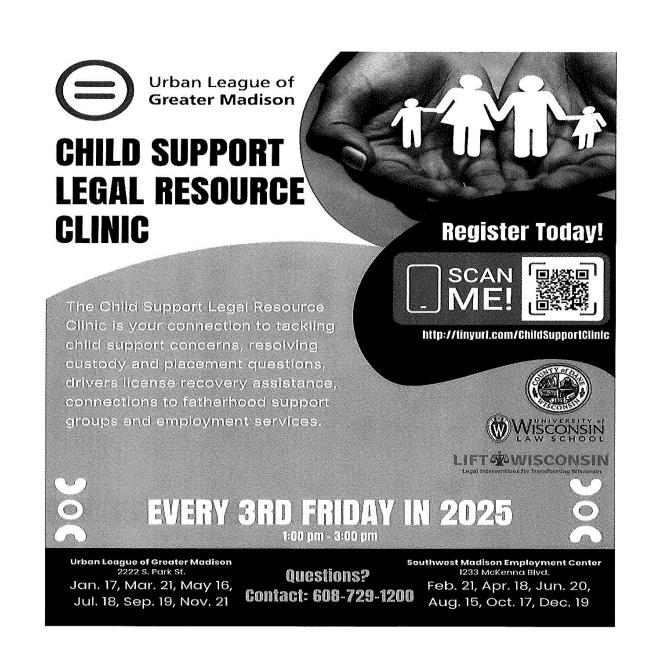
Go to Job Center of Wisconsin, Workforce Events to access flyers and links to register for these events. Registrations for the events will be opened 30 days prior to each quarter. <u>https://wisconsinjobcenter.org/events/</u>

> For more information about any of these events, please contact: <u>WDA10 Business Services Team</u> Jennifer Brikowski – 608-405-4404 Aimee Shull 608-405-4407 Tara Fogo 608-354-0134 Alex Vellender 920-674-7500 Carrie McTaggart 608-405-4531 <u>WDA10BusinessServices@dwd.wisconsin.gov</u>

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